

VOLUME 1  
JOINT FEDERAL TRAVEL REGULATIONS

CHANGE 129

Alexandria, VA, 1 September 1997

These instructions are issued for the information and guidance of all persons in the Uniformed Services. New or revised material is indicated by a star and is effective 1 September 1997 unless otherwise indicated.

J. P. MCLAURIN  
Deputy Assistant Secretary of  
the Army (MPM&EOP)

GORDON G. PICHE  
RADM, USCG  
Director of Personnel Management

K. S. HEATH  
Principal Deputy Assistant Secretary  
of the Navy (M&RA)

W. L. STUBBLEFIELD  
RADM, NOAA  
Director, NOAA Corps Operations

R. B. DEMESME  
Deputy Assistant Secretary  
of the Air Force (FM&P)

SUZANNE DAHLMAN  
RADM, USPHS  
Assistant Surgeon General

This change includes all material previously announced through PD 97020 and in JDs 97018 through 97026. Insert the attached pages and remove the corresponding pages. Remove pages U5D-30-1, U9B-1 through U9B-9, U(K)-11, U(K)-13, U(K)-22-1, U(K)-98-1 and U(N)-5. This cover page replaces the Change 128 cover page.

BRIEF OF REVISION

These are the major changes made by Change 129:

U3320-A, B, and C. Provides reimbursement for tolls or ferry fares when traveling to and from carrier terminals and also when using mixed modes of travel.

U4102-H; U4125-A3d; U4145-A; U5242-A4c. Changes the prohibition of payment of per diem for one day travel of less than 10 hours to less than 12 hours.

U4200-A. Removes required \$5 per day excess from AEAs.

U5100. Explains that a member may not be paid MALT PLUS unless ordered to perform TDY en route when residence relocation isn't necessary because the Old and New PDS aren't in the same proximity.

U5222-M3; U7115-A1. Changes the language from "dependents can't relocate" to the port of overhaul or inactivation to "dependents aren't relocated" to clarify this issue.

U5240-J. Clarifies that members are "entitled" to dependent travel (not authorized) and HHG shipment if the Secretarial Process determines it's in the members/dependents best interest.

U5413. Clarifies that reimbursement for transportation between designated POV loading point and the passenger port of embarkation or debarkation can't exceed the cost of direct travel between PDS to the POE/POD.

U5510-B3, -B4. Changes the mileage rate from .30 per mile to the mileage rate for TDY travel to .31 a mile.

U5630; U8003-F; U8011-A; U9101; U9154 and U9303. Allows the Service Secretary to authorize the payment of BAQ to a member without dependents in the grade of E-5 assigned to Sea Duty.



0516LP0110332

U7206. Revises paragraph number and title to “Personal Emergencies for Members on TDY or Away from Homeport”.

Chapter 9. Rewrites Chapter 9, Parts A and B to simplify the language and entitlements.

Various paragraphs. Substitutes PLEAD for place from which called (or ordered) to Active Duty.



## JOINT FEDERAL TRAVEL REGULATIONS

## VOLUME 1

Following is a list of sheets in force in Volume 1, Joint Federal Travel Regulations, which are effective after the sheets of this change have been inserted. This list is to be used to verify the accuracy of the Volume. See "Procurement of Regulations" in the Introduction. Single sheets aren't available.

Ch.	Page	Ch.	Page	Ch.	Page	Ch.	Page
88	i	126	U4C-3	122	U5C-25	125	U6-i
125	iii	129	U4C-5	129	U5C-27	125	U6-iii
125	v	128	U4C-7	122	U5C-29	125	U6-v
125	vii	128	U4C-9	129	U5C-31	126	U6A-1
73	U-i	124	U4C-11	122	U5C-33	129	U6A-3
126	U-iii	129	U4D-1	123	U5C-35	122	U6A-5
128	U1-i	126	U4E-1	122	U5D-1	122	U6A-7
128	U1A-1	127	U4F-1	82	U5D-3	128	U6A-9
126	U1A-3	125	U4G-1	86	U5D-5	128	U6A-11
117	U1B-1	126	U4H-1	82	U5D-7	113	U6A-13
123	U2-i	122	U4H-3	122	U5D-9	118	U6A-15
116	U2A-1	122	U4H-5	122	U5D-11	125	U6A-17
126	U2B-1	123	U4I-1	129	U5D-13	125	U6A-19
115	U2C-1	103	U4I-3	121	U5D-15	121	U6A-21
115	U2C-3	123	U5-i	129	U5D-17	129	U6B-1
129	U2D-1	124	U5-iii	129	U5D-19	125	U6B-3
115	U2E-1	127	U5-v	121	U5D-21	125	U6B-5
121	U2F-1	125	U5-vii	121	U5D-23	128	U6B-7
107	U3-i	124	U5-ix	121	U5D-25	128	U6B-9
116	U3-iii	124	U5-xi	129	U5D-27	125	U6B-11
120	U3-v	124	U5-xiii	129	U5D-29	125	U6B-13
74	U5A-1	125	U5-xv	129	U5D-31	125	U6B-15
109	U3B-1	127	U5-xvii	129	U5D-33	125	U6B-17
111	U3B-3	129	U5-xix	129	U5D-35	128	U7-i
117	U3B-5	129	U5A-1	129	U5D-37	129	U7-iii
117	U3B-7	126	U5A-3	129	U5D-39	126	U7-v
91	U3B-9	126	U5A-5	121	U5D-41	127	U7-vii
117	U3B-11	129	U5B-1	121	U5D-43	127	U7-ix
107	U3B-13	129	U5B-3	129	U5D-45	128	U7A-1
99	U3C-1	125	U5B-5	121	U5D-47	128	U7B-1
129	U3D-1	129	U5B-7	121	U5D-49	121	U7C-1
129	U3D-3	129	U5B-9	129	U5E-1	121	U7D-1
129	U3D-5	129	U5B-11	129	U5E-3	121	U7E-1
129	U3E-1	129	U5B-13	124	U5E-5	129	U7F-1
120	U3E-3	129	U5B-15	125	U5E-7	129	U7G-1
116	U3F-1	122	U5B-17	129	U5E-9	129	U7G-3
74	U3F-3	122	U5B-19	126	U5E-11	126	U7G-5
74	U3G-1	129	U5C-1	127	U5F-1	126	U7G-7
121	U4-i	122	U5C-3	129	U5F-3	126	U7G-9
127	U4-iii	129	U5C-5	129	U5F-5	123	U7H-1
127	U4-v	123	U5C-7	127	U5F-7	129	U7H-3
118	U4A-1	129	U5C-9	127	U5F-9	128	U7H-5
129	U4B-1	126	U5C-10-1	123	U5G-1	123	U7H-7
118	U4B-3	126	U5C-11	129	U5G-3	121	U7I-1
127	U4B-5	129	U5C-13	129	U5G-5	122	U7J-1
129	U4B-7	129	U5C-15	121	U5H-1	125	U7K-1
128	U4B-9	129	U5C-17	114	U5H-3	125	U7L-1
128	U4B-11	124	U5C-19	114	U5H-5	129	U7M-1
129	U4B-13	125	U5C-21	126	U5I-1	125	U7N-1
129	U4C-1	129	U5C-23	126	U5I-3	125	U7O-1

Ch.	Page	Ch.	Page	Ch.	Page	Ch.	Page
129	U7P-1	121	U(A)-3	123	D-23	126	U(K)-25
121	U7Q-1	129	U(A)-5	123	D-25	127	U(K)-27
85	U7R-1	118	U(A)-7	123	D-27	127	U(K)-28-1
122	U7S-1	127	U(A)-9	123	D-29	123	U(K)-29
125	U7T-1	129	U(A)-11	123	D-31	124	U(K)-31
127	U7T-2-1	123	U(A)-13	123	D-33	129	U(K)-32-1
116	U7T-3	123	U(A)-15	123	D-35	125	U(K)-33
107	U7U-1	129	U(A)-21	123	D-37	127	U(K)-35
85	U7V-1	129	B-1	123	D-39	127	U(K)-37
127	U7W-1	129	B-3	123	D-41	126	U(K)-39
127	U7W-3	129	B-5	123	D-43	129	U(K)-40-1
127	U7W-5	129	B-7	123	D-45	128	U(K)-41
121	U7X-1	129	B-9	123	D-47	129	U(K)-43
126	U8-i	129	B-11	123	D-49	126	U(K)-45
115	U8-iii	129	B-13	123	D-51	126	U(K)-46-1
117	U8A-1	129	B-15	123	D-53	125	U(K)-47
126	U8A-3	129	B-17	123	D-55	127	U(K)-49
126	U8A-4a	129	B-19	123	D-57	126	U(K)-50-1
114	U8A-4-1	129	B-21	123	D-59	127	U(K)-51
114	U8A-4-3	129	B-23	123	D-61	127	U(K)-52-1
113	U8A-4-5	129	B-25	123	D-63	127	U(K)-52-3
113	U8A-4-7	129	B-27	123	D-65	127	U(K)-52-5
126	U8A-5	129	B-29	123	D-67	127	U(K)-52-7
86	U8-7	129	B-31	123	D-69	127	U(K)-52-9
90	U8-9	129	B-33	126	E-1	127	U(K)-52-11
90	U8-11	129	B-35	126	E-3	127	U(K)-52-13
129	U8A-13	129	B-37	119	E-5	128	U(K)-53
122	U8A-15	129	B-39	119	E-7	128	U(K)-55
129	U8A-17	129	B-41	121	F-1	124	U(K)-57
129	U8A-19	129	B-43	123	F-3	127	U(K)-58-1
129	U8A-21	129	B-45	87	U(G)-1	125	U(K)-59
122	U8A-23	129	B-47	87	U(H)-1	126	U(K)-61
121	U8B-1	129	B-49	87	U(I)-1	128	U(K)-63
122	U8B-3	129	B-51	119	U(J)-1	129	U(K)-64-1
129	U8B-5	129	B-53	119	U(J)-3	128	U(K)-65
129	U9-i	129	B-55	124	U(J)-5	128	U(K)-66-1
129	U9-iii	129	B-57	129	U(J)-7	128	U(K)-67
129	U9A-1	129	B-59	129	U(J)-9	129	U(K)-69
129	U9B1-1	129	B-61	129	U(J)-11	129	U(K)-70-1
129	U9B1-3	129	B-63	129	U(J)-13	129	U(K)-71
129	U9B1-5	129	B-65	129	U(J)-15	129	U(K)-73
129	U9B1-7	129	B-67	129	U(J)-17	128	U(K)-74-1
129	U9B2-1	129	B-69	129	U(J)-19	127	U(K)-77
129	U9B2-3	129	B-71	129	U(J)-21	123	U(K)-79
129	U9B2-5	129	B-73	129	U(J)-23	127	U(K)-81
129	U9C-1	90	U(C)-1	129	U(J)-25	125	U(K)-83
129	U9C-3	126	D-1	129	U(J)-27	129	U(K)-85
84	U9C-5	123	D-3	129	U(K)-1	129	U(K)-87
80	U9C-7	123	D-5	129	U(K)-3	128	U(K)-89
129	U9C-9	123	D-7	129	U(K)-5	128	U(K)-90-1
85	U9C-11	123	D-9	129	U(K)-7	125	U(K)-91
109	U9C-13	123	D-11	129	U(K)-9	125	U(K)-93
109	U9C-15	123	D-13	124	U(K)-17	129	U(K)-95
129	U9D-1	123	D-15	125	U(K)-19	129	U(K)-97
129	U9D-3	123	D-17	129	U(K)-21	124	U(K)-99
122	U(A)-1	123	D-19	129	U(K)-23	124	U(K)-100-1
126	U(A)-2-1	123	D-21	129	U(K)-24-1		

Ch.	Page	Ch.	Page	Ch.	Page	Ch.	Page
123	U(K)-101						
128	U(K)-103						
128	U(K)-105						
129	U(K)-107						
129	U(K)-109						
126	U(K)-111						
129	U(K)-113						
125	U(K)-115						
129	U(K)-117						
129	U(K)-118-1						
129	U(K)-118-3						
129	U(K)-118-5						
129	U(K)-119						
127	U(K)-121						
127	U(K)-122-1						
126	U(K)-123						
113	U(M)-1						
119	U(M)-3						
122	U(M)-5						
122	U(M)-7						
129	U(M)-9						
113	U(M)-11						
113	U(M)-13						
113	U(M)-15						
113	U(M)-17						
113	U(M)-19						
129	U(N)-1						
129	U(N)-3						
126	U(O)-1						
124	U(O)-3						
124	U(O)-5						
126	U(O)-7						
126	U(O)-9						
126	U(O)-11						
126	U(O)-13						
126	U(O)-15						
88	i-1						
88	i-3						
88	i-5						
88	i-7						
88	i-9						
88	i-11						
88	i-13						
88	i-15						
88	i-17						
88	i-19						
88	i-21						
88	i-23						



**PART D: SOURCE OF FUNDS AND TRAVEL ADVANCES****U2300 SOURCE OF FUNDS**

A. General. A member may be authorized an advance of travel and transportation allowances unless otherwise specified in this Volume. Procedures and conditions under which advance payments may be made are prescribed in Service regulations.

B. Travel Advance Information. Additional information on advance payment of travel and transportation allowances is located in the following paragraphs:

1. member travel, par. U5165;
2. dependent travel, par. U5250;
3. HHG transportation, par. U5385;
4. mobile home transportation, par. U5560;
5. DLA, Chapter 5, Part G, and pars. U6013 and U6060;
6. recruiting expenses, par. U7033;
7. SROTC members, par. U7150-F2d;
8. attendants on behalf of member patients, par. U7251-A2;
9. escorts and attendants of dependents, par. U7554; and
10. station allowances, par. U9116.



**PART D: TRAVEL BY PRIVATELY OWNED CONVEYANCE (POC)****U3300 BASIC RULES ON USE OF POC INCIDENT TO TDY**

A. Policy. It is the policy of the Services to authorize (as distinguished from permit) members to travel by POC when such mode of transportation is acceptable to the member and is determined to be advantageous to the Government. This determination is based on the facts in each case.

B. Authorization or Approval. Authorization/approval for travel by POC shouldn't be granted unless the order-issuing official determines that such mode is advantageous to the Government when compared to travel by Government conveyance or public carrier. Such determination shall not be based on the convenience of the member. Use of a POC may be considered as advantageous to the Government when, for example:

1. its use is more efficient, economical or results in a more expeditiously accomplished mission;
2. it is a means of transportation for short trips over routes where there is no commercial transportation; or
3. when use of a common carrier would be so time-consuming that it would delay the mission.

Use of a POC can't be directed.

**C. Determination of Official Distance**

1. Official Tables of Distance. Official distances are established under the direction of the Secretary of the Army. Commonly used official distances and instructions on the procedure to be used in securing other distances are published in the Official Tables of Distance (AR 55-60/AFM 177-135/NAVSO P-2471, AR 55-61/AFM 177-135/NAVSO P-2472).

2. Use of Official Distance Tables. The Official Tables of Distance shall be used in determining the official distance between any two points falling within the following categories:

- a. PDS,

- b. TDY station,
- c. port of embarkation,
- d. port of debarkation,
- e. first duty station,
- f. last duty station,
- g. home of record,
- h. home of selection,
- ★ i. PLEAD,
- j. designated place.

3. Member's Certification. When travel is performed between remote places where the distance can't be determined from official guides, the certificate of the member, stating the route and distance traveled and that it is the most direct usually traveled route, shall be accepted subject to verification by other means.

4. Obtaining Official Distances Not Shown in the Official Tables of Distance. Official distances shall be furnished by the Defense Finance and Accounting Service, Indianapolis (DFAS-IN), Attn: DFAS-IN-AT, Indianapolis, IN 46249-1076. Such request must be made on DD Form 753 (Official Travel Distance), if available.

D. Use of POC for PCS. When a member performs PCS travel by POC, reimbursement shall be in accordance with Chapter 5, Part B.

**U3305 WHEN USE OF A POC FOR TDY IS ADVANTAGEOUS TO THE GOVERNMENT****A. MALT Plus Per Diem or AEA When POC Use is Advantageous to the Government**

1. Member Responsible for Paying POC Operating Expenses. When a member travels by POC on TDY, and the use of such POC is authorized/approved as advantageous to the

Government, and the member is responsible for paying the operating expenses (Operating expenses are defined as the cost or portion of cost directly associated with the use of a POC in connection with the performance of the official travel.) of the POC, the member is entitled to MALT for the official distance of the ordered travel at a rate per mile for the type of conveyance used as follows:

- a. privately owned automobile \$0.31
- b. privately owned motorcycle \$0.25
- c. privately owned airplane \$0.85

Reimbursement of parking fees, ferry fares, road, bridge and tunnel tolls is authorized for travel by POC under items a and b for travel over the most direct route between the stations involved. The member also is authorized per diem or AEA, whichever applies, as prescribed in Chapter 4, Parts B or C, as applicable, for the allowable travel time as computed under par. U5160-B. See par. U3335 for expenses that aren't reimbursable when a member is reimbursed on a MALT basis.

2. Member Is Passenger in POC and Not Responsible for Paying POC Operating Expenses. A member whose TDY travel by POC is authorized/approved as advantageous to the Government, and who travels as a passenger in a POC and isn't responsible for paying the operating expense of the POC, isn't entitled to MALT for the travel. The member is, however, entitled to per diem or AEA, whichever applies, as prescribed in Chapter 4, Parts B or C, as applicable for the allowable travel time computed under par. U5160-B.

B. Reimbursement for Actual Cost of Travel When Use of POC Is Advantageous to the Government. When use of a POC is authorized/approved as advantageous to the Government for the performance of TDY travel, the member shall usually be reimbursed on a MALT basis as prescribed in subpar. A. However, reimbursement of the actual costs incurred may be authorized by the order-issuing official when it has been determined that:

1. it is advantageous to the Government for the member to use a POC; and

2. the circumstances of the ordered travel are such that use of other than a POC isn't practical; or
3. the mission can be more efficiently or expeditiously accomplished by use of a POC; and
4. use of a POC with reimbursement on a MALT basis (\$0.31 per mile) would result in a financial hardship for the member (B-185733, September 1, 1976).

When a determination has been made that reimbursement is authorized on this basis, the orders shall reference this subparagraph. Reimbursement of actual expenses incurred for the operation of a POC must be limited to the following for the type of POC used:

1. POV: fuel; oil; parking; ferry fares; road, bridge and tunnel tolls; winter plug-ins; and trip insurance for travel in foreign countries (see par. U4525-D);
2. privately owned aircraft: fuel, oil, parking fees, tie-down fees and hangar fees;
3. privately owned boat or vessel: fuel, oil and docking fees.

Expenses incurred for hire or subsistence of operators, mechanical repairs, periodic maintenance or emergency road service, regardless of cause, shall not be reimbursed.

C. Transportation by Mixed Modes. If the member is authorized to travel by POC as advantageous to the Government and performs travel partly by POC and partly by common carrier at the member's own expense for a leg of a journey, the member is entitled to the appropriate MALT plus per diem from subpar. A, for the distance traveled by POC, plus the cost of transportation purchased from personal funds and per diem under Chapter 4, Part B, for actual travel. The total amount is limited to the greater of the cost had a GTR been used, plus per diem under Chapter 4, Part B, for constructive travel time for the distance of the ordered travel, or a MALT plus per diem from subpar. A (based on the rate for the POC used for a portion of the travel) for the official distance of the ordered travel.



**U3310 WHEN USE OF POC FOR TDY ISN'T ADVANTAGEOUS TO THE GOVERNMENT (FOR THE MEMBER'S CONVENIENCE)**

**A. MALT Plus Per Diem When POC Use Isn't Advantageous to the Government**

1. Member Responsible for Paying POC Operating Expenses. Except when orders direct use of a specific mode (see subpar. B), when the use of a POC isn't authorized/approved as advantageous to the Government for TDY travel (i.e., such use is for the member's convenience), the member who is responsible for paying the operating expenses (Operating expenses are defined as the cost or portion of cost directly associated with the use of a POC in connection with the performance of the official travel) is entitled to the lesser of the following:

- a. MALT and reimbursable expenses as prescribed in par. U3305-A1 for the official distance of the ordered travel plus per diem as prescribed in Chapter 4, Part B, for the actual travel time involved or the travel time computed under par. U5160-B, whichever results in the lesser amount of travel time; or
- b. what it would have cost the Government had Government procured transportation been used between the ordered points, plus per diem under Chapter 4, Part B, for the constructive travel time needed to perform the travel on the direct route between the ordered points (including necessary delays) on the Government procured transportation.

In determining constructive travel, the travel allowances are based on the carrier's required check-in time plus travel time from home, office, or place travel actually began, and the carrier's scheduled arrival time at the terminal plus travel time to home, office, or place travel actually ended. The constructive common carrier cost is placed in the member's orders before the member departs the PDS.

2. Member Is Passenger in POC and Not Responsible for Paying POC Operating Expenses. Except when orders direct use of a specific mode (see

subpar. B), a member whose TDY travel by POC isn't authorized/approved as advantageous to the Government, and who travels as a passenger in a POC isn't entitled to MALT for the travel concerned. The member is, however, entitled to per diem as prescribed in Chapter 4, Part B, based on whichever of the following travel time computations shall result in the lesser amount:

- a. the actual travel time involved or the travel time computed under par. U5160-B, whichever results in the lesser amount of travel time, or
- b. the constructive travel time needed to perform the travel on the direct route between the ordered points (including necessary delays) on Government procured transportation.

In determining constructive travel, the travel allowances are based on the carrier's required check-in time plus travel time from home, office, or place travel actually began, and the carrier's scheduled arrival time at the terminal plus travel time to home, office, or place travel actually ended.

B. Orders Direct Use of Specific Mode of Transportation. When travel orders direct (as distinguished from authorize) use of a specific mode of transportation, but the member travels by POC, payment of a MALT is prohibited. However, reimbursement on a MALT basis may be authorized if the order-issuing official certifies that the mode directed wasn't available at the time and place required, and it was necessary for the member to use a POC.

C. Transportation by Mixed Modes. If the member isn't authorized to travel by POC as advantageous to the Government and performs travel partly by POC for personal convenience and partly by common carrier at the member's own expense for a leg of a journey, the member is entitled to the appropriate MALT plus per diem from par. U3305-A for the distance traveled by POC, plus the cost of transportation purchased from personal funds and per diem under Chapter 4, Part B, for actual travel. The total amount is limited to the cost had a GTR been used, plus per diem under Chapter 4, Part B, for constructive travel time for the distance of the ordered travel.

★ **U3320 USE OF POC TO AND FROM COMMON CARRIER TERMINAL**

In lieu of reimbursement for public transportation authorized in Part E, incident to performing TDY, or PCS travel, a member may be reimbursed for the use of a POC and other related expenses for travel to and from common carrier terminals as provided below. For reimbursement between Government and commercial carrier terminals incident to PCS, see par. U5106.

A. When Round-Trip Expenses Are Incurred in Connection with One-Way Transportation to a Terminal. When the POC is driven round trip between two points in connection with any one-way trip between the points, a member shall be reimbursed for the cost of operating a POC at the rate of \$0.31 per mile for the round-trip distance, plus parking fees, ferry fares, road, bridge and tunnel tolls for the most direct route, not to exceed the usual one-way taxicab fare, including allowable tip.

B. When Expenses Are Incurred for Two One-Way Trips in Connection with Travel to and from a Terminal. When a POC is used for one-way travel from a residence or duty station to a terminal and then from the terminal to a residence or duty station when the TDY is completed, a member shall be reimbursed \$0.31 per mile for the operating expenses plus reimbursement for parking fees, ferry fares, road, bridge and tunnel tolls for the most direct route, not to exceed the cost of two one-way taxi fares, including allowable tips.

C. When Member Departs from the PDS on TDY. When a POC is driven from the member's residence to the PDS on the day the member departs from the PDS on TDY requiring at least one night's lodging, and/or from the PDS to the residence on the day the member returns to the PDS from the TDY, the member who paid the POC operating expenses shall be reimbursed at the rate of \$0.31 per mile, plus parking fees, ferry fares, road, bridge and tunnel tolls for the most direct route, not to exceed in either instance the usual one-way taxicab fare, plus tip, between the applicable points.

D. Carrier Terminal Located Outside Commuting Area. When a POC is used for travel between places of abode, lodging, or place of duty at the permanent or

TDY station, and the station, wharf, airport or other terminal of the mode of commercial or Government transportation used is located outside the area prescribed in par. U3410-A, the member is entitled to reimbursement as prescribed in subpars. A through C and E. However, in place of the maximums prescribed in subpars. A through C and E (one or two one-way taxi fares) the cost of the one or two one-way trips by the most practical and inexpensive common carrier is used (B-198330, May 5, 1981).

E. Two or More Members Travel in Same POC. When a member transports one or more members to or from the same carrier terminal, reimbursement is authorized for the additional distance involved, not to exceed the combined total of the usual one-way taxi fares, including allowable tips, between authorized points for each member. No more than one member may be reimbursed such monetary allowance for the same trip, regardless of the number of members traveling together in the same POC. When both the terminal and the member's home or other authorized departure point are within the same area as described in par. U3500-B, the distance for which a monetary allowance is payable under this subparagraph is the actual distance traveled over the most direct usually traveled route supported by speedometer readings on the member's statement. A member who pays the parking fee at the terminal may be reimbursed for such fee as prescribed in subpars. A and B, above, even though the member isn't authorized or doesn't claim MALT for travel to and from such terminal.

**U3325 USE OF A POC BETWEEN RESIDENCE AND TDY STATION**

When the use of a POC is authorized/approved as advantageous to the Government for travel between the member's residence and the TDY station, instead of reporting to the PDS and then to the TDY station, the member is entitled to reimbursement for the distance traveled between the residence and the TDY station. If the distance can't be determined from official guides, the member's statement (of the distance traveled and that it is the most direct usually traveled route) is accepted subject to verification by other means.

**U3335 EXPENSES NOT REIMBURSABLE WHEN A MALT IS PAYABLE**

the items of expense listed below aren't reimbursable to members who travel by POC on a MALT basis for the entire journey:

1. fuel, oil, winter plug-ins, and trip insurance for travel in foreign countries; and
2. transportation to or from carrier terminals (par. U3320).

**U3340 USE OF PRIVATELY OWNED CONVEYANCE IN AND AROUND PERMANENT OR TEMPORARY DUTY STATION**

For reimbursement for use of a POC within or around permanent and TDY station, see Part F.



## PART E: TRAVEL BY TAXICAB, BUS, STREETCAR, SUBWAY OR OTHER PUBLIC CONVEYANCE, OR SPECIAL CONVEYANCE

### U3400 GENERAL

This Part prescribes the allowable reimbursements for commonly incurred expenses associated with the use of public conveyances or special conveyances incident to TDY, or PCS travel. This Part doesn't apply to reimbursements for transportation expenses incurred in and around duty stations (see Part F.) Each claim for reimbursement of expenses is identified on the voucher by date, quantity, service, cost and other necessary particulars of the expense.

### U3405 BASIC RULES

A. Reimbursement for Miscellaneous Expenses When a MALT Not Payable. A member may be reimbursed for miscellaneous expenses described in this Part which are incurred in connection with travel between two points considered a separate journey when a MALT isn't payable for travel between those two points. This reimbursement is authorized even though the member may enter into or terminate a MALT status during the same calendar day.

B. Reimbursement for Miscellaneous Expenses When a MALT Payable. The miscellaneous expenses listed in this Part aren't reimbursable to members traveling on a MALT basis for the entire journey, regardless of the mode of transportation used.

C. Separate Journey. When determining reimbursement under this Part, travel between any two points falling within the following categories are considered to be a separate journey:

1. PDS,
2. TDY station,
3. passenger port of embarkation,
4. passenger port of debarkation,
5. first duty station,
6. last duty station,
7. home of record,

8. home of selection,

#### ★ 9. PLEAD,

10. designated place,
11. vehicle port of embarkation,
12. vehicle port of debarkation.

### U3410 USE OF TAXICABS

A. To and From Carrier Terminals. Reimbursement is authorized for taxi fares plus tip as follows:

1. between places of residence, lodging, or place of duty at the permanent or TDY station, and terminals, stations, airports, wharves, etc. of the mode of commercial or Government transportation used;
2. between carrier terminals when needed due to a change of transportation and free transfer isn't provided; or
3. from carrier terminals to lodging and return when needed due to transportation delays en route which are beyond the control of the member. —

The boundaries of the member's PDS for the purpose of reimbursement for travel to and from a carrier terminal serving that area includes the place within a reasonable distance from which the member commutes daily to and from the place of duty.

B. Tips. In addition to the usual taxi fare, reimbursement is authorized for a tip of \$0.15 for fares of \$1 or less, or a tip of 15 percent of the fare. When the 15 percent isn't a multiple of 5, it may be increased to the next multiple of 5.

C. Between Residence and PDS on Day Travel Performed. Reimbursement is authorized for taxi fares plus tip from the member's residence to the PDS on the day the member departs on TDY requiring at least one night's lodging, and from the PDS to the residence on the day of return from such TDY.

**U3415 SPECIAL CONVEYANCE USE**

A. General. Hiring and using a special conveyance is authorized/approved by the order-issuing official only when it is determined that the use of other means of transportation isn't advantageous to the Government. Personal preference or minor inconvenience shall not be the basis for authorizing/approving the use of a special conveyance instead of a cheaper mode of transportation.

B. Selecting a Rental Vehicle. When selecting commercially rented vehicles, installation transportation officers, contract travel agencies, and travelers shall select the lowest cost rental service that meets mission requirements. Generally, this shall be commercial rental vehicles available under Military Traffic Management Command (MTMC) negotiated agreements. Accordingly, consideration shall be given to the rental companies having negotiated agreements with MTMC when selecting vehicles in accordance with Service regulations. Hiring of an aircraft under this subparagraph by a member of the DOD for single flights between two or more points may be accomplished only if arrangements for hiring the aircraft are made by an authorized transportation officer or a designated representative of the Service concerned.

(NOTE: 1. MTMC shall publish a listing of participating vehicle rental companies in the FTD, which is available at local ITOs. Additional information may be obtained from the Commander, MTMC, ATTN: MTOP-QQ, 5611 Columbia Pike, Falls Church, VA 22041-5080.)

(NOTE: 2. Travelers having access to an ITO should work through the ITO to obtain rental vehicles. When a rental vehicle has been arranged by an ITO and the traveler procures a rental vehicle from another source, reimbursement is limited to the cost of the vehicle arranged for by the ITO or the actual cost of the rental vehicle, whichever is less, provided the vehicle arranged for was available at the negotiated price.)

(NOTE: 3. MTMC vehicle rental agreements apply to the Uniformed Services, Defense Agencies and non-Defense Agencies.)

**C. Reimbursement**

1. Expenses Reimbursable. When a rental automobile or other special conveyance is

authorized/approved, the rental and hiring charge is reimbursable. When the expenses of operation are included in the rental or hiring charge, the receipt includes a list of these expenses. When the rental or hiring charge doesn't include the expenses of operation, such expenses incurred on official business are reimbursable. These expenses include items such as:

- a. hiring charge;
- b. gasoline and oil;
- c. parking;
- d. garage, hangar or boathouse rental;
- e. subsistence of operator;
- f. ferry fares;
- g. bridge, road or tunnel tolls;
- h. liability insurance required by the company furnishing the special conveyance as a condition of rental (see subpar. 2, below, for optional insurance); or
- i. optional extra collision hull insurance for aircraft rental
- j. traveler access fee (when charged)

**2. Insurance on a Rented Automobile**

a. Cost of Insurance. The cost for buying insurance (e.g., Collision Damage Waiver (CDW) Adjustment, Theft Protection, etc.) is reimbursable if:

- (1) such insurance is required by the rental agency to provide full coverage insurance only when renting an automobile outside the United States\*, or
- (2) The Secretarial Process authorizes/approves reimbursement of non-required insurance for certain classified special operations. See service regulations. (B-204486, January 19, 1982).

## PART B: PER DIEM ALLOWANCE

### U4100 GENERAL

A per diem allowance is designed to offset the cost of lodging, meals, and incidental expenses incurred by a member while performing travel, and/or TDY away from the member's PDS. A per diem allowance is payable for whole days, except for the day of departure from and for the day of return to the PDS, in which case a per diem is computed as prescribed in par. U4125-A. Per diem rates for location in CONUS are prescribed in Appendix D. Per diem rates for OCONUS locations are prescribed in Appendix B.

### U4101 WHEN PER DIEM ALLOWANCE IS AUTHORIZED

Unless otherwise specifically provided for or restricted in this Volume, the per diem allowances prescribed in this Part apply for all periods of TDY, and travel in connection therewith, including but not limited to the following:

1. periods of necessary delay awaiting further transportation,
2. periods of delay at ports of embarkation and debarkation in connection with a PCS,
3. periods of TDY directed in a PCS order,
4. delays for the purpose of qualifying for reduced travel fares (see par. U4325-F).

### U4102 CIRCUMSTANCES IN WHICH PER DIEM NOT AUTHORIZED

A. When Not in a Travel Status. A member isn't entitled to per diem for any day before the day during which a travel status begins or for any day after a travel status ends (par. U2200-C).

B. Day of Leave or Proceed Time. A member isn't entitled to per diem on any day classified as leave or proceed time.

C. When PCS MALT PLUS or PCS Mileage Is Payable. A member isn't entitled to per diem for any day that PCS MALT PLUS is payable.

D. Orders to Active Duty Don't Designate a PDS. A member, ordered to active duty under orders which don't designate a specific PDS to which the member is to proceed when the TDY is completed, isn't entitled to per diem for the period of TDY performed. This prohibition doesn't preclude payment of per diem (also see subpar. E) from the date the member receives orders naming a PDS away from the TDY station to which the member shall proceed when the TDY is completed.

E. Undergoing Processing. Except as provided in item 3, no per diem is payable for any period an enlisted member (newly inducted or enlisted) is undergoing processing, indoctrination, basic training (including follow-on technical training and/or home station training for members of the reserve components), or instruction in a TDY status at a place where both Government mess and Government quarters (other than temporary lodging facilities) are available before reporting to the first PDS. (See subpar. D when a first PDS isn't specified in a member's orders.) This prohibition doesn't preclude payment of per diem during periods of:

1. travel to, from, or between places where processing, indoctrination, training, or instruction is accomplished;
2. delay or processing incident to travel to a designated PDS or while awaiting transportation to such station; or
3. TDY under instruction following completion of initial technical or specialty training after basic training if a PDS has been assigned and the course of instruction has been designated by the Secretarial Process for that purpose, as a course of instruction for which per diem is authorized specifically for these members.

F. Travel or TDY Within PDS Limits. Except as authorized in par. U4105-H, a member isn't entitled to per diem for travel or TDY or performed within the limits of the PDS. This doesn't preclude payment of per diem on the day of departure from or day of return to the PDS in connection with TDY or away from the PDS. For transportation entitlement see Chapter 3. This subparagraph doesn't

prohibit reimbursement under par. U4145 for occasional meals and quarters necessarily procured within the limits of the PDS by members escorting arms control inspection team/members while engaged in activities related to the implementation of an arms control treaty or agreement during the in-country period referred to in the treaty or agreement (DOD Authorization Act, FY93, P.L. 102-484, dated 23 October 1992.)

G. TDY Within the Local Area of the PDS (Outside the PDS Limits). A member isn't entitled to per diem for TDY performed within the local area (outside the limits) of the PDS as defined in par U3500-B, unless overnight lodging is required. Occasional meals may be reimbursed under par. U4145 when the member is required to procure meals at personal expense outside the PDS limits. For transportation entitlements see Chapter 3.

★ H. Round Trips Within 12 Hours. A member isn't entitled to per diem for TDY which is performed entirely within 12 hours. Occasional meals may be reimbursed under par. U4145 when the member is required to procure meals at personal expense outside the PDS limits. For transportation entitlements see Chapter 3.

I. TDY Station Changed to PDS. A member who receives PCS orders at a TDY station (or while on leave from the TDY station and is required to return there on expiration of leave) designating the TDY station as the new PDS effective immediately, during the continuation of the TDY period, or upon completion of TDY, isn't entitled to per diem at that station beginning on the date the PCS orders are received. The mere receipt of information indicating that the member is transferred to the TDY station on a specified future date shall not preclude the payment of otherwise proper TDY allowances for the TDY involved and return travel to the old PDS.

J. Group Travel Status. A member isn't entitled to per diem during a period in which group travel status exists (Part A). Occasional meals or quarters necessarily procured are reimbursable under par. U4145

K. Navigational and Proficiency Flights. A member isn't entitled to per diem for navigational and proficiency flights when they are authorized at the member's request. Entitlement to per diem for flights performed not at the member's request is as prescribed in regulations of the Service concerned.

L. Bedpatient or Inpatient. A member isn't entitled to per diem while a bedpatient or an inpatient in a hospital. Per diem is payable for days of travel to, from, or between hospitals, and when subsisting out (see definition of "subsisting out" in Appendix A). When quarters are required to be retained at the same or a prior TDY location, reimbursement for the cost of such quarters is made under par. U4145.

M. Assignment to Rehabilitation Center or Activity. A member isn't entitled to per diem for any period of TDY when assigned to a rehabilitation center or activity for rehabilitation training and/or treatment when both Government quarters and mess are available.

N. Assigned to Two-Crew Nuclear Submarines. A member under PCS orders isn't entitled to per diem after 2400 on the day the member assigned to a two-crew nuclear submarine (SSBN) arrives at the homeport of the vessel and no further travel is performed away from the homeport under those orders (57 Comp. Gen. 178 (1977)).

O. TDY or Training Duty Aboard Government Vessel. A member isn't entitled to per diem for any period of TDY or training duty aboard a Government vessel when both Government mess and quarters are available. The period during which this prohibition is in effect begins at 0001 on the day after the day of arrival aboard and ends at 2400 on the day before the day of departure therefrom. The TDY training duty is considered unbroken when a member transfers from one Government vessel to another at the same place and the transfer is made within a 10-hour period. When quarters are required to be retained at the same or a prior TDY location, reimbursement for the cost of such quarters is made under par. U4145.

P. Aboard Vessel Constructed by Commercial Contractor. A member isn't entitled to per diem for the period aboard a vessel constructed by a commercial contractor during acceptance trials before commissioning when both quarters and all meals are furnished without charge. The period during which this prohibition is in effect begins at 0001 on the day after the day of arrival aboard and ends at 2400 on the day before the day of departure therefrom. When quarters are required to be retained at the same or a prior TDY location, reimbursement for the cost of such quarters is made under par. U4145.

Q. Field Duty. A member on field duty isn't entitled to per diem except when the:



a member in a per diem status is in receipt of TLA for dependents (par. U9202-C).

1. Lodging Obtained on Weekly or Monthly Rental Basis. When a member obtains lodging on a weekly or monthly rental basis, the daily lodging cost is computed by dividing the total lodging cost by the number of days the accommodations are actually occupied, provided the member acts prudently in renting by the week or month, and that the cost to the Government doesn't exceed the cost of renting conventional lodgings at a daily rate. Otherwise, the daily lodgings cost shall be computed by dividing the number of days in the rental period (e.g., 7 or 30 days).

2. Lodging and/or Meals Obtained Under Contract. When a contracting officer contracts for rooms and/or meals for members traveling on TDY, the total daily amount paid by the Government for the member's lodging, meals, and incidental expenses may not exceed the applicable per diem authorized in this Part (60 Comp. Gen. 181 (1981) and 62 Comp. Gen. 308 (1983)).

3. Per Diem Computation. Generally, per diem is based on the location of the member at 2400; however, there are occasions when the member is en route to a TDY location and doesn't arrive at the lodging site until 2400 or later. In that case, the lodging shall be claimed for the preceding calendar day and the maximum per diem is determined as if the member had been at the lodging location at 2400 of the preceding day. If authorized travel requires more than 1 day and a stopover for the night is required, the maximum per diem is based on the stopover point. The M&IE rate is payable to the member without itemization of expenses and without receipts. Box lunches, in-flight meals and rations furnished by the Government on military aircraft aren't considered to be a Government mess for per diem computation purposes.

a. Day of Departure From and Day of Return to PDS. Seventy five percent (75%) of the appropriate M&IE rate prescribed in Appendix B or Appendix D is paid for the day of departure from the PDS and for the day of return to the PDS in connection with TDY, regardless of what time the member departs or returns. On these days, the Government or proportional meal rate shall not apply. The M&IE rate for the day of departure and/or return to the PDS is the M&IE rate in Appendix B or Appendix D, applicable to the last

TDY station, except when return travel requires more than one day and a stopover for the night is required. When that occurs, the M&IE rate for the en route stopover point applies to the day of departure from/return to the PDS. If authorized return travel to the PDS requires more than 1 day and additional stopovers are required, the maximum per diem is based on the additional stopover points. The per diem rate for the day of departure from the PDS is based on the member's location at 2400 on that day. If the member is traveling and lodging isn't procured for that night, the M&IE rate for the destination is the applicable rate.

b. Determination of M&IE Rate

(1) Full Days

(a) CONUS

1. in Appendix D,
2. \$9.00 (\$7.00 per day for meals in a Government mess plus \$2 for incidental expenses). This rate applies each day that: a) the member is quartered on a U.S. installation, b) the use of a Government mess is directed, c) the Government mess is available for all three meals, and d) the member isn't traveling, or
3. the proportional meal rate (the average of the Government meal rate (\$7.00) and the meals portion of the applicable M&IE rate as listed in Appendix D, rounded to the nearest dollar) plus \$2 for incidental expenses. The proportional meal rate may be directed on each day that: a) at least one meal is available in a Government mess, b) the member isn't traveling, and c) the member is quartered on a U.S. installation.

(b) OCONUS

1. in Appendix B, (use \$3.50 for the incidental expense rate when quartered on a U.S. installation and a Government mess isn't available instead of the incidental expense rate for the locality concerned), or
2. \$10.50 (\$7.00 per day for meals in a Government mess plus \$3.50 for incidental expenses). This rate applies each day that:

- a) the member is quartered on a U.S. installation,
  - b) the use of a Government mess is directed,
  - c) the Government mess is available for all three meals, and d) the member isn't traveling, or
3. the proportional meal rate (the average of the Government meal rate (\$7.00) and the meals portion of the applicable M&IE rate as listed in Appendix B, rounded to the nearest dollar) plus the incidental expense rate. The proportional meal rate may be directed on each day that: a) at least one meal is available in a Government mess, b) the member isn't traveling and c) the member is quartered on a U.S. installation.

(2) If No Per Diem Entitlement at TDY Point. The M&IE rate payable on the day of arrival at, and departure from, the TDY point is the M&IE rate for that location, unless the member is in a different TDY location at 2400 on that day. On a ship, the port of embarkation/debarkation M&IE rate applies.

(3) Schoolhouse Training (Formal Courses of Instruction). Orders to schoolhouse training must allow the schoolhouse commander to determine the appropriate meals rate. If there is information about the course that provides the appropriate meal rate, that information, and its source, should be part of the order.

c. Lodging. If lodging is required while on TDY or at a delay point, the lodging cost, not to exceed the lodging maximum prescribed for the TDY or delay location in Appendix B, or Appendix D, shall be added to the M&IE rate for that location to determine the per diem rate for the day, the total amount not to exceed the per diem rate for the locality concerned. When lodging has been obtained in accordance with subpar. 1f, at a location other than the TDY location, the per diem rate for the lodging location applies.

★ d. TDY of More Than 12 Hours But Not Exceeding 24 Hours. Per diem under this subparagraph is determined by allowing 75% of the M&IE rate for the location of the TDY assignment prescribed in Appendix B, or Appendix D. If more than one location is involved and the member isn't required to obtain lodging, the per diem allowance is calculated using the highest M&IE rate. If the member must obtain lodging, the rules for travel of more than 24 hours as prescribed above apply.

No deduction for meals is made. Per diem isn't authorized under this subparagraph when travel is performed in the local area

(1) Lodging Not Required. If lodging isn't required, per diem for the entire trip, whether performed within one or two calendar days, shall be 75% of the TDY location M&IE rate for one day. If more than one TDY point is involved, per diem is calculated using the highest of the M&IE rates prescribed for the TDY locations. Per diem isn't authorized under this subparagraph when travel is performed in the local area.

(2) Lodging Required. If lodging is required, the rules for travel of more than 24 hours apply.

e. Essential Unit Messing. When the Secretary concerned or, for a JTF, the CINC or JTF Commander determines that Government messing is essential to accomplish training and readiness, enlisted personnel receive meals without charge and officers pay the discounted meal rate. There is no entitlement to the meal portion of the M&IE allowance. The incidental expense rate is \$2 in CONUS, or the incidental rate in Appendix B, or \$3.50 OCONUS when the order-issuing authority determines \$3.50 to be adequate for anticipated expenses.

f. Use of Government Mess Under Special Circumstances. When a member on TDY uses a Government mess, the member is charged the full rate for each meal (charges for both food and related services) unless one of the following conditions exist:

- (1) field duty,
- (2) duty on a U.S. Government vessel,
- (3) group travel status, or
- (4) essential unit messing.

When one of these conditions exist, an enlisted member receives meals without charge and an officer pays the discounted rate (charges for food only). Neither an enlisted member nor an officer is entitled to any reimbursement of meal expenses.

g. Deductible Meals. The proportional per diem rate prescribed in subpars. U4125-A3b(1)(a)3. and (b)3. above applies on any day when one or two

CONUS or OCONUS, and Appendix M, par. H3, for OCONUS.

C. Emergency Changes. When combat action, United Nations police action, unusual military operations, or emergency circumstances warrant modification or deletion of per diem rates (and station allowance rates) in any particular foreign country, place or areas, the PDTATAC shall be notified by message of recommendations concerning modification, or deletion of the rates involved as warranted by the situation, and defining the area(s) to which they shall apply.

D. Data To Be Included in Requests. Requests shall include the following information and cost data:

1. lodging costs for a wide range of hotel/motel facilities within proximity of the TDY point location(s) (hotel/motel brochures shall suffice);
2. meal costs for breakfast, lunch, and dinner for several eating facilities in the area (restaurant menus are preferred, if available);
3. number of travelers and frequency of the travel to the particular area;
4. type or purpose of travel (inspections, conduct investigations or audits, visit to contractor facilities, training, administrative travel, for example, conferences or meetings, etc.);
5. name and location of activity visited (Government and non-Government), also show other Federal activities located in or near the area that is requested to be changed in Appendices B or D, and
6. recommended boundary line (city, corporate limits, country, etc.) and maximum rate.

Reports should be addressed to:

Per Diem, Travel and Transportation Allowance  
Committee  
Hoffman Building #1, Room 836  
2461 Eisenhower Avenue  
Alexandria, VA 22331-1300

and routed within each Service through the addressees listed in par. U1110.

#### U4145 REIMBURSEMENT FOR OCCASIONAL MEALS AND QUARTERS

A. General. A member is entitled to a proportional rate for meals and/or reimbursement for quarters as provided in subpar. B when the member is required to:

1. procure quarters from commercial, Government or nonappropriated fund sources;
2. use Government quarters and pay a service charge while traveling under the conditions in one or more of the following items;
3. retain quarters at a prior TDY location when the retention is authorized/approved by appropriate authority; or
4. procure meals from commercial or nonappropriated funds sources;

and, the member is in a status listed below:

1. par. U4001-B (group travel);
2. par. U4102-L (bedpatient or inpatient in a hospital);
3. par. U4102-F (within PDS limits only for members escorting arms control inspection team/members while engaged in activities related to the implementation of arms control treaty or agreement during the in-country period referred to in the treaty or agreement (DOD Authorization Act, FY93, P. L. 102-484, dated 23 October 1992);
4. par. U4102-G (within the PDS local area but outside the PDS limits);
- ★ 5. par. U4102-H (round trips within 12 hours);
6. par. U4102-Q (field duty);
7. par. U4102-O, P and R (TDY or training duty aboard a vessel);
8. par. U5108-D (travel to first duty station upon enlistment, reenlistment, or induction);

9. par. U7025 (travel incident to application processing);
10. par. U7150-F2(g) (SROTC member performing travel to/from field training or practice cruises when, through no fault of the member, a delay occurs at a place where no Government quarters or mess are available).

**B. Computation for Occasional Meals and Quarters.**

1. Quarters. The amount allowed is the actual amount paid by the member for quarters not to exceed the maximum amount allowed for lodging within the applicable per diem rate prescribed in Appendices B or D for the TDY locality where the quarters are procured. In special or unusual circumstances when the amounts claimed aren't within the applicable per diem rates, a request may be submitted under par. U4215 for an authorization/approval of reimbursement in greater amounts for the cost of occasional quarters. When a member is required to procure or retain unoccupied quarters or to procure or retain quarters at more than one location on any calendar day, reimbursement for the cost of such quarters is as indicated in par. U4125-A1i.

2. Meals. If a member is required to procure meals, the member is entitled to the proportional meal rate (no incidental expenses) as prescribed in subpars.

U4125-A3b(1)(a)3 or (b)3 based on the applicable per diem rate as prescribed in Appendices B or D for the TDY locality where the meals are procured. If more than one locality is involved in any given day, the proportional meal rate is based on the highest locality M&IE rate.

**U4150 PER DIEM AND AEA ON A SINGLE TRIP**

A member performing TDY at more than one location on a per diem and actual expense basis for a single trip is entitled to the allowances prescribed in par. U4225-D.

**U4155 MEMBERS ASSIGNED TDY AS OBSERVERS TO ANY UN PEACEKEEPING ORGANIZATION**

Members assigned TDY as observers to any UN Peacekeeping Organization, who are in receipt of UN mission subsistence allowance (mission per diem), are entitled to per diem allowances under this Chapter only to the extent that the per diem paid when added to the UN mission subsistence allowance doesn't exceed the per diem entitlement of a member assigned TDY to other than a UN Peacekeeping Organization in the same area. In no event is the UN mission per diem allowance to be reduced. For members permanently assigned as observers to any UN Peacekeeping Organization, see par. U9302.

**PART C: ACTUAL EXPENSE ALLOWANCE (AEA)****★ U4200 CONDITIONS WARRANTING AEA**

A. General. The applicable per diem rate prescribed in Part B or Appendices B or D, is generally adequate. However, the allowable per diem rate may be insufficient for a particular travel assignment because of special duties, or because costs for items listed in par. U4205-A have escalated temporarily due to special or unforeseen events. In other situations, members may incur occasional expenses for lodging or meals when lodgings and meals otherwise are being furnished without cost and a per diem allowance hasn't been authorized for these expenses. AEA may be authorized/approved for travel that meets conditions in this Part if the actual and necessary expenses exceed the maximum per diem allowance. Notwithstanding the conditions cited in this Part, the actual expense authority may not be used as blanket authority to authorize/approve automatic AEA for all travel to an area where the reimbursement rate is inadequate. The actual expense authority is used only on an individual trip basis, and only after appropriate consideration is given to the facts existing in each case at the time the travel is directed and performed. If it becomes necessary to exercise this authority repetitively or on a continuing basis in a particular area, the Service or DOD Component concerned submits a request as prescribed in par. U4140 for an adjustment of the applicable rate prescribed in Appendices B or D. Except as otherwise provided in this Part, the definitions and rules applicable to the member's entitlement to a per diem incident to a TDY assignment apply to travel on an actual expense basis. Members are responsible for excess costs and any additional expenses incurred for personal preference or convenience. Examples of travel assignments that may warrant authorization/approval of AEA include but aren't limited to the following:

1. member travels with dignitary and is required to stay in the same hotel;
2. the travel is to an area where the applicable maximum per diem allowance is generally adequate but costs have escalated for short periods of time during special

functions or events such as missile launching periods, international or national sports events, world's fairs, conventions or natural disasters;

3. based on the situation described in item 2, affordable lodgings aren't available or can't be obtained within a reasonable commuting distance of the member's TDY point, and transportation costs to commute to and from the less expensive lodging facility consume most or all of the savings achieved from occupying less expensive lodging;
4. the member, because of special duties of the assignment, necessarily incurs unusually high expenses while conducting official business, such as to procure superior or extraordinary accommodations including a suite or other quarters for which the charge is well above that which the member would normally have to pay for accommodations; or
5. the member necessarily incurs unusually high expenses incident to assignment to accompany another member in a situation as described in item 4.

B. Travel With Certain Dignitaries. Normally, no proof of unusual or extraordinary requirements is required to support a request for AEA for members who are directed to travel as part of the party of any of the following dignitaries:

1. the President or Vice President of the United States or members of their families;
2. members of the U.S. Congress;
3. cabinet members;
4. Department Secretaries, Deputy Secretaries, Under Secretaries, or Assistant Secretaries;
5. Justice of the Supreme Court;
6. the Chairman or Vice Chairman of the Joint Chiefs of Staff;

7. the Chief of Staff, U.S. Army; the Chief of Staff, U.S. Air Force; the Chief of Naval Operations; the Commandant, U.S. Marine Corps; the Commandant, U.S. Coast Guard; the Administrator, National Oceanic and Atmospheric Administration; and the Surgeon General, U.S. Public Health Service;
8. U.S. Ambassadors, Ministers, and Consuls to foreign countries;
9. U.S. Delegates to international conferences or meetings;
10. other U.S. or foreign dignitaries equivalent to any of those in items 1 through 9.

C. Travel of Air Crews. Travel requirements of parties referred to in subpar. B don't normally impose any excess cost requirements on the air crews of Special Air Missions, Air Mobility Command (AMC), or other Government aircraft, which are assigned to provide transportation for those parties even when assigned exclusively to that duty. For this reason, AEA shall not be authorized/approved for such air crew members of any of the Services unless all of the following conditions exist:

1. the official performing the travel or the crew's commander specifically requests AEA for the air crew, or any member thereof, together with an explanation of why such an allowance is believed necessary;
2. the air crew or members involved are specifically authorized in the actual expense authorization involved to receive AEA.

#### U4205 TYPES OF EXPENSES

A. Expenses Allowable. AEAs include the same type of expenses normally covered by per diem as defined in Appendix A. When claiming an AEA for expenses normally covered by M&IE, all meals and incidental expenses for the days for which AEA reimbursement is requested must be itemized.

B. Expenses Not Allowable. Reimbursement isn't allowable for the following expenses since they

represent costs incurred as a result of the member's personal preference:

1. the cost for meals and/or lodging procured at personal expense in lieu of meals and/or lodging provided for in a registration fee paid by the Government;
2. the cost of meals procured at the member's PDS, residence, or at, or en route to or from, a nearby terminal where the member's travel begins or ends (B-189622, March 24, 1978).

#### U4210 AEA MAXIMUMS

A. General. The maximum amount of reimbursement for actual expenses that may be authorized/approved for each calendar day or fraction thereof is as provided in subpars. B through D. When actual expenses incurred during any one day are less than the daily maximum authorized, the member is reimbursed only the lesser amount. Requests for actual expense authorizations/approvals shall include a recommendation for an appropriate daily maximum not to exceed the amount provided in subpars. B or C. A recommendation of an appropriate daily maximum may be based on the applicable amount allowed for M&IE plus the cost of lodgings when reimbursement for M&IE is on a per diem basis as prescribed in subpar. B4. When authorized/approved, AEA is in lieu of the per diem allowances prescribed in Part B, or Appendices B or D, and a member may not elect to be reimbursed on a per diem basis.

#### B. Daily Maximums:

1. Travel Within CONUS. For travel within CONUS, the daily maximum is:

- a. 150 percent of the applicable maximum per diem rate (rounded to the next highest dollar) prescribed in Appendix D, for the travel assignment location, or
- b. 300 percent of the applicable maximum per diem rate (rounded to the next highest dollar) or a specific lower amount prescribed in an advisory message issued by the Per Diem, Travel and Transportation

**Effective 15 May 1997**

- ★ 1. Army: The Department of the Army has delegated authority as follows:

- a. For DA Staff and Field Operating Agencies not specifically listed: AEA approval authority is delegated to the order-issuing official. Personnel assigned to the Major Army Commands (MACOMs) listed below must submit request to the approval authority indicated for each MACOM (MACOM Commanders may delegate AEA approval authority to the lowest practicable level, but not beyond the level of order-issuing officials).
- b. Commander, Army Materiel Command (AMC), ATTN: AMCPE-P, 5001 Eisenhower Ave., Alexandria, VA 22333-0001; Message Address: CDRUSAMC Alexandria VA //AMCPE-P//, Telephone: DSN 767-5511, Commercial (703) 617-5511;
- c. Headquarters, Military Traffic Management Command (MTMC), ATTN: MTRM-F, 5611 Columbia Pike, Falls Church, VA 22041-5050; Message Address: CDRMTMC Falls Church VA//MTRM-F//, Telephone: DSN 761-3464, Commercial (703) 681-3464;
- d. Headquarters, U.S. Army Corps of Engineers (USACE), ATTN: CELD-T, Washington, DC 20314-1000; Message Address: CRDUSACE Washington DC//CELD-T//, Telephone: DSN 763-0679, Commercial (202) 761-0679;
- e. Commander, Eighth U.S. Army (USAEIGHTH), ATTN: FKCS, APO AP 96205-0010; Message Address: CDRUSAEIGHTH Seoul Kor//FKCS//, Telephone: DSN 723-5241;
- f. Commander, U.S. Army Information Systems Command (USAISC), ATTN: ASRM-F-MA, Fort Huachuca, AZ 85613-5000; Message Address: CDRUSAISC Ft Huachuca AZ//ASRM-F-MA//, Telephone: DSN 879-6446, Commercial (520) 538-6446;
- g. Headquarters, U.S. Army South (USARSO), Unit 7111, ATTN: SORM, APO AA 34004-5000; Message Address: HQUSARSO Ft Clayton PM//SORM//, Telephone: DSN 287-3905 or 287-3145;
- h. Commander, Military District of Washington (MDW), ATTN: ANRM-Z, 103 Third Ave., Fort McNair, DC 20319-5058; Message Address: CDRMDW Washington DC//ANRM-Z//, Telephone: DSN 335-2048, Commercial (202) 475-2048;
- i. Commander, U.S. Army Training and Doctrine Command (TRADOC), ATTN: ATRM-AT, Fort Monroe, VA 23651-5000; Message Address: CDRTRADOC FT MONROE VA//ATRM-AT//, Telephone: DSN 680-4221, Commercial (804) 727-4221;  
**NOTE: Delegated to Installation Commanders with further delegation authorized.**
- j. Commander, U.S. Army Criminal Investigation Command (USACIDC), ATTN: CISP-RM, 6010 6th St., Ft. Belvoir, VA 22060-5506; Message Address: CDRUSACIDC Washington, DC//CISP-RM//, Telephone: DSN 656-0194, Commercial (703) 806-0194, e-mail address: schaeffer j@cicd.belvoir.army.mil;
- k. Commander, U.S. Army Medical Command (MEDCOM), ATTN: MCRM-F, 2050 Worth Rd., Fort Sam Houston, TX 78234-6000; Message Address: CDRUSAHSC, Ft Sam Houston TX//MCRM-F//, Telephone: DSN 471-8141, Commercial (515) 221-8141 or 221-7298;
- l. Commander, U.S. Army Pacific (USARPAC), ATTN: APRM-BAA, Fort Shafter, HI 96858-5100; Message

- Address: CDRUSAPAC Ft Shafter HI//APRM-BAA//, Telephone: DSN 438-2710 or 438-2918;
- m. Commander, U.S. Army Special Operations Command (USASOC), ATTN: AOFI-RM, Fort Bragg, NC 28307-5200; Message Address: CDRUSASOC Ft Bragg NC//AOFI-RM//, Telephone: DSN 239-2022, Commercial (910) 432-2022;
  - n. Dept of the Army, Army National Guard, 111 S. George Mason Dr., ATTN: NGB-ARC, Arlington, VA 22204-1382; Message Address: CNGB Washington DC//NGB-ARC// Telephone: DSN 327-7563, Commercial (703) 607-7563;
  - o. Commander/Deputy to the Commander, U. S. Army Central Identification Laboratory, Hawaii, 310 Worchester Avenue, Hickam AFB, Hawaii 96853-5530.
  2. Air Force: Wing Commander or equivalent, who may delegate no lower than the Group Commander. The 11<sup>th</sup> Wing, on behalf of HQ USAF, DRU's and FOA's.
  3. Navy: The Navy has delegated this authority to the order-issuing official;
  4. Marine Corps: Commandant of the Marine Corps (Code MMOS-4), Headquarters, Marine Corps, Washington, DC 20380-0001;
  5. Coast Guard: The Coast Guard has delegated this authority to the order-issuing official;
  6. National Oceanic and Atmospheric Administration Corps: Director, Commissioned Personnel Center, (NOAA CPC1), 1315 East-West Highway (Station 12137), Silver Spring, MD 20910-3233;
  7. Public Health Service: Director, Division of Commissioned Personnel, PSC ATTN: PDTATAC MAP Member), Room 4-35, Parklawn Building, 5600 Fishers Lane, Rockville, MD 20857;
  8. Office of the Secretary of Defense, Washington Headquarters Services, DOD Field Activities and Defense Agencies not specifically listed: Director, Travel Division, Washington Headquarters Services, Pentagon, Room 3B287, Washington, DC 20301-1155;
  9. Defense Advanced Research Projects Agency (DARPA): Travel Manager, Office of Administration and Small Business, 3701 North Fairfax Drive, Arlington, VA 22203-1714;
  10. Defense Information Systems Agency (DISA): 701 S. Courthouse Rd. (ATTN: BLA), Arlington, VA 22204-2199;
  11. Defense Contract Audit Agency (DCAA): DCAA Headquarters, Assistant Director, Resources, 8725 John J. Kingman Road., Suite 2135, Ft Belvoir, VA 22060-6219; Regional Directors of DCAA Regions at Eastern, Northeastern, Central, Mid-Atlantic, Western, and the Manager, Defense Contract Audit Institute for assigned personnel and other DCAA personnel under their command and control. This authority shall not be redelegated; --
  12. Defense Intelligence Agency: Deputy Comptroller for Financial Policy and Accounting (OC-4), Washington, DC 20340-3035;
  13. Defense Investigative Service: (ATTN: Travel Coordinator), 1900 Half St, SW, Washington, DC 20324;
  14. Defense Logistics Agency: Office of the Comptroller, 8725 John J. Kingman Rd., Suite 2533, Ft Belvoir, VA 22060-6221, Telephone: DSN 427-7248, Commercial (703) 767-7248, FAX (703) 767-7251;
  15. National Imagery & Mapping Agency (ATTN: Admin. Office), 8613 Lee Highway, Fairfax, VA 22031-2137;
  16. Defense Nuclear Agency: (ATTN: Comp-3), 6801 Telegraph Road, Alexandria, VA 22310-3398;



**PART D: ALLOWABLE TRAVEL TIME FOR TDY TRAVEL****U4300 GENERAL**

When orders direct travel by a specific mode of transportation on a "when available" basis but authorize another mode of transportation for the member's convenience at no additional expense to the Government, and the mode of travel directed is available but not used, per diem allowances or AEAs are payable for travel performed not to exceed the per diem or AEA which would have been payable if the directed mode of transportation had been used. When the directed mode of transportation isn't available or the orders don't specify any mode of transportation, per diem or AEA is computed as though the mode of transportation used was directed, the total per diem or AEA payable not to exceed that payable for constructive travel over a usually traveled route by air or surface common carrier, whichever more nearly meets the requirements of the orders and is more economical to the Government. In determining constructive travel, the travel allowances are based on the carrier's required check-in time plus travel time from home, office, or place travel actually began, and the carrier's scheduled arrival time at the terminal plus travel time to home, office, or place travel actually ended.

**U4305 ACTUAL TRAVEL TIME**

When the travel time used by a member is less than the time considered allowable under this Part, the member's actual travel time is used for computation.

**U4310 TRAVEL BY GOVERNMENT CONVEYANCE DIRECTED**

When travel is directed and performed by Government conveyance (except auto) in connection with TDY, per diem or AEA is payable for the time needed to perform the travel directed. When travel is performed by Government automobile, per diem or AEA is payable for the time needed to perform the directed travel or for the travel time computed under par. U5160-B, whichever results in the lesser amount. When travel by available Government conveyance is directed, but travel is performed by some other mode of transportation, per diem or AEA is allowed for the travel time required via the mode of transportation used, not to exceed the amount which would have been payable for travel via the mode of Government transportation directed.

**U4315 GOVERNMENT TRANSPORTATION REQUEST (GTR) USED**

When a member uses a GTR, the allowable travel time is the actual time used, if the routing is over the usually traveled direct route and the factors for scheduling travel in par. U4325 are used to determine the itinerary.

**U4320 COMMERCIAL TRANSPORTATION USED NOT BY GTR**

When a member uses commercial transportation and par. U4310 or U4315 don't apply, the allowable travel time is the lesser of the member's actual travel time or a schedule in accordance with par. U4325.

**U4325 SCHEDULING TRAVEL**

A. Schedule. In determining a schedule, travel is by the scheduled transportation which most nearly coincides with the time of departure and arrival needed to carry out the mission and considering the provisions of this subparagraph. In selecting a schedule consideration is given to:

1. duty hours;
2. duty requirements;
3. availability of lodging at points of origin, destination or intermediate stops;
4. the need for onward transportation;
5. the member's comfort and well being; and
6. the member not being scheduled for departures and arrivals between 2400 and 0600 unless that is the only schedule available or is required by the mission.

B. Early Departure. When a member departs early to overcome a short interval between the scheduled time of arrival and the required reporting time at a duty station, the voucher includes a brief statement as to the reason for departing earlier than as scheduled under par. U4300.

C. Scheduled Early Arrival. When a member travels over a direct route by air to a TDY station, the departure may be scheduled to allow arrival at the TDY station 24 hours before the beginning of a work status without interruption of entitlement to per diem or AEA when:

1. the PDS and TDY stations are separated by four or more time zones;
2. at least one of the duty points is OCONUS; and
3. the itinerary doesn't involve any scheduled stopovers or planned delays in excess of 8 hours en route.

The time zones in which the point of origin and destination are located shall not be included in the four time zones separating the points of travel.

D. Travel During Normal Hours of Rest. If subpar. A can't be followed, and there's a need for performance of duty immediately upon arrival, the order issuing official may authorize/approve rest stops en route, or a rest period at the TDY location before reporting for duty if:

1. the traveler isn't authorized premium class accommodations; and;
2. it's necessary to schedule travel to begin at, near, or after the conclusion of the regularly scheduled hours of duty and the conditions and circumstances in the case so warrant; or
3. the traveler is required to travel during normal sleeping hours; or
4. the scheduled flight time including stopovers exceeds 14 hours.

E. Rest Stops:

1. shall not exceed 24 hours,
2. shouldn't exceed a reasonable period of rest plus delay needed to secure the earliest transportation to the authorized destination (transportation schedules or other conditions permitting), and

3. should be scheduled, to the maximum extent practicable, where free stopovers are permitted en route.

F. Use of Reduced Travel Fares. When, to qualify for reduced travel fares, a member elects to stay at a TDY station longer than required by the assignment and the action is authorized/approved by the member's commanding officer, per diem or AEA for the additional time may be paid if:

1. the additional cost of per diem or AEA is offset by the savings on the transportation, yielding an overall savings to the Government; and
2. the delay doesn't extend the time on TDY beyond the time when the member is required to be at work at the PDS (B-192364, February 15, 1979; B-169024, May 5, 1970).

#### U4330 TRAVEL BY POC

Transportation cost and travel time are computed in accordance with pars. U3305 and U3310.

#### U4335 TRAVEL BY SPECIAL CONVEYANCE

When the use of a special conveyance is authorized/approved, allowable travel time is the actual time needed to perform the travel, except travel by a vehicle is computed under par. U5160-B.

#### U4340 TRAVEL BY MIXED MODES

When travel is performed between any two points considered to be a separate leg of a journey under par. U3405-C partly by POC for personal convenience and partly by common carrier at personal expense, the total per diem or AEA payable shall not exceed that payable for constructive travel over a usually traveled route by air or surface common carrier, whichever more nearly meets the requirement of the orders and is more economical to the Government. If the member is authorized to travel by POC as advantageous to the Government and performs travel partly by POC and partly by common carrier at personal expense, the total per diem or AEA payable is limited by the travel time computed under par. U5160-B for that separate leg of the journey.

Paragraph

Contents

- 5. Interservice Transfer
- 6. Orders Amended, Modified, Canceled, or Revoked
- 7. Member Without Dependents Assigned to Two-Crew Nuclear Submarine (SSBN)
- 8. Member Reported As Dead or Absent for more than 29 Days in a Missing Status
- 9. In Place Consecutive Overseas Tour (IPCOT)
- 10. Early Return of Dependents
- 11. Member Who has No Dependents and is Assigned to a Ship
- 12. Ordered to Move in Connection With Closure or Realignment of a Military Installation
- 13. Member Without Dependents Elects Not to Occupy Inadequate Government Quarters
- 14. Both Spouses Below Grade E-6 Assigned to Sea Duty
- C. Special Categories DLA Not Authorized
- D. Relocation of Household Incident to Alert Notification
- E. Entitlement When Member Married to a Member Is Transferred to a New PDS

U5640 Vouchers and Supporting Papers

**PART H: TEMPORARY LODGING EXPENSE (TLE) ALLOWANCE WITHIN THE CONTINENTAL UNITED STATES (CONUS)**

Paragraph

Contents

- U5700 Purpose
- U5705 When Authorized
  - A. General
  - B. Lodgings
  - C. No Entitlement for First or Last PCS
- U5710 Reimbursement Limitations
  - A. Time
  - B. Payment Maximum
    - 1. Combining Costs
    - 2. Applicable Per Diem Rate for Different Locations
    - 3. Member Married to Member
  - C. Rates Payable and Computation Procedures

**PART I: POV STORAGE WHEN POV TRANSPORTATION ISN'T AUTHORIZED**

Paragraph

Contents

- U5800 General
- U5805 Eligibility
- U5810 Reimbursement for Travel for POV Delivery and/or Pick-up to/from a Designated Storage Facility
  - A. General
  - B. Delivery/Pick-up of a POV
  - C. Delivery of a POV Accomplished Concurrently with Member's PCS Travel and No TDY En Route Is Involved
    - 1. Delivery - Travel to Passenger Port Via Storage Facility
    - 2. Delivery - Travel to Storage Facility Via Passenger Port
  - D. Pick-up of a POV Accomplished Concurrently with Member's PCS Travel and No TDY En Route Is Involved

<u>Paragraph</u>	<u>Contents</u>
	<ul style="list-style-type: none"> <li>E. POV Delivery/Pick-up to/from a Designated Storage Facility Accomplished Concurrently with TDY En Route               <ul style="list-style-type: none"> <li>1. Delivery of a POV to a Designated Storage Facility in Connection with TDY En Route</li> <li>2. Pick-up of a POV in Connection with TDY En Route</li> </ul> </li> </ul>
U5815	Storage Facilities Used <ul style="list-style-type: none"> <li>A. Designated Storage Facilities</li> <li>B. Personally Procured Storage</li> </ul>
U5820	Factors Affecting Storage of POV <ul style="list-style-type: none"> <li>A. Orders Amended, Modified, Canceled or Revoked</li> <li>B. Storage Before Orders Issued</li> </ul>
U5825	Excess Cost Collection
U5830	Continued POV Storage After Entitlement Ends
U5835	Care and Storage

## CHAPTER 5

### PERMANENT DUTY TRAVEL

---

#### PART A: APPLICABILITY AND GENERAL RULES

##### U5000 SCOPE

A. General. This Chapter prescribes a member's entitlements to personal and dependent travel and transportation allowances, HHG and POV transportation allowances, mobile home transportation allowances, DLA, and TLE allowance incident to a PCS. It also prescribes entitlements for travel and transportation of dependents, and for HHG, POV, and mobile home transportation under unusual or emergency circumstances, and various other situations not directly related to a PCS. For non PCS travel entitlements, see Chapter 7.

B. Travel Covered. This Chapter discusses the following types of PCS travel:

1. Transfer. Travel in connection with a transfer from one station to another for permanent duty.

2. Change in Homeport or PDS Location of a Unit. Travel in connection with a vessel's homeport or mobile unit's PDS location change.

★ 3. Call to Active Duty. Travel from home or from the PLEAD to the first PDS upon:

- a. appointment or re-appointment (including reinstatement) to the regular Service from civilian life or from a Reserve component;
- b. reserve members being called (or ordered) to active duty (including duty for training) for 20 weeks or more at one station;
- c. being recalled to active duty from the Fleet Reserve or the Fleet Marine Corps Reserve, or from retirement (including temporary disability retirement); or
- d. enlistment or induction into the Service (regular or during emergency).

4. Separation or Retirement. Travel from last PDS to home upon:

- a. discharge, resignation, or separation from the Service under honorable conditions;

- b. reserve members' release from active duty (including active duty for training) to which called for 20 weeks or more at one station;
- c. transfer to the Fleet Reserve or to the Fleet Marine Corps Reserve;
- d. retirement; or
- e. temporary disability retirement.

5. Travel (Other Than TDY) Not Directly Related to PCS Orders. In addition to PCS entitlements, this Chapter includes entitlements for travel and transportation of dependents, and for HHG, POV and mobile home transportation, under unusual or emergency circumstances, and other situations not involving a PCS.

##### U5002 APPLICABILITY

A. General. The provisions of this Chapter apply to PCS of all regular and reserve members.

B. Special Categories. The following special categories of personnel are entitled to PCS allowances as indicated:

1. cadets and midshipmen (see par. U7000),
2. applicants and rejected applicants of the regular service (see par. U7025),
3. reserve components (see par. U7150), or
4. members whose enlistment has been voided (see par. U7375).

C. Persons Not Covered. The following categories of personnel aren't entitled to PCS allowances:

1. absentees and stragglers being returned to their PDSs (see par. U7400),
2. members discharged under other than honorable conditions (see par. U7500), and
3. prisoners (see par. U7451).

## U5012 PCS ALLOWANCES

A. General. Following is a general description of PCS travel entitlements. Parts B through H of this Chapter prescribe specific entitlements. Entitlements depend on the member's individual travel circumstances. Table 5-1 provides a general guide.

B. Member and Dependent Travel and Transportation Allowances. When a member must travel under orders, the Government either furnishes transportation or reimbursement at rates prescribed in this Part. Generally, members select the mode of transportation (i.e., airplane, train, bus, POC) for travel between the old and new PDSs. Sometime orders direct a particular mode for the member but not the dependents. For computation of travel time when a mode isn't directed, see par. U5160-E. For reimbursements authorized for PCS travel, see par. U5105; for travel to the first PDS, see par. U5108-D. For travel and transportation of dependents, see Part C.

C. HHG Transportation and Storage. A member directed to make a PCS is entitled to transportation and/or storage of HHG. A member's weight allowance depends on the member's grade and dependency status (see par. U5310-B). The Service concerned may administratively limit the amount shipped. For example, an E-6 with dependents may ship 11,000 pounds of HHG, if the member is transferred between two CONUS PDSs. However, if the member is transferred to a "weight restricted" OCONUS PDS, only a portion of the member's PCS HHG weight allowance may be shipped. The remainder may be placed in NTS or transported to a designated place. Generally, any portion of the PCS HHG weight allowance the member elects not to ship may be placed in NTS; HHG precluded from shipment due to an administrative weight restriction are placed in NTS until the next PCS. PCS HHG transportation entitles a member to temporary storage, until the member arranges for a new permanent residence, unless prohibited. Temporary storage may be authorized at any combination of the point of origin, in transit, or at destination. See Part D.

D. Unaccompanied Baggage Transportation. See Appendix A definition of baggage, unaccompanied. The Service concerned may limit unaccompanied baggage weight. See Part D.

E. POV Transportation. A member ordered to make a PCS to, from, or between OCONUS PDSs, or upon official change in vessel's homeport or mobile unit's PDS location, may be authorized to have one POV, owned or on a long-term lease by the member or dependent(s), shipped to the vehicle processing center serving the member's new PDS or other authorized place. The POV must be for the member's or dependents' personal use. There are some limitations, restrictions or prohibitions. See Part E.

F. Mobile Home Allowances. A member ordered on a PCS, or the dependent of a deceased member entitled to HHG transportation, is entitled to any combination of the allowances in Part F for mobile home transportation, including temporary storage, from the old PDS to the new PDS or between other authorized points. Except as provided in par. U5505-B, these allowances are in lieu of baggage and HHG transportation and are only authorized for transportation of a mobile home within CONUS, within Alaska, or between CONUS and Alaska. See Part F.

G. DLA. DLA partially reimburses a member for the relocation expenses of a PCS, evacuation, or movement as a result of BRAC closure. See Part G.

H. TLE Allowance. TLE partially offsets the added living expenses within CONUS incurred by members and their dependents incident to a PCS. See Part H.

## U5018 MEAL TICKETS

A. Issuance. Meal tickets may be issued only:

1. as specifically authorized in this Chapter for PCS, in Chapter 4 for TDY and group travel, and in Chapter 7 for persons in special categories, and
2. to members in a group travel status on commercial airline flights where courtesy meals aren't served and prior arrangements have been made for the airline to serve meals in exchange for meal tickets.

B. Procedures. Service regulations prescribe the procedures for the issuance, use and care of meal tickets, and for the payment for meals procured with the tickets.

## PART B: MEMBER ALLOWANCES FOR TRANSPORTATION AND SUBSISTENCE

### ★ U5100 GENERAL

This Part prescribes PCS travel entitlements for the member's personal travel. Members ordered to make a PCS move are entitled to personal travel and transportation allowances prescribed in this Part from the old PDS to the new PDS. A member on PCS orders who takes leave en route to the new PDS is entitled to the allowances prescribed in this Chapter that would accrue had the member not taken leave.

**NOTE:** When residence relocation is unnecessary because the old and new PDSs are in proximity to each other, the member may not be paid MALT PLUS, unless ordered to perform TDY en route.

### U5105 TRAVEL AND TRANSPORTATION OPTIONS

A. General. Incident to a PCS, a member may elect to:

1. travel by a POC (if the member travels by POC, the member is reimbursed on a MALT PLUS basis (subpar. B)); or
2. personally procure transportation by common carrier (if the member travels by personally procured transportation by common carrier, the member receives reimbursement plus per diem (subpar. C)); or
3. be provided transportation in kind (if the member is provided transportation in kind, the member receives transportation in kind plus per diem (subpar. D));

except in situations involving:

1. travel performed partly at personal expense and partly by GTR and/or Government conveyance (subpar. E);
2. directed modes of transportation and group travel (par. U5108);
3. overseas travel (par. U5116);
4. special circumstances (par. U5120);

5. delivery/pickup of a POV to and from the water port (par. U5410-D);
6. travel discussed in Chapter 7 for which travel and transportation options are specifically prescribed therein.

B. MALT PLUS When Travel Is by POC. A member traveling on PCS by POC is entitled to MALT PLUS. (The use of a POC for PCS travel, other than transoceanic, is considered as advantageous to the Government.) The MALT portion of this allowance is paid on a "per mile" basis for the official distance of each portion of the ordered travel (for an explanation of a separate journey, see par. U5150). The PLUS portion of this allowance is paid on a whole day calendar basis for the allowable travel time. MALT PLUS and/or a per diem or AEA, as prescribed in Chapter 4, Part B or C, as applicable, can't be paid for the same day. However, a per diem or AEA is authorized for any necessary delay of processing time at a passenger port of embarkation/debarkation or personnel processing center (except when prohibited by pars. U5125-A3 and U5130-A3). The rates of reimbursement under the MALT PLUS allowance are as specified in subpars. 1 and 2.

1. MALT Rates Payable. The MALT for members performing PCS travel by POC is based on the number of authorized travelers traveling in the POC. An authorized traveler is any member or dependent performing travel incident to PCS orders. Such MALT rates are as follows:

- a. \$0.15 per mile when only one authorized traveler occupies the POC;
- b. \$0.17 per mile when two authorized travelers occupy the same POC;
- c. \$0.19 per mile when three authorized travelers occupy the same POC; and
- d. \$0.20 per mile when four or more authorized travelers occupy the same POC.

Reimbursement of parking fees, ferry fares, road, bridge and tunnel tolls is authorized for travel by POC under this paragraph for travel over the most direct route between the official points involved. Only the member responsible for paying the operating expenses of the POC is entitled to the MALT and reimbursable expenses. Operating expenses are defined as the cost or portion of cost directly associated with the use of a POC in connection with the performance of the official travel.

2. Flat Per Diem Allowance Payable. Members performing PCS travel by POC are entitled to MALT (at the rates prescribed in subpar. 1) plus a flat per diem allowance of \$50 computed in whole day increments on a calendar day basis for the allowable travel time computed under par. U5160. Such flat per diem is paid for the number of days required for PCS travel between authorized points, not to exceed the allowable travel time computed under par. U5160. Since the PLUS portion of the MALT PLUS allowance is on a flat per diem basis, use of Government quarters and mess isn't required and the Government or proportional meal rate shall not apply if such facilities are used. When two or more members travel together in the same POC, each member is entitled to a flat per diem allowance for the allowable travel time computed under par. U5160-B for the official distance between the authorized points of travel.

C. Reimbursement for Personally Procured Transportation by Common Carrier Plus Per Diem. When the traveler procures transportation by common carrier at personal expense, the member is reimbursed for the actual cost of the transportation limited to the cost of accommodations authorized in pars. U3125, U3130 and U3135; the member may elect reimbursement as explained in subpars. 1 and 2. Per diem for travel under this paragraph is computed in accordance with par. U5113.

1. GTRs Available

a. Cost of Transportation Doesn't Exceed \$100. When a GTR is available to the member at the time and place required and the member procures transportation on a common carrier at personal expense in amounts of \$100 (plus tax) or less (including sleeping accommodations) under an individual travel order, the member may elect to be

reimbursed for the actual cost of transportation for the mode authorized and used. Reimbursement for such transportation shall not exceed the cost for transportation between authorized points over a usually traveled direct route in accordance with a schedule(s) necessary to meet the requirements of the orders. When the cost of transportation used is less than \$75, reimbursement is based on the member's statement of the cost involved. When the cost of transportation used is \$75 or more, the voucher is supported by copies of tickets or by receipts for tickets purchased, or the member's statement of the cost involved when copies of the tickets or receipts for tickets are impractical to obtain or have been inadvertently lost or destroyed (B-163758, July 24, 1972). When the cost of transportation is \$75 or more, the claim for transportation is denied in its entirety if the voucher isn't supported by copies of tickets, a receipt, or a statement of why a receipt wasn't furnished.

b. Cost of Transportation Exceeds \$100. When a GTR is available to the member at the time and place required and the member procures transportation on a common carrier at personal expense in amounts in excess of \$100 (plus tax) (including sleeping accommodations) under an individual travel order, the member may elect to receive reimbursement for the actual cost of transportation for the mode authorized and used. However, reimbursement shall not exceed the cost to the Government for the authorized transportation and accommodations over a usually traveled direct route in accordance with a schedule(s) necessary to meet the requirements of the orders had a GTR been used. The cost of transportation used is substantiated by copies of tickets, receipts for tickets purchased, or the member's statement of the cost involved when copies of the tickets or receipts for tickets are impractical to obtain or have been inadvertently lost or destroyed. When the cost of transportation is \$75 or more, the claim for transportation is denied in its entirety if the voucher isn't supported by copies of tickets, a receipt, or a statement of why a receipt wasn't furnished.

2. GTRs Not Available. When a GTR isn't available to the member at the time and place required and the member procures transportation on a common carrier at personal expense, the member may elect to be reimbursed for the actual cost of transportation for



the mode authorized and used. Reimbursement for such transportation shall not exceed what it would have cost the member for commercial transportation between authorized points over a usually traveled direct route in accordance with a schedule(s) necessary to meet the requirements of the orders. Reimbursement under this subparagraph shall not be based on special Government contract fares. The voucher is supported by copies of tickets or receipts for tickets purchased, or the member's certification of the cost involved when copies of the tickets or receipts for tickets are impractical to obtain or have been inadvertently lost or destroyed.

D. Transportation in Kind Plus Per Diem or GTRs Plus Per Diem. Under this allowance option, the Government provides transportation on a Government owned conveyance or provides transportation on a commercial carrier at no cost to the member. Per diem for travel under this paragraph is computed in accordance with par. U5113.

#### E. Travel by Mixed Modes

1. General. When travel is performed by mixed modes in connection with a trip between any of the points considered to be a separate journey (see par. U5150), the member's entitlement is determined under subpar. 2. When a member travels at personal expense between the duty station and local common carrier terminal or between Government and commercial terminals and receives reimbursement therefor, or if a Government conveyance is used in lieu thereof, it isn't considered that the member has traveled by mixed modes.

2. Computation. When travel is performed by mixed modes between any two points considered to be a separate journey (see par. U5150), entitlement is based on the allowances for the travel as actually performed, limited to the greater of:

- ★ a. MALT PLUS as prescribed in subpar. B above for the distance of ordered travel; or
- b. what it would have cost the Government had a GTR been used between the authorized points, plus per diem as prescribed in Chapter 4, Part B, for the time required to travel between the points of ordered travel. The per diem rate used is that of the new PDS. However, if a stopover for the night is required, per diem for the day

of the stopover is at the rate prescribed for the stopover location.

If GTRs are used, the cost of the GTR is subtracted from the entitlement. If the cost of the GTR used exceeds the cost of a GTR for the entire ordered travel, the excess is deducted from the member's pay or otherwise collected from the member in accordance with regulations of the Service concerned. If the MALT, plus a flat per diem allowance, is paid, the cost of the GTR or other procurement document is deducted from the member's pay or otherwise collected from the member in accordance with Service regulations.

### U5106 TRANSPORTATION BETWEEN GOVERNMENT AND COMMERCIAL CARRIER TERMINALS

When a member is required to procure transportation at personal expense between Government and commercial carrier terminals, the member is reimbursed for such transportation, not to exceed the lowest cost transportation available between the two terminals. Reimbursement is authorized only when:

1. the member uses Government transportation or a GTR for travel other than between the Government and commercial carrier terminals; and
2. the distance between the terminals is too great for consideration under pars. U3410 (for taxicabs), U3415 (for special conveyances), U3420 (for buses, streetcars or subways) or U3425 (for airport limousine service).

When the cost of transportation between the terminals is less than \$75, reimbursement is based on the member's statement of the cost involved. When the cost of the transportation is \$75 or more, the voucher is supported by copies of the tickets or by receipts (or by the member's statement as to the cost involved when copies of the tickets or receipts are impractical to obtain or have been inadvertently lost or destroyed).

### U5107 TRAVEL BY POC PROHIBITED

Each of the Services may issue regulations prescribing the conditions under which members traveling on PCS travel as individuals (as distinguished from group travel) may be prohibited from using a POC.

However, such regulations must indicate that such administrative control is limited to cases where the exigencies of the Service so require. Paragraph U5108 applies only if the member's orders state that travel by POC is prohibited or specifically direct the member to use a particular mode of transportation. If a member on orders issued under such regulations travels by POC, the member isn't entitled to any reimbursement for the travel unless the order-issuing official approves travel by POC. This paragraph doesn't authorize order-issuing officials to prohibit travel by POC in the absence of specific regulations issued by the Service concerning prohibiting the use of such transportation.

#### **U5108 ALLOWANCES WHEN A MODE OF TRANSPORTATION OR GROUP TRAVEL HAS BEEN DIRECTED**

If a member is directed to use a specific mode of transportation, the travel and transportation reimbursement options in par. U5105 don't apply. When a mode is directed, reimbursement for expenses is authorized as follows:

A. Travel Directed by Government Conveyance. When exigencies of the Service require that Government conveyance be used for PCS travel, the orders must direct the use of Government transportation. Where a member's PCS orders direct the use of Government transportation and the mode directed is available in time to comply with the orders but the member elects to travel by another mode at personal expense, the member isn't entitled to reimbursement for the cost of transportation. If such Government conveyance isn't available in time to comply with the orders, as certified by the official responsible for furnishing the Government conveyance, the member is entitled to the allowances prescribed in par. U5105-B or C.

B. Travel Directed by Common Carrier. Each of the Services may issue regulations governing the conditions under which order-issuing officials may direct members performing PCS travel as individuals (as distinguished from a group) to use common carriers, provided that such regulations specify that such administrative control is limited to cases where the exigencies of the Service so require. This subparagraph doesn't apply unless the member's orders state that travel by common carrier is directed. Normally, the travel is directed by GTR. If a member traveling on orders issued under such regulations fails to travel by the mode directed, the member isn't

entitled to any reimbursement for the travel unless the order-issuing official approves the mode of transportation used or the member presents evidence that the mode directed wasn't available at the time or place required to comply with the orders. This paragraph doesn't authorize order-issuing officials to direct a mode of commercial transportation in the absence of regulations issued by the Service concerning requiring the use of common carriers.

C. Group Travel Directed. When the exigencies of the Service require that the member perform PCS travel as a member of a group, the member's orders must state that travel is performed in a group travel status. The same guidelines and considerations in directing group travel for TDY (see par. U4000) apply for PCS. When a member's order directs group travel, the member isn't entitled to a MALT while performing such travel. Necessary transportation (including sleeping accommodations, if available and required) is furnished by Government conveyance or by a GTR. Per diem also isn't payable to a member when performing group travel. A member is provided meals by meal tickets (par. U5018), box lunches or Government prepared meals, and quarters are provided by the Government. If meals or quarters aren't furnished, reimbursement is authorized for occasional meals and quarters in the same manner as provided for members on TDY under par. U4145. Officers may not be reimbursed for any expense they incur in connection with Government meals.

★ D. When Mode of Transportation Is Directed to First Duty Station Upon Enlistment, Reenlistment, or Induction. Each of the Services may issue regulations authorizing order-issuing officials to direct the use of Government transportation or common carriers and meal tickets for travel of enlistees, reenlistees, or inductees from the place of enlistment, reenlistment, or induction to the first station in travel orders. This doesn't apply unless the member's orders direct the mode to be used. If a member traveling on orders issued under such regulations fails to travel by the mode directed, the member isn't entitled to any reimbursement for the travel performed, unless the order-issuing official approves the mode used (for reasons acceptable to the order-issuing official) or the member presents evidence that the directed mode wasn't available. When reimbursement is authorized, the member is entitled to reimbursement at the applicable MALT rate per mile for the official distance of the ordered travel for which transportation/GTR wasn't available and the member traveled by POC. If under these circumstances the member procured transportation

not to exceed the amount which the sponsoring Service would have been required to pay for the available transportation. If Government transportation and Government procured transportation are both available, the lowest priced mode is the maximum measure of entitlement for reimbursement.

2. Government Transportation and Government Procured Transportation Not Available. When Government transportation and Government procured transportation aren't available, the member is entitled to reimbursement for the cost of transportation used not to exceed the least costly available scheduled commercial air service over the direct route between the origin and destination. If travel by aircraft is medically inadvisable for the member or an accompanying dependent, reimbursement is limited to the least costly first-class passenger accommodations on a commercial ship.

3. Travel by Vessels or Aircraft of Foreign Registry. Reimbursement may not be authorized for travel at personal expense on vessels or aircraft of foreign registry except as specified in Chapter 3, Part B.

E. Reimbursement When Member Performs Circuitous Travel. When a member, at personal expense and for personal convenience, performs PCS travel over a circuitous route, the member is entitled to:

1. MALT PLUS for land travel performed from the time the member departs the old PDS until the member reports to the new PDS, and
2. reimbursement for the cost of transoceanic U.S.-flag transportation used and per diem; reimbursement for transoceanic foreign-flag transportation used and per diem is allowable not to exceed the cost the Government would have incurred for the member's transportation on the direct route provided:
  - a. travel by foreign-flag air on the circuitous route is supported by the certificate required in Chapter 3, Part B, stating U.S.-flag air wouldn't have been available on the direct or circuitous route,
  - b. travel by foreign-flag vessel on the circuitous route is supported by the certificate required in Chapter 3, Part B, stating U.S. flag vessel

wouldn't have been available on the direct or circuitous route.

The total amount of reimbursement under items 1 and 2 shall not exceed the amount the member would have been entitled to under subpar. A via the direct route between the old and new PDS. If travel by a specific mode is directed in a member's orders and the member doesn't comply with that provision, the maximum cost computed under subpar. A is reduced by the cost or tariff charge of the transportation facility not used for directed travel (see Appendix A for definition of circuitous travel).

## U5120 TRAVEL ALLOWANCE UNDER SPECIAL CIRCUMSTANCES

A. Travel When Orders to Active Duty Are Received at a Place Other Than That to Which Addressed. When orders to active duty are received at a place other than that to which addressed, travel allowances are authorized from the place of receipt of orders, not to exceed the entitlement from the place to which addressed. If such orders don't require immediate compliance and the member returns to the place to which the orders are addressed and then performs the travel directed by the orders, travel allowances are authorized from the place to which the orders are addressed.

B. PCS Orders Received at TDY Station. A member, who receives PCS orders while on TDY, may be provided PCS allowances from the TDY station to the old PDS, and then to the new PDS via any TDY station(s). These PCS allowances may be authorized/approved by the PCS order-issuing official or other official designated by the Service concerned only when the member must travel to the old PDS to assist in the movement of dependents, shipment of HHG, to pick up personal items, or to bring the member's POC to the new PDS.

### C. PCS Orders Received While on Leave

1. Orders Received While on Leave from TDY Station. A member, who receives PCS orders while on leave from a TDY station, may be provided PCS allowances from the leave point to the old PDS and then to the new PDS via any other TDY station(s), not to exceed the allowances from the TDY station to the old PDS and then to the new PDS via any other TDY station(s). These PCS allowances may be authorized/approved by the PCS order-issuing official

or other official designated by the Service concerned only when the member must travel to the old PDS to assist in the movement of dependents, shipment of HHG, to pick up personal items, or to bring the member's POC to the new PDS.

2. Station Changed or Assigned While on Leave from the PDS. A member, who receives PCS orders while on leave from the old PDS, is entitled to PCS allowances from the place where orders are received to the new PDS, not to exceed the distance from the old to the new PDS. However, if the member chooses to return to the old PDS before proceeding to the new PDS, the member is entitled to PCS allowances from the old PDS to the new PDS.

3. Duty Station Assigned While on Leave from an Intermediate Station. If a member has been transferred on PCS from an OCONUS station to an intermediate station in CONUS for processing and reassignment and is granted a leave of absence from the intermediate station during which time PCS orders are received directing travel to another station without returning to the intermediate station, PCS allowances accrue from the intermediate station to the new PDS.

★D. PCS With TDY En Route at a Location Near (But Outside the Limits of) the Old or New PDS. No per diem allowance is payable when a member is ordered on a PCS with TDY en route *near* the old or new PDS and commutes between the same quarters occupied at the old PDS or the permanent quarters the member will occupy at the new PDS. (For TDY at the old or new PDS see par. U4102-F.) This also applies when a member performs TDY at or near the homeport when the PDS is a ship or an afloat staff and the member commutes between the same quarters occupied when the vessel or afloat staff was in port or the member commutes between the permanent quarters the member will occupy at the new PDS when the vessel or afloat staff is in the port. Quarters (residence, suite, room, cubicle, etc.) at the old PDS shall no longer be considered as permanent quarters on and after the date of shipment or movement of HHG, except when the temporary change of station weight allowance is shipped. Quarters at the new PDS are considered permanent on and after the date of acceptance or date of completion of movement of HHG other than the temporary change of station weight allowance. Transportation expenses incurred in commuting between such quarters and the place of TDY may be paid under Chapter 3, Part F, when travel is within the

area defined in par. U3500-B, or paid under par. U3325 when travel is from outside that area. A member eligible for reimbursement under this subparagraph, who is required to procure meals at personal expense outside the PDS limits shall be reimbursed for such meal(s), as prescribed in par. U4145-B. When travel outside the area of TDY is required, entitlement to per diem and travel allowances under Chapter 4, Part B, is authorized. The maximum allowance authorized under this subparagraph may not exceed the amount computed under par. U4125 (B-186677, September 29, 1976).

E. PCS Orders Canceled, Amended or Modified En Route Naming a New PDS or Returning Member to Old Station. When PCS orders are canceled, amended or modified while the member is en route, the member is entitled to the travel allowances prescribed in subpars. 1 and 2.

1. Orders Canceled Returning Member to the Old Duty Station. If PCS orders are canceled, round trip allowances are authorized from the old PDS to the point where cancellation notification was received (includes leave point) and return to the old PDS, not to exceed the distance from the old PDS, via any en route TDY locations if applicable, to the contemplated new PDS and return.

2. Orders Amended or Modified to Name a New PDS or En Route TDY Station. If PCS orders are amended or modified naming another new PDS or en route TDY station(s), allowances are authorized for the distance traveled from the old PDS to the point where amended orders were received (includes leave point) and then to the last-named new PDS, not to exceed the distance from the old PDS to the last-named new PDS via any en route or added en route TDY locations and the first-named new PDS.

F. PCS Orders Involving Ships or Homeport Changes

1. Homeport of Ship, Staff, or Mobile Unit Changed. When the homeport of a ship or afloat staff is changed, the member may be provided PCS allowances to the old homeport and then to the new homeport of the ship or afloat staff via any TDY stations(s). If the ship or afloat staff is at the old homeport, the member may be provided PCS allowances from old homeport to the new homeport and return to the ship or afloat staff via any TDY station. The commanding officer may

authorize/approve such PCS allowances based on the official homeport change notification only when the member must travel to the homeport to assist in the movement of dependents, shipment of HHG, to pick up personal items, or to bring the member's POC to the new homeport. This entitlement shall expire 1 year from the effective date of the homeport change, unless extended by the Secretarial Process. If a member is on leave from a deployed ship or afloat staff whose homeport is changed, the PCS allowances accrue from the leave point to the new homeport via the old homeport, not to exceed the allowance payable from the place the ship was located when the member departed on leave to the new homeport via the old homeport (57 Comp. Gen. 198 (1977), 60 Comp. Gen. 561 and 564 (1981)).

2. Member Ordered on PCS When Ship, Staff, or Mobile Unit Is Away from Homeport or PDS. When a member is ordered on a PCS while aboard a ship, staff, or mobile unit away from its homeport or PDS, the member may be provided PCS allowances from the place the member is put ashore to the new PDS via the old homeport or old PDS and any TDY station(s). These PCS allowances may be authorized/approved by the PCS order-issuing official or other official designated by the Service concerned only when the member must travel to the old homeport or old PDS to assist in the movement of dependents, shipment of HHG, to pick up personal items, or to bring the member's POC to the new PDS.

3. Member Ordered on PCS When Ship, Staff, or Mobile Unit to Which Member Is Being Assigned Is Away from Homeport or PDS. When a member is ordered on a PCS to a ship, staff, or mobile unit that is deployed away from its homeport or PDS, the member may be provided PCS allowances from the old PDS to the new PDS via its homeport or PDS and/or any TDY station(s). These PCS allowances may be authorized/approved by the PCS order-issuing official or other official designated by the Service concerned only when the member must travel to the new homeport or new PDS to assist in the movement of dependents, shipment of HHG, to pick up personal items, or to take the member's POC to the homeport.

4. Member Ordered on PCS to Ship, Staff or Mobile Unit Whose Change of Homeport Has Been Announced and Member Arrives Before or After Effective Date of Homeport Change. A member, ordered on a PCS to a ship, staff, or mobile unit whose

homeport change has been announced and who travels to the new homeport either before or after the effective date of the homeport change, may be provided PCS allowances from the old PDS to the ship, staff, or mobile unit via the new homeport and any TDY station(s). These PCS allowances may be authorized/approved by the PCS order-issuing official or other official designated by the Service concerned only when the member must travel to the new homeport to assist in the movement of dependents, shipment of HHG, to pick up personal items, or to take a POC to the new homeport (60 Comp. Gen. 561 (1981)).

5. Member Ordered to a Ship With a Homeport Assignment Effective Upon Commissioning. When a member is ordered to a newly commissioned ship and the ship's homeport is different from the member's old PDS, the member may be provided PCS allowances to the old PDS (or homeport) and then to the new homeport of the ship via any TDY stations, and then to the place where the ship is located. The commanding officer may authorize/approve such PCS allowances based on the official homeport assignment notification only when the member must travel to the old PDS (or homeport) to assist in the movement of dependents, shipment of HHG, to pick up personal items, or to bring the member's POC to the new homeport. For two-crew ships, both crews may be provided this authorization if necessary. This entitlement expires 1 year from the effective date of the commissioning of the ship (60 Comp. Gen. 561 and 564 (1981)).

6. Member Ordered on PCS While Assigned to a Unit Undergoing a Change of Homeport. A member, ordered on PCS while assigned to a unit undergoing a change of homeport, who detaches after the effective date of the homeport change may be provided PCS allowances from the unit to the new PDS via the old homeport (or a designated place, if applicable) and any TDY station(s). Such PCS allowances may be authorized/approved by the Service concerned only when the member must travel to the old homeport or designated place to assist in the movement of dependents, shipment of HHG, to pick up personal items, or to take a POC to the new PDS (60 Comp. Gen. 562 (1981)).

7. Travel to/from a Place Other Than The New/Old Homeport. A member traveling in connection with the change of a homeport or afloat staff of a ship as prescribed in one of the preceding subpars. 1 through 6, may be permitted to travel via:

- a. a place other than the old homeport to the new homeport,

- b. the old homeport to a place other than the new homeport, or
- c. a place other than the old homeport to a place other than the new homeport,

at a cost not to exceed the constructive cost of travel between the locations specified in one of the preceding subpars. 1 through 6.

★ G. Member Ordered on PCS and Travels to and from a Designated Place. When a member is ordered on a PCS and the dependents travel to a designated place, and the member travels to the designated place to assist in the movement of dependents, and/or to assist dependents with HHG shipment or dependent transportation by POC the member may be provided PCS allowances under this Part from the old PDS to:

- 1. the new PDS via the designated place,
- 2. the designated place via any TDY station(s) and then to the new PDS, or
- 3. any TDY station(s) via the designated place and then to the new PDS.

Round-trip travel from a single TDY station to a designated place and return isn't authorized. On a subsequent PCS which results in relocation of dependents the member may be provided PCS allowances from the old PDS to:

- 1. the new PDS via any TDY station(s) and/or the designated place; or
- 2. the authorized processing station, if appropriate, to the home of selection, home of record, or PLEAD via the designated place.

These allowances are for member travel only and may be authorized/approved by the PCS order-issuing official or other official designated by the Service concerned only when the member must travel to the designated place to assist in the movement of dependents, and/or to assist dependents with HHG shipment or dependent transportation by POC to the new PDS, home of selection/record or the PLEAD (60 Comp. Gen. 562 (1981)). If member is divorced or

dependents die before the effective date of the subsequent PCS and the member no longer has dependents at the designated place, the member may be authorized PCS allowances to the designated place to pick up HHG, personal items or to use the member's or dependent's POC for transportation to the new PDS, home of selection/record, or the PLEAD.

H. Member Escorts Dependents to and from Designated Place in Connection With a Unit PCS Move to and from an OCONUS Unaccompanied Tour. Members of a unit who are required for military reasons to travel on a PCS from a PDS in CONUS to an OCONUS PDS with their unit for an unaccompanied tour are authorized to escort dependents from their PDS in CONUS to a designated place, and return to the PDS before departure for the OCONUS area. Members traveling under this subparagraph are entitled to PCS allowances from the PDS to a designated place and return to the PDS; however, the allowable travel time for return to the PDS is limited to constructive travel time (par. U5160-D) as if the travel had been performed by GTR. Members of a unit who are required for military reasons to travel from an unaccompanied tour at a PDS OCONUS to a PDS in CONUS with their unit are authorized to travel from their new PDS to a designated place where dependents are located and return to the new PDS. Members traveling under this subparagraph are entitled to PCS allowances from the new PDS to a designated place and return; however, the allowable travel time for travel from the new PDS to a designated place is limited to constructive travel time (par. U5160-D) as if the travel had been performed by GTR.

★ I. Member Ordered on PCS from OCONUS Duty Station from Which Dependents Evacuated to Safe Haven or Designated Place. When a member is ordered on a PCS from OCONUS PDS from which the member's dependents at a safe haven or designated place had been evacuated thereto under par. U6004, the member may be provided PCS allowances under this Part from the old PDS to:

- 1. the new PDS via the designated place or safe haven, as applicable;
- 2. the designated place or safe haven, as applicable, via any TDY station(s) and then to the new PDS;

3. any TDY station(s) via the designated place or safe haven, as applicable and then to the new PDS; or
4. the authorized processing station, if appropriate, to the home of selection, home of record or, PLEAD, via the designated place or safe haven, as applicable

provided the member's PCS results in a relocation of the dependents. Round-trip travel from a single TDY station to a designated place or safe haven and return isn't authorized. These allowances may be authorized/approved by the PCS order-issuing official or other official designated by the Service concerned only when the member must travel to the designated place or safe haven, as applicable to assist in the movement of dependents, shipment of HHG, to pick up personal items, or to bring the member's POC to the new PDS, home of selection/record or the PLEAD. Travel to a designated place isn't authorized after the member has reported to the new PDS.

J. Unable to Travel With Member's Organization. A member, who is unable to travel to the new homeport/PDS with member's organization due to acceptable reasons, such as illness, but who later joins it under competent orders, is entitled to allowances prescribed in par. U5105 regardless of the reasons the organization moved.

K. Allowances Payable Upon PCS to Hospital. PCS travel allowances are payable, if otherwise proper, for travel to, from, or between hospitals, provided the orders don't contemplate a return journey.

L. Member Dies While En Route to New Duty Station. A member traveling on a PCS, who dies after beginning the travel, is considered as performing ordered travel from the old PDS to the place of death, and is entitled to allowances not to exceed travel from the old PDS to the ordered new PDS.

M. Directed Travel Over Other than a Usually Traveled Route. When ordered to travel over a route involving a higher cost to the Government on orders which are amended or modified while en route, a member is entitled to allowances over the route traveled in accordance with the original orders.

**★ U5125 SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERANCE OR SEPARATION PAY, INVOLUNTARY SEPARATION, AND SEPARATION UNDER THE VSI OR SSB PROGRAM**

A. General

1. Travel Within CONUS. A member on active duty, who is separated from the Service or relieved from active duty under conditions other than those in subpar. 5 and subpars. B and C, and par. U5130-A1, is entitled to travel and transportation allowances as prescribed in par. U5105 from the last duty station to the member's home of record or PLEAD, as the member elects, provided there is a break in service of at least 1 calendar day. A member separated from the Service or relieved from active duty under this subparagraph is entitled to the allowances prescribed herein only if travel is performed. A member traveling to a location other than the home of record or PLEAD is entitled to allowances for the travel performed not to exceed the allowances from the last duty station to the location authorized by this subparagraph.

2. Travel OCONUS. A member on active duty, who is separated from the Service or relieved from OCONUS active duty under conditions other than those in subpar. 5 and subpars. B and C, and par. U5130-A1, or who is entitled to travel allowances under this paragraph to a home of record or PLEAD which is OCONUS, is entitled to travel and transportation allowances under par. U5116, provided there is a break in service of at least 1 calendar day. A member separated from the Service or relieved from active duty under this subparagraph is entitled to the allowances prescribed in subpar. 1 only if travel is performed.

3. Travel to and from Place of Separation. Contingent on regulations of the Service concerned, when a member travels from the last PDS to a separation station of the member's choice and convenience and then from that station to the home of record or PLEAD as the member elects, travel and transportation allowances are authorized for such

travel not to exceed the allowances which would have been allowed had the member been ordered to the appropriate separation activity prescribed by Service regulations and separated there. When the appropriate processing station prescribed by Service regulations is the member's last PDS, no actual expense or per diem allowance is authorized for the time the member is in a TDY status at the separation station of choice. In any other case, the member is entitled to the actual expense or per diem allowance while at the separation station that applies to the station of choice where the member is undergoing separation processing, regardless of the allowance that may have been payable at the appropriate separation station prescribed by Service regulations.

4. Order Received at Other Than Last Duty Station. When a member receives a discharge certificate or separation order at a place other than the last duty station and the member had traveled to that place at personal expense on authorized leave, the member is entitled to travel and transportation allowances prescribed in subpar. 1 or 2, whichever applies, from the member's last actual or constructive place of duty and not from the place at which the member received the discharge certificate or separation order. For definition of last duty station, see Appendix A.

5. Member Serves Less Than Prescribed Period of Service. A member separated from the Service or relieved from active duty during the initial enlistment period or agreed period of service, who hasn't served on active duty on the date of separation or relief from active duty for a period of time equal to at least 90 percent of the period of time (active duty) for which the member initially enlisted or otherwise initially agreed to serve, may be provided transportation in kind (but no per diem) by the least expensive mode of transportation available or the member may be paid an amount that doesn't exceed the cost to the Government of such transportation in kind. Restrictions on travel entitlements in this subparagraph don't apply to a member:

- a. who is retired for physical disability or placed on the TDRL (without regard to length of service) under Chapter 61, 10 U.S.C. (see par. U5130-A1);
- b. who is retired with pay for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately

following at least 8 years of continuous active duty with no single break therein of more than 90 days (see par. U5130-A1) (B-160488, February 14, 1967);

- c. who is separated from the Service or released from active duty for a medical condition affecting the member, as determined by the Secretary concerned;
- d. who is separated from the Service or released from active duty because the period of time for which the member initially enlisted or otherwise initially agreed to serve has been reduced by the Secretary concerned and is separated or released under honorable conditions;
- e. who is discharged under 10 U.S.C. 1173 for hardship; or
- f. who is involuntarily separated (see definition in Appendix A) from active duty in a DOD Service during the period beginning on 1 October 1990 and ending 30 September 1999 or from the Coast Guard during the period beginning on 1 October 1994 and ending 30 September 1999.

★ B. Separation from the Service or Relief from Active Duty to Continue in the Service. A member, who is separated from the Service or relieved from active duty for the express purpose of continuing on active duty in the same or another of the Services, isn't entitled to travel and transportation allowances in connection therewith. This prohibition doesn't deny PCS entitlements when the member is transferred on PCS orders in conjunction with reentry into or continuance in the Service. The service performed after such separation from the Service or relief from active duty is, so far as travel rights are concerned, merely a continuation of the prior period of service. The member's home of record and PLEAD at time of entry into the period of service from which separated or relieved to continue in the Service is used to determine the entitlement to allowances upon the next complete separation from the Service or relief from active duty in the new capacity (45 Comp. Gen. 661 (1966)).

C. Discharge from the Service Under Other Than Honorable Conditions. See Chapter 7, Part P.



D. Time Limitation. Except when additional time is authorized/approved, travel must be completed before the 181st day following separation from the Service or relief from active duty for entitlement to exist under this paragraph. If completion of travel before the 181st day would impose a hardship on the separated member, an extension of the time limit may be authorized/approved for a specific additional period of time by the Secretarial Process.

E. Member Ordered to a Place to Await Results of Disability Proceedings. A member, who is found by a physical evaluation board unfit to perform the duties of the member's rank or grade, and who isn't entitled to a home of selection move under par. U5130, but who, for the convenience of the Government, is ordered home or to a place to await completion of the disability proceedings, is entitled to travel and transportation allowances for travel to that place providing the member signs a release that the member shall not contest the results of the initial physical evaluation board. Upon final disposition of disability proceedings, the member is entitled to travel and transportation allowances from that place under the disability separation orders, or other orders issued instead of disability separation orders.

F. Member Ordered to a College. An enlisted member, who is selected for separation to pursue an undergraduate degree through the ROTC scholarship program is entitled to travel and transportation allowances to the college.

**U5130 RETIREMENT, PLACEMENT ON TDRL, DISCHARGE WITH SEVERANCE OR SEPARATION PAY, INVOLUNTARY RELEASE FROM ACTIVE DUTY WITH READJUSTMENT OR SEPARATION PAY, INVOLUNTARY SEPARATION, OR SEPARATION UNDER THE VSI OR SSB PROGRAM**

A. General

1. Travel to Home of Selection Authorized. A member on active duty may select a home as prescribed herein and be entitled to travel and transportation allowances to that home from the last duty station as prescribed in this Part when the member:

- a. is retired for physical disability or placed on the TDRL (without regard to length of service);
- b. is retired with pay for any other reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days (B-160488, February 14, 1967);
- c. is separated with severance or separation pay immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days;
- d. is involuntarily released from active duty with readjustment or separation pay immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days;
- e. is involuntarily separated (see definition in Appendix A) from active duty in a DOD Service during the period beginning on 1 October 1990 and ending 30 September 1999 or from the Coast Guard during the period beginning on 1 October 1994 and ending 30 September 1999;
- f. is separated under the VSI or SSB Program during the period 5 December 1991 through 30 September 1999 from a DOD Service or from the Coast Guard during the period beginning on 1 October 1994 and ending 30 September 1999.

A member entitled to select a home under this paragraph, who had 18 or more years of active service as of 1 November 1981, may select a home any place in the world for the purposes of travel and transportation allowances. A member entitled to select a home under this paragraph, who had less than 18 years active service as of 1 November 1981, may select a home as follows:

- a. any place within the United States; or
- b. a home of record outside the United States (see par. U5125-A) or a place outside the United States from which the member was

initially called or ordered to active duty to the first duty station (53 Comp. Gen. 963 (1974), 54 Comp. Gen. 1042 (1975)); or

- c. any other place at a cost not to exceed what it would have cost the Government had the member selected a home at a specified place in CONUS.

2. Travel to Home of Selection Not Authorized.

A member on active duty is entitled to travel and transportation allowances in accordance with par. U5125-A when the member:

- a. is retired without pay; or
- b. has less than 8 years of continuous active duty immediately preceding retirement for any reason other than physical disability or involuntary separation as described in subpar 1, item e; or;
- c. has less than 8 years of continuous active duty immediately preceding discharge with severance or separation pay, or is involuntarily released to inactive duty with readjustment or separation pay other than as described in subpar. 1, items e and f.

3. Travel to Processing Station of Choice. A member, who under this subparagraph is authorized (as distinguished from directed) to travel from the last PDS to a processing station of the member's choice and convenience and from such processing station to the home of selection, is entitled to the travel and transportation allowances prescribed in this Part for such travel. However, such allowances may not exceed the allowances to which the member would have been entitled had the member been ordered to the appropriate processing station prescribed by Service regulations and retired or released to inactive duty there. When the appropriate processing station prescribed by Service regulations is the member's last PDS, no actual expense or per diem allowance is authorized for the time the member is in a TDY status at the processing station. In any other case, the member is entitled to the actual expense or per diem allowance applicable to the station of choice where the member undergoes retirement processing regardless of the allowance that would have been payable at the appropriate processing station prescribed by Service regulations. The choice of station provision applies to members who are to be discharged with severance or

separation pay and to those members involuntarily released to inactive duty with readjustment or separation pay only when so provided by regulations of the Service concerned.

B. Time Limitations

1. General. Except as provided in subpars. 2, 3, and 4, travel to a selected home must be completed within 1 year after termination of active duty. Once a home is selected and transportation in kind or a GTR is furnished and used for travel thereto, or a travel and transportation allowance is received after such travel is completed, the selection of the home is irrevocable.

2. Member Undergoing Hospitalization or Medical Treatment

a. On Date of Termination of Active Duty. A member, who is confined in or undergoing treatment at a Government or civilian hospital on the date of termination of active service under the conditions outlined in subpar. A1, may select a home and be entitled to travel and transportation allowances thereto from the last PDS. However, travel must be performed to the selected home within 1 year after the date of discharge from the hospital or termination of medical treatment except when a longer time limit is authorized/approved by the Secretarial Process..

b. During 1-Year Period After Date of Termination of Active Duty. A member, who is confined in or undergoing treatment at a Government or civilian hospital for any period of time during the 1-year period after the date of termination of active service under the conditions outlined in subpar. A1, may select a home and be entitled to travel and transportation allowances thereto from the last PDS. However, travel must be performed to the selected home within 1 year after the date of termination of active service, plus a period equal to the period of the member's hospitalization or treatment. A longer time limit may be authorized/approved by the Secretarial Process.

3. Member Undergoing Education or Training. A member, who on the date of termination of active service is undergoing education or training to qualify for acceptable civilian employment or who begins such education or training during the period specified in subpar. 1, as extended by subpar. 2 (if applicable), may select a home and be entitled to travel and

transportation allowances there from the last PDS. However:

- a. travel must be completed within 1 year after the education or training is completed, or 2 years from the date of termination of active service, whichever is earlier; and
- b. travel during such period must be authorized/approved by the Secretarial Process.

A further extension of this time limit may be authorized/approved by the Secretarial Process.

4. Other Deserving Cases. An extension of the 1-year time limit prescribed in subpar. 1 may be authorized/approved by the Secretarial Process in cases other than those described in subpars. 2 and 3, when an unexpected event beyond the member's control has occurred which prevented the member from moving to the home of selection within the specified time limit, which would otherwise have been done. An extension of the time limit also may be authorized/approved by the Secretarial Process if it is in the best interest of the Service, either financially or otherwise, or substantially to the benefit of the member, and not costly or otherwise adverse to the Service, that such extension be granted. Such extensions are authorized/approved only for the specific period of time that the member anticipates is needed to complete the move. If, at the expiration of this extension period, additional time is required, the member shall request a further extension from the Secretarial Process citing the reasons for the extension. An additional period of entitlement for a specific period of time may then be authorized/approved by the Secretarial Process (B-126158, April 21, 1976). The delayed travel authorized under this subparagraph must be incident to the member's separation from the Service (B-207157, February 2, 1983).

C. Recalled to Active Duty Before Selecting a Home. A member, who is eligible to select a home under this paragraph but is recalled to active duty before selecting a home and traveling there, may upon termination of active duty for any reason under honorable conditions select a home and be entitled to travel and transportation allowances thereto from the last PDS. However, travel must be performed to the selected home within 1 year after the last release from active duty. The 1-year period may be extended as prescribed in subpar. B.

D. Recalled to Active Duty After Selecting a Home. A member recalled to active duty after selecting a home and traveling there is, upon termination of active duty under honorable conditions, entitled to travel and transportation allowances from the last PDS to the home previously selected or the PLEAD, whichever the member elects.

E. Members on TDRL Who Are Discharged or Retired. A member, who is on the TDRL at the time of discharge with severance pay or retired for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), isn't entitled to travel and transportation allowances in connection with such discharge or retirement. This limitation doesn't affect the member's right to travel and transportation allowances to which entitled under subpar. A or B in conjunction with placement on the TDRL.

F. Member Ordered to a Place to Await Disability Retirement. A member, who has been found by a physical evaluation board unfit to perform the duties of the member's rank or grade and who, for the convenience of the Government, is ordered to a place to await further orders in connection with disability retirement, is entitled to travel and transportation allowances to that place. Upon final disposition of retirement proceedings, the member is entitled to travel and transportation allowances for home of selection under the retirement orders or other orders then issued. (32 Comp. Gen. 348 (1953).)

#### U5150 SEPARATE CONSIDERATION OF EACH PORTION OF THE JOURNEY

When determining the allowances payable under this Part, travel between any two points falling within the following categories is considered to be a separate journey:

1. PDS,
2. TDY station,
3. passenger port of embarkation,
4. passenger port of debarkation,
5. first duty station,
6. last duty station,
7. home of record,

- 8. home of selection,
- ★ 9. PLEAD,
- 10. a designated place,
- 11. a COT leave location.

#### **U5155 DETERMINATION OF OFFICIAL DISTANCES**

A. Official Tables of Distances (OTD). Official distances are established by the Defense Finance and Accounting Service - Indianapolis (DFAS-IN). Commonly used official distances and instructions on the procedure to be used in securing other distances are published in the Official Tables of Distances (OTD) (AR 55-60/AFM 177-135/NAVSO P-2471 and AR 55-61/AFM 177-136/NAVSO P-2472).

B. Use of the OTD. The OTD is used in determining the official distance between any two points considered to be a separate journey.

C. Member's Certification. When travel is performed between remote places where the distance can't be determined from official guides, the certificate of the member, stating the route and distance traveled and that it is the most direct usually traveled route, is accepted subject to verification by other means.

D. Obtaining Official Distances Not Shown in the OTD. Official distances are obtained from DFAS-IN, Attn: DFAS-IN-AT, Indianapolis, IN 46249-1076. Request is made on DD Form 753 (Official Travel Distance), if available.

#### **U5160 COMPUTATION OF ALLOWABLE TRAVEL TIME**

A. General. A member performing PCS travel is entitled to the travel time determined as allowable under this subparagraph to complete the PCS move. A member reassigned between locations within the corporate limits of a city or town shall not be allowed any travel time. If PCS orders are amended, modified, canceled or revoked en route, travel time is allowed between the same points as were used to determine the member's entitlement to travel allowances. In those cases involving two afloat units or an afloat unit and a

shore activity, the location of the unit(s) on the date of departure or the planned location at the date of arrival is used to determine entitlement to travel time. The "date of arrival" and "date of departure" are the authorized days of arrival, reporting, detachment, departure, sign in or sign out as used by the Service concerned. The maximum travel time that may be allowed under this paragraph is limited to the time that would have been allowed under subpar. B had travel been performed entirely by POC. In computing travel time under this Part, the miles from the home, office, or residence to the local common carrier terminal or vice versa, is disregarded. Except as prescribed in par. U5120-H, travel time is computed as prescribed in subpars. B, C, D, E, F and G. Travel time allowed under this paragraph isn't always related to the time allowed for per diem computation purposes.

#### **B. Travel by POC**

1. General. Generally, 1 day of travel time is allowed for each 350 miles of the official distance of the ordered travel when travel is by POC. One additional day of travel time is allowed for any distance in excess of multiples of 350 miles if the excess is 51 miles or more. When the total official distance is 400 miles or less, 1 day's travel time is allowed.

2. Additional Travel Time. Additional travel time may be authorized/approved when travel is delayed beyond that authorized in subpar. 1 for reasons beyond the member's control (such as, acts of God, restrictions by Government authorities, difficulties in obtaining fuel for POCs, or other reasons satisfactory to the member's new commanding officer). The amount of additional travel time so authorized may be the actual period of delay or such shorter period as determined appropriate by the member's new commanding officer. The member provides the new commanding officer with an explanation of the circumstances which necessitated the delay and such explanation, together with the approval or disapproval of the commanding officer, is attached to the voucher.

C. Transoceanic Travel. Travel time for transoceanic travel by aircraft or vessel is the actual time required for such travel by the normal direct routing. That portion of the day of embarkation or debarkation at the port awaiting transportation is included in the actual time for

## PART C: DEPENDENT ALLOWANCES FOR TRANSPORTATION

### U5200 PURPOSE

This Part prescribes dependents' travel and transportation allowances incident to a PCS move. It also prescribes dependents' travel and transportation allowances under unusual or emergency circumstances. Chapter 7 includes dependents' travel and transportation in other special circumstances.

### U5203 BASIC ENTITLEMENTS

A. General. Members are entitled to travel and transportation of dependents (except as indicated in subpar. B) at Government expense upon PCS for travel performed from the old PDS to the new PDS or between points otherwise authorized in this Volume. Unless otherwise specified in this Part, the conditions of entitlement for travel and transportation of members in Part B apply to the travel and transportation of dependents. Except for travel by mixed modes under par. U5105-E, travel and transportation allowances for PCS travel of dependents are as follows:

1. transportation in kind or Government transportation request(s) (GTR) as prescribed in par. U5105-D plus a per diem allowance as prescribed in par. U5210; or
2. reimbursement for the actual cost of transportation by common carrier procured at personal expense as prescribed in par. U5105-C plus a per diem allowance as prescribed in par. U5210; or
3. MALT as prescribed in par. U5105-B for travel by POC, plus a per diem allowance as prescribed in par. U5210 for the number of days required for travel between authorized points, not to exceed the allowable travel time as computed under par. U5160.

The use of a POC for PCS travel, other than transoceanic, is considered advantageous to the Government. If a member elects not to move the dependents each time PCS travel is authorized, they may be moved incident to a subsequent PCS for a distance not to exceed the greater of the distance:

- ★ 1. to the new PDS from the HOR, PLEAD, designated place, or PDS where the dependents were entitled to begin travel when the member elected not to exercise the entitlement to dependent travel and transportation; or
2. between the last PDS and current PDS.

Any interim changes of station incident to which a member didn't exercise the entitlement to travel and transportation allowances for travel of dependents is ignored in determining future entitlements.

B. When Members Not Entitled to Travel and Transportation Allowances for Dependent Travel. Members are entitled to travel and transportation allowances for travel of dependents at Government expense under subpar. A except:

1. cadets and midshipmen;
2. a member assigned to a school or installation as a student, if the course of instruction is to be of less than 20 weeks duration;
3. an enlisted member of the Reserve components called (or ordered) to IADT for less than 6 months;
4. a member called (or ordered) to active duty (including active duty for training) for less than 20 weeks, or active duty for training for 20 weeks or more when the active duty is to be performed at more than one location, but is less than 20 weeks at any one location;
5. when a spouse is a member on active duty on the effective date of the orders (see par. U5215-I for travel entitlement when a spouse is no longer on active duty);
6. for any portion of travel by a foreign registered vessel or airplane, if U.S. registered vessels or U.S. flag air carriers are available by the usually traveled route (however, per diem is payable);

7. for travel of dependents performed at personal expense before PCS orders are issued or before official notice is received that such orders are issued (see subpar. C) (transportation in kind, including GTRs, shall not, under any circumstances, be furnished before the PCS orders are issued);
8. when dependency doesn't exist on the effective date of the order directing a PCS (see Appendix A) (doesn't preclude entitlement to allowances in pars. U5215-I and U5240-K);
9. for dependents receiving any other type of travel allowances from the Government in their own right (doesn't preclude entitlement to allowances in par. U5215-I);
10. for travel by a dependent parent(s) of the member and/or spouse, stepparent, parent of the member or spouse by adoption, or any other person who has stood in loco parentis to the member or spouse as set forth in Appendix A, definition of Dependent item 8, who doesn't reside in the member's household unless otherwise authorized or approved by the Secretarial Process;
11. for travel of dependents between points otherwise authorized in this Part to a place at which they don't intend to establish a permanent residence, including dependent travel for pleasure trips when the dependent continues to maintain a residence at a location other than the member's PDS (for PCS travel of a student dependent who is an unmarried dependent child as defined in par. U5243-C2c, the permanent residence of the student dependent not living with the member while at school is considered to be the PDS of the member, or the designated residence of the member's dependents if the dependents aren't authorized to reside with the member);
12. when transportation is made available to a member for the dependents by a foreign government, at no cost to the United States or the member, under a contract or agreement with the United States but travel is performed at personal expense, or when transportation is furnished by a foreign government on a complimentary basis and is used by the dependents (however, per diem is payable);
13. for transoceanic or overseas land transportation when the member is considered to be a member without dependents as defined in par. U9000-B, items 3 and 4 (this item doesn't apply when a member is assigned to a COT and the member serves an accompanied tour at the new PDS--see par. U5222-F2, F4, and G);
14. for travel to an OCONUS duty station when a member's unexpired term of service is less than the prescribed overseas tour for the area to which assigned, unless the member voluntarily extends the term of service to permit completion of the prescribed tour or the Secretary concerned grants an exception to the normal overseas tour on an individual case basis;
15. for travel to an OCONUS PDS when the dependents aren't command sponsored or when the member has less than 12 months remaining on the overseas tour after the dependents are scheduled to arrive there, unless specifically exempt under pars. U5222-B and E;
16. for travel to CONUS when the presence of the dependents at the overseas PDS wasn't authorized/approved by the appropriate military overseas commander;
17. for travel to a TDY station, whether or not the TDY is performed incident to a change of PDS (for entitlement when a member is assigned to indeterminate TDY, see par. U4605);
18. for dependent children who aren't under the legal custody and control of the member on the effective date of PCS orders

per diem is one half of the per diem to which the member would have been entitled.

The travel time of the member and the amount of per diem actually paid the member for the member's travel in connection with the PCS concerned, aren't factors to be used in computing the per diem allowance for travel of any of the dependents in subpar. B and in this subparagraph. When more than one POC is used as provided for in par. U5205-A, and the dependents traveling in the POCs travel along the same general route on the same days as the member, the dependents are considered to have been accompanied by the member.

## U5212 REIMBURSABLE EXPENSES

When transportation in kind is furnished or the member is reimbursed for transportation, the member is entitled to reimbursement for expenses incurred incident to such transportation of dependents as follows:

1. the cost of taxicab, bus, streetcar, subway, or other public carrier fares when free transfer isn't provided between places of abode and carrier terminals, between carrier terminals, and from carrier terminals to lodging and return when required by transportation delays en route which are beyond the dependents' control;
2. in lieu of reimbursement for public means of transportation authorized by item 1 between places of abode and carrier terminals, MALT, as prescribed in par. U5203-A, first itemization, item 3, is authorized when travel is performed by POC between the place of abode and carrier terminals;
3. tips to train attendants when dependents travel separately from the member, not to exceed \$1 each calendar day for a dependent traveling alone, and not to exceed \$1 each calendar day for each group of two or more dependents traveling together; customary tips for baggage handling (except at hotels), the number of pieces to be shown on claim; tips to taxi drivers of \$0.15 where the fare is \$1 or less, or 15 percent of the fare but if the 15 percent isn't a multiple of 5, it may be increased to the next multiple of 5;
4. costs of checking and transfer of baggage, when costs are itemized and the number of pieces are shown on the claim;
5. passport, visa, and change of status fees, including costs of photographs and birth certificates, or other acceptable evidence of birth, required in connection therewith, but not expenses for legal services incurred for processing applications for passports, visas, or changes in status even though local laws or custom may require the use of lawyers in processing such applications (NOTE: Command sponsored dependents normally travel on the no-fee regular (blue) passport. However, when travel on official orders is to or from high threat areas or high risk airports by commercial air and dependents are authorized to obtain and use regular fee passports, fees for such passports are reimbursable. Dependents traveling solely by military air or AMC charter flight shall not be reimbursed for regular fee passports unless Government transportation became available on short notice (that is, after commercial travel arrangements have been made and a passport purchased) or the priority of the travel is sufficiently high to require backup travel arrangements);
6. the cost of airport taxes, landing fees, port taxes, boarding taxes, airport fees or service charges, or other similar mandatory charges or fees assessed against dependents on departure from carrier terminals inside or outside the United States, or arrival at carrier terminals outside the United States, territories or possessions which aren't included in the cost of tickets for passage (52 Comp. Gen. 73 (1972));
7. costs of traveler's checks or similar instruments purchased for the safe transportation of personal funds necessary for normal expenses incurred in connection with the authorized travel of dependents, provided that the total value of such instruments isn't more than the reasonable anticipated travel expenses of the authorized dependents' movement; and

8. tips to stewards and other attendants paid by or on behalf of the dependents aboard commercial vessels, not to exceed daily rates as follows:
  - a. \$5 with 1 dependent,
  - b. \$9 with 2 dependents,
  - c. \$13 with 3 dependents,
  - d. \$16 with 4 dependents,
  - e. \$18 with 5 dependents,
  - f. \$20 with 6 dependents,
  - g. \$22 with 7 dependents, and
  - h. \$24 with 8 or more dependents.

The items of expense listed in items 1, 3, and 4 aren't reimbursable when dependents travel on a MALT basis under par. U5203-A, first itemization, item 3. However, reimbursement is authorized for those bona fide expenses described in this subparagraph which have been incurred in connection with travel between two points considered a separate leg of a journey when MALT isn't payable between those two points even though the dependents may enter into or terminate a MALT status during the same calendar day. When determining the allowances payable under this Part, travel between any two points falling within the following categories is considered as a separate leg of the journey:

- a. PDS,
- b. passenger port of embarkation,
- c. passenger port of debarkation,
- d. first duty station,
- e. last duty station,
- f. home of record,
- g. home of selection,
- ★ h. PLEAD,
- i. designated place.

Except for item 8 where an itemization will suffice, receipts to support claims for reimbursable travel expenses are required for any item in excess of \$25. Any reimbursable item in excess of \$25 is denied in its entirety when the voucher isn't supported by a receipt or a statement as to why one wasn't furnished.

#### U5215 FACTORS AFFECTING TRANSPORTATION OF DEPENDENTS

A. Members Attain Eligibility for Dependent Transportation. A member, who was previously ineligible for travel and transportation allowances for travel of dependents to the new PDS under par. U5203-B but who later attains eligibility, isn't entitled to travel and transportation allowances for travel of the dependents to the PDS where eligibility was attained. Upon subsequent PCS, the member is entitled to travel and transportation allowances for travel of dependents as set forth in this paragraph.

1. While on Duty at a Station to Which Travel of Dependents Is Authorized. When a member attains eligibility for travel and transportation allowances for travel of dependents while on permanent duty at a PDS to which travel of dependents is authorized, the member is entitled to travel and transportation allowances for their travel on the member's next PCS. Entitlement shall be from the place the dependents are located on the date of receipt of PCS orders, not to exceed entitlement from the PDS at which the member attained eligibility to the new PDS or to such other place as authorized under this Part. Dependents temporarily absent from the old PDS at the time orders are received are subject to subpar. F. No transportation to an OCONUS PDS is authorized/approved under this subparagraph unless the dependents are command sponsored and the member has at least 12 months remaining on the overseas tour at that station after the dependents are scheduled to arrive there.

2. While on Duty in a Dependent Restricted Tour Area. If the member becomes eligible for travel and transportation allowances for travel of dependents while serving a dependent restricted tour, the member is entitled to their transportation only upon PCS to a PDS to which travel of dependents is authorized. Entitlement shall be from the place the dependents are located on the date of receipt of PCS orders to the new PDS or to such other place as may be authorized under this Part, not to exceed entitlement from the place at which the dependents were retained, or to which



**I. Spouse Separates from Service After Effective Date of Member's PCS Orders.** A member,

1. who executes a PCS order,
2. whose spouse on the effective date of that order was also a member, and
3. the spouse separates from the Service after the effective date of that order,

is entitled to PCS travel and transportation allowances for that spouse not to exceed the cost from the separated spouse's last PDS to the member's PDS on that PCS order.

**J. Legal Custody of Child or Children Changes After Effective Date of PCS Orders.** A member who is denied dependent travel for a child or children by par. U5203-B, item 18, is entitled to dependent travel for such child or children if the member is granted legal custody/legal joint custody, or otherwise lawfully acquires such custody after the effective date of the member's PCS orders. Examples of lawfully acquired custody can include non-member custodial parent dies; child elects to join member following lapse of court order at 18 years of age.

**U5218 TRANSPORTATION INVOLVING OTHER THAN MEMBER'S OLD PDS OR OTHER THAN MEMBER'S NEW PDS**

**A. Travel from Old PDS to Other Than New PDS.** A member in receipt of PCS orders is entitled to travel and transportation allowances prescribed in this Part for travel of dependents from the old PDS to other than the new PDS not to exceed the entitlement from the old to new PDS. In determining the correct reimbursement when transoceanic travel is involved, see pars. U5205-B and U5210.

**B. Travel from Other Than Old PDS to New PDS.** Travel and transportation allowances prescribed in this Part are authorized for travel performed by dependents from other than the old PDS to the new PDS not to exceed the entitlement from the old to new PDS. In determining the correct reimbursement when transoceanic travel is involved, see pars. U5205-B and U5210.

**C. Travel from Other Than Old PDS to Other Than New PDS.** The Secretarial Process may authorize/approve travel and transportation allowances for travel performed by dependents from a location other than the old PDS to a location other than the new PDS, provided that entitlement shall not exceed that from the old PDS to the new PDS. Places at which dependents reside and from which the member commutes daily to the PDS aren't considered as places "other than the old PDS" or "other than the new PDS," and such cases don't require authorization/approval under this paragraph. In determining the correct reimbursement when transoceanic travel is involved, see pars. U5205-B and U5210.

**U5220 DEPENDENTS JOIN OR ACCOMPANY MEMBER DURING TDY EN ROUTE**

**A. General.** When dependents accompany or join a member who is TDY en route between two PDS's, the dependent travel and transportation entitlements are based on the travel and transportation allowances for the travel actually performed using mileage and per diem rates prescribed in subpars. B and C, below, limited to the greater of the following:

1. mileage for the official distance between authorized points at the rate prescribed in par. U5105-B1 as if the dependents had traveled separately, plus a per diem at the rate prescribed in par. U5210 for the allowable travel time for constructive travel between the authorized points; or
2. what it would have cost had Government-procured transportation been used for travel between authorized points plus a per diem as prescribed in Chapter 4, Part B for the time required for travel between authorized points. If Government-procured transportation is used, the cost of the Government-procured transportation is subtracted from the entitlement.

**B. Mileage Rate Payable.** The mileage rate in par. U5105-B1 is used for actual dependent travel for the distance the dependents traveled separately. The mileage rate in par. U5105-B1 for the member and dependents, less \$.15 per mile, is used for actual dependent travel for the distance the member and dependents traveled together.

C. Per Diem. The per diem rate used is prescribed in one of the following:

1. Traveling Separately. Par. U5210-C is used when the dependents travel separately from the member for the allowable travel time for that portion of the journey.

2. Traveling Together. Par. U5210-B is used when the dependents travel with the member for the allowable travel time for that portion of the journey.

★ **U5222 DEPENDENT TRAVEL ENTITLEMENTS UNDER VARIOUS TYPES OF PCS ORDERS**

A. Called (or Ordered) to Active Duty

1. Called (or Ordered) to Active Duty – TDY Station First Assignment. When a member is called (or ordered) to active duty, and is first assigned to a TDY station and then ordered on PCS, the member is entitled to travel and transportation allowances for travel of dependents for travel performed to the PDS, not to exceed the entitlement from the HOR or the PLEAD to the first PDS.

2. Commissioned from Service Academies. When commissioned and ordered to active duty, a graduate of a Service academy is entitled to travel and transportation allowances for travel of dependents at Government expense for travel performed by dependents incident to such orders, not to exceed the entitlement from the farther point, HOR or Service academy, to the PDS, regardless of the point designated in the orders (Service academy or HOR) from which the officer's travel is directed to be performed. When dependents are acquired after the date of an officer's departure (detachment) from a Service academy incident to the active duty orders, but on or before the effective date of the orders, the officer is entitled to travel and transportation allowances for travel of the dependents at Government expense for travel performed by such dependents to the new PDS from one of the following:

- a. home of record;
- b. Service academy; or

- c. place where the dependents are acquired, not to exceed entitlement from the farther point, HOR or Service academy, to the member's new PDS. However, if the dependents travel from the place acquired to the HOR or Service academy before the effective date of active duty orders, then the place named in item a or b, as appropriate, applies.

Such entitlement is without regard to whether TDY is directed or performed en route.

B. Assigned to Foreign Service Colleges. Members assigned to foreign service colleges on a PCS for 20 weeks or more are entitled to travel and transportation allowances for travel of dependents under this Part. The tour length restrictions in par. U5203-B, items 14 and 15, don't apply.

C. Ordered to OCONUS Station to Which Travel of Dependents Is Authorized

1. General. When a member is ordered to make a PCS to an OCONUS station to which travel of dependents is authorized, the member is entitled to travel and transportation allowances for travel of dependents at Government expense as set forth in subpars. 2 through 5.

2. Dependents Authorized Concurrent Travel With Member. When dependents are authorized concurrent travel to the OCONUS PDS (whether or not they travel with the member), the member is entitled to travel and transportation allowances for travel of dependents at Government expense from the place the dependents are located when the member receives the PCS orders to the OCONUS PDS not to exceed the entitlement for travel from the last place transported at Government expense to the new PDS. Government transportation facilities for transoceanic travel is used when available.

3. Concurrent Travel of Dependents Denied

a. Delay Anticipated To Be For 20 Weeks or More From Member's Port Reporting Month. When concurrent travel of dependents has been denied and when a member has been informed by competent authority that there is a delay of 20 weeks or more from the member's port reporting month, the member is entitled to travel and transportation allowances for travel of dependents from the location of the dependents to a designated place in CONUS, or to:

Closure or Similar Action. A member, accompanied by command sponsored dependents, who is involuntarily transferred on a PCS from an OCONUS PDS to another OCONUS PDS due to base closure or similar action by the Service concerned, is entitled to travel and transportation allowances for travel of dependents to the new PDS, if dependents are authorized thereat, or in accordance with subpar. D, if the member is serving the dependent restricted tour at the new PDS. If the move is within the same theater, the tour length restrictions in par. U5203-B, items 14 and 15, don't apply. Upon subsequent transfer from the new PDS on a PCS, travel and transportation allowances for travel of dependents is authorized regardless of the length of time served at the PDS from which the member last departed.

F. Consecutive Overseas Tours (COTs). A member stationed overseas who is selected to serve a COT is authorized travel and transportation allowances for travel of dependents as follows:

1. Unaccompanied to Unaccompanied Tour. Dependents may be moved at Government expense from a designated place to a newly designated place if authorized/approved by the Secretary concerned and it is shown that the movement of the dependents is in the best interest of the Government. This authority may not be delegated. This movement is authorized only on a PCS.

2. Unaccompanied to Accompanied Tour. Dependents may be moved at Government expense from a designated place to the member's new PDS, if dependents are command sponsored at the new PDS prior to dependent travel to the new PDS. For IPCOT entitlements see par. U5240-K.

3. Accompanied to Unaccompanied or Dependent Restricted Tour. When a member elects to serve an unaccompanied tour or receives a PCS to a dependent restricted tour, the provisions of subpar. C4 or D1 apply. A member may leave command-sponsored dependents at the old PDS (this location becomes a designated place in this instance), if authorized/approved by the Secretarial Process (may not be delegated below the headquarters that directs transportation policies or procedures for the Service concerned), and receive station allowances at the with dependent rate (par. U9301-B1). For IPCOT entitlements see par. U5240-K.

4. Accompanied to Accompanied Tour. Dependents may be moved at Government expense to the new PDS when a member elects or is required (assigned to a key billet) to serve an accompanied tour at the new PDS, if command sponsored there. A member assigned to a key billet electing to serve without dependents is entitled to travel and transportation allowances for travel of dependents to a designated place.

G. Consecutive OCONUS Tours for Member With Noncommand Sponsored Dependents. A member, ordered on a PCS from one OCONUS location to another OCONUS location, who has noncommand sponsored dependents at the old PDS or in the vicinity thereof, is entitled to travel and transportation allowances for travel of those dependents at Government expense if the member serves an accompanied tour at the new PDS. If the member was entitled to travel and transportation of dependents at Government expense at the time of transfer to the old OCONUS PDS, entitlement is for the travel performed not to exceed the entitlement from the place dependents were last moved at Government expense. If the member wasn't entitled to travel and transportation allowances for travel of dependents at the time of transfer to the old OCONUS PDS, the entitlement shall not exceed the cost of travel and transportation allowances from the port of embarkation in CONUS serving the old PDS to the new PDS. For IPCOT entitlements see par. U5240-K.

H. Transfer to, from, or Between Sea Duty Assignments Not Specified as Unusually Arduous Sea Duty. When a member is transferred from shore duty to sea duty, from sea duty to sea duty, or from sea duty to shore duty, travel and transportation allowances for travel of dependents is authorized from the old PDS to the new PDS. Except for assignments involving duty under subpar. D, travel and transportation allowances for travel of dependents isn't authorized when the old and new PDS are the same (B-185099, June 1, 1976).

I. Change of Homeport for Vessels, Afloat Staffs, or Afloat Units Not Specified as Involving Unusual or Arduous Sea Duty. When a member is on duty with a vessel, afloat staff, or an afloat unit on the effective date of the homeport change, that change is considered to be a PCS for dependent travel purposes and travel and transportation allowances for travel of dependents from the old homeport to the new homeport is authorized. Homeport change

entitlements involving units specified as unusually arduous are prescribed in subpar. D.

J. Assigned to Mobile Unit or Ship Based Staff. In administering the entitlements to travel and transportation allowances for travel of dependents under this Part, a mobile unit or a ship-based staff with an assigned homeport has the same status as a vessel with an assigned homeport.

K. Member Ordered to Hospital in CONUS. This subparagraph doesn't apply to members not entitled to transportation of dependents under par. U5203-B. Except as provided in subpar. 2, entitlement to dependent transportation incident to a member's hospitalization is contingent on a statement by the commanding officer of the receiving hospital that the case has been evaluated and that the expected period of treatment of the member in that hospital is prolonged.

1. From Duty Stations or Hospitals in CONUS. A member on active duty, who is transferred within CONUS from either a PDS or a TDY station to a hospital for observation and treatment, is entitled to transportation of dependents (as for a PCS) from the last PDS, or the place dependents were retained under par. U5203-A, to the hospital. Upon later transfer from one hospital to another in CONUS for further observation and treatment, and when dependents traveled at Government expense incident to the member's transfer to the initial hospital, a member is entitled to transportation of dependents between such hospitals.

2. From Duty Stations or OCONUS Hospitals. A member on OCONUS active duty who is transferred to a hospital in CONUS for observation and treatment, is entitled to transportation of dependents from the OCONUS PDS or a designated place, as applicable, to the first hospital to which the member is transferred for observation and treatment. When dependents travel incident to the member's initial hospital transfer from OCONUS, the statement of prolonged hospitalization isn't required.

3. Transportation Not Restricted to the Hospital. Subject to the maximum entitlement set forth in subpars. 1 and 2, a member is entitled to transportation of dependents to, from, and between other places (see pars. U5218-A, B, and C). Travel of dependents to or from cities, towns, and places within commuting

distance of the hospital to which the member is transferred for observation and treatment isn't, for the purpose of this paragraph, travel which requires the authorization specified in par. U5218-C.

★ 4. Completion of Hospitalization. A member who is released from observation and treatment and restored to duty, separated from the Service, relieved from active duty, placed on the temporary disability retired list (TDRL), or retired (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is entitled to transportation of dependents to the PDS, HOR, PLEAD, or home of selection, as follows:

- a. when dependents didn't travel at Government expense incident to the member's hospitalization--from the place where dependents are located upon completion of hospitalization, not to exceed entitlement from the last or any prior PDS or place dependents were retained (par. U5203-A) or from a designated place to which previously transported (subpar. D), as applicable;
- b. when dependents traveled at Government expense incident to the member's hospitalization--from the place where dependents are located upon completion of hospitalization, not to exceed entitlement from the hospital to which the member was transferred when dependents traveled at Government expense.

★ L. Convicted Personnel Awaiting Completion of Appellate Review. A member stationed in CONUS, who is placed on leave involuntarily while awaiting completion of appellate review of court-martial sentence to a punitive discharge or dismissal from the Service, may be provided transportation of dependents. Such transportation is provided only if authorized/approved by the Secretarial Process. Transportation under this subparagraph is in the same manner as for a member not completing an initial prescribed period of service under par. U5225-F. If the member is restored to duty, the member is entitled to PCS allowances for travel of dependents from the place to which travel was authorized when placed on appellate leave to the member's PDS. When

dependents travel at Government expense to the HOR or PLEAD, or to some other place on a not to exceed basis under this subparagraph, such travel constitutes final separation travel unless the member is restored to duty (63 Comp. Gen. 135 (1983)).

M. Ship Being Constructed or Undergoing Overhaul or Inactivation

1. General. Dependents of a member on duty aboard a ship being overhauled or inactivated at a place other than its homeport or if the homeport is changed to the port of overhaul or inactivation and the dependents are residing in the area of the homeport or former homeport, may be provided transportation under subpar. 4 in lieu of member's entitlement, to the port of overhaul or inactivation, not to exceed the cost of Government procured commercial round trip travel for the member. Such dependent travel, in lieu of member's travel, may be provided on or after the 31st calendar day, and every 60th calendar day after the 31st calendar day after the date on which the ship enters the overhaul or inactivation port or after the date which the member becomes permanently assigned to the ship, whichever is later. Dependents shall not be provided transportation under this paragraph unless the member has been assigned to the ship for more than 30 consecutive calendar days. A dependent becoming entitled to a subsequent round trip before using a prior entitlement doesn't lose a previously earned entitlement. All travel authorized under this paragraph must begin before the ship departs from the overhaul or inactivation port. The term "area" means places surrounding the homeport from which personnel customarily commute daily to the homeport.

2. Homeport of Ship Not Changed. When the homeport of the ship isn't changed, dependent travel is authorized between the homeport and the port of overhaul or inactivation unless the member has elected personal travel under par. U7115-A, in which case travel of dependents under this paragraph isn't authorized. However, the member has the option to alternate such travel, i.e., member, dependent, member, each time the entitlement becomes available. The travel of dependents under this paragraph may not exceed the cost of Government procured round trip travel for the member.

★ 3. Homeport of Ship Changed. When the ship undergoes a homeport change to the overhaul or inactivation port, dependents are authorized travel between the former homeport of the ship and the overhaul or inactivation port in lieu of PCS entitlements, if because of personal situations, dependents aren't relocated (e.g., dependent receiving medical care and no similar facility exists at the overhaul or inactivation port) to the port of overhaul or inactivation.

4. Dependents Travel When Ship Is Being Constructed. When conditions of entitlement prescribed in this paragraph are met, the dependents of a member assigned to permanent duty in conjunction with the construction of a ship, at a location other than:

- a. the designated future homeport of the ship; or
- b. the area where the dependents are residing:

may be provided transportation or an allowance for transportation for round trip travel to the port of construction from either the site of:

- a. the future homeport of the vessel; or
- b. the area where the dependents are residing;

unless the member has elected personal travel under par. U7115-B, in which case transportation of dependents under this paragraph isn't authorized. Members have the option to personally travel or substitute dependent travel each time the entitlement becomes available. The entitlement to this transportation accrues on or after the 31st consecutive calendar day and every 60th calendar day after the 31st calendar day after the date on which the member becomes permanently assigned to the ship. A dependent who becomes entitled to a subsequent round trip before using a prior entitlement shall not lose a previously earned entitlement. All travel under this paragraph must begin before the ship departs the port of construction.

5. Transportation Allowances. A member whose dependents travel under subpars. 1 and 4 is entitled to select one of the following for the authorized round trip travel:

- a. transportation in kind or GTRs;
- b. reimbursement for the cost of personally procured commercial transportation,
- c. an allowance for transportation at the rate of \$0.31 per mile for the official distance.

Government transportation is used to the maximum extent practical. Reimbursement under item b is subject to par. U5203-A, first itemization, item 2, for land travel and par. U5205-B for transoceanic travel. When land travel is performed by mixed modes, reimbursement is as prescribed for a member in par. U5105-E. In no case shall the reimbursement under item b or the allowance under item c exceed the cost of Government procured commercial round trip air travel for the member between the homeport or former homeport and the port of overhaul or inactivation. Per diem or reimbursement for meals and lodging isn't authorized in connection with the travel under this paragraph.

6. Substantiation. The claim for reimbursement for personally procured transportation or travel by POC is substantiated by documentation prescribed in the regulations of the Service concerned.

**U5225 SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERANCE OR SEPARATION PAY, INVOLUNTARY SEPARATION, AND SEPARATION UNDER THE VSI OR SSB PROGRAM**

A. General. A member on active duty, who is separated from the Service or relieved from active duty under conditions other than those outlined in subpars. B through E and par. U5230-A1, is entitled to travel and transportation allowances for travel of dependents not to exceed the entitlement from the PDS or place to which dependents were last transported at Government expense to the place to which the member elects to receive travel allowances under par. U5125.

B. Duty Station Erroneously Designated as Home of Record. An officer who upon:

1. being commissioned from an enlisted grade;

2. being commissioned in the regular establishment while on active duty as a member of the Reserves; or
3. accepting a new commission in the Reserves without a break in service;

and who erroneously designated as the member's HOR the place where the member was then serving rather than the actual HOR, is entitled upon relief from active duty to travel and transportation allowances for travel of dependents at Government expense to the correct HOR. However, such transportation may be provided only if the:

1. member certifies that the duty station or a nearby place was erroneously designated as the HOR, and that the member's home was, in fact, at the certified place; and
2. certified place agrees with the member's residence of record in the Service concerned upon the member's enlistment or entry on active duty for the period of service during which the member obtained such commission.

C. Separation from the Service or Relief from Active Duty to Continue in the Service. A member who is separated from the Service or relieved from active duty to continue on active duty in the same or another status or in the same or another of the Uniformed Services, isn't entitled to travel and transportation allowances for travel of dependents. This prohibition doesn't deny travel and transportation allowances for travel of dependents when a member is transferred on a PCS in conjunction with re-entry into or continuance in the Service.

D. Separation from the Service or Relief from Active Duty Upon Expiration of Enlistment or Prescribed Term of Service. A member who is separated from the Service or relieved from active duty by reason of expiration of enlistment or prescribed term of service and who, on the following day, reenters the Service at the station at which separated or relieved with no change of PDS, isn't entitled to travel and transportation allowances for travel of dependents.

E. Relief from Active Duty for Members of the Reserve Components Called (or Ordered) to Active

Duty for Less Than 20 Weeks. A member of the reserve components who is ordered to:

1. active duty (including active duty for training) for less than 20 weeks; or
2. active duty training for 20 or more weeks, when the active duty is performed at more than one location, but is less than 20 weeks at any one location;

isn't entitled to travel and transportation allowances for travel of dependents in connection with relief from such active duty.

F. Member Serves Less Than Initial Prescribed Period of Service. A member separated from the Service or relieved from active duty during the initial enlistment period or agreed period of service, who hasn't served on active duty on the date of separation or on the date of relief from active duty for a period of time equal to at least 90 percent of the period of time (active duty) for which the member initially enlisted or otherwise initially agreed to serve, may be provided transportation (but no per diem) for dependents (if otherwise authorized transportation of dependents) under this subparagraph only by transportation in kind by the least expensive mode of common carrier transportation available. In lieu of transportation, the member may be paid an amount equal to the cost to the Government of the least expensive common carrier transportation that would have been furnished. When dependents travel by POC or by mixed modes, allowances paid under this subparagraph shall not exceed the allowances prescribed in par. U5105-B1 or the least costly common carrier transportation that would have been furnished, whichever is the lesser. Restriction on travel entitlements in this subparagraph doesn't apply to a member who is:

1. retired for physical disability or placed on the TDRL (without regard to length of service) under Chapter 61, 10 U.S.C. (see par. U5230-A1, item a);
2. retired with pay for any other reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days (see par. U5230-A1, item b);

3. separated from the Service or released from active duty for a medical condition affecting the member, as determined by the Secretary concerned;
4. separated from the Service or released from active duty because the period of time for which the member initially enlisted or otherwise initially agreed to serve has been reduced by the Secretary concerned and is separated or released under honorable conditions;
5. discharged under 10 U.S.C. 1173 for hardship; or
6. discharged incident to a court-martial sentence or administratively discharged under other than honorable conditions; or
7. involuntarily separated (see definition in Appendix A) from active duty in a DOD Service during the period beginning on 1 October 1990 and ending 30 September 1999 or from the Coast Guard during the period beginning 1 October 1994 and ending 30 September 1999.

G. Time Limit. Except when additional time is authorized/approved, travel must be completed before the 181st day following separation from the Service or relief from active duty for entitlement to exist under this subparagraph. When completion of travel before the 181st day would impose a hardship on the separated member, an extension of the time limit may be authorized/approved for a specific additional period of time by the Secretarial Process.

H. Member Ordered to a Place to Await Results of Disability Proceedings. A member, who is found by a physical evaluation board unfit to perform the duties of the member's rank or grade, and who isn't entitled to select a home under par. U5130, but who, for the convenience of the Government, is ordered to a place to await the results of the disability proceedings, is entitled to travel and transportation allowances for travel of dependents to that place providing the member signs a release that the member shall not contest the results of the initial physical evaluation board. Transportation of dependents under this subparagraph shall not preclude entitlement to transportation of dependents when disability separation orders, or other orders, are ultimately issued.

Such entitlement is subject to adjustment upon final disposition of physical disability proceedings so as not to exceed entitlement for the distance from the member's PDS at the time the member received orders to proceed in an awaiting orders status to the point to which the member is entitled incident to release from active duty, etc., less any amount previously paid for transportation of dependents to the waiting point.

- ★ I. Member Ordered to a College. An enlisted member, who is selected for separation to pursue an undergraduate degree through the ROTC scholarship program is entitled to travel and transportation allowances for dependents' travel to that college, the HOR, or PLEAD, as the member elects.

**U5230 RETIREMENT, PLACEMENT ON TDRL, DISCHARGE WITH SEVERANCE OR SEPARATION PAY, INVOLUNTARY RELEASE FROM ACTIVE DUTY WITH READJUSTMENT OR SEPARATION PAY, INVOLUNTARY SEPARATION, OR SEPARATION UNDER THE VSI OR SSB PROGRAM**

A. General

1. Travel to Home of Selection Authorized. A member on active duty is entitled to the travel and transportation allowances prescribed in this Part for the travel of dependents from the last PDS or the place to which they last traveled at Government expense, to the home selected by the member for entitlement to travel and transportation allowances for travel under par. U5130 when the member is:

- a. retired for physical disability or placed on the TDRL (without regard to length of service);
- b. retired with pay for any other reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days (B-160488, February 14, 1967);
- c. separated with severance or separation pay immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days;

- d. involuntarily released from active duty with readjustment or separation pay immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days;
- e. is involuntarily separated (see definition in Appendix A) from active duty in a DOD Service during the period beginning on 1 October 1990 and ending 30 September 1999 or from the Coast Guard during the period beginning on 1 October 1994 and ending 30 September 1999; or
- f. separated under the VSI or SSB Program during the period 5 December 1991 through 30 September 1999 from a DOD Service or from the Coast Guard during the period beginning on 1 October 1994 and ending 30 September 1999.

- ★ A member who is authorized home of selection travel under par. U5130-A and who qualifies under par. U5130-B or C by traveling to the home of selection within the time limits specified, and whose dependents travel to a home other than the member's home of selection, is entitled to travel and transportation allowances for travel actually performed not to exceed travel and transportation allowances from PDS, or place to which dependents were last transported at Government expense, to member's home of selection. Except as provided in subparagraph B, the travel to a selected home must be performed within 1 year after the member's termination of active duty. In the case of a member who hasn't moved dependents at Government expense during the current tour of duty, travel and transportation allowances for travel of dependents from the home of record is authorized. A member who is authorized home of selection travel under par. U5130-A, may elect travel of dependents under this subparagraph to the member's HOR or PLEAD outside the United States under par. U5225-A (53 Comp. Gen. 963 (1974); 54 Comp. Gen. 1042 (1975)).

2. Travel to Home of Selection Not Authorized. A member on active duty is entitled to travel and transportation allowances for travel of dependents under par. U5225-A when the member:

- a. is retired without pay; or
- b. has less than 8 years of continuous active duty immediately preceding retirement for



United States, Puerto Rico, or a territory or possession of the United States; to meet this condition, a determination must be made by the commanding officer of the activity concerned that:

- (1) because of the lack of employment opportunity at the PDS and the resulting idleness, the dependent child (children) are likely to become involved in situations creating embarrassment to the United States which place additional administrative burdens on the commanding officer or have adverse effects on the member's performance of duty; and
  - (2) such advance return is in the best interest of the member or dependents and the United States.
- h. when a member is:
- (1) sentenced by court-martial to be confined or to receive a punitive discharge (includes a bad conduct discharge, dishonorable discharge and dismissal);
  - (2) sentenced to confinement in a foreign or U.S. civil confinement facility;
  - (3) discharged OCONUS under other than honorable conditions;
  - (4) returned to CONUS for discharge under other than honorable conditions;
  - (5) returned to CONUS to serve a sentence of confinement in civil or military confinement facilities;
  - (6) serving OCONUS and is dropped, sent to prison under sentence, or transferred as a prisoner to a place of detention;
  - (7) serving OCONUS and is transferred to a different ship or station to await trial by court-martial as a deserter or straggler;
  - (8) discharged under other than honorable conditions after surrendering to military

authorities in CONUS following a period of absence without leave from the OCONUS PDS; or

- (9) convicted by court-martial and placed on leave involuntarily while awaiting completion of appellate review (63 Comp. Gen. 135 (1983)).

★ In all of the above cases, it must be shown that transportation of the dependents is in the best interest of the Government. Transportation of dependents may be provided only when it is determined that a valid need for the dependents to move exists. In connection with advance return of dependents from overseas, it must be determined that the problem or situation occurred after arrival at the overseas PDS, and local resources (on or off post) can't resolve the problem. Recommendations from religious, mental health, financial management, family counseling, or legal agencies should be obtained. If the member's situation doesn't meet these criteria, the request is denied. Such advance return of dependents under this subparagraph must be applied judiciously; it is a last resort. The Secretary concerned may delegate the approval authority in this subparagraph to the level of the member's installation commander, support group commander, or the commanding officer of the ship, mobile unit, or afloat staff to which the member is assigned, providing such commander is in the pay grade of O-5 or higher. Dependents must begin travel before PCS orders are issued which relieve the member from the OCONUS PDS. The order-issuing official shall cite, in the orders for transportation of dependents, the specific item above which applies in the particular case. Transportation under items h(1) through h(8) may not be authorized for a distance greater than that from the member's last or former OCONUS PDS or the place to which dependents were last transported at Government expense, as applicable, to the designated place or, if the dependents are foreign nationals, to a place in the country of the dependents' origin. Under item h(9), transportation of dependents may not be authorized for a distance greater than the member's HOR or PLEAD. Transportation procurement documents or vouchers for reimbursement for transportation under this subparagraph are supported by a copy of the appropriate statement and/or authorization/approval required by this subparagraph.

3. Return of Dependents to OCONUS Areas. A member may return dependents at personal expense

traveled. If those dependents are command sponsored, the member is entitled to travel and transportation allowances at Government expense from the PDS on the subsequent PCS.

4. Subsequent Entitlement. Entitlement to transportation of dependents under this subparagraph is in addition to and has no effect on the entitlement to transportation of dependents the member may have on the effective date of the next PCS orders (40 Comp. Gen. 554 (1961)). A member otherwise entitled to transportation of dependents under par. U5203-A whose dependents weren't returned to an OCONUS area under subpar. 3, is entitled, upon reassignment from the OCONUS PDS, to transportation of dependents from the place to which they were transported under this paragraph to the destination authorized in the reassignment order.

#### E. Return of Dependents from OCONUS Incident to Divorce or Annulment

1. To Whom Authorized. A member permanently stationed OCONUS whose marriage is terminated by divorce or annulment while so serving, may be furnished transportation for the ex-family members (who were formerly command sponsored dependents as defined in Appendix A and who were residing with the member overseas) as specified in this subparagraph (53 Comp. Gen. 960 (1974)).

2. Conditions Under Which Transportation May Be Authorized. Transportation of former dependents under this subparagraph must be in the best interest of the United States, the member, and the ex-family members concerned.

3. By Whom Authorized. Transportation of ex-family members under this subparagraph must be specifically authorized by the Secretarial Process.

4. By Whom Requested. Transportation of ex-family members under this subparagraph must be requested by the member who was the former sponsor. If the member isn't available or declines to initiate such a request, the request may be initiated by the former spouse or ex-family member concerned.

5. Points Between Which Transportation May Be Authorized. Transportation must originate at or in the

vicinity of the member's present or former OCONUS PDS and must terminate at a place:

- a. in the United States, Puerto Rico, or a territory or possession of the United States or,
- b. if the former dependents are foreign nationals to a designated place in the country of the dependents' origin.

The official referred to in subpar. 3 determines a reasonable relationship of the destination to the conditions and circumstances of the case.

6. Allowances. If transportation isn't provided by the Government or by Government procured means, reimbursement for personally procured commercial transportation is authorized under par. U5203-A, first itemization, item 2 and travel by POC as authorized in par. U5203-A, first itemization, item 3. Per diem is payable under par. U5210. The allowances authorized by this subparagraph are payable to the member. Payment may be made directly to the ex-spouse when the member executes a statement authorizing such direct payment (B-193430, February 21, 1979).

7. Time Limits. Transportation under this subparagraph must be completed within 1 year after the effective date of the final decree of divorce or annulment (as applicable), or 6 months after the date the member completes personal travel from the OCONUS PDS incident to a PCS, whichever occurs first (53 Comp. Gen. 960 (1974)). An extension of the 6-month time limit may be authorized/approved for not more than 6 additional months by the commanding officer or the designated representative at the duty station where the dependents or ex-dependents are located, if justified on an individual case basis, when delay isn't merely a matter of personal preference and return travel is accomplished as soon as reasonably possible after the member's travel is completed. If an extension to the 6-month time limit is authorized/approved, transportation under this subparagraph must be completed within 1 year after the:

- a. effective date of the final decree of divorce or annulment, as applicable; or
- b. date the member completes personal travel from the OCONUS PDS incident to a PCS;

### G. Transportation of Dependents OCONUS for Medical Care

1. Definition of Dependent. As used in this subparagraph, the term "dependents" means command/noncommand sponsored dependents who have an active duty member sponsor and who have been authorized medical care in a Service medical facility without reimbursement by the Secretarial Process.

2. Local Medical Care Not Available. When determined by competent authority that a dependent, accompanying a member on active duty for more than 30 days and stationed OCONUS, requires medical care not available in the area of the member's OCONUS PDS, the member's commanding officer or other officer designated by the Service concerned may authorize/approve transportation of the dependent to the nearest appropriate medical facility where adequate medical care is available. Such transportation may include ambulance transportation to and from carrier terminals. Upon termination of hospitalization or medical care, transportation of the dependent is authorized to the member's PDS or to such other place determined appropriate under the circumstances by the order-issuing official.

3. Outpatient Travel. Reimbursement is authorized for the actual expenses incurred for the dependent's travel between the carrier terminal, the medical facility, and the dependent's place of lodging when the dependent is receiving outpatient care at a medical facility outside the area of the member's PDS. Reimbursement for actual expenses incurred for the cost of transportation between the medical facility and the dependent's place of lodging is authorized for the number of trips the dependent is required to make between those two places on any day. The mode of transportation used should be the least costly mode available that adequately meets the needs of the patient. When it is determined that a POC is the mode of transportation that should be used, the actual expenses that are allowed are those specified in par. U3305-B, second item 1. Payment on a commuted basis, such as a mileage allowance for transportation costs, isn't authorized (B-202964, February 23, 1982). Reimbursement for the actual cost of the dependent's lodging (including taxes, tips, and service charges) and meals (including taxes and tips) is authorized,

not to exceed the per diem rate prescribed for the area concerned. Funds may be advanced to cover expenses reimbursable under this subparagraph in accordance with regulations of the Service concerned.

4. Elective Surgery. Transportation of a dependent for elective surgery not medically indicated by a medical official of the Service concerned isn't authorized.

5. Attendants for Dependents. If a dependent is unable to travel unattended, round trip transportation and travel expenses are authorized for travel of necessary attendants as provided in Chapter 7, Part Q.

6. Use of Government Transportation. When practical, Government transportation is used for dependent and attendant transportation authorized by this subparagraph.

7. Transportation of Dependents. When the mode of transportation described in subpar. 6 isn't available or its use isn't practical, dependent patients are transported by one of the following modes:

- a. Government procured commercial transportation,
- b. personally procured commercial transportation, or
- c. POC.

When the mode of transportation in item b is used, reimbursement for the actual cost of the transportation used is authorized. When the mode of transportation in item c is used, reimbursement for the actual expense incurred (gas; oil; highway, bridge, and tunnel tolls; parking fees; and other necessary expenses incurred incident to such travel) is authorized. However, reimbursement for the travel performed by the mode in item b or c shall not exceed what it would have cost the Government if the transportation had been furnished by the Government (i.e., Government or Government procured transportation), except that this limit doesn't apply when Government or Government procured transportation isn't available. If a dependent is transported by POC and the attendant is entitled to a transportation allowance, no additional transportation expense on behalf of the dependent is authorized.

8. Administrative Provisions. Orders authorizing/approving transportation of dependents for medical or surgical care cites this subparagraph as authority. The orders are supported by a statement by a competent medical official (military or civilian, as available) as to the seriousness of the condition and the absence of adequate military and civilian facilities for proper treatment. If a medical official isn't available, the orders shall so indicate and the order-issuing official's statement in the orders that proper medical facilities aren't available shall suffice in support of furnishing necessary transportation. For nonemergency conditions, agreement to accept the patient by the receiving medical facility must be obtained before orders are issued authorizing transportation of dependents.

9. Subsequent Entitlement. A member otherwise entitled to transportation of dependents under par. U5203-A, whose dependent was transported to a place other than the member's PDS under this subparagraph, is entitled, upon reassignment, to transportation of that dependent from such place to the destination authorized in the reassignment orders.

#### H. Transportation of Dependents Incident to Alert Notice

1. General. A member of a unit which has been officially alerted for movement to an OCONUS PDS to which dependent travel isn't authorized and the movement is contemplated to begin within 90 days after such alert notice, or who is transferred or assigned by PCS orders to a unit so alerted, is authorized transportation of dependents as for assignment to a dependent restricted tour under par. U5222-D (45 Comp. Gen. 208 (1965)).

2. Member Not Transferred to Dependent Restricted OCONUS Tour After Alert Notice Announcement. When dependents have traveled to a designated place under subpar. 1 but the member isn't transferred to the OCONUS PDS to which dependent travel isn't authorized as contemplated in the alert notice, travel of dependents is authorized from the designated place to the new PDS. If the member is continued on permanent duty at the station where the alert notice was officially announced, transportation of dependents from the designated place to that PDS is authorized.

I. Transportation of Dependents Incident to Extension of Tour. A member on a tour of short duration (less than prescribed tour length) at a PDS, who has used the dependent transportation entitlement upon assignment to that station, is entitled to transportation of dependents at Government expense from the place dependents are located to that PDS, not to exceed the entitlement prescribed in par. U5218-B. Entitlement under this subparagraph is limited to that situation where a member's tour is extended due to:

1. unusual circumstances, and
2. the needs of the Service.

Entitlement under this subparagraph is also limited to the situation where a member didn't move dependents to that station initially because of the anticipated short time of assignment to that station (B-208861, November 10, 1982).

#### ★ J. Transportation of Dependents of Members Stationed in CONUS Incident to Court-Martial Sentence or Administrative Discharge Under Other Than Honorable Conditions

1. Court-Martial Sentence. A member-with-dependents stationed in CONUS who is sentenced by a court martial to:

- a. be confined for a period of more than 30 days,
- b. receive a dishonorable or bad-conduct discharge, or
- c. be dismissed from a Uniformed Service,

is entitled to PCS travel and transportation allowances for travel of dependents, if the Secretarial Process determines it is in the best interest of the member or the dependents and the United States. Such allowances are authorized for travel performed by the dependent(s) (including the payment of per diem under par. U5210), not to exceed the allowances from the place to which the dependents were last transported at Government expense, provided the sentence is approved by the convening authority under 10 U.S.C. 860(c)(2). The location to which dependents may be sent must be a designated place, except that dependents who are foreign

- a. the member's spouse;
- b. children (includes natural offspring, step, adopted and illegitimate children as defined in the Appendix A "Dependent" definition) who are unmarried and
  - (1) under 21 years of age; or
  - (2) under 23 years of age and a student dependent meeting the requirements in item 3 of the Appendix A "Dependent" definition; or
  - (3) incapable of self-support, regardless of age, due to mental or physical impairments and who were in fact dependent on the deceased member for over one-half of their support.

If there are no surviving dependents, the deceased member's parents (including stepparents or parents by adoption) or any person including a former stepparent, who has stood in loco parentis to the member at any time for a continuous period of at least 5 years before the member became 21 years of age, may be authorized to travel under this subparagraph. For the survivors to be eligible for such travel, the member must have died while serving on active/inactive duty training.

## 2. Entitlements

a. Member Called (or Ordered) to Active/Inactive Duty Training from a Place in the United States, Puerto Rico or a Possession of the United States. If the deceased member had been called (or ordered) to active/inactive duty training from a place in CONUS, Puerto Rico, or a possession of the United States, the eligible survivors are provided travel and per diem as prescribed in subpar. 3 from the place of active/inactive duty training, place of residence (anywhere in the world), or place of notification of death to the burial site in the United States, Puerto Rico, or possession of the United States and return to the place of active/inactive duty training or to the place of residence.

b. Member Called (or Ordered) to Active Duty from an OCONUS Place, Puerto Rico or a Possession of the United States. If the deceased

member had been called (or ordered) to active duty from an OCONUS place, Puerto Rico, or a possession of the United States, the eligible survivors are provided travel and per diem as prescribed in subpar. 3. Such allowances are authorized from the place of active duty, place of residence (anywhere in the world), or place of notification of death to the burial site located in the United States, Puerto Rico, or a possession of the United States or to the burial site at the place from which the member was called (or ordered) to active duty and return to the place of active duty or to the place of residence.

c. Other Cases. For cases not covered by subpar. b, see par. U5244-B.

## 3. Travel and Transportation Allowances

a. General. Survivors traveling under this subparagraph are entitled to one or a combination of the following for the authorized round trip travel:

- (1) transportation in kind or Government procured transportation,
- (2) reimbursement for the cost of personally procured commercial transportation,
- (3) a monetary allowance of \$0.31 per mile for the distance traveled by POC.

Government transportation is used to the maximum extent practical in connection with transoceanic travel. Reimbursement as provided in item (2) is subject to par. U5203-A, first itemization, item 2, for land travel and par. U5205-B for transoceanic travel. When land travel is performed by mixed modes, reimbursement is prescribed for a member in par. U5105-E. When travel is performed by POC, only the operator of the POC is entitled to the allowance prescribed in item (3).

b. Per Diem Allowances While Traveling and at the Funeral and Burial Site. A per diem allowance is authorized for surviving dependents traveling at Government expense. The per diem is computed using the lodgings plus method in par. U4125. The per diem payable must not exceed the appropriate per diem rate in either Appendix B or Appendix D for the area concerned. Per diem may not be paid for more than two days, except when traveling in accordance with subpar. 2b. If traveling in accordance with subpar. 2b, additional per diem may be authorized/approved to accommodate the

time needed to perform the travel OCONUS, Puerto Rico, or a possession of the United States.

★ c. Limitations. Per diem isn't payable when the surviving dependents' residence and the burial site are in the same local area as defined in par. U3500-B, or when the total time from the time of departure to return is 12 hours or less.

d. Reimbursable Expenses. Reimbursement of expenses prescribed in par. U5212 is authorized in connection with travel performed under this subparagraph.

4. Substantiation. Claims for reimbursement for personally procured transportation or travel by POC are substantiated by appropriate documentation as prescribed by the regulations of the Service concerned.

#### B. Funeral Travel of Families of Members Who Died While POWs or MIAs During the Vietnam Conflict

1. General. This subparagraph applies to family members (as defined in subpar. 2) of a deceased member who died while officially classified as a POW or as a MIA during the Vietnam conflict and whose remains have been returned to the United States, Puerto Rico, or any territory or possession of the United States (37 U.S.C. 406 (Note)).

2. Definition of Eligible Family Members. The term "family members," as used in this subparagraph, includes a widow, children, stepchildren, mother, father, stepfather, stepmother, legally adoptive parents, and a person or persons who have stood in loco parentis to the member before the member became 21 years of age. If none of these family members desire to perform the travel authorized in this subparagraph, the brothers, sisters, half-brothers, half-sisters, adoptive brothers and sisters of the member are considered as eligible family members for entitlement purposes.

3. Entitlements. The eligible family members are issued invitational travel orders under Chapter 7, Part T, and are entitled to transportation and travel allowances, as prescribed therein, for travel from their places of residence to the place of burial and return.

## U5243 TRANSPORTATION OF STUDENT DEPENDENTS

### A. Transportation of Student Dependents Attending Dormitory Schools Operated by DOD

1. General. A member permanently stationed OCONUS, who is authorized to have dependents reside at or in the vicinity of the PDS or the homeport of an OCONUS ship, and whose minor dependents, as defined in this subparagraph, attend a dormitory school operated by DOD or selected for the student by the cognizant Regional Director of DODDS, is entitled to transportation of minor dependents between such schools and their place of residence as provided in this subparagraph. The transportation allowance authorized is transportation in kind, or reimbursement therefor as prescribed in par. U5203-A, first itemization, item 2, or a MALT as prescribed in par. U5203-A, item 3. No per diem is payable. Transportation is performed, when possible, by Government-owned or Government-procured transportation on a space-required basis. Chapter 3, Part B, applies to the procurement of transportation and the use of U.S. transportation facilities for travel authorized in this subparagraph.

#### 2. Definitions

a. Dependent. The term "dependent" as used in this subparagraph means a minor individual who:

- (1) hasn't completed secondary schooling; and
- (2) is the child, stepchild, adopted child, ward, or spouse of a member or who is a resident in the household of a member who stands in loco parentis to such individual and who receives one-half or more of the member's support from such member.

b. United States. The term "United States" as used in this subparagraph means the 50 states, the District of Columbia, Puerto Rico, and the possessions of the United States (excluding the trust territory of the Pacific Islands and Midway Island).

3. Five-Day-a-Week Dormitory School. A member whose minor dependents attend a DOD school on a 5 day-a-week dormitory basis, is

the overseas duty station, in addition to mobile home allowances to a designated place in CONUS or Alaska under par. U5505-B2 provided the member's dependent(s) not traveling to the member's PDS shall use the mobile home as a residence during the member's overseas tour.

b. Concurrent Travel of Dependents Denied and Delay Anticipated to Be for 20 Weeks or More from Member's Port Reporting Month. When a member is assigned to OCONUS duty under conditions where concurrent travel of dependents isn't authorized and the member elects mobile home allowances to a designated place in CONUS or Alaska, the member is entitled to transportation of HHG and unaccompanied baggage to the OCONUS PDS within the cost limitations set forth in par. U5505-B2. If the dependents are later authorized to travel from the designated place to the OCONUS PDS at Government expense, the member may transport HHG from the designated place to the overseas duty station within the cost limitations set forth in par. U5505-B3.

★ c. Return to CONUS or Alaska. A member stationed OCONUS or outside Alaska who is returned to CONUS or Alaska under PCS orders and who elects mobile home allowances within CONUS or Alaska, is also entitled to transportation of unaccompanied baggage and HHG from the OCONUS or Alaska PDS to the new PDS, HOR or PLEAD, or HOS (as applicable) under par. U5505-B4. The member isn't entitled to transportation of unaccompanied baggage or HHG at Government expense if the member elects mobile home allowances between a PDS in Alaska and a PDS in CONUS unless the items of HHG were removed from the mobile home to meet safety requirements.

3. Under Unusual or Emergency Circumstances. A member stationed OCONUS as in Alaska whose dependents are returned to CONUS or Alaska under par. U5240 and who elects mobile home allowances within or between CONUS or Alaska under par. U5540-A also is entitled to transportation of unaccompanied baggage and HHG but only from the OCONUS or Alaska PDS to the designated place, except for items of HHG removed from the mobile home to meet safety requirements. A member whose dependents are returned from Alaska to CONUS under par. U5240-D and who elects mobile home allowances from Alaska to CONUS isn't entitled to transportation of unaccompanied baggage or HHG at Government

expense except for items of HHG removed from the mobile home to meet safety requirements.

#### 4. Breakdown of Mobile Home En Route

a. General. When a member has elected mobile home allowances but delivery of the mobile home at the authorized destination is precluded by breakdown, damage, or destruction of the mobile home while en route under circumstances beyond the member's control, transportation of HHG is authorized as provided in subpars. b and c.

b. Mobile Home Transported by Government Procured Commercial Transportation. When the mobile home is being transported by a commercial transporter on a PPGBL, and breakdown, damage, or destruction of the mobile home occurs while en route to the authorized destination, transportation of HHG is authorized. The total cost of the transportation of HHG may not exceed what would have been payable by the Government under par. U5510-A, if the mobile home had been delivered at the destination, less any cost to the Government for transportation of the mobile home to the point of breakdown.

c. Mobile Home Transported by Member or by Personally Procured Commercial Transportation. When the mobile home is being transported by the member or by personally procured commercial transportation, and breakdown, damage, or destruction of the mobile home occurs while en route to the authorized destination, transportation of HHG is authorized. The total cost of the transportation of HHG may not exceed the amount of mobile home allowances which would have been payable under par. U5510-A if the mobile home had been transported by a commercial transporter to the authorized destination, less the amount of mobile home allowances payable under par. U5510-B for transportation of the mobile home to the point of breakdown.

5. Articles of HHG Removed from Mobile Home to Meet Safety Requirements. HHG which would otherwise be authorized transportation at Government expense under this Part and which must be removed from a mobile home to meet safety requirements, may be transported at Government expense. The cost of transporting such articles is deducted from the total cost of what it would have cost the Government to ship the member's maximum authorized weight of HHG to determine the member's cost limit on the shipment of a mobile home under par. U5505.

### G. Transportation of HHG Before Orders Issued

1. General. Except as indicated in subpar. 2, transportation of HHG at Government expense before PCS orders are issued is authorized if the request for such shipment is supported by a:

- a. statement from the PCS order-issuing official or the designated representative that the member was advised before such orders were issued that they would be issued;
- b. written agreement signed by the applicant to pay any additional costs incurred for shipment to another point required because the new PDS named in the orders is different than that named in a statement prescribed in item a;
- c. written agreement signed by the applicant to pay the entire cost of transportation if PCS orders aren't later issued to authorize the transportation.

The length of time before the PCS orders are issued, during which a member may be advised that orders are issued, may not exceed the relatively short period between the time when a determination is made to order the member to make a PCS and the date on which the orders are actually issued. General information furnished to the member concerning the issuance of orders before the determination is made to actually issue the orders (such as time of eventual release from active duty, time of expiration of term of service, date of eligibility for retirement, date of expected rotation from overseas duty) may not be considered as advice that the orders are to be issued (52 Comp. Gen. 769 (1973)).

2. Members Assigned to Vessels Preparing to Enter Overhaul. Transportation of HHG at Government expense before PCS orders are issued is authorized for members assigned to a vessel which has been scheduled for an overhaul, provided the request for transportation is supported by a statement from the order-issuing official or the designated representative that the homeport of the vessel is changed incident to the overhaul. This statement of intent is issued only when it is known that less than 90 days exists between the time of determination of a specific overhaul site and the actual departure of the vessel to such site. If the scheduled overhaul of the vessel is canceled and the intent of a homeport change is revoked after the HHG have been picked up and placed in temporary

storage pending shipment, such HHG may be returned at Government expense to the member's old or new local residence (59 Comp. Gen. 509 (1980)).

### U5335 DETERMINING THE NET WEIGHT

A. General. Within the weight limits prescribed in this Part, a member's HHG may be transported at Government expense incident to a PCS move. The weight allowances set forth in par. U5310-B are exclusive of accompanied baggage transported free of charge on a commercial ticket. The allowances set forth are intended to represent the actual weight of unpacked and uncrated HHG authorized to be transported at Government expense. When practical, the actual weight of unpacked and uncrated HHG are to be established before packing and such actual weight is used in determining whether or not the member's weight allowance has been exceeded. When the actual weight of unpacked and uncrated HHG isn't known, the weight is determined under subpars. B, C or D.

B. TGBL Shipment and Shipments at Personal Expense. When the actual weight of unpacked and uncrated HHG known and the shipment, either in CONUS or between CONUS and overseas areas, is made by the TGBL method or by a similar method at personal expense, an allowance is made for the weight of interior packing materials used in the shipment. The charge against the member's prescribed weight allowance is determined by subtracting 10 percent from the net weight of the shipment as shown on the PPGBL, procurement document, or other shipping documents which includes the weight of the interior packing.

### C. DPM of Shipment

1. Standard Overseas Shipping Boxes. When HHG are shipped by DPM in standard overseas shipping boxes (for example, type II containers or Government owned CONEX transporters) and the actual weight of the unpacked and uncrated HHG isn't known but the gross weight and the weight of the shipping boxes or CONEX transporters is known, an allowance is made for the weight of interior packing and bracing materials used in the shipment. The charge against the member's prescribed weight allowance is determined by reducing the difference between the gross weight of the container when loaded and the stenciled weight of the empty container by 20 percent. When the weight of the empty shipping boxes or CONEX transporters isn't known and only the gross weight of the shipment is shown on the PPGBL or other



have been furnished at the member's request, the member is to bear the cost of transportation above the maximum amount authorized at Government expense based on the cost of shipping the HHG without the special routing or services. Subject to subpars. A through D and subpar. F, and upon the member's or heirs' (in the case of deceased members) or written request and agreement to pay any additional cost, the member's or heirs (in the case of deceased members) may deviate from the regulations in this paragraph by:

1. turning over the HHG to a transportation officer for shipment at different times to the same destination;
2. having special services used, such as additional valuation, specific routing, special loading, and other special or accessorial services which may involve additional expenses;
- ★ 3. having shipments made from and to any points limited to the cost in accordance with subpar. C (This may be applied to shipments made to the home of selection (see par. U5365) when, upon the member's release from active duty, such HHG are located at the HOR or PLEAD and weren't brought into the Service for use in the member's household at any time during the member's current tour of active duty. However, it may not be applied to shipment of such HHG incident to the member's separation from the Service where the member isn't entitled to a HOS move.);
4. having one final shipment made of HHG legally awarded to an ex-spouse incident to a divorce when a member has a shipping entitlement under PCS orders, including separation and retirement (61 Comp. Gen. 180 (1981)).

F. Excess Costs for Transportation of Separated or Deceased Members' HHG. Upon discharge, resignation, or separation of members from active duty who shall not thereafter be in a pay status of the Service concerned, or upon death, and when specifically permitted by regulations of the Service concerned, shipments which involves excess costs may be made provided such excess costs are collected

in cash from the member or heirs (in the case of a deceased member) before the shipment. In lieu of paying the excess costs before shipment, the member or heirs (in the case of a deceased member) may arrange and pay for transportation of HHG from personal funds and apply for reimbursement of the amount which would otherwise be allowed under this Part (see pars. U5320-D and U5372).

#### U5345 TRANSPORTATION UNDER VARIOUS TYPES OF PCS ORDERS

##### ★ A. Entrance Into the Service

1. Initial Reporting. Commissioned officers or officers reinstated, warrant officers appointed or reappointed in the regular services, and persons enlisted from civil life or reserve components are authorized transportation of HHG within prescribed weight allowances from the home or PLEAD to the first PDS (see subpar. 2).

2. Members Who Reenter the Service Within 1 Year of Discharge or Release from Active Duty. Members, who reenter the Service within 1 year from the date of discharge or separation from a Service under honorable conditions, are entitled to transportation of HHG within their authorized weight allowance to the new PDS from any of the following places:

- a. home or PLEAD;
- b. the last or any previous PDS;
- c. a place of authorized storage;
- d. any place to which HHG were transported at Government expense;
- e. any combination of the places authorized in items a, b, c, and d.

##### B. Called (or Ordered) to Active Duty

★ 1. Called (or Ordered) to Active Duty for 20 Weeks or More at One Duty Station. A member of the reserve components called (or ordered) to active duty under conditions other than those outlined in subpar. 2 is entitled to transportation of authorized PCS weight allowance of HHG from the member's HOR, or the PLEAD, to the member's first or any subsequent PDS.

2. Called (or Ordered) to Active Duty for Less Than 20 Weeks at One Location. A member of the reserve components called (or ordered) to active duty under the following conditions is entitled to transportation of authorized temporary change-of-station weight allowance of HHG from the member's HOR (or HOS, if applicable) to the member's first or any subsequent duty station:

- a. initial active duty for training for less than 6 months;
- b. active duty (including active duty for training) for less than 20 weeks; or
- c. active duty for training for 20 weeks or more when the active duty is to be performed at more than one location, but is less than 20 weeks at any one location.

Transportation of HHG under this subparagraph is subject to the same limitations and requirements for approval as are prescribed for transportation under TDY orders in par. U4705.

### 3. Recalled to Active Duty

a. Entitlement. A member released from active duty, who is entitled to transportation of HHG to a home of selection as outlined in par. U5365-A and who is recalled to active duty, is entitled to transportation of the PCS weight allowance of HHG as indicated in subpar. b or c.

b. Recalled After Selecting a Home. If a member is recalled to active duty after selecting a home, transportation of HHG is authorized from the:

- (1) selected home,
- (2) place from which ordered to active duty, or
- (3) place to which such HHG were last transported at Government expense (including place of NTS).

c. Recalled Before Selecting a Home. If a member is recalled to active duty before selecting a home, transportation of HHG is authorized from the place to which such HHG were last transported at Government expense (including place of NTS).

4. Commissioned or Appointed from the Ranks to Officer Status. For officers commissioned, warrant officers commissioned, and warrant officers appointed from the ranks permanently or temporarily in either the regular or reserve service (including graduates of officer candidates' schools), transportation of the PCS weight allowance of HHG is authorized from the home and/or the last PDS to the new PDS, including the place at which the member is commissioned or appointed if such place is, in fact, the member's first PDS as a commissioned or warrant officer.

5. Commissioned from Service Academies. For members of the graduating classes of the academies of the Services concerned who are commissioned as officers, transportation of the PCS weight allowance of HHG is authorized from the academy to the home of the individual or from the academy and/or from the home to the first PDS.

### C. Ordered on PCS with TDY En Route or While on TDY, or Ordered on PCS Following TDY Pending Further Assignment

1. Ordered on PCS With TDY En Route or While on TDY. A member, ordered to make a PCS with TDY en route or, while on TDY is ordered to make a PCS without return to the old PDS, is entitled to transportation of HHG to the new PDS. The member may elect to ship up to the TDY weight allowance of HHG to the new PDS via TDY station(s) if such HHG are necessary for the member's personal use while performing the TDY. This entitlement to transportation exists regardless of the provisions of par. U4705. The member is also entitled to NTS of HHG as authorized by par. U5380-L, table item 1, for the period of TDY. Temporary storage of all or any portion of the member's temporary change of station weight allowance may be authorized at the TDY station if considered necessary and if authorized/approved by the member's commanding officer, the order-issuing official, the destination transportation officer, or such other official at the TDY station as the Service concerned may designate. A statement from the member is required indicating the temporary storage was necessary for reasons beyond the member's control and that the goods shipped to the TDY station were shipped for use while on TDY. Upon completion of the TDY assignment, the member's temporary change of station weight allowance of HHG may be shipped (including temporary storage under par. U5375) to locations

authorized under the basic orders. As an alternative, the HHG may be placed in NTS if such storage is an option under the member's basic orders.

2. Ordered on PCS Following TDY Pending Further Assignment. A member, whose HHG were placed in NTS at Government expense when the member was ordered to a TDY station pending further assignment, is entitled to NTS as provided in par. U5380 for the full period of TDY. When the new PDS is assigned and is overseas or at a station to which HHG shipment is prohibited or restricted, or when for reasons beyond the member's control the HHG can't be withdrawn during the first 90 days after the date of arrival at the overseas station or the station to which HHG shipment is prohibited or restricted, or within 90 days following completion of TDY, an additional 90 days of NTS may be authorized/approved in the same manner as under par. U5375-B2. When the new assignment is to sea duty, overseas duty, or duty at a station to which transportation of HHG is prohibited and the place designated by the member under par. U5222-D as the bona fide place of interim residence for the dependents is at or in the vicinity of the old PDS where the HHG are in NTS, a local move from storage to the residence is authorized under par. U5310-I3.

D. Not Used

E. Ordered to Attend a Course of Instruction of 20 Weeks or More

1. General. A member on active duty who is ordered to attend, or a member who is ordered to active duty for the purpose of attending, a course(s) of instruction at a school or installation, the scheduled cumulative duration of which is 20 or more weeks at one location, is entitled to:

- ★ a. transportation of all or a portion of the HHG from the last or any previous PDS or place of storage or from the home or PLEAD to the place where the course is conducted; or
- b. NTS of that portion of the HHG, if any, for which shipment isn't requested, as authorized in par. U5380.

HHG which have been placed in NTS under item b may not be shipped at Government expense until receipt of new PCS orders. A member who, upon

completion or termination of attendance of the course, is permanently assigned to the place where the course is conducted is entitled to transportation of HHG placed in NTS to their PDS and to shipment of any HHG not placed in storage under par. U5370-I. A member, who is called or ordered to active duty under this subparagraph, is entitled to transportation of the HHG placed in NTS from the place of such storage to the HOR or PLEAD upon release from active duty, or to the PDS, if retained on active duty.

2. Members Assigned to Foreign Service Colleges. A member assigned to foreign service colleges on a PCS for a period of 20 or more weeks is entitled to transportation of HHG as for a PCS in accordance with this Part. (See par. U5317, item 7.)

F. Ordered to an Area in CONUS Where Shipment of HHG Is Prohibited. When a member is ordered to duty at a place in CONUS where shipment of HHG is prohibited or where, due to Service restrictions, dependents aren't permitted to join the member within 20 weeks, the member is entitled to:

- 1. transportation of all or any portion of the HHG from the last PDS to a location in CONUS designated by the member; or
- 2. NTS of any HHG or that portion of the HHG for which shipment isn't requested, as authorized under par. U5380.

When the Service restriction on shipment of HHG is removed or when the member is later ordered on PCS to a duty station where the shipment of HHG is permitted, transportation is authorized from the designated location and NTS to the member's current PDS.

G. Ordered to a Hospital in CONUS

1. General. Except when the PDS or hospital from which a member is transferred is OCONUS, the entitlement to transportation of HHG incident to a member's hospitalization is contingent on a statement by the commanding officer of the receiving hospital in CONUS that the case has been evaluated and the period of observation and treatment of the member in that hospital is expected to be prolonged. Personal baggage, not to exceed 225 pounds (gross), may be transported with a member transferred to a hospital. Authorized baggage improperly shipped or unavoidably separated from a

member is forwarded to the proper hospital destination and may be shipped by an expedited mode when, in the opinion of the commanding officer at origin, circumstances require use of such mode. A statement of prolonged hospitalization isn't required to support the entitlement to transportation of authorized personal baggage in such instances. For transportation of HHG of members officially reported as injured or ill under 37 U.S.C. 554, see par. U5372.

2. From Duty Stations or Hospitals in CONUS. A member on active duty, who is transferred within CONUS from a permanent or TDY station or from a hospital where the member was listed as a patient to a hospital for observation or treatment, is entitled to transportation of HHG as for a PCS. The HHG entitlement shall not exceed the cost from the last or any previous PDS, the place to which the HHG were last transported at Government expense, the place of storage, or from any combination thereof, as applicable, to the hospital. In lieu of shipment, HHG may be placed in NTS as provided in par. U5380. At the member's option, part of the HHG may be shipped and part placed in NTS. All or any portion of the HHG already in storage when a member is hospitalized may be continued in storage.

3. From Duty Stations or Hospitals OCONUS. A member on OCONUS active duty, who is transferred to a hospital in CONUS for observation and treatment, is entitled to PCS transportation of HHG from any authorized place(s) to the hospital or to NTS as provided in par. U5380 or, at the member's option, part may be shipped and part placed in NTS. All or any portion of the HHG already in storage when a member is hospitalized, may be continued in storage. For the initial movement involving return from OCONUS duty, the commanding officer's statement that observation and treatment is expected to be prolonged, as prescribed in subpar. 1, isn't required. Upon later transfer to another hospital for observation and treatment, and when HHG weren't transported incident to the initial transfer as provided in this subparagraph, the provisions for members transferred from duty stations or hospitals in CONUS (subpar. 2) apply.

4. Transportation to Another Location in Lieu of the Hospital. Upon transfer to a hospital as provided in subpars. 2 and 3, a member is entitled to transportation of HHG to any place in CONUS not to exceed the cost of transporting such HHG to the hospital. When shipment of HHG is from OCONUS, via water or air

transportation, the entitlement to transportation in CONUS is limited to the cost of transportation to the hospital from the port through which shipment was made. In connection with overland shipments from Canada and Mexico, the entitlement is limited to the cost of transporting such HHG via the carrier and route normally used for similar shipments from the place of origin to the hospital in CONUS.

5. Completion of Hospitalization. A member, released from observation and treatment and restored to duty, separated from the Service, relieved from active duty, placed on the TDRL, or retired (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), is entitled to transportation of HHG from the last or any prior PDS or place where HHG were last transported at Government expense, or any combination thereof, to a destination otherwise authorized in this Part. HHG previously shipped incident to hospitalization may be shipped from the place where located not to exceed the cost from the hospital to the authorized destination.

#### H. Ordered from PDS to Await Orders, Detail, Assignment, or Separation

1. Ordered from PDS in CONUS. When a member is ordered from a PDS in CONUS and directed to await orders, detail, or assignment, HHG within the prescribed PCS weight allowance may be placed in NTS under par. U5380. Upon receipt of orders assigning the new PDS, shipment of such HHG is authorized from the point of storage or the previous PDS to the new PDS.

2. Ordered from OCONUS PDS. When a member is ordered to CONUS from OCONUS PDS, HHG within the prescribed PCS weight allowance may be shipped at Government expense from the PDS to the place in CONUS to which ordered to report. That shipment of HHG is permitted even though the place to which ordered to report may not be the new PDS, and the new PDS is, for the time being, unknown. If orders to the new PDS aren't available when HHG arrive at the place to which shipped, such HHG may be placed in NTS under par. U5380. Upon receipt of the orders naming the new PDS, the same HHG may be reshipped to that station. In these circumstances, the orders involving detachment from the old OCONUS PDS and the orders naming the new PDS are considered to be one set of orders for a PCS. However, if the member takes physical possession of the HHG at the reshipping point, the Government shall not assume the cost of transporting such HHG from the reshipping point. (See par. U5318.)

- a. assignment to Government quarters for the purpose of using idle housing facilities under the control of a particular Service,
- b. vacating Government quarters based on competent orders,
- c. vacating Government quarters which due to condition or location are found to be unfit for further occupancy,
- d. vacating Government quarters to meet some unusual Service operational requirement,
- e. reassignment to Government quarters when the conditions in items c or d causing the vacating have been rectified or alleviated.

A local move of HHG incident to the assignment or termination of Government quarters due to personal problems or for the convenience or morale of individual members isn't authorized. Shipment may be made from or to a point more distant than the residence from which the member did or shall commute on a daily basis to the PDS subject to the member paying the Government all costs in excess of the authorized transportation costs.

2. Moving from Government Controlled Quarters. When a member occupying quarters under the jurisdiction of a Service (other than Government quarters) is directed by competent authority to vacate such quarters temporarily or permanently because the quarters are found to be unfit for occupancy due to condition or location, or to meet some unusual Service operational requirement, the member is entitled to a local move of HHG to other local quarters from which the member commutes on a daily basis to the PDS. If vacating the quarters is for a temporary period, the member is entitled to a combination of a local move described herein for a portion of the HHG and to NTS under subpar. U5380-G1b for the remainder. If vacating the quarters is temporary in nature, the member also is entitled to a return local move of the HHG from the temporary residence or from NTS, when conditions warrant, and the member reoccupies the quarters.

D. Local Move and NTS Incident to Vacating Local Economy Quarters

1. Member Directed by Competent Authority to Vacate Local Economy Quarters. A member is

entitled to a local move of HHG from local economy quarters to other local economy quarters (including rental guarantee housing) from which the member commutes daily to the PDS, with no weight limitation based on rank or grade, when the member is ordered to vacate the quarters for the convenience of the Government. Such a move would be authorized at Government expense, for example, when the member is directed by competent authority to vacate local economy quarters because the commander has: (1) determined the member's residence doesn't meet Service health or sanitation standards, or (2) placed the housing area/complex "off-limits" to personnel under the member's command. Except as noted in subpar. 2, when a member is moving from local economy quarters as a result of a landlord's refusal to renew a lease or otherwise permit continued occupancy, such move shall not be considered "for the convenience of the Government" absent the existence of some specific element of military necessity or requirement (52 Comp. Gen. 293 (1972)). For NTS entitlement, see par. U5380-G2a.

2. Member Vacates Local Economy Quarters Incident to Involuntary Extension of Tour. A member is entitled to a local move to a residence on the local economy from which the member commutes daily to the PDS, with no weight limitation based on rank or grade, when the tour of duty at a location is involuntarily extended and the member is required for reasons beyond the member's control, such as refusal of landlord to renew the lease agreement, to change residences on the local economy (51 Comp. Gen. 17 (1971) and 59 Comp. Gen. 626 (1980)). The member is entitled to a local move:

- a. to other local economy quarters from which the member commutes daily to the PDS;
- b. from NTS to Government or economy quarters from which the member commutes daily to the PDS, when the member relocates during the extended tour.

For NTS entitlement, see par. U5380-G2b.

**U5360 SEPARATION FROM THE SERVICE OR RELIEF FROM ACTIVE DUTY EXCEPT FOR DISCHARGE WITH SEVERANCE OR SEPARATION PAY, INVOLUNTARY SEPARATION, AND SEPARATION UNDER THE**

**VOLUNTARY SEPARATION IN-  
CENTIVE (VSI) OR SPECIAL  
SEPARATION BENEFIT (SSB)  
PROGRAM**

**A. General.** Except when a member is:

1. separated from the Service or relieved from active duty to continue in the Service (subpar. C);
2. separated from the Service or relieved from active duty upon expiration of enlistment or prescribed term of service (subpar. D);
3. a member of the reserve components and is called (or ordered) to active duty for less than 20 weeks or less than 6 months for initial active duty for training (subpar. E);
4. stationed in CONUS, is without dependents and is separated from the Service under other than honorable conditions (subpar. I); (For members stationed inside CONUS but who have dependents, see par. U5370-J; for members stationed OCONUS, with or without dependents, who are separated from the Service under other than honorable conditions, see par. U5370-D8.); or
5. separated under conditions specified in par. U5365-A;

a member on active duty, who is separated from the Service or relieved from active duty is entitled to transportation of HHG to the place elected by the member for travel allowances under par. U5125, from whichever of the following applies:

1. the last or any previous PDS,
2. a designated place to which transported at Government expense, or
3. a place of authorized storage.

★ Shipment may be made between places other than the places stated herein subject to the member's payment to the Government of all costs of shipment in excess of shipment from the place of authorized origin to the place the member elects for travel allowances under par. U5125. (See par. U5340-C.) If, under par. U5340-C, the member elects to ship HHG to a

destination other than the place to which the member elects to receive travel allowances, payment to the Government for excess costs is computed on the basis of the cost that would have been incurred by the Government for shipment of a like weight of HHG in one lot from the last PDS or the actual location of the HHG, whichever would result in a lower cost to the Government, to the place to which the member elects to receive travel allowances. Shipment from the HOR or PLEAD of any HHG not brought into the Service for use in the member's household at any time during the member's current tour of active duty isn't authorized.

**B. Storage**

1. Nontemporary Storage. A member who is entitled to transportation of HHG under subpar. A, F or H is entitled to NTS of such HHG under par. U5380. The entitlement begins on the date orders are issued and terminates at the expiration of the 180th day from the date of termination of active duty. (Also see subpar. G).

2. Temporary Storage. Temporary storage in connection with a shipment from NTS under subpar. A, F or H isn't authorized except when:

- a. necessary because of conditions beyond the member's control;
- b. such conditions arise after shipment from NTS; and
- c. authorized/approved by the transportation officer or such other officer as the Service concerned designates.

Any portion of a member's HHG that hadn't been placed in NTS may be placed in temporary storage under par. U5375 in connection with a shipment under subpar. A, F or H.

**C. Separation from Service or Relief from Active Duty to Continue in the Service.** A member, who is separated from the Service or relieved from active duty to continue on active duty in the same or another status or in the same or in another of the Uniformed Services, isn't entitled to transportation or NTS of HHG. This doesn't deny transportation of HHG when a member is transferred on a PCS in conjunction with reentry into or continuance in the Service.

**D. Separation from Service or Relief from Active Duty Upon Expiration of Enlistment or Prescribed**

Term of Service. A member, who is separated from the Service or relieved from active duty due to expiration of enlistment or prescribed term of service and who, on the following day, reenters the Service at the station at which separated or relieved with no change of PDS, isn't entitled to transportation or NTS of HHG.

E. Relief from Active Duty for Members of the Reserve Components Called (or Ordered) to Active Duty for Less Than 20 Weeks or Less Than 6 Months for Initial Active Duty for Training. A member of the reserve components who is ordered to:

1. initial active duty for training for less than 6 months;
2. active duty (including active duty for training) for less than 20 weeks; or
3. active duty for training for 20 or more weeks when the active duty is performed at more than one location, but less than 20 weeks at any one location;

is entitled to the transportation (and temporary storage in conjunction therewith not to exceed 30 days) of the weight allowance authorized in par. U4710-A, upon relief from such duty from the:

1. member's last duty station, or
2. place to which such goods were last shipped at Government expense, to whichever of the following the member elects:
  - a. HOR, or
  - ★ b. PLEAD or active duty for training,

NTS isn't authorized.

F. Member Required to Vacate Government or Government Controlled Quarters Upon Separation from Service or Relief from Active Duty. A member, authorized shipment of HHG under subpar. A, who is required by competent authority in the interest of the Government to vacate Government quarters or other quarters under the jurisdiction of a Service, is entitled to a local move of HHG at Government expense from the vacated quarters to a temporary residence in the vicinity of the vacated quarters. The member's PCS weight allowance prescribed in par. U5310-B or the 18,000 pound limit

imposed by 37 U.S.C. 406(b)(1)(D) don't apply to this local move. A later shipment is authorized within the time limit in subpar. G, within the member's prescribed weight allowance, from the local temporary residence to the place elected by the member for travel allowances under par. U5125.

G. Time Limit. Entitlement to transportation under this paragraph terminates on the 181st day following separation from the Service or relief from active duty unless a written application for shipment has been turned in to a transportation officer or a designated representative before the expiration of the 180th day. When an application for shipment has been made within 180 days, the HHG must be turned over to a transportation officer or a designated representative for shipment as soon as possible after the application has been submitted. The transportation officer or designated representative determines what is considered to be as soon as possible based on the facts and circumstances in each case. When turning over HHG as soon as possible would impose a hardship on the separated member, an extension of the time limit may be authorized/approved for a specific additional period of time by the Secretarial Process. An extension of the time limit for shipment in no way extends the Government's obligation for storage costs for longer than the period authorized/approved under subpar. B (for NTS) or par. U5375-B (for temporary storage). HHG in NTS belonging to a member for whom the 180-day time limit for transportation has been extended may be continued in NTS with the Government acting as the member's agent for the period of the extension, provided:

- a. continued storage is authorized/approved by the Secretarial Process, and
- b. the member agrees to pay all costs to the Government for NTS for any period in excess of the authorized storage period but not to exceed a maximum of 180 days.

Following the expiration of NTS, the HHG must be transported as soon as possible to the final destination.

H. Members Ordered Home to Await the Results of Disability Proceedings. A member, who is found by a physical evaluation board unfit to perform the duties of the member's rank or grade, and who isn't entitled to a home of selection move under par. U5130, but who, for the convenience of the Government, is ordered home or to a designated location to await the results of the disability proceedings, is entitled to transportation

of HHG to the home or to designated location providing the member signs a release that the member shall not contest the results of the initial physical evaluation board. Shipments made under this subparagraph shall not preclude reshipment of such HHG when separation or other orders are ultimately issued. However, the entitlement is subject to an adjustment upon final results of physical disability proceedings so as not to exceed the entitlement for the distance from the member's PDS at the time the member received the orders directing the member to proceed in an awaiting orders status to the point to which the member is entitled incident to separation or relief from active duty, less any amount previously paid for transportation of HHG to the waiting point.

**I. Member Serving in CONUS Who Has No Dependents and Who Is Separated from the Service Under Other Than Honorable Conditions.** A member serving in CONUS who has no dependents and who is separated from the Service under other than honorable conditions isn't entitled to transportation of HHG. When so separated, the member isn't entitled to NTS of HHG incident to termination of occupancy of Government or Government controlled quarters. (For members stationed inside CONUS but who have dependents, see par. U5370-J; for members stationed OCONUS, with or without dependents, who are separated from the Service under other than honorable conditions, see par. U5370-D8.)

★ **J. Member Ordered to a College.** An enlisted member, who is selected for separation to pursue an undergraduate degree through the ROTC scholarship program is entitled to HHG transportation to that college, the HOR, or PLEAD, as the member elects. The member is entitled to HHG transportation from:

1. the last or any previous PDS,
2. a designated place, or
3. a place of authorized storage.

Shipment may be made between other places. The member is responsible for payment of all transportation costs in excess of transportation from the place of authorized origin to one of the authorized destinations. The member is entitled to storage entitlements as in subpar. B above.

**U5365 RETIREMENT, PLACEMENT ON TDRL, DISCHARGE WITH SEVERANCE OR SEPARATION PAY, INVOLUNTARY RELEASE FROM ACTIVE DUTY WITH READJUSTMENT OR SEPARATION PAY, INVOLUNTARY SEPARATION,**

## **OR SEPARATION UNDER VSI OR SSB PROGRAM**

**A. Shipment to Home of Selection Authorized.** A member on active duty is entitled to shipment of HHG from the last or any previous PDS, from a designated place in CONUS, from storage, or any combination thereof, to the home selected by the member for receiving travel allowances under par. U5130 when:

1. retired for physical disability or placed on the TDRL (without regard to length of service),
2. retired with pay for any other reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve) immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days (B-160488, February 14, 1967),
3. separated with severance or separation pay immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days,
4. involuntarily released from active duty with readjustment or separation pay immediately following at least 8 years of continuous active duty with no single break therein of more than 90 days,
5. involuntarily separated (see definition in Appendix A) from active duty in a DOD Service during the period beginning on 1 October 1990 and ending 30 September 1999 or from the Coast Guard during the period beginning on 1 October 1994 and ending 30 September 1999,
6. separated under the VSI or SSB Program during the period 5 December 1991 through 30 September 1999 from a DOD Service or from the Coast Guard during the period beginning on 1 October 1994 and ending 30 September 1999.

★ Except for members undergoing hospitalization, medical treatment, education or training, or in other deserving cases (subpars. D, E, and F), the HHG must be turned over to a transportation officer or carrier for shipment within 1 year following termination of active duty. Shipment of HHG is authorized to a place other than the member's home of selection, or part to such home and part to some other place, provided the member bears all costs in excess of the cost of shipment in one lot to the HOS, HOR, or the PLEAD, whichever provides the greatest entitlement (54 Comp. Gen. 1042 (1975)).



★ B. Shipment to Home of Selection Not Authorized. A member on active duty is entitled to shipment of HHG to the HOR or PLEAD, under par. U5360 when the member:

1. is retired without pay; or
2. has less than 8 years of continuous active duty immediately preceding retirement for any other reason other than physical disability or is involuntarily separated as described in subpar. A, item 5; or
3. has less than 8 years of continuous active duty immediately preceding discharge with severance or separation pay, or is involuntarily released to inactive duty with readjustment or separation pay other than as described in subpar. A, items 5 and 6.

C. Storage

1. General. A member, or a dependent, who is entitled to transportation of HHG under subpar. A or K is entitled to NTS of all or any portion of such HHG under par. U5380. The entitlement begins on the date orders are issued and terminates 1 year from the date of termination of active duty, except as indicated in subpar. D and H.

2. One-Year Period Extended Because of Hospitalization or Medical Treatment. A member undergoing hospitalization or medical treatment on date of termination of active duty, or for any period of time during the 1-year period following such date, is entitled to NTS for the period prescribed in subpar. D.

3. One-Year Period Extended Because of Education or Training or in Other Deserving Cases. The HHG of a member for whom the 1-year time limit in subpar. A has been extended under subpar. E or F, may be continued in NTS with the Government acting as the member's agent for the period of the extension, provided:

- a. continued storage is authorized/approved by the Secretarial Process, and
- b. the member agrees to pay all costs to the Government for NTS for any period in excess of 1 year from the date of termination of active service, or the longer period authorized by subpar. D, if applicable.

4. Temporary Storage. Temporary storage in connection with a shipment from NTS under subpar. A or K (when shipment to home of selection is authorized or a member on the TDRL is discharged or retired) isn't authorized except when:

- a. necessary because of conditions beyond the control of the member, or dependent (if applicable);
- b. such conditions arise after shipment from NTS; and
- c. temporary storage is authorized/approved by the transportation officer or such other officer as the Service concerned may designate.

Any portion of a member's HHG that hadn't been placed in NTS may be placed in temporary storage under par. U5375 in connection with a shipment under subpar. A or K.

D. Member Undergoing Hospitalization or Medical Treatment

1. On Date of Termination of Active Duty. A member, who is entitled to shipment of HHG to a HOS and who is confined in, or undergoing treatment at a Government or civilian hospital on the date of termination of active duty, is entitled to shipment and storage of HHG if shipment to the HOS is authorized (subpar. A) and storage is authorized (subpar. C). The right to NTS and shipment of HHG to a HOS accrues only until 1 year after the date of discharge from the hospital or termination of medical treatment. An extension of this time limit may be authorized/approved by the Secretarial Process.

2. During 1-Year Period After Date of Termination of Active Duty. A member, who is entitled to shipment of HHG to a HOS and who is confined in, or undergoing treatment at, a Government or civilian hospital for any period of time during the 1-year period following termination of active duty, is entitled to transportation of HHG until 1 year after date of termination of active duty plus a period equal to the period of the member's hospitalization or treatment. An extension of that time limit may be authorized/approved by the Secretarial Process. Such member is entitled to NTS of HHG until 1 year after date of termination of active duty plus a period equal to the period of hospitalization or treatment occurring within that year. NTS in excess of the period thus determined shall be at the member's expense. Further

extension of the time limit for NTS of HHG at Government expense may not be authorized.

E. Member Undergoing Education or Training. A member entitled to transportation under subpar. A who:

1. is undergoing education or training to qualify for acceptable civilian employment on the date of termination of active service, or
2. begins such education or training during the 1-year period following termination of active service, or during the longer period authorized/approved under subpar. D (if applicable),

is entitled to shipment of HHG for a period not later than 1 year after the education or training is completed, or 2 years after the date of termination of active duty, whichever is earlier, and continued NTS of HHG provided that:

1. such additional period for storage and shipment is authorized/approved by the Secretarial Process, and
2. the member agrees to pay the Government all costs of NTS in excess of 1 year as extended by subpar. D (if applicable) from the date of termination of active service (see subpar. C).

A further extension of the time limit for shipment of HHG and continued NTS at member's expense but under Government auspices, may be authorized/approved by the Secretarial Process. Notwithstanding the extension of the time limit within which shipment of HHG must begin, the storage period at Government expense is as specified in subpar. C.

F. Other Deserving Cases. An extension of the 1-year time limit prescribed in subpar. A may be authorized/approved by the Secretarial Process in cases other than those described in subpars. D and E when an unexpected event beyond the member's control has occurred which prevented the member from moving to the HOS within the specified time limit, which otherwise would have been done. An extension of the time limit may also be authorized/approved by the Secretarial Process, if it is in the best interest of the Service, either financially or otherwise, or substantially to the benefit of the member, and not more costly or otherwise adverse to the Service, that such extension be granted. This includes cases where the 1-year time limit has already been extended under subpars. D and

E. Such extensions are authorized/approved only for the specific period of time the member anticipates is needed to complete the move. If, at the expiration of this extension period, additional time is required, the member shall request a further extension from the Secretarial Process, citing the reasons for the extension. An additional period of entitlement for a specific period of time may then be authorized/approved by the Secretarial Process (B-126158, April 21, 1976). Such authorization in no way extends the Government's obligation for storage costs for longer than a period of 1 year from the date of termination of active duty, except where a longer period is authorized under subpar. D. The delayed transportation of HHG authorized under this subparagraph must be incident to separation of the member from the Service (B-207157, February 2, 1983).

G. Member Required to Vacate Government or Government Controlled Quarters Before Selecting a Home. A member authorized shipment of HHG to a selected home under subpar. A, who is required by competent authority in the interest of the Government to vacate Government quarters, or other quarters under the jurisdiction of a Service, before selecting a home, is entitled to a local move of HHG at Government expense from the vacated quarters to a temporary residence in the vicinity of the vacated quarters. The member's PCS weight allowance prescribed in par. U5310-B or the 18,000 pound limit imposed by 37 U.S.C. 406(b)(1)(D) don't apply for this local move. A later shipment is authorized, within the prescribed time limits and within the member's prescribed weight allowance, from the local temporary residence to the selected home.

H. Recalled to Active Duty Before Selecting a Home. A member, who is eligible to select a home under subpar. A, who is recalled to active duty before selecting and traveling to such home, and who has HHG in NTS under subpar. C, may have the storage of those HHG continued from the date the member is recalled to active duty until the member reverts to the retired status provided the member is otherwise entitled to such storage.

1. If the member is ordered on TDY incident to the recall, continued storage may be provided only if the member qualifies for special storage under par. U4770-B,
2. If the member is ordered on PCS incident to the recall, continued storage may be provided if the member is otherwise entitled to such storage on the PCS order under this Part.

Regardless if the member had HHG in NTS at the time of recall to active duty, when the member reverts to retired status, if the termination of active duty is under honorable conditions, the member is entitled to NTS (subpar. C) and shipment of HHG (subpar. A) to a HOS. However, such goods must be turned over to a carrier for shipment within 1 year after the date the member is last released from active duty (i.e., within 1 year from the date the member reverts to retired status). If the member dies after reverting to retired status, subpar. K applies.

★ I. Recalled to Active Duty After Selecting a Home. A member recalled to active duty after selecting and traveling to such home, is, upon termination of active duty under honorable conditions, entitled to shipment of HHG to the home previously selected, or to the PLEAD, whichever the member elects for travel allowances.

J. Members on TDRL Discharged or Retired. A member on the TDRL when discharged with severance pay or retired for any reason (including transfer to the Fleet Reserve or Fleet Marine Corps Reserve), isn't entitled to transportation of HHG in connection with such discharge or retirement. This doesn't affect the member's right to transportation of HHG to HOS (subpar. A), to storage (subpar. C), or to extensions granted because of hospitalization, medical treatment, education, training or other deserving cases (subpar. D, E, and F).

K. Member Dies After Retirement or Release

1. After Selecting a Home. When a member entitled to transportation of HHG to a HOS under subpar. A dies after claiming personal travel and transportation allowances under par. U5130 for travel to HOS, but before shipment of the HHG, such goods may be shipped at Government expense, on the request of the dependents, to the home selected by the member, to a home or other place selected by the dependents, or partly to each. The dependents shall bear all costs in excess of the costs of shipment in one lot to the home selected by the member. If there are no surviving dependents, such HHG may be shipped to the home of the person legally entitled to them, but such person must bear all costs in excess of the cost of shipment to the home selected by the member. This subparagraph also applies when it is established that the member in fact completed travel to the HOS but died before submitting a claim for personal travel and transportation allowances.

2. Before Selecting a Home. If a member, entitled to transportation of HHG to a HOS under subpar. A dies before selecting a home or, if a home has been selected, before submitting a claim for personal travel and transportation allowances, and if the member's HHG haven't been shipped, such goods may be transported at Government expense upon request of the dependents to the home selected by the member or the home selected by the dependents at a place to which the member would have been authorized to select under par. U5130-A, or partly to each. The shipment shall be made provided the dependents bear all costs in excess of the cost of shipment in one lot to the home selected by the dependents. If there are no surviving dependents, such HHG may be shipped at Government expense to the home of the person legally entitled to them.

3. Time Limits. The same time limits as prescribed for members in this paragraph apply to shipments and NTS of HHG made by surviving dependents, or the person legally entitled to the HHG.

L. Members Ordered Home to Await Disability Retirement. A member, who is found by a physical evaluation board unfit to perform the duties of the member's rank or grade and who, for the convenience of the Government, is ordered to home or a designated location to await further orders in connection with disability retirement, is entitled to shipment of HHG to the home or designated location. Shipments made under this subparagraph shall not preclude reshipment of such HHG when retirement or other orders are ultimately issued. However, the entitlement is subject to adjustment upon final disposition of retirement proceedings so as not to exceed the entitlement for the distance from the member's PDS at the time the member received the orders directing the member to proceed in an awaiting orders status, to the point to which the member is entitled incident to retirement, release from active duty, etc., less any amount previously paid for transportation of HHG to the waiting point (32 Comp. Gen. 348 (1953)).

**U5370 HHG TRANSPORTATION UNDER UNUSUAL OR EMERGENCY CIRCUMSTANCES**

A. General. Situations provided for in this paragraph are considered as unusual or emergency circumstances. Authorization for transportation of HHG under this paragraph is contingent on transportation of dependents under par. U5240, unless otherwise provided for in this paragraph. When transportation of dependents under par. U5240 is involved, orders authorizing the dependent travel also may authorize

transportation of HHG and shall cite the specific subparagraph under which the transportation is being authorized. When transportation of dependents under par. U5240 isn't involved, orders issued under this paragraph providing for transportation of HHG (or consumables under subpar. L) shall cite the specific subparagraph under which the transportation is authorized. Following are guidelines for administering the entitlements to transportation authorized in this paragraph:

1. normally, authority to authorize/approve requests for transportation is exercised by the Secretarial Process;
2. transportation of HHG authorized in connection with transportation of dependents in advance of the member's PCS and under subpars. D2, D3, D4 and D8b precludes further transportation of such HHG at Government expense during the member's current OCONUS tour, except as prescribed in subpar. B and par. U6010;
3. when a noncommand sponsored dependent is present in an OCONUS area, transportation of HHG shall not be authorized except when the authorizing/approving officer determines, in each instance, that the unusual or emergency circumstances of the particular case justify the expenditure of public funds for this purpose.

For transportation of HHG incident to an evacuation, see Chapter 6.

#### B. HHG Transportation from a Foreign OCONUS Location Due to Official Situations

1. General. Orders authorizing dependent transportation from a foreign OCONUS location, for official reasons, as provided in par. U5240-B, also may authorize HHG transportation within the member's authorized weight allowance prescribed in par. U5310-B, or the administrative weight limitation established by the Secretarial process in accordance with par. U5315, as appropriate. The HHG may be shipped from any location and/or from NTS to the designated place. Such members also are entitled to NTS or continued NTS in lieu of shipment under par. U5380-C.

2. Return of Dependents to Member's foreign OCONUS PDS. When a member is authorized return transportation of dependents to the member's foreign

OCONUS PDS under par. U5240-B, item 3, return transportation of dependents and HHG transportation may be authorized to the member's foreign OCONUS PDS, not to exceed the cost from the place to which the HHG were previously shipped under this subparagraph. The return must be determined to be in the best interest of the Government, by the Secretarial Process. The Secretarial Process may grant exceptions on an individual basis and in cases involving organized unit moves when the HHG shipping time uses up a portion of the 12 months at the overseas PDS.

3. Entitlements on Next PCS Order. Entitlement to transportation of HHG for dependents under this paragraph is in addition to and shall have no effect on the entitlement to transportation of the member's authorized weight of HHG based on dependency status and pay grade on the effective date of the member's next PCS orders (40 Comp. Gen. 554 (1961)).

C. Transportation of HHG for Reasons of National Interest. Orders authorizing transportation of dependents under par. U5240-C also may authorize transportation of HHG within prescribed weight allowances. This applies whether the HHG are OCONUS or in NTS. Transportation is authorized between the same places authorized in subpars. B and D.

#### D. HHG Transportation from OCONUS Due to Personal Situations and HHG Transportation in CONUS When Disciplinary Action Is Taken Against A Member Stationed OCONUS

1. General. Orders authorizing transportation of dependents under pars. U5240-D and E also may authorize transportation of HHG within the member's weight allowance prescribed in par. U5310-B, or the administrative weight limitation established by the Service concerned in accordance with par. U5315, as appropriate. The HHG may be shipped from outside or inside CONUS or from NTS to a designated place or, if the dependents are foreign nationals to a place in the country of the dependents' origin. Such members also are authorized NTS or continued NTS in lieu of shipment under par. U5380-C. When transportation of dependents under pars. U5240-D or E isn't a factor, orders may be issued providing for return of HHG in advance of the member's PCS only if the transportation is authorized/approved under subpars. 2, 3, 4 or 8b.

2. Dependents Don't Perform Authorized Travel to the OCONUS Station. A member, with dependents, ordered on PCS to an overseas area,

who, in anticipation of the dependents accompanying or joining the member, ships HHG to the overseas area, may be provided advance return transportation of the HHG if, for reasons beyond the member's control, the dependents don't join the member overseas. The Secretarial Process may authorize/approve such shipment when it is determined that the return shipment is in the best interest of the member or dependents and the United States. Such shipments may not exceed the costs of transportation from the member's overseas duty station to the dependent's location. (B-217447, April 24, 1986).

### 3. Death of Dependents in OCONUS Areas.

Upon the death in an OCONUS area of a sole dependent, or of all dependents, authorized to reside there, a member is entitled to NTS of HHG located in the OCONUS area on the date of death, not to exceed the prescribed weight limit, in accordance with par. U5380-L, table, item 15.

### 4. Dependents Currently at Appropriate Destination--Travel Orders Not Issued.

When dependents have traveled to an appropriate destination under circumstances which would have authorized their travel under par. U5240-D had orders been issued, transportation of HHG may be authorized under this subparagraph provided orders are later issued approving travel of dependents under the conditions stated in par. U5240-D, and authorizing transportation of HHG. Such orders must be supported by a determination of the member's commanding officer that:

- a. dependents have traveled to an appropriate location where they intend to reside;
- b. their travel meets the conditions in par. U5240-D, except that a travel authorization for their travel wasn't issued;
- c. the status of dependents located OCONUS as command sponsored remains unchanged (not applicable for a member's former dependents whose transportation could have been authorized under par. U5240-E); and
- d. it is in the best interest of the United States to issue orders approving transportation of dependents to an appropriate destination under par. U5240-D.

5. Transportation of Ex-Family Members Incident to Divorce or Annulment. If travel of ex-family members under par. U5240-E is authorized, HHG transportation also may be authorized subject to the same conditions, circumstances, and terminal points stated in par. U5240-E for the ex-family members' personal travel. HHG transported under this subparagraph must be turned over to a transportation officer or carrier for transportation within 1 year after the effective date of the final decree of divorce or annulment (as applicable), or 6 months after the date the member completes personal travel from the OCONUS PDS incident to a PCS, whichever occurs first. An extension of that 6-month time limit for transportation of HHG may be authorized/approved the same as for dependent travel in par. U5240-E1. If the 6-month time limit is extended, the HHG must be turned over to a transportation officer or carrier for transportation within 1 year after the:

- a. effective date of the final decree of divorce or annulment, as applicable; or
- b. date the member completes personal travel from the OCONUS PDS incident to a PCS;

whichever occurs first.

### 6. Return of Dependents to OCONUS Areas Authorized.

a. Change in Custody Agreement or Other Legal Arrangements. When a member is authorized return transportation of dependents to the same or subsequent overseas station under par. U5240-E8a, the Secretarial Process may authorize return transportation of HHG to the member's OCONUS PDS, not to exceed the cost from the place to which they were previously shipped under this subparagraph, when considered to be in the best interest of the Government. However, at least 12 months must remain in the member's tour at the member's overseas station on the day the HHG are scheduled to arrive at that station. The Secretarial Process may grant exceptions on an individual basis and in cases involving organized unit moves when the HHG shipping time uses up a portion of the 12 months at the overseas duty station.

b. Member Serves an IPCOT. Incident to the member serving an IPCOT, when dependents are returned to the member's overseas PDS at:

- (1) Government expense under par. U5240-D3, or
- (2) personal expense and those dependents are subsequently command sponsored,

transportation of HHG is authorized to the member's OCONUS PDS, not to exceed the cost from the place to which the HHG were previously shipped under this subparagraph (that is, par. U5370-D) to the member's PDS. However, at least 12 months must remain in the member's tour at the member's overseas station on the day the HHG are scheduled to arrive at that station. The Secretarial Process may grant exceptions on an individual basis when the HHG shipping time uses up a portion of the 12 months at the overseas PDS.

7. Entitlements on Next PCS Order. Entitlement to transportation of HHG for dependents and ex-family members under this paragraph is in addition to and has no effect on the entitlement to transportation of the member's authorized weight of HHG based on dependency status and pay grade on the effective date of the member's next PCS orders (40 Comp. Gen. 554 (1961)).

★ 8. Disciplinary Action Taken Against Member Stationed OCONUS or Member Discharged Under Other Than Honorable Conditions or Sentenced to Confinement With or Without Discharge

a. Dependent Transportation Authorized. When orders authorize transportation of dependents under par. U5240-D2, items h(1) through (8), transportation of HHG may be authorized not to exceed from the member's last or former OCONUS PDS or the place to which last transported at Government expense, as applicable, to the member's HOR or PLEAD, the designated place, or if the dependents are foreign nationals, to a place in the country of the dependents' origin. The authority authorizing the transportation determines the place to which transportation is authorized and ensures that a reasonable relationship exists between the conditions and circumstances in each case and the destination to which transportation is authorized. When orders authorize transportation of dependents under par. U5240-D2, item h(9), transportation of HHG may not be authorized for a distance greater than that from the member's last or former OCONUS PDS to the HOR or

PLEAD. NTS as an alternative to shipment may not be authorized under this subparagraph.

b. No Dependent Travel Involved. A member whose PDS is OCONUS, and who isn't provided transportation of HHG under subpar. 1 or subpar. a because dependents aren't provided transportation at Government expense under par. U5240-D2, item h (that is, the member has no dependents, dependents performed travel at personal expense without orders, etc.), may be provided transportation of HHG when the member is:

- (1) sentenced by court-martial to be confined or to receive a punitive discharge (includes a bad conduct discharge, dishonorable discharge and dismissal);
- (2) sentenced to confinement in a foreign or U.S. civil confinement facility;
- (3) discharged OCONUS under other than honorable conditions;
- (4) returned to CONUS for discharge under other than honorable conditions;
- (5) returned to CONUS to serve a sentence of confinement in civil or military confinement facilities;
- (6) serving OCONUS and is dropped, sent to prison under sentence, or transferred as a prisoner to a place of detention;
- (7) serving OCONUS and is transferred to a different ship or station to await trial by court-martial as a deserter or straggler;
- (8) discharged under other than honorable conditions after surrendering to military authorities in CONUS following a period of absence without leave from the OCONUS PDS; or
- (9) convicted by a court-martial and placed on leave involuntarily while awaiting completion of appellate review. (When HHG are shipped at Government expense to HOR or PLEAD, or to some other place on a not to exceed basis, under the provisions of this item, such shipment constitutes final

separation shipment unless the member is restored to duty (63 Comp. Gen. 135 (1983)).

The authority for authorizing/approving transportation of HHG under the above circumstances is the officer exercising special or general court-martial jurisdiction over the member. Such transportation is authorized/approved when it is in the best interest of the Government. When it is authorized/approved, the member shall be provided transportation of the authorized weight allowance of the grade held at the time the HHG are shipped, or the authorized weight allowance of the grade held when ordered to OCONUS duty, whichever is greater. If the member has dependents, transportation of HHG under items h(1) through (8) may be authorized not to exceed from the member's last or former OCONUS PDS or the place to which last transported at Government expense, as applicable, to the member's HOR, PLEAD, the designated place, or if the dependents are foreign nationals, to the place in the country of the dependents' origin at which the dependents reside or are residing. The authority authorizing the transportation determines the place to which transportation is authorized and ensures that a reasonable relationship exists between the conditions and circumstances in each case and the destination to which transportation is authorized. If the member has no dependents, transportation of HHG under this subparagraph is authorized from the member's OCONUS PDS to a point inside or outside CONUS, not to exceed the entitlement from the OCONUS PDS to the member's HOR or PLEAD. Transportation of HHG under item h(9), whether the member has dependents or not, may not be authorized for a distance greater than that from the member's last or former OCONUS PDS to the HOR or PLEAD. If the member is separated from the Service, the member isn't entitled to NTS of HHG if the member moves from Government or Government controlled quarters, nor to NTS of HHG as an alternative to shipment.

★ 9. Entitlement Following Confinement Without Discharge. If a member's HHG are shipped under subpar. 8, and the member isn't discharged following confinement but returns to duty at a new PDS, the member is entitled to transportation of HHG from a point in or outside CONUS where the HHG are located to the new PDS, not to exceed the entitlement from the member's HOR or PLEAD to the new PDS, based on the grade held on the effective date of that PCS order to the new PDS. If the member's HHG weren't shipped under subpar. 8, transportation of HHG is authorized from the point in or outside CONUS where they were last shipped at Government expense to the member's new PDS, based on the grade

held on the effective date of that PCS order to the new PDS.

10. Entitlement When Member Restored to Duty Following Appellate Leave. If a member, whose HHG were shipped under subpar. 8b, item (9) (that is, while awaiting completion of appellate review), is restored to duty instead of being discharged following such review, the member is entitled to ship the prescribed HHG weight allowance from the place to which HHG were shipped when the member was placed on appellate leave to the new PDS.

E. PDS to Which Dependent Travel Is Authorized Changed to Dependent Restricted Tour Station, or Sea Duty Changed to Unusually Arduous Sea Duty

1. General. This subparagraph applies when a member is ordered to a PDS to which dependent travel is authorized which is later changed to a dependent restricted tour PDS, or when there is a change to a dependent restricted tour PDS, or when there is a change in the designation of the duty aboard the vessel, afloat staff or unit from sea duty to unusually arduous sea duty. If both NTS and shipment are provided as alternate entitlements, any portion of the member's authorized weight allowance may be shipped and the remainder placed in NTS.

2. Restriction or Change in Designation of Vessel Imposed Before HHG Are Turned Over to Transportation Officer for Disposition. When the restriction or change in designation is imposed before HHG are turned over to a transportation officer for disposition, the entitlement is determined under the applicable provisions of par. U5350.

3. Restriction or Change in Designation of Vessel Imposed After HHG Are Turned Over to Transportation Officer for Disposition. When the restriction or change in designation is imposed after HHG are turned over to a transportation officer for disposition, the transportation officer shall (at the request of the member or the dependents) divert or reconsign HHG to NTS, to a designated place in CONUS, or subject to authorization/approval of the Secretarial Process, to a designated place in Alaska, Hawaii, Puerto Rico, or any territory or possession of the United States. Under this authority, part of the member's weight allowance may be placed in or retained in NTS, and the remainder shipped to the designated place.

4. Restriction or Change in Designation of Vessel Imposed After HHG Arrive at Member's PDS. When the restriction or change in designation is imposed after

the HHG arrive at the member's PDS, the member may elect NTS or shipment of HHG to a designated place in CONUS, or subject to authorization/approval of the Secretarial Process, shipment to a designated place in Alaska, Hawaii, Puerto Rico, or any territory or possession of the United States.

5. Subsequent Entitlement. If the PDS is later changed from a dependent restricted tour PDS to a PDS to which dependent travel is authorized, or the duty designation is reclassified from unusually arduous sea duty to regular sea duty, the member may elect NTS or shipment of HHG from the place to which they were shipped under this subparagraph, or from NTS, to the PDS. However, at least 12 months must remain on the OCONUS tour or sea duty tour following the date the HHG are scheduled to arrive at the PDS. The Secretarial Process may grant exceptions on an individual basis and in cases involving organized unit

moves when the HHG shipping time will use up a portion of the 12 months at the overseas duty station. The member also may elect to keep the HHG at the place they were shipped under subpar. 2 or 3 until a later PCS at which time the place they were so kept would be considered as the authorized point of origin of the later shipment to a duty station or placement in NTS.

F. Transportation of HHG Incident to Alert Notice

1. General. A member of a unit located inside or outside the United States which has been officially alerted for movement to an OCONUS PDS to which dependent travel isn't authorized and the movement is contemplated to begin within 90 days after such alert notice or who is ordered on PCS to a unit so alerted, is entitled to shipment or storage of HHG as specified in par. U5350-D (45 Comp. Gen. 208 (1965)).



2. Member Not Transferred to OCONUS Dependent Restricted Tour After Alert Notice Announcement. When HHG have been placed in storage or shipped to a designated location under subpar. 1 but the member isn't transferred to the OCONUS PDS to which transportation of HHG isn't authorized, as contemplated in the alert notice, a later shipment of HHG is authorized from the designated location or storage point to the new PDS. If the member is continued on permanent duty at the station where the alert notice was officially announced, transportation of HHG from the designated location or from storage to that PDS is authorized.

G. Cadet or Midshipman Dies While Enrolled in Service Academy. The personal effects of a cadet or midshipman who dies while enrolled in a Service academy may be transported at Government expense to the home of the person legally entitled to the effects.

H. Member Reduced in Grade. A member reduced in grade after HHG have been transported on PCS orders to a PDS is entitled, when ordered from that PDS, to transportation of the weight allowance of the grade held:

1. at the time of PCS from that PDS, or
2. when ordered to that PDS,

whichever is greater. Entitlement to storage of HHG placed in NTS incident to the PCS to the PDS at which the member was reduced in grade continues under par. U5380 without regard to the reduction in grade until the effective date of the member's order from the PDS at which the member was reduced in grade. When the member is serving in a grade lower than that held when ordered to the PDS, the PCS orders from that PDS cites this subparagraph as authority and states the weight allowance prescribed for the member's former grade. The places of origin and destination of such shipments continues to be the same as they were before the member was reduced in grade.

I. Transportation of HHG Incident to Extension of Tour. A member on a tour of short duration (less than prescribed tour length) at a PDS, who used the HHG shipping entitlement upon assignment to that station, is entitled to shipment of HHG at Government expense from the place where HHG are located to that PDS, not to exceed the entitlement from the old PDS to the new PDS. Entitlement under this subparagraph is limited to

that situation where a member's tour is extended due to:

1. unusual circumstances, and
2. the needs of the Service.

Entitlement under this subparagraph is also limited to the situation where a member didn't ship all HHG to that station initially because of the anticipated short time of assignment to that station (B-208861, November 10, 1982).

★ J. Shipment of HHG of Members-With-Dependents Stationed in CONUS Incident to a Court-Martial Sentence or Administrative Discharge Under Other Than Honorable Conditions. A member-with-dependents stationed in CONUS who is sentenced by a court-martial to:

1. be confined for a period of more than 30 days,
2. receive a dishonorable or bad-conduct discharge, or
3. be dismissed from a Uniformed Service,

or, who receives an administrative discharge under other than honorable conditions, is entitled to transportation of HHG under the same conditions and circumstances as for dependent travel under par. U5240-J. Such transportation of HHG is authorized from the place to which last transported at Government expense, provided the sentence is approved by the convening authority under 10 U.S.C. 860(c)(2). The location to which HHG may be transported must be a designated place, except that if the dependents are foreign nationals the HHG may be transported to the place in the country of the dependents' origin. The authority authorizing the HHG transportation determines the place to which transportation is authorized and ensures that a reasonable relationship exists between the conditions and circumstances in each case and the destination to which transportation is authorized. Transportation of HHG may be requested as prescribed for dependent travel under par. U5240-J3. Reimbursement for transportation of HHG may be provided as prescribed for dependent travel under par. U5240-J4. A member authorized transportation of HHG under this subparagraph isn't entitled to NTS of HHG incident to termination

of occupancy of Government or Government-controlled quarters, nor to NTS of HHG as an alternative to shipment under subpar. D1 when dependents are returned from overseas under par. U5240-D2, item h. Except when additional time is authorized/approved by the Secretarial Process, HHG transported under this subparagraph must be turned over to a transportation officer or carrier for transportation within 180 days from the date the court-martial sentence is approved and ordered executed, or from the date of administrative discharge under other than honorable conditions, as outlined above.

K. Transportation of HHG Incident to IPCOT. A member stationed overseas who is selected to serve an IPCOT is authorized transportation of HHG as follows:

1. Unaccompanied to Accompanied Tour.

- a. HHG may be moved at Government expense from a designated place to the current PDS if dependents are command sponsored.
- b. A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to transportation of HHG at Government expense provided the dependents are command sponsored. Entitlement in this case is from the place the HHG are located to the current PDS, not to exceed from member's old PDS to current PDS.

2. Accompanied to Unaccompanied Tour. The provisions of par. U5222-C4 apply. A member who acquires dependents after the effective date of PCS orders, but before entering an IPCOT, is entitled to transportation of HHG at Government expense.

L. Consumables Shipment Allowance Incident to Tour Extension or IPCOT. The Secretarial Process may authorize/approve a member's request for shipment of a consumables allowance in connection with a tour extension or an IPCOT at a PDS located in an area listed in Appendix F if the authorizing/approving official determines the member's assignment situation is unusual in nature. Appendix F contains the amount of consumables which may be shipped at Government

expense, if authorized/approved, in connection with each tour extension or IPCOT.

**U5372 TRANSPORTATION OF HHG WHEN MEMBER OFFICIALLY REPORTED AS DEAD, INJURED, ILL, ABSENT FOR MORE THAN 29 DAYS IN A MISSING STATUS, OR UPON DEATH**

A. General. This subparagraph applies to transportation of HHG of a member on active duty who is officially reported as dead, injured, ill, or absent for a period of more than 29 days in a missing status (37 U.S.C. 554), and to a member who dies while entitled to basic pay (37 U.S.C. 406(f)). For members who die after retirement or release from active duty, see par. U5365-K.

B. Limitations

1. Destination. No transportation is authorized/approved under this paragraph unless a reasonable relationship exists between the circumstances of the applicant and the destination to which transportation is requested.

2. Weight. The prescribed weight limitations for HHG in par. U5310-B don't apply. The weight of HHG of members of the Defense Services is subject to the 18,000 pounds (net) weight limitation imposed by 37 U.S.C. 406(b)(1)(D).

3. Time. The entitlement to transportation under this paragraph terminates when HHG aren't turned over to a transportation officer or to a carrier for shipment within 1 year from the date of the official status report or within 1 year after the member dies while entitled to basic pay. However, if HHG aren't turned over within such period, the Secretarial Process may authorize/approve transportation at a later date. If the estate of the decedent becomes the subject of litigation during the authorized time limit, shipment of such HHG may be made within 1 year from the date of the final court decree. However, the application for shipment must be supported by certified copies of the decree which establishes the applicant's right to possession of the HHG.

C. When Authorized

1. General. Transportation of HHG is authorized to a member's HOR or to the residence of the member's dependents, next of kin

F. Withdrawal of HHG from NTS as an Alternative to Continued Storage. A member, whose HHG were placed in NTS at Government expense, is entitled to withdraw any or all of the authorized weight allowance of HHG from storage in lieu of the entitlement to continued NTS. However, the articles withdrawn must be for use by the member or dependents in establishing or augmenting a place of residence. All costs for withdrawal, a local move, unpacking, and uncrating are at Government expense. No further shipment or storage of the withdrawn HHG is authorized at Government expense before further PCS orders are issued, except as otherwise provided in this Part (45 Comp. Gen. 771 (1966)).

G. NTS of HHG Incident to Occupancy of Government or Government Controlled Quarters and Incident to Vacating Local Economy Quarters

1. Incident to Occupancy of Government or Government Controlled Quarters. The NTS provided for in subpars. a and b applies to all members assigned to quarters in CONUS; it may be applied to members assigned to OCONUS Government quarters only if specifically authorized in regulations of the Service concerned. The member's PCS HHG weight allowance prescribed in par. U5310-B or the 18,000 pound limit imposed by 37 U.S.C. 406(b)(1)(D) don't apply in connection with this subparagraph. Any necessary packing, crating, unpacking and uncrating incident to the storage under this subparagraph is authorized. For information on entitlement to a local move when a member is required to vacate quarters incident to separation from the Service or relief from active duty under honorable conditions, or incident to retirement from the Service, see pars. U5360-F and U5365-G, respectively. For information on a local move incident to assignment or termination of Government or Government controlled quarters under other circumstances, see par. U5355-C.

a. Moving to and from Government Quarters. A member is entitled to necessary NTS of HHG that can't be accommodated in assigned quarters for involuntary moves which are directed by competent authority on the basis of a requirement of the Service concerned, such as:

- (1) assignment to Government quarters for the purpose of using idle housing facilities under the control of a particular Service (subpar. L, table, item 22);

- (2) vacating Government quarters which because of condition or location are found to be unfit for further occupancy (subpar. L, table, item 23);
- (3) vacating Government quarters in order to meet some unusual Service operational requirement (subpar. L, table, item 23);
- (4) reassignment to Government quarters when the conditions in item b or c causing the vacating have been rectified or alleviated (subpar. L, table, item 22).

NTS incident to the assignment of Government quarters for the convenience or morale of the member isn't authorized. If a member voluntarily vacates Government quarters for personal reasons or convenience, neither Government-funded NTS of the HHG from the Government quarters, nor continued NTS of the HHG in NTS as excess to the Government quarters, is authorized. However, the charges for handling the HHG out of the NTS warehouse, for delivering the HHG from NTS to the member's local residence, and for unpacking the HHG delivered from NTS are payable by the Government. NTS may not be authorized under this subparagraph when termination of assignment to Government quarters is incident to the advance return of dependents and HHG under pars. U5240-D2, item h and U5370-D8, respectively.

b. Moving from Government Controlled Quarters. When a member occupying quarters under the jurisdiction of a Service (other than Government quarters) is directed by competent authority to vacate such quarters temporarily or permanently because such quarters are found to be unfit for occupancy because of condition or location, or to meet some unusual Service operational requirement, the member is entitled to NTS within the time limits prescribed in subpar. L, table, item 24. This includes a local move between the quarters and the NTS facility incident to vacating and reoccupying the quarters, or between the NTS facility and Government quarters if such quarters were occupied in lieu of reoccupying the vacated quarters. If vacating the quarters is for a temporary period, the member is entitled to a combination of a local move under par. U5355-C for a portion of the HHG and to NTS under this subparagraph for the remainder.

2. Incident to Vacating Local Economy Quarters

a. Member Is Directed by Competent Authority to Vacate Local Economy Housing. A member is entitled to NTS of HHG, with no weight limitation based on rank or grade when, in compliance with orders, the member vacates local economy quarters (52 Comp. Gen. 293 (1972)). For information on entitlement to a local move in such situations, see par. U5355-D1.

b. Member Vacates Local Economy Quarters Incident to Involuntary Extension of Tour. A member is entitled to NTS of HHG, with no weight limitation based on rank or grade, when the tour at a location is involuntarily extended and the member is required for reasons beyond the member's control, such as refusal of landlord to renew lease agreement, to change residences on the local economy (51 Comp. Gen. 17 (1971) and 59 Comp. Gen. 626 (1980)). NTS is authorized until the member's reporting not later than date or the specific reporting date shown in the next subsequent PCS order. A local move from NTS to Government or economy quarters from which the member shall commute daily to the PDS, is authorized when the member relocates during the extended tour. For information on entitlement to a local move of HHG to other local economy quarters from which the member shall commute daily to the PDS, see par. U5355-D2.

H. NTS When Ordered on PCS to Remote and Housing Shortage Area in CONUS. When a member is ordered on a PCS to duty in CONUS in a remote area where there is a scarcity of available civilian housing, and when authorized/approved by the Secretarial Process, all or any part of the member's authorized weight allowance of HHG which isn't needed by the member may be placed in NTS as provided in this paragraph.

I. Successive Periods of Entitlement to NTS. A member whose HHG are in NTS when the member receives further orders which also authorize NTS, is entitled to continued storage until the termination of entitlement under the latter orders.

J. Orders Amended, Modified, Canceled or Revoked. For entitlement to NTS when orders are amended, modified, canceled or revoked, see par. U5375-G.

K. NTS Upon Separation from Service or Relief from Active Duty, Retirement, Placement on TDRL, Discharge With Severance or Separation Pay, Involuntary Release from Active Duty With Readjustment or Separation Pay, or Involuntary Separation

★1. Separation from Service or Relief from Active Duty. A member who is separated from the Service or relieved from active duty and who is entitled to transportation of HHG to the HOR or PLEAD under par. U5360 is entitled to NTS, unless specifically prohibited in par. U5360. The time limitation for such storage is as prescribed in par. U5360-B1.

2. Retirement, Placement on TDRL, Discharge With Severance or Separation Pay, Involuntary Release from Active Duty With Readjustment or Separation Pay, or Involuntary Separation. A member, or a dependent in the event of the retiree's death, who is entitled to shipment of HHG to a HOS, is entitled to NTS of any or all of such HHG for a period not to exceed 1 year from the date of termination of active duty. For further details on such storage and the authority and circumstances for extending the 1 year storage limit, see par. U5365-C.

L. Time Limits. The entitlement to NTS is based on the member's status as outlined in the following table. The entitlement begins on the date orders are issued and continues as long as any of the following situations exist. When termination of entitlement in one situation is followed by the beginning of another situation mentioned in the following table, the period of entitlement is continuous. For entitlement to temporary storage for periods after termination of entitlement to NTS, see par. U5375.

## PART E: TRANSPORTATION OF PRIVATELY OWNED VEHICLES (POV)

### U5400 GENERAL

This Part prescribes POV transportation entitlements, and the associated allowances for travel to and from designated ports for loading and unloading of the POV.

### U5405 ELIGIBILITY

Transportation of a POV (see definition of POV in Appendix A) for the member's or dependents' personal use may be authorized for a member:

1. when ordered to make a PCS to, from, or between OCONUS stations;
2. upon change of homeport of the vessel to which assigned; or
3. when ordered to make a PCS between two PDSs in CONUS and the member can't drive (see par. U5414-C).

### U5410 BASIC ENTITLEMENT

A. Transportation of a POV Permitted. An eligible member may transport one POV of 20 measurement tons:

1. to the port serving the new PDS,
2. to the port serving another authorized place (see subpar. B and par. U5455-A and B), or
3. to the new PDS

if authorized/approved by the Secretarial Process. Transportation of a POV shall be denied:

1. when restricted, suspended, or prohibited (see par. U5415-A); or
2. if prohibited for a FPOV in par. U5415-B.

For shipment of a POV to the first PDS, or to the port serving the first PDS, the "old PDS" is the HOR of a member. For combining POV shipping weight limits when husband and wife are both members, see par. U5415-A4.

B. When Transportation to the New PDS Isn't Permitted

**NOTE:** For storage when transportation of a POV isn't authorized to a foreign OCONUS PDS, see Chapter 5, Part I.

1. General. A member ordered on a PCS to an OCONUS PDS:

- a. to which transportation of a POV isn't permitted,
- b. at which the member serves a dependent restricted or unaccompanied tour, or
- c. when concurrent travel of dependents has been denied and dependents have moved to a designated place (see par. U5222-C3a)

transportation of one POV, intended for the member's or dependents' use, is permitted from the designated POV loading port normally serving the old PDS to the designated POV unloading port normally serving:

- a. any place in CONUS the member designates, if the old PDS is OCONUS;
- b. Alaska, Hawaii, Puerto Rico, or any territory or possession of the United States, to which dependent transportation is authorized/approved under Part C; or
- c. any OCONUS location to which dependent transportation is authorized under par. U5222-D1, items c or d.

### 2. Subsequent Shipment

- a. A member serving a dependent restricted or unaccompanied tour at a PDS may, upon receipt of command sponsorship of dependents at that PDS, ship a POV from the port serving the designated location to which dependents were previously moved to the port serving the member's PDS.
- b. A member ordered on a PCS to a PDS to which transportation of a POV is permitted or to which transportation of dependents is authorized may transport a POV from the port serving the place to which a POV was shipped under subpar. 1, to the port serving the place to which the member is authorized to travel under PCS orders.

C. Transportation of a Replacement POV. When a POV, transported to an OCONUS area at Government expense, is no longer adequate for transportation needs, the Secretarial Process may permit transportation of a replacement POV. Such replacement may be permitted only if the:

1. POV being replaced has deteriorated due to severe climatic conditions or was lost through fire, theft, or similar causes; or
2. member is serving consecutive OCONUS tours of duty and the POV being replaced has worn out due to age and normal deterioration (B-212338, December 27, 1983).

A member may transport only one replacement POV during any 4-year period when the POV being transported replaces one that is worn out due to age and normal deterioration.

#### U5413 REIMBURSEMENT FOR TRAVEL FOR POV DELIVERY AND/OR PICK- UP

A. General. An eligible member entitled to POV transportation in connection with a PCS is entitled to reimbursement for the POV delivery to a designated POV loading port and pick-up from a designated POV unloading port. The Service concerned designates the ports, using the constraints of par. U5435. No entitlement exists under this subparagraph when POV transportation to the new PDS isn't permitted. See par. U5410-B. Travel time computed under par. U5160 is allowed for the round trips to deliver and pick-up a POV under this subparagraph.

B. Delivery/Pick-up of a POV When Travel Isn't Concurrent with PCS Travel. An eligible member is entitled to a round-trip transportation payment of \$0.31 per mile from the:

1. old PDS to the designated POV loading port; and
2. designated POV unloading port to the new PDS.

★ C. Delivery of a POV Accomplished Concurrently with Member's PCS Travel and No TDY En Route Involved

1. Delivery - Travel to Passenger Port Via Vehicle Port. When a member and/or dependent(s) delivers the POV from the old PDS to the designated POV loading port, and then travels to the passenger port facility, the member is authorized:

- a. MALT at the applicable rate per mile (see par. U5105-B1) for the official distance from the old PDS to the designated POV loading port; and
- b. Government procured commercial transportation, reimbursement for commercial transportation procured at personal expense, or a MALT for travel by POC. See pars. U5105-B1 and/or U5205-A2 for direct travel from the designated POV loading port to the passenger port of embarkation. *The reimbursement for transportation from the designated POV loading port to the passenger port of embarkation shall not exceed the cost for direct travel from the old PDS to the passenger port of embarkation.*

In addition, members receive a flat per diem rate of \$50, and per diem for travel of dependents (see par. U5210). The flat per diem allowance is computed not to exceed the allowable travel time for travel from the old PDS to the designated passenger port of embarkation (see par. U5160-F).

2. Delivery - Travel to Vehicle Port Via Passenger Port. An eligible member, who travels from the old PDS to the passenger port of embarkation, then to the designated POV loading port, and then returns to the passenger port, is paid PCS allowances from the old PDS to the passenger port, plus a MALT of \$0.31 per mile for the official one-way distance from the passenger port to the designated POV loading port. Reimbursement for travel back to the passenger port of embarkation isn't authorized.

★ D. Pick-up of a POV Accomplished Concurrently with Member's PCS Travel and No TDY En Route Involved. When a member and/or dependent(s) travels from the passenger port of debarkation to the designated POV unloading port concurrent with PCS travel to the new PDS, the member is authorized:

1. MALT (see par. U5105-B1 and/or U5205-A2) for the official distance from the designated POV unloading port to the new PDS; and

2. Government procured commercial transportation, reimbursement for commercial transportation procured at personal expense, or a MALT for travel by POC. See pars. U5105-B1 and/or U5205-A2 for direct travel from the passenger port of debarkation to the designated POV unloading port. *The reimbursement for transportation from the passenger port of debarkation to the designated POV unloading port shall not exceed the cost for direct travel from the passenger port of debarkation to the new PDS.*

In addition, members receive a flat per diem rate of \$50, and a per diem for travel of dependents (see par. U5210). The flat per diem allowance is computed for a period not to exceed the allowable travel time for-travel from the passenger port of debarkation to the new PDS (see par. U5160-F).

★ E. POV Delivery/Pick-up to/from a Designated POV Port Accomplished Concurrently with TDY En Route

1. Delivery of a POV to Port in Connection with TDY En Route. A member who delivers a POV to a designated POV loading port in connection with PCS travel overseas with TDY en route, is authorized:

- a. a MALT of \$0.15 per mile for the official distance from the old PDS to the TDY station(s) en route plus a per diem (see par. U5105-B2);
- b. a MALT of \$0.15 per mile for travel for the official distance from the TDY station to the designated POV loading port; and
- c. Government procured commercial transportation, reimbursement for commercial transportation procured at personal expense, or a MALT for travel by POC (see par. U5105-B1) for direct travel from the designated POV loading port to the passenger port of embarkation. *The reimbursement for transportation from the designated POV loading port to the passenger port of embarkation shall not exceed the cost for travel from the TDY station to the passenger port of embarkation.*

In addition, members receive a flat per diem for the travel in items b and c for the allowable travel time (see par. U5160-F) for travel from the TDY station to the passenger port of embarkation. NOTE: When a dependent(s) accompanies the member and/or

delivers the POV to the designated POV loading port, the travel and transportation allowances for the dependent(s) are computed using par. U5220.

2. Pick-up of a POV in Connection with TDY En Route. A member who picks up a POV from a designated POV unloading port in connection with PCS travel to an en route TDY station, is authorized:

- a. Government procured commercial transportation, reimbursement for commercial transportation procured at personal expense, or a MALT for travel by POC (see par. U5105-B1) for direct travel from the passenger port of debarkation to the designated POV unloading port;
- b. MALT of \$0.15 per mile for the member's travel for the official distance from the designated POV unloading port to the TDY station; and
- c. MALT of \$0.15 per mile for travel for the official distance from the TDY station en route to the new PDS plus a per diem for the member at the rates prescribed in par. U5105-B2.

The total reimbursement for items a and b shall not exceed the cost for travel from the passenger port of debarkation to the TDY station. In addition, members receive a flat per diem for the travel in items a and b for the allowable travel time (see par. U5160-F) for travel from the passenger port of debarkation to the TDY station. NOTE: When a dependent(s) accompanies the member and/or picks up a POV from the designated POV unloading port, the travel and transportation allowances for the dependent(s) are computed using par. U5220.

## U5414 TRANSPORTATION OF POVS OVERLAND BY CARRIER

A. OCONUS Transportation of POV Overland by Carrier from Old to New PDS Incident to Unit Move. Each eligible member of a unit ordered on PCS to, from, or between OCONUS PDSs, may be provided transportation by overland carrier of a POV from the unit's old PDS to the designated POV loading port, and from the designated POV unloading port to the new PDS.

B. Transportation of a POV Overland by Carrier Between OCONUS Port and OCONUS PDS. An eligible member ordered on a PCS to, from, or between OCONUS PDSs, may be provided transportation of a POV between the OCONUS PDS and the OCONUS port when the Secretarial Process authorizes/approves such transportation based on a determination that:

1. a travel hazard exists between the port and PDS;
2. the member is physically unable to drive between the port and PDS; or
3. the conditions of the member's orders or assignment are such that it is prudent for overland transportation to be provided. (Example 1: Member's new PDS is Moscow. The POV is at the Helsinki port. The member is in a sensitive position in Moscow and it's determined prudent to have the POV transported by overland carrier. Example 2: The member is assigned to a landlocked country. The foreign Government concerned requires the member to remain inside the country. The member can't travel to the port to pick up the POV, so overland transportation is authorized.)

C. PCS within CONUS. An eligible member ordered on PCS between CONUS PDSs who can't drive between the PDSs, may be provided transportation of a POV. See par. U5425. Such transportation may be authorized/approved when:

1. the member is physically unable to drive, or
2. there is insufficient time (see par. U5160) for the member to drive and report to the new PDS as ordered.

## U5415 LIMITATIONS

### A. Restrictions on Transportation

1. Restriction on Transportation of a POV Purchased in a U.S. Territory or Possession. A POV purchased in a U.S. territory or possession, or Puerto Rico, by a member not permanently assigned there at the time of the purchase, generally shall not be shipped at Government expense incident to a first PCS following purchase of the POV. The exception to the general prohibition is if the POV is used by the member or dependent for transportation at the member's OCONUS PDS. This subparagraph doesn't apply to alternate port shipments authorized by the Secretary concerned.

2. Restriction, Prohibition, or Suspension of Transportation to a Member's OCONUS PDS

Shipment of POVs to an OCONUS area may be restricted, prohibited or suspended when:

- a. determined to be necessary by the Service concerned;
- b. determined to be necessary for reasons of national interest by the Secretary concerned or higher authority; or
- c. directed by the foreign government concerned.

3. Restriction on Size of Vehicle. A member who desires to ship a POV which exceeds 20 measurement tons must sign an agreement to pay the excess transportation costs unless the Secretarial Process has authorized/approved shipment of a POV in excess of 20 measurement tons because for medical reasons an oversized POV is required by the member or dependent(s). Collection of such excess costs are made in accordance with Service regulations. This subparagraph doesn't apply to travel aboard oceangoing car ferries.

4. Combining POV Weight Limitations When Husband and Wife Are Both Members. The 20 measurement tons limitation contained in subpar. 3 may be combined for the purpose of shipping one larger vehicle at Government expense in lieu of a POV shipment for each member incident to the transfer of both members under PCS orders between PDSs at which they maintain a joint residence. Payment for transporting the vehicle may not exceed the total cost the Government would have incurred if each member had shipped a vehicle of 20 measurement tons through the designated POV loading port.

### B. Transportation at Government Expense of a FPOV

1. General. Transportation at Government expense of a FPOV (see Appendix A) incident to a PCS is prohibited except to or from OCONUS locations listed in Appendix E, or in accordance with the exceptions specifically contained in subpar. 3. Transportation of a FPOV from a location that has been exempted may be authorized at Government expense if the FPOV is a make and model authorized for use in the area. Transportation of a FPOV from an exempted location may be authorized at Government expense if the FPOV was purchased:



may be provided advance return transportation of the POV if, for reasons beyond the member's control, the dependents don't join the member. The Secretarial Process may authorize/approve the shipment when it's determined the return shipment is in the best interest of the member/dependents and the United States (B-217447, April 24, 1986.)

3. Dependents Currently at an Appropriate Destination - Travel Orders Not Issued. When dependents have traveled from the member's OCONUS PDS to an appropriate destination under circumstances which would have enabled orders to be issued authorizing their travel (see par. U5240-D), transportation of one POV from the designated POV loading port serving the OCONUS PDS may be authorized/approved if orders later are issued:

- a. directing the travel of dependents under the conditions of par. U5240-D, and
- b. providing for the transportation of a POV to the designated POV unloading port normally serving the location to which transportation of dependents would have been authorized.

Such orders are supported by a determination of the member's commanding officer (see guidance in par. U5370-D4).

4. Transportation of Ex-Family Members Incident to Divorce or Annulment. If travel of ex-family members under par. U5240-E is authorized, POV transportation also may be authorized. The POV must be turned over to a transportation officer within 1 year after the effective date of the final decree of divorce or annulment, whichever applies.

5. Return of Dependents to OCONUS Areas Authorized. Even if dependents are permitted to return to the OCONUS PDS at Government expense (see-par. U5240-B, C, or F), return shipment of a POV to the OCONUS PDS isn't authorized.

6. Entitlement on Next PCS. A member who has transported a POV under subpars. 1 through 4 has no further POV transportation entitlement from

the last or any previous OCONUS PDS to CONUS.

★ 7. Disciplinary Action Taken Against Member Stationed OCONUS, or a Member Discharged Under Other than Honorable Conditions or Sentenced to Confinement with or without Discharge When No Dependent Travel Is Involved from OCONUS. A member whose PDS is OCONUS, and who isn't entitled to transportation of a POV in connection with advance return of dependents because dependents aren't returned to CONUS under par. U5240-D2, item h (that is, the member has no dependents, dependents returned at personal expense without orders, dependents aren't returning to CONUS, etc.), is entitled to, and orders may be issued providing for, transportation of a POV to the designated POV unloading port serving the member's HOR or PLEAD when the conditions in par. U5240-D2, item h, apply.

B. Member Reassigned from OCONUS PDS to Which Dependent Travel Is Authorized to an OCONUS PDS to Which Travel of Dependents Isn't Authorized Before the POV Is Transported from a CONUS Port. When a member, on PCS from a CONUS PDS to an OCONUS PDS to which transportation of a POV is authorized, has:

1. delivered a POV to a designated CONUS POV loading port for transportation to the OCONUS PDS, and
2. after reporting for duty at that PDS, but before the POV is shipped from CONUS, is reassigned on PCS to another OCONUS PDS to which transportation of a POV isn't authorized,

transportation is authorized to the CONUS POV unloading port normally serving the designated place in CONUS.

C. Incident to Alert Notice. A member entitled to transportation of dependents under par. U5240-H is entitled to transportation of a POV under par. U5410-B.

D. Evacuation of PDS. See pars. U6008 and U6057.

**E. Member Officially Reported as Dead, Injured, Ill, Absent for More Than 29 Days in a Missing Status, or Upon Death**

1. **General.** When a member on active duty is officially reported as dead, injured, ill, or absent for a period of more than 29 days in a missing status, the member's POV may be shipped at Government expense (including required overland transportation) to the member's HOR; to the residence of dependents, next of kin, or other person entitled to receive custody of personal effects; or to such other place as determined in accordance with Service regulations.

2. **POV Transported by Other Than the Government.** In lieu of having the POV transported by the Government at Government expense, the member, the dependent, next of kin, any other person entitled to receive custody of the POV, or someone designated by one of these may:

- a. drive the vehicle to the authorized destination (in which case reimbursement of necessary expenses such as fuel; oil; parking fees; ferry fares; and road, bridge, and tunnel tolls is authorized); or
- b. arrange transportation of the POV and receive reimbursement.

In either case, the total reimbursement shall not exceed the cost that would have been incurred had the vehicle been transported and/or stored at Government expense. See Service claims regulations for Government liability when the vehicle is driven. If a member is reported injured or ill, the allowances provided by this subparagraph are authorized only when the anticipated period of hospitalization or treatment is expected to be of prolonged duration as shown by a statement accepted by the Service concerned as being from competent authority at the receiving hospital. Reimbursement in such cases is limited to the cost of overwater and overland transportation between the points:

- a. the vehicle was transported; or
- b. shipment at Government expense would have been authorized,

whichever is less.

3. **Storage**

a. **Nontemporary Storage.** If the person entitled to receive custody of the POV:

- (1) isn't known;
- (2) is subject to litigation; or
- (3) if known hasn't yet been located and notified to take custody of the POV,

the POV may be stored at Government expense until such time as proper disposition can be made.

b. **Temporary Storage.** Temporary storage of a POV may be authorized/approved (using the provisions of par. U5375) provided the POV is turned over for shipment within the time limits in par. U5372-B3. Temporary storage in excess of 180 days in such cases is at the expense of the person for whom the shipment is being made.

4. **Additional Moves**

a. **Change in Status.** A POV transported under subpar. 1 may again be moved under that subparagraph when official notice is received that the member's status has changed from one to another of those listed in subpar. 1.

b. **No Change in Status-Member Reported as Missing for More Than 1 Year.** A POV transported under subpar. 1 may again be transported under subpar. 1 when the member has been officially reported as absent for a period of more than 1 year in a missing status and the Secretarial Process determines that the circumstances in the individual case justify an additional move.

**U5456 TRANSPORTATION INCIDENT TO DIVORCE**

When a member has a POV shipping entitlement under PCS orders, and a POV has been legally awarded to the member's ex-spouse incident to their divorce, the member may have one final shipment of that POV to a destination in accordance with the procedures prescribed in this Part. This applies to those cases not coming under par. U5455-A, and is subject to the member's written request and agreement to pay any excess costs involved (61 Comp. Gen. 180 (1981)). Transportation under this paragraph exhausts the entitlement for transportation of a POV under the member's PCS orders.

- b. between CONUS and Alaska from the designated place in CONUS or Alaska, or
- c. the selected point in CONUS or Alaska to the new PDS.

However, payment is limited to what it would have cost the Government to transport the member's PCS weight allowance (less any weight of HHG actually transported under the same PCS orders), from the designated place or selected point to the new PDS. The member also may transport HHG at Government expense from the old to new PDS. However, total reimbursement for transporting the mobile home and HHG is limited to the amount it would have cost the Government to transport the member's PCS weight allowance from the old to new PDS. (See example in subpar. 5.)

5. Example. Incident to a transfer from a PDS in California to a PDS in Germany, a member is entitled to transportation of 12,000 pounds of HHG. The member transports a mobile home and 1,000 pounds of HHG (removed from the mobile home to meet safety requirements under par. U5515-G) from the old PDS to Cleveland, Ohio, and 4,000 pounds of HHG to the new PDS in Germany. The amount that the Government pays for transporting the mobile home and the 1,000 pounds of HHG to Cleveland and the 4,000 pounds of HHG to Germany may not exceed the cost to the Government for transporting the member's PCS HHG weight allowance of 12,000 pounds from the old PDS in California to the new PDS in Germany.

D. Upon Separation from Service, Relief from Active Duty, Placement on Temporary Disability Retired List (TDRL), or Retirement. To be entitled to the mobile home allowances, the mobile home must be turned over to a transportation officer for shipment within the time limits specified in par. U5360-G, U5365-A, or U5372-B3.

E. Allowable Costs. When a mobile dwelling is transported by Government-procured transportation under par. U5510-A or transported at personal expense by the member who is reimbursed for actual transportation costs under par. U5510-B, allowable costs are limited to the following:

- 1. the carrier's charges for actual mobile home transportation not to exceed charges published in mobile home carrier tariffs

approved by the Interstate Commerce Commission, or a similar state regulatory body, applicable for a mobile home of the size and type and for the distance transported;

- 2. ferry fares; bridge, road, and tunnel tolls; taxes; charges or fees fixed by a state or municipal authority for permits to transport mobile homes in or through its jurisdiction; and the carrier's service charges for obtaining these permits;
- 3. charges for a pilot (flag) car or escort services, if required by state law;
- 4. temporary storage costs (see par. U5555);
- 5. fuel and oil;
- 6. parking or dockage fees en route;
- 7. expando charges;
- 8. charges for anti-sway devices;
- 9. rental and transportation of extra axles with wheels and tires when required;
- 10. over-dimension charges and permits;
- 11. installation and removal of temporary lights;
- 12. labor costs for blocking and unblocking (including anchoring/unanchoring) at origin and destination;
- 13. labor costs associated with repair and replacement of tubes and tires;
- 14. wrecker service when certified necessary by the responsible transportation officer;
- 15. circuitous routing when required;
- 16. packing and unpacking of HHG associated with the mobile home;
- 17. disconnecting and connecting utilities;
- 18. labor cost for removal and installation of skirting;

19. cost of separating, preparing, and sealing each section for movement and reassembling the two halves of a double-wide mobile home;
20. other costs not prohibited in subpar. E as determined necessary by the transportation officer; and
21. other special services as determined necessary by the transportation officer.

Items 5 and 6 apply only when the mobile home is transported by the member or dependents.

F. Costs Not Allowed. When a mobile home is transported by the Government under par. U5510-A or transported at personal expense by the member who is reimbursed for actual transportation costs under par. U5510-B, with the exception of those costs listed in subpar. D, the following costs shall not be allowed:

1. all costs for replacement parts, structural repairs, brake repairs, tire purchases, and for any repairs or maintenance performed en route, except as provided in subpar. D, item 13 (member should ensure that body, frame, springs, wheels, brakes, and tires are in good condition; any extra HHG placed in the mobile home must not result in an overload condition that could result in damage and repair charges);
2. all costs of insurance or excess valuation over the carrier's maximum liability as stated in the carrier's tariffs; and
3. all costs of special handling requested by the member.

#### U5510 METHODS OF SHIPMENT

A. Government-Procured Transportation. At the request of a member or dependent entitled to mobile home allowances, and subject to the member's or dependent's written agreement to pay any excess costs involved (see par. U5505-E), the Government shall arrange for transportation of the member's mobile home by commercial or Government means to and from the points authorized in this Part and pay all transport costs, up to what it would have cost the Government to transport the member's PCS

weight allowance from the old to new PDS, or between transport points otherwise authorized in this Part. The measure of entitlement for mobile home transportation for a lesser distance than that authorized is the cost for transportation of the member's PCS weight allowance for the authorized distance rather than the lesser distance the mobile home was actually transported. For Services whose HHG shipments are arranged under MTMC regulations, 105 percent of the Code 1 segmented line-haul and 105 percent of the Code 1 max-pack base line rates shall be used to determine the member's maximum entitlement. For NOAA and PHS, what it would have cost the Government to transport the member's PCS weight allowance shall be determined by using the method the Service would have selected to move the member's HHG.

#### B. Reimbursement for Personally-Procured Transportation

1. General. A member or, the dependent of a deceased member, entitled to mobile home allowances under par. U5500 may transport a mobile home at personal expense or arrange or contract personally with a commercial transporter (see Appendix A) for transportation and be reimbursed for the transportation cost (as prescribed in subpars. 2, 3, and 4) up to what it would have cost the Government to transport the member's PCS weight allowance from the old to new PDS or between points otherwise authorized in this Part. For Services whose HHG shipments are arranged under MTMC regulations, 105 percent of the Code 1 segmented line-haul and 105 percent of the Code 1 max-pack base line rates shall be used to determine the member's maximum entitlement. For NOAA and PHS, what it would have cost the Government to transport the member's PCS weight allowance shall be determined by using the method the Service would have selected to move the member's HHG.

2. Mobile Home Designed To Be Moved Overland by Towing. Reimbursement shall be for actual transportation costs subject to the limitations contained in pars. U5505-D and E. Reimbursement shall not exceed that provided for in subpar. 1. Reimbursement is authorized for temporary storage in par. U5555.

★3. Self-Propelled Mobile Dwelling Driven Overland. Reimbursement for a self-propelled mobile dwelling driven overland shall be:

- a. on a monetary allowance basis at the rate of \$0.31 per mile or

- b. for actual transportation costs subject to the limitation contained in pars. U5505-D and E.

for the official distance between the points authorized in this Part. *Reimbursement shall not exceed that provided for in subpar. I.* Reimbursement is authorized for temporary storage as provided for in par. U5555.

★ 4. Self-Propelled Mobile Dwelling Driven Over Water. Reimbursement shall be:

- a. for actual transportation costs subject to the limitations contained in pars. U5505-D and E, or
- b. on a monetary allowance basis at the rate of \$0.31 per overland mile for the official distance between the points authorized in this part. *Reimbursement shall not exceed the amount provided for in subpar. I.* Reimbursement is authorized for temporary dry storage as provided for in par. U5555.

**U5515 FACTORS AFFECTING MOBILE HOME TRANSPORTATION**

A. Election of Mobile Home Allowances. Applications for Government mobile home transportation under par. U5510-A and claims for reimbursement under par. U5510-B must be supported by a member-signed statement that the member:

1. understands that application for shipment or acceptance of payment for mobile home transportation precludes unaccompanied baggage and HHG transportation for PCS moves within CONUS, within Alaska, or between CONUS and Alaska, as applicable (unless such HHG were removed from the mobile home for safe transportation under subpar. G); and
2. hasn't requested or accepted payment for and shall not request or accept payment for transportation of the member's PCS weight allowance at Government expense with PCS moves within CONUS, within Alaska, or between CONUS and Alaska, as applicable.

Member may receive allowances for mobile home transportation to a designated place under par. U5505-B2 and may later ship unaccompanied baggage and HHG or transport a mobile home under par. U5505-B3.

B. Breakdown of, Damage to, or Destruction of a Mobile Home En Route. When mobile home delivery at the authorized destination is precluded by breakdown, damage, or destruction of the mobile home while en route under circumstances beyond the member's control, mobile home allowances are authorized to the point where the mobile home was transported. The member may subsequently ship HHG under par. U5330-F5.

C. Improper Shipments. When a mobile home is transported to an improper destination through no fault of the member, the mobile home may be transported therefrom to the proper destination upon authorization/approval of the appropriate transportation officer of the Service concerned. In such cases, the member's obligation shall not exceed that which would have been incurred had shipment been made to the proper destination by the direct route.

D. Orders Amended, Modified, Canceled, or Revoked. When under par. U5510-A or B, a member's mobile home is transported after PCS orders are received and such orders are later amended, modified, canceled or revoked, the member is entitled to mobile home allowances to the original destination (if transportation thereto was completed) or to the point the mobile home was intercepted en route and then to the ultimate new PDS, to another place authorized in this Part, or return to the old PDS, as appropriate. Each segment of such moves shall be computed separately.

E. Mobile Home Transportation from Prior PDS. When a member's mobile home has been retained at some prior PDS, mobile home allowances are authorized from the last PDS:

1. to which unaccompanied baggage and HHG were transported at Government expense;
2. to which mobile home allowances were paid; or
3. at which eligibility to elect mobile home allowances first accrued;

whichever may have occurred last, to the new PDS.

F. Transportation Before Orders Issued. In case of emergency, exigency of the Service, or when required by Service necessity (as determined by the appropriate official of the Service concerned), a member's mobile home may be transported under par. U5510-A or B before PCS orders are issued, as provided in par. U5330-G. The member is entitled to reimbursement under par. U5510-B only if PCS orders are later issued, and the reimbursement voucher is supported by a certificate of the order-issuing official or the designated representative that the member was advised before the mobile home was transported that these PCS orders would be issued.

G. HHG Removed from Mobile Home to Meet Safety Requirements. HHG which would otherwise be authorized transportation at Government expense under Part D, and which must be removed from a mobile home to meet safety requirements, may be transported at Government expense under par. U5330-F5.

#### **U5520 EXCESS COSTS FOR MOBILE HOME TRANSPORTATION OF SEPARATED MEMBER, DECEASED MEMBER, AND HEIRS OF DECEASED MEMBERS**

Upon a member's:

1. discharge, resignation, or separation from active duty resulting in a nonpay status, or
2. decease,

and when authorized by regulations of the Service concerned, transportation of mobile homes involving excess costs may be made. However, any PPGBL must obligate the Government only for the total cost authorized and be annotated to show the cost in excess of that amount is the responsibility of the consignee for direct settlement with the carrier. In lieu of the foregoing procedure, the member (or heirs, in the case of a deceased member) may arrange for mobile home transportation out of personal funds and apply for reimbursement of the amount allowable under this Part.

#### **U5530 LOCAL MOVES**

A member, who is ordered by the commanding officer of the installation concerned to vacate the

(either Government or economy) premises on which the mobile home is located, is entitled to Government procured transportation or reimbursement for the expenses incurred (including temporary storage under par. U5555) for mobile home transportation to another site in the vicinity of the member's PDS. The reimbursable expenses include those necessarily incurred in making the mobile home ready for transportation, moving it to another location, and installing it at the new site (52 Comp. Gen. 69 (1972)).

#### **U5540 MOBILE HOME TRANSPORTATION UNDER UNUSUAL OR EMERGENCY CIRCUMSTANCES**

A. Mobile Home Transportation When Dependents Travel in Advance of Member's PCS Due to Official and Personal Situations. A member entitled to HHG transportation under pars. U5370-B1; U5370-C; and U5370-D1, D2, D3, D7 and D8:

1. to a designated place in CONUS, or
2. from a point outside CONUS and Alaska to a designated place in Alaska,

is entitled to mobile home transportation to the designated place in CONUS or Alaska, as applicable, if the conditions in par. U5502 are met. This mobile home transportation is in lieu of shipping HHG except as authorized in par. U5330-F3. The orders authorizing dependent transportation under par. U5240 also may authorize HHG/mobile home transportation and should specify under which of the above cited subparagraphs in par. U5370 the transportation is authorized. After a mobile home is shipped incident to the advance transportation of dependents, no further mobile home transportation is authorized before the member's next PCS from the overseas PDS.

1. Member Assigned to Full PCS Weight Allowance Area. The amount the Government pays for mobile home and HHG (see par. U5330-F3) transportation to the designated place may not exceed what it would have cost the Government to transport the member's PCS weight allowance from the overseas PDS to the designated place. For example: Dependents early return from Hawaii. 1,000 pounds of HHG are shipped from Hawaii to the designated place in Detroit, MI. The member's mobile home was last transported at Government expense to Dothan, AL. Member has a 12,500 pound PCS weight allowance. Member's entitlement

3. Movement of Dependents to/from Designated Place. When dependents are moved to or from a designated place on the member's PCS orders, DLA is payable when the dependents complete travel. No further entitlement to DLA accrues for that PCS unless authorized under subpar. 9. DLA is paid when, in connection with an evacuation, eligible dependents move to a designated place (see pars. U6012 and U6059).

4. Transfer to Hospital in CONUS

a. Transfer to Hospital in CONUS from OCONUS. DLA is payable to a member with dependents who is transferred from OCONUS to a hospital in CONUS for observation and treatment and who relocates the household incident to such transfer.

b. Transfer to Hospital in CONUS from Inside CONUS. DLA is payable to a member with dependents who is transferred from inside CONUS to a hospital in CONUS for observation and treatment and who relocates the household incident to such transfer. A statement of prolonged hospitalization is required from the commanding officer of the receiving hospital.

5. Interservice Transfer. When a member:

- a. is separated or relieved from active duty to continue on active duty in another Service, and
- b. is transferred with no break in service from one Service to another under the authority of 10 U.S.C. 716 or any similar statutory provision,

the member is entitled to DLA when the household is relocated incident to an ordered PCS resulting from a change of service. (NOTE: The service performed after such separation is a continuation of the prior period of service.)

6. Orders Amended, Modified, Canceled, or Revoked. When PCS orders are amended, modified, canceled, or revoked to direct the member to return to the station from which transferred, a DLA is payable if the member and/or dependents actually move from their place of residence before the date the order is amended, modified, canceled, or revoked. If a member and/or dependents actually

move from their place of residence in compliance with PCS orders and complete a move to a new location and then those PCS orders are amended, modified, canceled, or revoked to either direct the member to return to the old station or to direct the member to a different new PDS, then a DLA is payable in connection with both moves. No more than two DLAs are authorized by this paragraph.

7. Member Without Dependents Assigned to Two-Crew Nuclear Submarine (SSBN)

a. No Change of Homeport. A member without dependents assigned to a two-crew nuclear submarine is entitled to DLA upon arrival at the vessel's homeport, provided the member isn't assigned Government quarters and occupies non-Government quarters for a period of more than 15 days before reporting aboard the assigned vessel (57 Comp. Gen. 178 (1977)).

b. Change of Homeport. A member without dependents, assigned to a two-crew nuclear submarine when the homeport is changed, is entitled to DLA at the new homeport, provided the member isn't assigned to Government quarters and occupies non-Government quarters for a period of more than 15 days (59 Comp. Gen. 221 (1980)).

8. Member Reported as Dead or Absent for More Than 29 Days in a Missing Status. DLA is payable for movement of dependents of a member who is reported as dead or absent for a period of more than 29 days in a missing status (see par. U5241).

9. In Place Consecutive Overseas Tour (IPCOT). A member at an OCONUS PDS whose tour status changes from accompanied to unaccompanied or from unaccompanied to accompanied at the same duty station after completion of the initial tour of duty is entitled to a DLA if the dependents make an authorized move to or from the OCONUS PDS in connection with the change-of-tour status.

10. Early Return of Dependents. Incident to the early return of all of a member's dependents under par. U5240-B, C, or D, the member is entitled to a DLA the day one or more dependents arrive at the location of their permanent residence or the day all the dependents have departed the member's overseas station, whichever is later. A DLA isn't authorized

if dependents are authorized to return to the member's OCONUS PDS.

★ 11. Member Who Has No Dependents and Is Assigned to a Ship. A member who:

- a. *has no dependents,*
- b. is assigned to permanent duty aboard a ship,
- c. elects not to occupy assigned shipboard quarters for a member above the grade of E-5 or (*effective 1 July 1997*) is authorized BAQ for a member in the grade of E-5, and
- d. occupies non-Government quarters ashore,

is entitled to DLA (B-252098.2, October 18, 1993).

12. Ordered to Move in Connection With Closure or Realignment of a Military Installation. A member is entitled to DLA when the member is ordered to move in connection with the closure or realignment of a military installation and, as a result, the member's dependents actually move or, in the case of a member without dependents, the member actually moves. For the purpose of this paragraph, the term military installation means a base, camp, post, station, yard, center, homeport facility of any ship, or other activity, including any leased facility.

13. Member Without Dependents Elects Not to Occupy Inadequate Government Quarters. A member above the grade of E-5 who:

- a. has no dependents,
- b. is assigned to quarters of the United States that don't meet the minimum adequacy standards established by DOD for members in such pay grade, or
- c. is assigned to a housing facility under the jurisdiction of a uniformed service that doesn't meet such standards, and

- d. elects not to occupy such quarters or facility,

is entitled to DLA.

**Effective 1 July 1997:**

★ 14. Both Spouses Below Grade E-6 Assigned to Sea Duty. The senior spouse of a dual military couple (both below grade E-6) is entitled to DLA if the spouses:

- a. *have no dependents,*
- b. are assigned simultaneously to permanent duty aboard ship(s),
- c. elect not to occupy assigned shipboard quarters, and
- d. occupy non-Government quarters ashore,

(B-252098.2, October 18, 1993).

C. Special Categories DLA Not Authorized. No DLA entitlement accrues in connection with a PCS:

- 1. from home or from PLEAD to first PDS;
- 2. from last PDS to home or to the PLEAD;
- 3. from last PDS in one period of service to first PDS in another period of service when there was no ordered PCS between those stations;
- 4. when the member doesn't relocate the household; or

for a member with dependents, in connection with PCS travel performed:

- 5. under the conditions outlined in par. U5203-B, items 1, 2, 3, 4, 5, 7, 8, 10, 11, and 18; or
- 6. when dependents travel under the conditions outlined in par. U5218-C unless the payment of travel allowances or the furnishing of transportation for dependents is authorized/approved by the Secretarial Process.

D. Relocation of Household Incident to Alert Notification. A member with dependents,

- 1. who relocates the household incident to official alert notification,
- 2. but before PCS orders are issued, which provide for transfer to an OCONUS PDS to



which dependent travel isn't authorized under par. U5240-H,

is entitled to the DLA only when the PCS has been completed.

E. Entitlement When Member Married to a Member Is Transferred to a New PDS. Table U5G-1 is for a

member married to a member who, incident to a PCS, disestablishes a household at one PDS and establishes a household at a new PDS.

**U5640    VOUCHERS AND SUPPORTING PAPERS**

The method of payment of DLA, and the vouchers or other supporting papers required, are in accordance with Service regulations.

ENTITLEMENT TO DLA WHEN A MEMBER MARRIED TO A MEMBER IS TRANSFERRED					
R U L E	If one member A	and the other member B	at the old PDS they occupied C	at the new PDS they occupied D	then DLA is payable E
1	has no dependents	has no dependents	the same quarters	the same quarters <sup>3</sup>	to either member at the "without dependent" rate, but not both <sup>1</sup> to both at the "without dependent" rate
2			separate quarters	separate quarters <sup>2,3</sup>	
3			separate quarters	the same quarters <sup>3</sup>	
4			separate quarters	separate quarters <sup>2,3</sup>	
5		has dependents	the same quarters	the same quarters <sup>3</sup>	to either the member who has no dependents at the "without dependent" rate or to the member who has dependents at the "with dependent" rate, but not to both members <sup>1</sup>
6			separate quarters	separate quarters <sup>2,3</sup>	
7			separate quarters	the same quarters <sup>3</sup>	
8			separate quarters	separate quarters <sup>2,3</sup>	
9	has dependents	has dependents	the same quarters	the same quarters	to either member at the "with dependent" rate, but not to both <sup>1</sup> to both members at the "with dependent" rate
10			separate quarters	separate quarters <sup>2</sup>	
11			separate quarters	the same quarters	
12			separate quarters	separate quarters <sup>2</sup>	

1. The husband and wife may select the greater entitlement. However, when one member moves incident to a PCS at one time and establishes a household at the new PDS and, at a later date, the other member moves incident to a PCS and occupies the same residence as the spouse:
  - (a) both members would be entitled to a DLA at the "without dependent" rate under Rule 1,
  - (b) the member who has no dependents at the "without dependent" rate, and the member with dependents at the "with dependent" rate under Rule 5, and
  - (c) either member at the "with dependent" rate under Rule 9.
2. Payable only if it can be conclusively shown it is necessary to establish separate households for or on behalf of each member or for the dependents.
3. Except as indicated in par. U5610-B, and when a member in pay grade E-7 and above without dependents elects not to occupy Government quarters, a member, who has no dependents and who is assigned to Government quarters at the new PDS (including a ship), isn't entitled to DLA.

either return to the overseas PDS or proceed to a designated place. If CONUS is named in the evacuation order as the safe haven, evacuees, upon arrival at the port of debarkation in CONUS, must select the exact safe-haven location within the CONUS safe haven to which they shall travel at Government expense.

## U6003 RESPONSIBILITIES

### A. Authorizing or Ordering an Evacuation

1. Foreign Areas. The decision to evacuate dependents from a foreign area rests with the State Department. If timely communication with the State Department isn't possible or there is no State Department presence in the area concerned, the Commander of the Unified or Specified command or the senior commander in the country concerned or the Defense Attache is responsible for authorizing or ordering an evacuation of the area. The Department of Defense (USD(P&R) DSN: 225-0711, Comm: (703) 695-0711) is primarily responsible for the evacuation of dependents at the U.S. Naval Base, Guantanamo, Cuba (DODD 3025.14, 5 November 1990).

2. Non-Foreign Areas. The following officials are responsible for authorizing or ordering an evacuation of the dependents of uniformed service personnel from non-foreign OCONUS areas :

- a. The Secretary of Defense, or the Secretary's designated representative (USD (P&R) DSN 225-0711, Comm (703) 695-0711), for the dependents of DOD components, including the Coast Guard when operating under the Department of the Navy by agreement with the Secretary of Transportation;
- ★ b. The Secretary of Transportation, or the Secretary's designated representative (Commandant (G-WP) Comm (202) 267-1652), for the dependents of Coast Guard personnel;
- c. The Secretary of Health and Human Services, or the Secretary's designated representative, for the dependents of Public Health Service personnel;
- d. The Secretary of Commerce, or the Secretary's designated representative, for dependents of NOAA personnel;

- e. The Secretary of the Army, Navy, or Air Force, or the Secretary's designated representative, for the dependents of members of their respective Services (including the Coast Guard when operating under the Department of the Navy by agreement with the Secretary of Transportation);
- f. The head of a DOD component (see definition in Appendix A) or designated representative;
- g. The commander of a U. S. installation (see definition in Appendix A) or Coast Guard District Commander (for the dependents of Coast Guard personnel) or designated representative; and
- h. The commander, director, head, chief or supervisor of an organization or office.

B. Evacuation to Safe Haven or Designated Place. The anticipated length of an evacuation is the key to determining if dependents should travel to a safe haven or a designated place. If the circumstances making an evacuation necessary are expected to improve to the extent that the evacuated dependents can return to the member's PDS, dependents are evacuated to a safe haven. If circumstances aren't expected to improve, dependents are evacuated to a designated place.

1. Designation of Original Safe-Haven Location. The original safe-haven location is normally designated by the Department of State, in coordination with DOD. The only exception is that DOD has primary responsibility for designating the original safe haven when the evacuation is from the U.S. Naval Base, Guantanamo, Cuba, or from non-foreign OCONUS areas. If CONUS is named in the evacuation order as the original safe haven, evacuees select an exact safe-haven location in CONUS for themselves to which they shall travel at Government expense.

2. Designation of Alternate Safe-Haven Location. For DOD Services, the Under Secretary of Defense (Personnel and Readiness) (USD(P&R)) has the authority to authorize/approve an alternate safe haven for evacuated dependents and to authorize/approve transportation at Government expense from one safe haven to another safe haven when

circumstances warrant. For non-DOD Services, that authority is vested in the Secretarial Process. For all Services, Secretarial Process may authorize/approve an alternate location within a safe haven for evacuated dependents and transportation at Government expense thereto when circumstances warrant.

3. Designating an OCONUS Designated Place. The Secretary concerned or designated representative must authorize/approve an OCONUS designated place.

C. Termination of Safe-Haven Status and Directing Dependents to Select Designated Place. For DOD Services, USD(P&R) has responsibility to determine when evacuated dependents at a safe haven must select a designated place and move thereto, or select their safe haven as their designated place. For non-DOD Services, that authority is vested in the Secretarial Process.

D. Termination of Evacuation Status. For DOD Services, USD(P&R) has responsibility to terminate evacuation status and to authorize the return of dependents to the overseas duty station. For non-DOD Services, that authority is vested in the Secretarial Process.

#### U6004 TRANSPORTATION OF DEPENDENTS

A. General. This paragraph provides for the necessary relocation of dependents incident to an evacuation, to include dependents of a member assigned to an OCONUS PDS who dies before or during an evacuation of that PDS. Entitlements for transportation of dependents under this paragraph are the same as those authorized for PCS. The accompanied baggage allowed in connection with such dependent travel is limited to the free checkable baggage allowed by the carrier. However, if the carrier providing the transportation allows excess accompanied baggage, the individual acting in the capacity of the transportation officer in the area being evacuated, or the order-issuing authority, as appropriate, may authorize/approve excess accompanied baggage on the applicable transportation document when deemed necessary by the circumstances.

B. Command Sponsored Dependents and Student Dependents at Overseas PDS at Time Evacuation Authorized or Ordered. Command sponsored

dependents, and student dependents authorized to travel under par. U5243-C, who are at or in the vicinity of the member's PDS when the evacuation is authorized or ordered, are entitled to transportation to a safe haven or to a designated place if such travel is directed by competent authority. Dependents are residing in the vicinity of the PDS when they reside in the country, or in Alaska, Hawaii, Puerto Rico or U.S. territory or possession within which the PDS is located. When a member resides with the dependents and commutes to the PDS from a place located in an adjacent country (except the United States), the dependents also are residing in the vicinity of the member's PDS. A dependent, who was moved at Government expense to the member's OCONUS PDS and who became 21 years of age at the PDS is a dependent for transportation under this subparagraph. Further, such dependent, and any dependent transported under this subparagraph who turns 21 years of age at the safe haven or designated place while the member is serving at the overseas PDS, is a dependent of the member while at the safe haven or designated place, as applicable, and for the purpose of return transportation to the member's OCONUS PDS under subpar. 11a.

C. Dependents Residing at or in Vicinity of Overseas Station (Other Than Member's Duty Station) at Time Evacuation Authorized or Ordered. Dependents who reside at or in the vicinity of a member's former duty station following the assignment of the member elsewhere, or who reside at or in the vicinity of a duty station (other than the duty station of the member) incident to orders in connection with an unaccompanied tour of duty of the member, when an evacuation of the duty station where the dependents reside is authorized or ordered, are entitled to transportation to a safe haven or to a designated place if such travel is directed by competent authority. A dependent, who was moved at Government expense to the member's former duty station or a duty station (other than the duty station of the member) and who became 21 years of age is a dependent for transportation under this subparagraph. Further, such dependent, and any dependent transported under this subparagraph who turns 21 years of age at the safe haven or designated place while the member is serving at the overseas PDS, is a dependent of the member while at the safe haven or designated place, as applicable, and for the purpose of return transportation to the location from which evacuated.

## PART B: AUTHORIZED OR ORDERED MOVEMENTS WITHIN THE CONTINENTAL UNITED STATES (CONUS)

### U6050 GENERAL INFORMATION

A. General. An evacuation or limited evacuation, as defined in pars. U6051-D and E, must be caused by unusual or emergency circumstances (such as war, riots, civil uprising or unrest, adverse political conditions, national or natural disasters, epidemics, or similar conditions of comparable magnitude). See pars. U6053-I (Transportation), U6054-D1 (Per Diem) for allowances applicable to an authorized or ordered limited evacuation. The evacuation and limited evacuation applies to:

1. dependents who, at the time the evacuation is authorized/ordered, are residing at (or in the vicinity of) the member's PDS;
2. dependents who are en route to the member's PDS (or the vicinity of the member's PDS) to establish a residence with the member;
3. a dependent who resides at or in the vicinity of a former duty station of the member following the assignment of the member elsewhere or who resides at or in the vicinity of a duty station (other than the duty station of the member) incident to orders in connection with an unaccompanied tour of duty of the member, if a departure of dependents is authorized/ordered by competent authority from the duty station at which or in the vicinity of which the dependent resides and the dependent actually moves to an authorized safe haven designated by that authority; and,
4. dependents of a member assigned to a PDS in CONUS who dies before the dependents are evacuated from the PDS or while the dependents are in an evacuation status from there.

When a member whose dependent(s) are receiving evacuation allowances dies, the evacuation allowances

shall continue for the dependent(s) in the same manner as if the member hadn't died.

NOTE: Title 37 U.S.C. 405a, the statute pertaining to evacuation of dependents, doesn't apply to uniformed members. Uniformed members who are ordered to depart an area being evacuated must be either in a TDY or PCS status.

- ★ B. Funding. The Joint Plan for DOD Noncombatant Repatriation contains the fund cites chargeable for evacuation allowances for dependents of members of each of the DOD Services. Questions relating to fund cites should be addressed to the proponent of the Joint Plan: HQDA, ODCSPER, ATTN: DAPE-PRO, 300 Army Pentagon, Washington, DC 20310-0300; telefax numbers: DSN 223-2708 or COML (703) 693-2708 for unclassified material; phone DSN 227-2186, COML (703) 697-2186.

C. To Whom Payments of Evacuation Allowances May Be Made. The allowances authorized by this Part may be paid to the following individuals:

1. the member's evacuated dependent spouse,
2. any dependent at least 18 years of age or older if at a different location than the spouse or when there is no spouse present,
3. the member (as the natural guardian) for dependents who are under 18 years old, or
4. the member's dependent spouse, any dependent at least 18 years of age or the member (as the natural guardian) under the circumstances described in par. U6050-A, item 3.

D. When Payments of Allowances May Be Made. Allowances authorized in this Part may be paid beginning on the date one of the officials described in par. U6051-B authorizes or orders an evacuation.

## U6051 DEFINITION OF TERMS USED IN THIS PART

A. Designated Place. As used in this Part, a designated place is a location selected by evacuated dependents as a permanent residence when competent authority determines that they may not return to the PDS, if at all. Dependents transported to a designated place must establish a permanent residence there as soon as practicable.

B. Authorizing or Ordering an Evacuation or Limited Evacuation. The following officials are responsible for authorizing or ordering an evacuation or limited evacuation of the dependents of uniformed service personnel from any CONUS location:

1. The Secretary of Defense, or the Secretary's designated representative (USD (P&R) DSN 225-0711, Comm (703) 695-0711), for the dependents of DOD components, including the Coast Guard when operating under the Department of the Navy by agreement with the Secretary of Transportation;
- ★ 2. The Secretary of Transportation, or the Secretary's designated representative (Commandant (G-WP) Comm (202) 267-1652), for the dependents of Coast Guard personnel;
3. The Secretary of Health and Human Services, or the Secretary's designated representative, for the dependents of Public Health Service personnel;
4. The Secretary of Commerce, or the Secretary's designated representative, for the dependents of NOAA personnel;
5. The Secretary of the Army, Navy, or Air Force, or the Secretary's designated representative, for the dependents of members of their respective Service (including the Coast Guard when operating under the Department of the Navy by agreement with the Secretary of Transportation);

6. The head of a DOD component (see definition in Appendix A) or designated representative;

7. The commander of a U.S. installation (see definition in Appendix A) or Coast Guard District Commander (for the dependents of Coast Guard personnel) or designated representative; and

8. The commander, director, head, chief or supervisor of an organization or office.

C. Evacuated Dependent. A dependent (as defined in Appendix A) who:

1. at the time of the evacuation, is residing at the member's PDS or in its vicinity;
2. is temporarily absent from the member's PDS or its vicinity;
3. is en route to the member's PDS or its vicinity for the purpose of establishing a residence with the member; or
4. resides at or in the vicinity of a former duty station of the member following the assignment of the member elsewhere or who resides at or in the vicinity of a duty station (other than the duty station of the member) incident to orders in connection with an unaccompanied tour of duty of the member, if a departure of dependents is authorized/ordered by competent authority from the duty station at which or in the vicinity of which the dependent resides and the dependent actually moves to an authorized safe haven designated by that authority.

D. Evacuation. The authorized/ordered movement of dependents from a specific area in CONUS, when authorized/ordered by the appropriate authority indicated in subpar. A. Evacuation refers to movement or departure from one area to another (both areas may be in the same city or each may be in a different city).

<u>Paragraph</u>	<u>Contents</u>
	<ul style="list-style-type: none"> <li>B. Active Duty Without Pay <ul style="list-style-type: none"> <li>1. Standby Reserve</li> <li>2. Others</li> </ul> </li> <li>C. Inactive Duty Training With Pay <ul style="list-style-type: none"> <li>1. General</li> <li>2. At Member's Assigned Unit</li> <li>3. At Place Other Than Member's Assigned Unit</li> <li>4. Reimbursement for Service Charges for Use of Transient Government Housing</li> </ul> </li> <li>D. Active Duty Training Without Pay <ul style="list-style-type: none"> <li>1. Standby Reserves</li> <li>2. Other Than Standby</li> </ul> </li> <li>E. SROTC Members <ul style="list-style-type: none"> <li>1. Applicability</li> <li>2. Advanced Training (10 U.S.C. 2104)</li> <li>3. Financial Assistance Program for Cadets or Midshipmen in SROTC (10 U.S.C. 2107)</li> <li>4. Member Ordered to Active Duty in Enlisted Grade or as an Officer</li> </ul> </li> <li>F. Travel Allowances for Member Entitled to Medical and Dental Care</li> <li>G. Travel Allowances for Member Entitled to Medical and Dental Care</li> <li>H. Station Allowances <ul style="list-style-type: none"> <li>1. General</li> <li>2. Called to Active Duty 20 Weeks or More</li> <li>3. Called (or Ordered) to Active Duty for 20 Weeks or More But Not Authorized HHG Transportation</li> <li>4. Called (or Ordered) to Active Duty for Less Than 20 Weeks</li> </ul> </li> </ul>
U7155	Retired Members Called (or Ordered) to Active Duty With or Without Pay
U7175	Muster Duty Allowance for Ready Reserve

## **PART H: LEAVE TRAVEL AND TRANSPORTATION**

<u>Paragraph</u>	<u>Contents</u>
U7200	Leave Between Consecutive Overseas Tours (COT) <ul style="list-style-type: none"> <li>A. Entitlement <ul style="list-style-type: none"> <li>1. Eligible Members</li> <li>2. Eligible Dependents</li> <li>3. Authorized Locations</li> </ul> </li> <li>B. Scheduling</li> <li>C. Reimbursements <ul style="list-style-type: none"> <li>1. Member-Procured Transportation</li> <li>2. Travel Status</li> <li>3. No Entitlement</li> </ul> </li> </ul>
U7205	Transportation in Personal Emergencies <ul style="list-style-type: none"> <li>A. Entitlement</li> <li>B. Eligibility <ul style="list-style-type: none"> <li>1. Eligible Members</li> <li>2. Eligible Dependents</li> <li>3. Domicile</li> </ul> </li> <li>C. Authorized Locations <ul style="list-style-type: none"> <li>1. Members and Dependents OCONUS</li> <li>2. Members and Dependents in CONUS</li> </ul> </li> </ul>
U7206	Personal Emergencies for Members on TDY or Away From Homeport

Paragraph

Contents

- U7207 Funded Environmental and Morale Leave (FEML) Transportation
- A. Entitlement
    - 1. Eligible Members
    - 2. Eligible Dependents
    - 3. Authorized Destinations
    - 4. Transportation
    - 5. Reasonably Available Military Aircraft
    - 6. FEML Travel
  - B. FEML Locations and Designated Destinations
    - 1. Locations
    - 2. Designating Authorities
- U7210 Convalescent Leave Transportation
- A. Entitlement
  - B. Transportation Allowances
- U7215 Ship Relocated During Authorized Absence
- A. Entitlement
  - B. Limitation
  - C. Special Circumstances
    - 1. Members Without Funds
    - 2. Transoceanic Travel
- U7220 Recall From Leave
- A. Member's Responsibility
  - B. Recall for Operational Reasons
    - 1. Entitlement
    - 2. Eligible Members

**PART I: TRAVEL OF MEMBERS IN CONNECTION WITH PHYSICAL EXAMINATION OR ILLNESS**

Paragraph

Contents

- U7250 Definitions of Terms Used In This Part
- A. Escort
  - B. Attendant
- U7251 Members on TDRL Required to Submit to Periodic Physical Examination
- A. General
  - B. Travel Allowances
    - 1. To and From Hospital for Periodic Physical Examinations
    - 2. To and From a Hearing by PED
    - 3. Local Travel
  - C. Allowances While at the Hospital
  - D. Members Who Require an Attendant or Escort
    - 1. General
    - 2. Member as Attendant or Escort
    - 3. Civilian Employee as Attendant or Escort
    - 4. Other Persons as Attendants or Escorts
- U7252 Transfer of Member Patients, Including Insane or Mentally Incompetent Patients, to or from Hospital or to Home
- A. Patients With or Without Attendants or Escorts
  - B. Travel of Attendants or Escorts
    - 1. General
    - 2. Member as Attendant or Escort



**PART F: TRAVEL WHILE ON DUTY WITH PARTICULAR UNITS****U7100 CERTAIN MOBILE UNITS**

A. Entitlement. While away from the PDS, a member on duty with, or under training for:

1. the Air Mobility Command,
2. Marine Corps Transport Squadrons,
3. Fleet Logistics Support Squadrons,
4. Naval Aircraft Ferrying Squadrons, or
5. any other unit determined by the Secretary concerned to be performing duties similar to the duties performed by such command or squadrons,

is entitled to per diem or AEAs under Chapter 4, Part B or C, as applicable, without specific travel orders. If duty assignment completion is unavoidably delayed (e.g., mechanical failures, weather, operational requirements), reimbursement is authorized for necessary transportation expenses at locations other than the PDS. These include usual taxicab fares (including allowable tips, see subpar. U3410-B), bus, streetcar, subway, or other public carrier fares between places of delay and places of lodging, meals, carrier terminals or other directed places, as appropriate. Pars. U3200, U3210 and U3415 apply when circumstances require hire of a special conveyance or use of a Government conveyance in connection with the necessary duty.

B. Approval. A member's commanding officer, or the designated representative, must approve per diem and transportation claims.

**U7105 DUTY ABOARD COMMERCIAL CARRIERS**

Members who perform duty aboard commercial carriers (e.g., military police, train guards, railway car commanders, military train conductors, Coast Guard marine inspectors) while en route are entitled to the allowances prescribed in Chapter 4, Part B or C, as applicable. Mileage isn't payable when carriers provide transportation.

**U7110 RIVER AND HARBOR AND FLOOD CONTROL ACTIVITIES**

The Chief of Engineers, Department of the Army, may prescribe the temporary travel allowances within the maximum per diem or AEAs authorized in Chapter 4, Part B or C, consistent with activity requirements, for officers engaged in river and harbor and flood control activities, if meals and/or lodgings are furnished on a floating plant or on shore.

**U7115 SHIP CONSTRUCTED, OVERHAULED OR INACTIVED AT OTHER THAN HOMEPORT**

A. Entitlement. Members with dependents are entitled to the following authorized transportation allowances for themselves or their dependents while on permanent duty aboard a ship being constructed, overhauled or inactivated.

★ 1. Overhaul or Inactivation. If the overhaul or inactivation is at a location other than the homeport, round-trip transportation is authorized between that location and the homeport. If the homeport is changed to the overhaul or inactivation location, round-trip transportation is authorized between the new and old homeport in lieu of PCS travel entitlements for dependents if, for personal reasons (e.g., necessary dependent medical care not available), dependents don't relocate to the new homeport. In either case, the dependents must reside in the vicinity of the original homeport (i.e., within the normal daily commuting area).

2. Construction. If construction is at a location other than the ship's designated future homeport or place dependents reside, round-trip transportation is authorized between the construction location and the future homeport or place dependents reside. A member's dependents must not reside at the construction location.

B. Authorized Transportation Allowances.

1. Authorized transportation allowances are:
  - a. transportation in kind or Government procured transportation,

- of the day the:
- b. reimbursement for member or dependent-procured transportation, or
  - c. mileage at \$0.31 per mile for the official distance.
2. Government transportation must be used, if practicable. Reimbursement under subpar. B1b is subject to par. U3110 (or subpar. U5203-A, first item 2) for overland travel and subpar. U5116-D (or U5205-B) for transoceanic travel. Mixed mode overland travel reimbursement is as prescribed in subpar. U5105-E. Payments under subpars. B1b and c must not exceed the cost of Government-procured round-trip commercial air transportation for the member between:
    - a. the overhaul or inactivation location and the original homeport under subpar. A1, or
    - b. the construction location and future homeport or location where dependents reside under subpar. A2.
  3. If two or more members travel together by POC, only the POC operator is entitled to mileage.
  4. Per diem, meal tickets, or reimbursement for meals and lodging aren't authorized.
- C. Conditions of Entitlement
1. The transportation allowance entitlements under this paragraph accrue on the 31<sup>st</sup> day (and every 60<sup>th</sup> day thereafter) after the later
    - a. ship enters the overhaul or inactivation port, or
    - b. member is permanently assigned to the ship.
  2. A member must be permanently assigned to the ship for more than 30 consecutive days.
  3. A member who doesn't use one or more of the entitlements as accrued, retains all entitlements, but all travel under this paragraph must begin before the ship departs the construction, overhaul or inactivation location.
  4. If a member elects dependent transportation allowances for one entitlement, member transportation allowances aren't authorized. Each entitlement, however, as it is used is an independent election, and a member may alternate member or dependent travel as desired.

#### U7120 AERIAL SURVEYS

A member assigned to duties involving aerial surveys of rivers and harbors or governmental projects, other than those pertaining to the Service, and otherwise authorized either through enactments providing for such activities generally or enactments authorizing a particular project, is authorized a per diem or AEA for the entire period a travel status exists at the rates otherwise prescribed for members in a travel status (see Chapter 4, Part B or C, as applicable).

## PART G: TRAVEL OF MEMBERS OF RESERVE COMPONENTS AND RETIRED MEMBERS CALLED (OR ORDERED) TO ACTIVE DUTY

### U7150 TRAVEL OF MEMBERS OF RESERVE COMPONENTS

#### ★ A. Active Duty With Pay

##### 1. General

a. Applicability. This subparagraph applies to members of the reserve components called (or ordered) to active duty for any reason with pay under orders which provide for return to home or PLEAD.

b. Travel and Transportation Allowances When Member Commutes. There is no entitlement to travel and transportation allowances for travel between the home or PLEAD and the place of active duty when:

- (1) both are in the corporate limits of the same city or town,
- (2) the member commutes daily between home or PLEAD and the place of active duty, or
- (3) the order-issuing official or the installation commander determines that both are within reasonable commuting distance of each other and that the nature of the duty involved permits commuting.

However, members commuting under items (2) and (3) are entitled to \$0.31 cents per mile plus reimbursement for up to two occasional meals (par. U4102-G) for one round trip to and from the duty station and home or place of unit assignment, or PLEAD. In the determination required by item (3), areas which constitute a reasonable commuting distance are those areas described in par. U3500-B. Regarding item (3), AEA may be paid, if authorized by the member's commanding officer, for any day(s) the member is required by the nature of the duty involved to remain overnight and Government quarters or Government mess, or both, are unavailable. In these cases, the member is entitled to AEA computed under par. U4235 for all meals and quarters for this duty except for the meal normally procured when commuting. Payment may be authorized under Chapter 3, Part F for travel on Government business within and around the member's place of active duty.

c. No Per Diem or AEA for Certain Periods of Active Duty. There is no entitlement to per diem or AEA under subpar. 4 for:

- (1) members performing annual training duty when both Government quarters (other than temporary lodging facilities) and a Government mess are available;
- (2) members ordered to involuntary active duty for training because of unsatisfactory participation in their reserve commitments when both Government quarters (other than temporary lodging facilities) and a government mess are available;
- (3) newly enlisted members who are undergoing processing, indoctrination, initial basic training (including follow-on technical and/or home station training), or instruction. This includes members attending courses of instruction with a break in active duty between courses of instruction and both Government mess/quarters (other than temporary lodging facilities) are available. Per diem is payable to members on TDY under instruction following completion of initial technical or specialty training after basic training when the course of instruction has been designated by the Secretarial Process as a course of instruction for which per diem is authorized; or
- (4) PHS officers called to active duty solely to participate in the Commissioned Officer Student and Extern Program (COSTEP).

Reservists not entitled to per diem or AEA, who occupy transient Government housing while performing active duty for training, may be reimbursed the actual cost of lodging.

2. Physical Examination in Connection With Call (or Order) to Active Duty with Pay. A member, called (or ordered) to active duty with pay and required to take a physical examination before proceeding to the first duty station, is entitled to PCS

allowances from the place orders are received or addressed to the place of physical examination (whichever is less) and (as directed in the orders):

- a. return, or
- b. then to the new PDS, or
- c. return and then to the new PDS.

Travel required in connection with these examinations is in accordance with subpar. 3.

### 3. Travel to, from, and Between Duty Stations

a. Active Duty for Less Than 20 Weeks at One Location. Members described in subpar. 1a, called (or ordered) to active duty for less than 20 weeks at one location (subpar. 4a or b) are entitled to transportation allowances for travel as for TDY travel under Chapters 3 and 4.

b. Active Duty for 20 or More Weeks at One Location. Members described in subpar. 4c(1), are entitled to per diem, travel and transportation allowances as for PCS (Chapter 5, Part B).

### 4. Per Diem or AEA While at Duty Station

a. Active Duty for Less Than 20 Weeks. Except if subpars. 1b and c apply, when the period of active duty contemplated by the orders at any location is for less than 20 weeks, per diem or AEA, as applicable, and travel and transportation allowances are payable as provided for TDY in Chapter 4.

b. Additional Periods Beyond 20 Weeks. When, during a period of active duty of less than 20 weeks, the duty must be extended due to unforeseen circumstances and the prospective extended period is less than 20 weeks, per diem or AEA entitlement continues for the entire period. When the prospective extended period is for 20 weeks or more, no per diem or AEA is payable from the date of the order directing the additional or extended duty except as authorized in subpar. d.

### c. Active Duty for 20 or More Weeks

(1) General. When a member is called to active duty for 20 or more weeks, no per diem or AEA is payable at any location where the duty to be performed is for 20 or more weeks, regardless of the availability of Government quarters and Government mess except as authorized in subpar. d.

(2) Active Duty at More Than One Location. When the active duty is to be performed at more than one location, per diem or AEA is payable at any location where the duty is for less than 20 weeks as provided for TDY in Chapter 4.

d. Active Duty and Extensions of Active Duty for 20 Weeks or More for Purposes Other Than Training. Except when paid station allowances under subpar. H2, a member called to active duty for a period of 20 or more weeks (or less than 20 weeks and extended for a period of more than 20 weeks from the date of the extension) away from home for other than training purposes may be authorized per diem for the entire period if the call to active duty (or extension) is required by unusual or emergency circumstances or exigencies of the Service concerned.

Per diem, travel and transportation allowances are paid in the same manner as to a member ordered on TDY.

5. TDY Per Diem Computation. When a member is ordered on TDY away from the PDS as indicated in subpar. 4c(1), per diem or AEA is computed under Chapter 4.

### B. Active Duty Without Pay.

1. Standby Reserve. There is no entitlement to travel and transportation allowances for members of the Standby Reserve of the Armed Forces who voluntarily perform active duty training without pay.

2. Others. Other reserve component members who perform duty described in subpar. A without pay are entitled, subject to the regulations of the Service concerned, to the allowances in Chapter 4, Part A, or mileage at the rate of \$0.31 per mile, for travel to and from their duty stations, including travel required in connection with qualifying physical examinations or conditions precedent to the duty involved. There is no entitlement to per diem and AEA at the duty station.

### C. Inactive Duty Training With Pay

1. General. For travel allowance purposes, a reserve member's assigned unit is the designated post of duty.

2. At Member's Assigned Unit. There is no entitlement to travel or transportation allowances for

any inactive duty training at the training duty station, drill site, city or town in which the assigned unit is located. This includes travel between home and the assigned unit, between home and the place of attendance at unit training assemblies, or between home and the place of duty in lieu of a unit training assembly. Reimbursement for transportation expenses incurred in conducting official business of the member's assigned unit in and around the training duty station, drill site, city or town may be authorized/approved under Chapter 3, Part F.

3. At Place Other Than Member's Assigned Unit. A member directed to travel from the assigned unit to another place for TDY while entitled to inactive duty training pay is entitled to the TDY allowances in Chapter 4. The use of a POC between the member's home and TDY station may be authorized/approved (see Chapter 3, Part F). When the member travels directly from home to TDY station, reimbursement is limited to the lesser entitlement from either the member's home or assigned unit to the point at which TDY inactive duty training is performed.

4. Reimbursement for Service Charges for Use of Transient Government Housing. Reservists not entitled to per diem or AEA, who occupy transient Government housing while performing inactive duty training with pay, may be reimbursed the actual cost of lodging.

#### D. Inactive Duty Training Without Pay

1. Standby Reserves. There is no entitlement to travel and transportation allowance for members of the Standby Reserve of the Armed Forces who voluntarily perform inactive duty training without pay.

2. Other Than Standby. Other members authorized to perform inactive duty training without pay are entitled to travel and transportation allowances in subpar. C.

Reservists not entitled to per diem or AEA, who occupy transient Government housing while performing inactive duty training without pay, may be reimbursed the actual cost of lodging.

#### E. SROTC Members

1. Applicability. This subparagraph applies to SROTC designated applicants and members

appointed under 10 U.S.C. 2104 and 2107. See applicable Service regulations for details of contractual agreements establishing membership in the Advanced Training Program under 10 U.S.C. 2104 or the Financial Assistance Program under 10 U.S.C. 2107.

#### 2. Advanced Training (10 U.S.C. 2104)

a. Transportation for Field or At-Sea Training. SROTC Advanced Training members or designated applicants are authorized transportation between home or the location of the SROTC unit, as specified in the orders, and the authorized field or at-sea training site.

b. Transportation for Examination or to Observe. SROTC Advanced Training members or designated applicants may be furnished transportation and subsistence, or be paid mileage as prescribed in subpars. c and d for travel to and from installations: 1) for medical or other examinations, 2) to observe military functions or operations, or 3) for other observations deemed appropriate by the Service concerned.

c. Transportation and Meals. Government or Government-procured transportation and Government-supplied meals are authorized.

d. Mileage. In lieu of transportation and meals, mileage (no per diem) of \$0.31 per mile is authorized for travel performed under subpars. a or b at personal expense. It may be paid in advance of return from the activity site. When transportation for part of the journey is personally procured, mileage of \$0.31 per mile (no per diem) is authorized for travel between home and the nearest appropriate public transportation terminal thereto, and between the activity site and the nearest appropriate public transportation terminal thereto.

e. Mixed Modes. If travel under subpar. a or b is performed by mixed modes, entitlement is to mileage (no per diem) for the travel as actually performed, limited to the greater of the following:

- (1) mileage (no per diem) for the distance of the ordered travel; or
- (2) the constructive cost of Government-procured transportation and Government-supplied meals for travel between the authorized points.

If Government-procured transportation and/or Government supplied meals are used, their cost is subtracted from the entitlement.

f. Per Diem Not Authorized. There is no per diem entitlement for members and designated applicants appointed under 10 U.S.C. 2104 (53 Comp. Gen. 957 (1974)).

g. Lodging and Meal Expense at Point of Delay. Reimbursement for lodging and meal expenses is authorized for a member when traveling to and from field training or practice cruises when, through no fault of the member, a delay occurs at a place where no Government quarters or mess are available (B-195791, March 31, 1980). Reimbursement for the cost of occasional meals or quarters is made in accordance with par. U4235-B.

### 3. Financial Assistance Program for Cadets or Midshipmen in SROTC (10 U.S.C. 2107)

a. Travel to Accept Appointment. A person who travels to an educational institution to accept an appointment as a cadet or midshipman in the Financial Assistance Program is entitled to PCS allowances in Chapter 5, Part B, but they may not exceed those payable from the appointee's permanent residence, home, school, or duty station at the time travel begins to the educational institution. Entitlement is demonstrated by a notice of selection for appointment or other evidence showing the travel is or was in connection with appointment.

b. Travel Under TDY Orders. TDY travel entitlements are the same as the travel and transportation allowances prescribed for cadets and midshipmen of the Service academies in par. U7001 for TDY, except while performing field or at-sea training when both Government quarters (other than temporary lodging facilities) and Government mess are available. This includes travel from home or the SROTC unit location (as specified in the orders) to the place designated for field or at-sea training and return. For the purpose of this subparagraph, a Government mess is a facility designated for use by officers except when other messing facilities have been designated for use by the SROTC members. MALT may be paid before members depart from the field or at-sea training site for the return trip home or to the SROTC unit location (as specified in the orders).

c. Travel Upon Discharge. Upon discharge from the Financial Assistance Program, members are entitled to the allowances in Chapter 5, Part B, for travel from the educational institution to the authorized home, or military station. If the member continues scholastic instruction at the same institution after discharge no travel allowances are authorized.

4. Member Ordered to Active Duty in Enlisted Grade or as an Officer. A member appointed under 10 U.S.C. 2104 or 2107, ordered to active duty to serve in an enlisted grade or as an officer in an Armed Force, is entitled to the PCS allowances in Chapter 5, Part B. The entitlement is from the home or place which ordered to active duty to the first PDS via any TDY location en route specified in the orders.

F. Travel Allowances for Member Entitled to Medical and Dental Care. A member, entitled to medical or dental care under 10 U.S.C. 1074a for an illness, disease, or injury incurred or aggravated while:

1. on active duty for a period of 30 days or less;
2. on inactive duty training; or
3. traveling directly to or from the place where the member performs or has performed this duty;

is entitled to travel and transportation allowances in Chapters 3 and 4 for TDY for necessary travel between home and the treatment facility for this care, but not while at the treatment facility. If an injury is incurred or aggravated as the result of the member's gross negligence or misconduct, there is no entitlement.

### G. Station Allowances

★ 1. General. A member of a reserve component, called (or ordered) to active duty, or active duty for training, from a residence OCONUS, is entitled to station allowances in Chapter 9 in the circumstances described in subpars. 2, 3 and 4. When a member is authorized station allowances at the with dependent rate for the PLEAD, there is no command sponsorship

3. Domicile. As used in this paragraph, domicile is a member's HOR or place:

- a. from which first called (or ordered) to active duty,
- b. of first enlistment, or
- c. of permanent legal residence.

A member's domicile is relevant to personal emergency transportation entitlement only if the member is stationed in CONUS. A dependent's domicile isn't relevant.

C. Authorized Locations. Eligible members and eligible dependents are authorized transportation from an originating location to a destination point. They are authorized return transportation from the destination point to the originating location or PDS, if transportation is provided to the destination point under this paragraph.

1. Members and Dependents OCONUS. For members described in subpars. B1(a) and (b) and dependents described in subpar. B2(a) and (b):

- a. Authorized originating locations are:
  - (1) a member's PDS;
  - (2) dependents' other OCONUS location; or
  - (3) member's or dependents' location when notified of the personal emergency;
- b. Authorized destination points are:
  - (1) the CONUS international airport nearest to the location from which the member/dependents departed to which a scheduled flight is available;
  - (2) an airport in a nonforeign OCONUS area (see Appendix A); or
  - (3) any other OCONUS location, as determined by the Secretarial Process.

**NOTE:** There is no entitlement to one-way emergency leave transportation from CONUS back to an OCONUS PDS.

2. Members and Dependents in CONUS. For members described in subpar. B1(c) and dependents described in subpar. B2(c):

- a. Authorized originating locations are the international airports nearest the:
  - (1) member's PDS, or
  - (2) member's or dependents' location when notified of the personal emergency.
- b. Authorized destination points are:
  - (1) an international airport in a nonforeign OCONUS area; or
  - (2) any other OCONUS location, as determined by the Secretarial Process.

#### ★ U7206. PERSONAL EMERGENCIES FOR MEMBERS ON TDY OR AWAY FROM HOMEPORT

Members on TDY away from the PDS, or assigned to a ship or unit operating away from its homeport, are entitled to personal emergency transportation from the TDY or unit location or ship to the PDS, homeport, or other location and return (if applicable). Space-required Government transportation must be used if reasonably available, otherwise transportation entitlements are the same as if traveling on TDY. Transportation cost reimbursement for travel to another location shall not exceed transportation costs to the PDS or homeport.

#### U7207 FUNDED ENVIRONMENTAL AND MORALE LEAVE (FEML) TRANSPORTATION

A. Entitlement. Eligible members and their eligible dependents may be provided transportation by commercial aircraft at Government expense between PDSs in FEML locations and authorized destinations incident to FEML travel when transportation on military aircraft on a space available basis isn't reasonably available. If members/command sponsored dependents receive assistance in kind funded travel from the host Government, they aren't entitled to FEML.

1. Eligible Members. Eligible members are those assigned to, or otherwise obligated to serve, a tour of duty at a PDS in a FEML location (see subpar. B) of:

- a. at least 24, but less than 36, consecutive months, or
  - b. at least 36 months.
2. Eligible Dependents. Eligible dependents are those who:
- a. are command sponsored, and
  - b. reside with the member at the FEML PDS.
3. Authorized Destinations. Authorized destinations are:
- a. designated destinations, i.e., locations designated in subpar. B as the FEML destination for a member's FEML location; and
  - b. alternative destinations, i.e., any other location a member selects.
4. Transportation. Transportation by commercial aircraft at Government expense may be Government- or member-procured. Reimbursements to members for member-procured transportation or the cost of Government-procured transportation shall not exceed the cost of Government-procured transportation between the member's PDS in a

FEML location and the designated destination, even if the member and dependents travel to an alternative destination.

5. Reasonably Available Military Aircraft. Transportation by commercial aircraft at Government expense isn't authorized if transportation by military aircraft on a space available basis is reasonably available. Commanders must make that determination considering mission requirements, frequency and scheduling of flights, and other relevant circumstances (including those personal to the member) that affect scheduling FEML.

6. FEML Travel. Members and dependents may travel together or independently. Members are entitled to the following transportation for themselves and their dependents incident to FEML travel:

- a. for members described in subpar. A1a - one round trip, and
- b. for members described in subpar. A1b - two round trips.

#### B. FEML Locations and Designated Destinations

1. Locations. The following are FEML Locations and designated destinations for members of the Uniformed Services:



**PART M: MEMBER WHOSE ENLISTMENT IS VOIDED**

**★ U7375 GENERAL**

A member, released or discharged from active duty due to a void enlistment, is entitled to travel from the place of release or discharge to the HOR or PLEAD, as the member elects.

**U7376 IMPLEMENTING REGULATIONS**

Each Service may issue regulations requiring a member, whose enlistment is voided, to use Government or Government-procured transportation and meal tickets for travel. When these regulations aren't issued, the allowances in Chapter 5, Part B are authorized as for a PCS.



## ★ PART P: TRANSPORTATION OF MEMBERS DISCHARGED FROM SERVICE UNDER OTHER THAN HONORABLE CONDITIONS

### U7500 GENERAL

For travel in pars. U7501 through U7504, a member may be provided:

1. in-kind transportation by the least expensive mode of common carrier transportation available, or
2. the Government cost of that transportation.

### U7501 NO CONFINEMENT INVOLVED

A member, who hasn't been confined, is entitled to transportation allowances in par. U7500 from the place of separation to the HOR or the PLEAD, as the member elects. See par. U7504 for transportation to an alternate location.

### U7502 UPON PAROLE OR RELEASE FROM UNITED STATES MILITARY CONFINEMENT FACILITY

A former member, who has been discharged while in confinement in a U.S. military confinement facility, is entitled, upon parole or final release, to transportation allowances in par. U7500, from the place of confinement to:

1. the HOR; or
2. the PLEAD, as the member elects; or
3. the place authorized by the Service concerned for residence as a parolee.

See par. U7504 for transportation to an alternate location.

### U7503 UPON PAROLE OR RELEASE FROM AN OCONUS CONFINEMENT FACILITY

A former member, discharged OCONUS while in confinement in a non-U.S. military confinement facility, is entitled to transportation allowances in par. U7500, from:

1. the place of release from confinement, or
2. the U.S. military facility nearest the place of confinement,

to the port of debarkation in the country (including a U.S. territory or possession) of:

1. the member's HOR, or
2. the PLEAD,

as the member elects.

### U7504 TRANSPORTATION ALLOWANCES TO A PLACE OTHER THAN THE HOR OR PLEAD

Transportation allowances in par. U7500 may be authorized from the place of separation, or point of parole or release from confinement facilities, to a place other than the member's HOR or PLEAD, when:

1. authorized/approved by the commanding officer or other competent authority; and
2. the Government transportation cost doesn't exceed the transportation cost to the member's HOR or PLEAD, as the member elects.

### U7505 UPON PAROLE OR RELEASE FROM CIVIL CONFINEMENT IN CONUS

A former member who has been discharged while in confinement by civil authorities (Federal, State, county, or local) in CONUS, isn't entitled to transportation.

### ★ U7506 CONVICTED PERSONNEL AWAITING COMPLETION OF APPELLATE REVIEW

A. Involuntary Leave. A member, who is placed on leave involuntarily while awaiting completion of appellate review of the court-martial sentence to a punitive discharge or dismissal from the Service, may

be provided transportation in-kind to the HOR or PLEAD, as the member elects. The least expensive transportation mode available shall be provided or the member may be paid an amount not to exceed the Government cost of that transportation. See par. U7504 for transportation to an alternate location.

B. TDY Travel. If a rehearing is ordered following completion of travel or official travel is ordered for hospitalization, physical examination, discharge, or for other purposes of an official nature, the member is entitled to travel and transportation under Chapter 4.

C. Member Restored to Duty. If the member is restored to duty, the member is entitled to the PCS allowances in Chapter 5, Part B, from the place to which travel was authorized when placed on appellate leave to the PDS.

D. Final Separation Travel. When the member travels at Government expense to the HOR or PLEAD, or to some other place on a not to exceed basis under this paragraph, this travel constitutes final separation travel unless the member is restored to duty. (63 Comp. Gen. 135 (1983)).

STEP 3: Compute HID

HI	\$ 904.70
HE	<u>-1061.65</u>
HID	-\$156.95

Since member's HE exceeds member's HI, member is entitled to the full VHA.

EXAMPLE 10

A W-2 stationed at Quantico, VA is married to an E-6 stationed at the Pentagon. They have 2 children. They rent an apartment in Alexandria, VA. Their total rent and insurance is \$950 per month.

COMPUTATION OF OFFSET VHASTEP 1: Compute Combined Total HE for W-2 and E-6

Total Rent and Insurance Paid by Both Members	\$ 950.00
Combined SU/ME	
SU/ME for W-2 (with dependents)	\$ 272.24
SU/ME for E-6 (with dependents)	<u>\$ 267.94</u>
Combined SU/ME for W-2 and E-6	<u>\$ 540.18</u>
TOTAL HE for W-2 and E-6 (\$950 + \$494.16)	\$1490.18

STEP 2: Compute Combined Maximum Authorized HI for W-2 and E-6

BAQ for W-2 (with dependents)	\$ 484.20
BAQ for E-6 (without dependents)	<u>\$ 296.70</u>
Combined Total BAQ Entitlement	\$ 780.90
Combined VHA Entitlement for Both Members	
W-2 (With Dependents) (Quantico)	<u>\$ 373.89</u>
E-6 (Without dependents) (Washington DC)	<u>276.28</u>
Combined Total VHA Entitlement	<u>\$ 650.17</u>
Total Combined HI for W-2 and E-6 (BAQ and VHA)	\$1431.07

STEP 3: Compute Combined HID for W-2 and E-6

Total Combined Authorized HI	\$1431.07
Less Total Combined HE	<u>-\$1490.18</u>
Combined HID for W-2 and E-6	-\$ 59.11

Since combined HE for both members (\$1,490.18) exceeds combined HI for both members (\$1431.07), each member is entitled to a full VHA without any offset.

payment of rental or ownership expenses;

C. Sharers. A member entitled to a VHA and residing with one or more:

1. members entitled to a VHA; and/or
2. individuals, excluding dependents of the member, who contribute money toward the

is entitled to an offset VHA computed as follows: The BAQ plus VHA to which each member sharer is entitled constitutes the member's HI. The total rental or ownership expense for the residence plus the SU/ME at the with dependents rate, appropriate to each member sharer's grade, divided by the total number of

sharers (some may be civilians), constitutes each member sharer's HE. Each member sharer's prescribed VHA is reduced by 50 percent of the difference between the member's HI less the member's HE. In no event shall the amount of the reduction exceed the member's prescribed VHA. When the member sharer's HE is equal or more than the member's HI, the member sharer is entitled to the full prescribed VHA. A member-married-to-member couple maintaining a joint residence aren't "sharers" for the purpose of computing an offset VHA under this subparagraph. However, when member-married-to-member couples share a joint residence with another person(s) as a sharer(s), each member is a "sharer" for the purpose of computing an offset VHA for each member.

**D. Member Entitled to One VHA Payment Maintaining Two Residences.** When a member and dependents reside in two separate residences, rental or ownership expenses of both residences may be combined for the purpose of computing the one offset VHA rate to which the member is entitled. Although the rental or ownership expenses may be combined for the purpose of computing the offset VHA rate, only the SU/ME for the applicable location is used in the computation of the offset VHA rate. A divorced member, receiving the with dependents rate of BAQ solely for child support, may not claim the HE for the residence of the former spouse or the HE of the children of the former spouse or of any prior marriages when the children aren't in the member's legal custody and control.

**E. Member Maintaining Two Residences Who Is Entitled to Two VHAs.** When a member assigned to a PDS in Alaska or Hawaii is entitled to a VHA at the rate prescribed for the PDS for a member without dependents, and an additional VHA for dependents at a designated place in the United States, in accordance with par. U8000, item 4, the rental and/or ownership expenses for each residence concerned are used to determine the appropriate offset rate authorized for each of the VHAs to which the member is entitled. VHA offset computations may include only those payments made for the area for which the offset is being computed. For example, a member stationed in Hawaii who is in receipt of BAQ (with dependent rate) and VHA (with dependent rate) for the dependent location away from the PDS, shall use these two payments to determine the maximum authorized HI for comparison with the total HE of the dependent location. For the second offset, only the Hawaii VHA

(without dependent rate) shall be used against the HE at the PDS, since that is the only HI received. For a member stationed in Alaska, the amount received for FSA-1 shall be used in addition to the VHA (without dependent rate) to determine the HI at the member's PDS.

#### Effective 1 July 1997

★ **F. Member Paying Child Support.** BAQ at the without dependent rate is used to compute VHA offset for a member entitled to:

1. VHA at the without dependent rate and paid BAQ at the with dependent rate,
2. BAQ at the without dependent rate plus BAQ-DIFF (BAQ-CHILD for Coast Guard), or
3. BAQ-DIFF (BAQ-CHILD) only (member in grade above E-5 assigned to sea duty who elects not to occupy assigned unaccompanied quarters)

solely because the member pays child support. If the member is entitled to VHA at the with dependent rate, BAQ at the with dependent rate is used to compute the member's VHA offset.

### U8004 ADMINISTRATIVE INSTRUCTIONS

Each of the Services concerned prepares regulations for the administration of the VHA offset procedure. Such regulations contain detailed instructions for collecting and documenting the actual rental or mortgage payments of each member entitled to VHA as a basis for determining whether an offset to VHA is required. They also contain instructions concerning the periodic examination and verification of VHA expense data to ensure conformity of VHA payments to expenses and entitlement.

### U8005 CONDITIONS UNDER WHICH PAYABLE

**A. General.** Entitlement to VHA is dependent on a member's entitlement to BAQ and begins and terminates under the same conditions except as prohibited in par. U8011 and with the exception that the entitlement to VHA is decreased by the number of days the member is allowed for PCS travel directly

- (5) disadvantaged as a result of reassignment for reasons of improving mission capability and readiness of the unit, in receipt of PCS orders between duty stations located in the same proximity, and disallowed movement of HHG (see par. U5355). (The Secretarial Process must issue a determination that a decision to implement this policy is in the interest of correcting an inequity incurred due to movement of the individual for purposes of improving mission capability and unit readiness).
- (6) assigned to indeterminate TDY, or TDY pending further orders.

In addition to these cases, the Secretarial Process, may issue a determination if circumstances or conditions at the new PDS require the dependents to reside at a separate location. This determination is made only in cases where the necessity to reside separately is caused by conditions at the duty station. This doesn't cover a personal election of either a member or dependents as the reason for residing separately.

b. Rates Applicable. The rate applicable to the location where the dependents establish a permanent residence is effective on the date one or more dependents arrive at the location of the new residence or the date the member reports to the new PDS in connection with the transfer, whichever is later. Entitlement to VHA based on the rate payable for the location of the dependents' old permanent residence, or the member's old PDS, continues through the day before the day the rate applicable for the location of the new permanent residence begins, less the number of travel days allowed under par. U5160 for direct travel between the old and new PDSs. If the dependents don't relocate, entitlement to the VHA based on the rate payable for the location of the dependents' permanent residence, or the member's old PDS, shall continue except that the entitlement is reduced by the number of travel days the member is allowed for direct travel between the old and new PDSs. When the dependents' permanent residence is in an area which has a different rate than the old PDS, and the member's entitlement was based on the rate payable for the old PDS, the rate applicable to the location of the dependents' permanent residence shall begin on the day the member reports to the new PDS. The rate payable for the old PDS continues through the day before the day the rate applicable for the location of the dependents' permanent residence begins, but

entitlement to the allowance is reduced by the number of travel days the member is allowed for direct travel between the old and new PDSs.

#### C. Dependents Arrive at OCONUS PDS After Member

1. Establish a Residence. A member assigned to an OCONUS PDS and authorized VHA on behalf of dependents residing separately from the member in the United States, is entitled to that allowance through the day before the day one or more command or noncommand sponsored dependents arrive at the member's overseas location to establish a residence. This doesn't apply when dependents establish a residence in the vicinity of the member's OCONUS PDS if the primary residence of the remaining dependents is in the United States and the member is entitled to a VHA on behalf of those dependents. In such case the member isn't entitled to VHA on behalf of any dependents residing in the vicinity of the member.

#### 2. Social Visit

a. PDS Outside the United States. A member, assigned to a PDS outside the United States and authorized VHA on behalf of dependents residing separately from the member in the United States, is entitled to that allowance while the dependents visit at or near the member's PDS continuously for 90 days or less, provided the member is entitled to BAQ on behalf of dependents. Facts must show the dependents are merely visiting (not changing residence). If the visit exceeds 90 days, a member isn't entitled to VHA on behalf of dependents residing separately from the member beginning on the 91st day unless the visit is extended because of illness or other emergency, or the member is entitled to a VHA on behalf of the remaining dependents who aren't visiting the member.

b. PDS in Alaska or Hawaii. A member, assigned to a PDS in Alaska or Hawaii and authorized VHA on behalf of dependents residing separately from the member in the United States, is entitled to that allowance while the dependents visit at or near the member's PDS continuously for 90 days or less, provided the member is entitled to BAQ on behalf of dependents. Facts must show that the dependents are merely visiting (not changing residence). If the visit exceeds 90 days, a member isn't entitled to VHA paid on behalf of dependents residing separately from the member beginning the 91st day. In such case, the member is entitled to only one VHA at the with-dependent rate prescribed for the member's PDS.

D. Early Return of Dependents. When, before return of the member, all dependents return to:

1. the United States from the member's PDS outside the United States,
2. CONUS from Alaska when following their departure the member is entitled to FSA-I,
3. CONUS from Hawaii when following their departure the member would be entitled to FSA-I if the PDS were located outside the United States,

the member is entitled to a VHA at the with-dependents rate beginning the day one or more dependents arrive at the location of their permanent residence or the day all the dependents have departed the member's overseas duty station, whichever is later, provided the member is entitled to a BAQ based on those dependents. The rate applicable is based on the location where dependents establish a permanent residence (See NOTES 1 and 2).

NOTE 1: If, in the circumstances of item 2, the member isn't entitled to FSA-I following departure of the dependents, and Government quarters are assigned to the member, it is deemed inequitable to base the member's VHA on the PDS, and the member is entitled to only one VHA, which is at the with-dependents rate for the location of the dependents' permanent residence. If Government quarters aren't assigned to the member, the member is entitled to only one VHA, which is at the with-dependents rate for the PDS.

NOTE 2: If, in the circumstances of item 3, the member wouldn't be entitled to FSA-I following the departure of the dependents if the PDS were outside the United States, and Government quarters are assigned to the member, it is deemed inequitable to base the member's VHA on the PDS, and the member is entitled to only one VHA, which is at the with-dependents rate for the location of the dependents' permanent residence. If Government quarters aren't assigned to the member, the member is entitled to only one VHA, which is at the with-dependents rate for the PDS.

E. Member in Nonpay Status. Entitlement to VHA location are entitled to VHA at the rate prescribed for

may be continued for the same period and under the same conditions as entitlement to BAQ when a member is in a nonpay status (see DOD 7000.14-R, "Military Pay, Policy, and Procedures," Volume 7, Part A (DOD Military Pay and Allowances Entitlements (DoDFMR, Vol. 7A), paragraph 30251 for DOD members and service pay regulations for members of non-DOD services). Payment is made directly to dependents and not to the member, when the member's BAQ is paid directly to dependents.

#### U8006 ENTITLEMENT WHEN MEMBER HOSPITALIZED

For the purpose of the VHA entitlement, the hospital to which a member is transferred is considered the member's PDS when it is determined prolonged hospitalization is required and appropriate orders associated with the prolonged hospitalization determination are issued. This paragraph applies if a member is transferred from a PDS outside the United States to a hospital in the United States for observation and treatment, or when a member is transferred from a PDS in the United States to a hospital in the United States for observation and treatment.

#### U8007 CONCURRENT PAYMENT OF OHA AND VHA

A member assigned to a PDS outside United States may be paid an appropriate HA under Chapter 9 as a member without dependents, and a VHA under this Part for a member with dependents at the rate applicable for the area within the United States where the dependents reside. Similarly, a member assigned to a PDS in the United States may be paid an HA for dependents when authorized under par. U9101-B, and a VHA for a member without dependents under this Part at the rate applicable for the area in the United States where the permanent or intermediate duty station is located, unless the member is assigned to Government quarters.

#### U8008 MEMBERS OF RESERVE COMPONENTS

A. Called (or Ordered) to Active Duty for 20 Weeks or More. Except as provided in subpar. B and D, members of the reserve components called (or ordered) to active duty for 20 weeks or more at one



- ★ location are entitled to VHA at the rate prescribed for the PLEAD, beginning on the day the member is entitled to BAQ (66 Comp. Gen. 453 (1987)). The initial rate shall terminate on the day before the day the member reports at the duty location prescribed in the active duty orders. Entitlement to a VHA at the rate prescribed for the PDS location begins on the day the member reports at that location. The member's VHA entitlement is reduced by the number of travel days allowed under par. U5160 for direct travel from the PLEAD to the active duty location and return.

**B. Called (or Ordered) to Active Duty for 20 Weeks or More But Not Authorized Transportation of HHG.**

Except as provided in subpar. D, a member of a reserve component called or ordered to active duty (other than for training) and a DOD retired member ordered to active duty under 10 U.S.C. 688(a) for 20 weeks or more at one location away from the principal place of residence (at the time called or ordered to active duty) shall be considered to be assigned to duty at that residence and be paid VHA at the offset rate for that location if the member isn't authorized transportation of HHG from the principal place of residence to the duty location. Entitlement to VHA begins on the day the member is entitled to BAQ (66 Comp. Gen. 453 (1987)). VHA entitlement under this subparagraph shall not be reduced for travel days.

**C. Called (or Ordered) to Active Duty for Less Than 20 Weeks.**

Except as provided in subpar. D, members of the reserve components called (or ordered) to active duty for less than 20 weeks aren't entitled to VHA unless the call or order to active duty is in support of a contingency operation (see Appendix A for definition of "contingency operation.") A member called (or ordered) to active duty in support of a contingency operation is entitled to VHA at the rate prescribed for the location of the principal place of residence at the time called or ordered to active duty.

**D. Reserve and Retired Members Called or Ordered to Active Duty in Connection With Persian Gulf Conflict.**

A reserve member called or ordered to active duty (other than for training) and a DOD retired member called or ordered to active duty under 10 U.S.C. 688 in connection with the Persian Gulf Conflict is entitled to VHA regardless of the duration

of the call-up (i.e., 90 days, 180 days, 360 days, etc.) Effective 6 April 1991, for the purpose of determining the member's VHA entitlement, the member shall be considered to be assigned to duty at the principal place of residence (at the time called or ordered to active duty) and be paid the VHA rate for that location. All reserve and retired members called or ordered to active duty in connection with the Persian Gulf Conflict are subject to VHA offset for the entire period of active duty. VHA entitlement under this subparagraph shall not be reduced for travel days. (The term "Persian Gulf Conflict" means the period beginning on August 2, 1990 and ending thereafter on the date prescribed by Presidential proclamation or by law. It includes operations known as Operation Desert Shield and Operation Desert Storm).

**E. Reserve Member Injured or Disabled While on Active Duty/Inactive Duty Training and Receiving Incapacitation Pay Under 37 U.S.C. 204(g) and (h).**

A member of a reserve component injured or physically disabled while on active duty/inactive duty training, authorized incapacitation pay (including BAQ) under DOD Directive 1241.1, is entitled to VHA computed at the offset rate in accordance with par. U8003. The condition must be the result of an injury, illness, or disease incurred or aggravated:

1. in line of duty while performing active duty;
2. in line of duty while performing inactive-duty training (other than work or study in connection with a correspondence course of an armed force or attendance in an inactive status at an educational institution under the sponsorship of an armed force or the Public Health Service); or
3. while traveling directly to or from such duty or training.

VHA for an eligible reservist may not be paid for a period of more than 6 months except when, in the interest of fairness and equity, the Secretarial Process extends incapacitation pay (See 37 U.S.C. 204(g) and (h) and DOD Directive 1241.1 for entitlement offsets). The effective date of VHA for reservists retained on active duty under this paragraph is the date the member becomes entitled to incapacitation pay.

## ★ U8009 NEW MEMBERS

Newly inducted, enlisted or reenlisted members, officers, and officer candidates are entitled to VHA with offset at the rate prescribed:

1. for the PLEAD beginning on the day the member is entitled to BAQ for members without dependents or;
2. for members with dependents, the location of the dependents beginning on the day member is entitled to BAQ (In instances where the member's dependents reside at an OCONUS location, other than Alaska and Hawaii, the rate is determined in the same manner as for a member without dependents).

The initial rate, for members without dependents, terminates on the day before the day the member arrives at the duty location prescribed in the active duty order. Subsequent duty location rates shall change under the same procedures until the member arrives at the designated initial PDS. The rate is based on the location of dependents, for members with dependents, until the day before the day the member arrives at the initial PDS. As prescribed in par. U8002-C, offset provisions shall not apply while the member and/or dependents reside in temporary quarters upon arrival at the initial PDS (not to exceed 60 days). The VHA entitlement is reduced by the number of travel days allowed under par. U5160 for direct travel from the PLEAD to the first PDS.

## U8010 INADEQUATE GOVERNMENT QUARTERS

Members residing in inadequate Government quarters aren't entitled to VHA.

## U8011 MEMBER PAYING CHILD SUPPORT

A. Member Assigned Government Quarters. A member with dependents authorized:

1. BAQ at the with dependent rate (grandfathered members who were assigned Government quarters and receiving BAQ at

with dependent rate based solely on the payment of child support on December 4, 1991); or

2. BAQ-DIFF (BAQ-CHILD for Coast Guard);

solely because the member is paying child support, isn't entitled to VHA if the member is assigned:

1. Government quarters; or,
- ★ 2. to sea duty and elects not to occupy assigned unaccompanied quarters, unless the member is in a grade above E-5 or (*effective 1 July 1997*) in grade E-5 and authorized BAQ.

B. Member Assigned to PDS Outside United States. A member with dependents authorized BAQ at the without-dependent rate plus BAQ-DIFF (BAQ-CHILD for Coast Guard) solely because the member is paying child support isn't entitled to VHA if the member is assigned to a PDS outside the United States and is authorized an HA.

C. Member Not Assigned Government Quarters With PDS in United States. Except as provided in subpar. D and par. U8012, a member with dependents assigned to a PDS in the United States, who isn't assigned Government quarters and is authorized:

1. BAQ at the with dependent rate (grandfathered members who were assigned Government quarters and receiving BAQ at with dependent rate based solely on the payment of child support on December 4, 1991); or
2. BAQ at the without dependent rate plus BAQ-DIFF (BAQ-CHILD for Coast Guard);

solely because the member is paying child support, is entitled to a VHA at the without dependent rate.

D. Member Entitled to VHA at With Dependent Rate on 30 September 1985. A member described in subpar. B, who on 30 September 1985 was receiving VHA at the rate applicable to a member with dependents, continues to be entitled to VHA at the appropriate rate applicable to a member with dependents until the member departs the PDS on PCS.

### **U8012 VHA AT WITH DEPENDENT RATE FOR MEMBERS WITH PHYSICAL CUSTODY OF CHILDREN**

Generally, a divorced or legally separated member with legal custody of a child or children of the marriage is entitled to VHA at the with dependent rate. However, a member parent who has physical custody, but not legal custody, of at least one child is entitled to VHA at the with dependent rate when the following conditions are met:

1. the member must be entitled to BAQ, and
2. physical custody must be for a minimum of 90 consecutive days (a break, or breaks if for 5 days or less, shall not be considered an interruption of the 90-day period).

#### **NOTES:**

1. If the divorce or separation involves two members, it is possible for both members to be entitled to VHA at the with dependent rate. This is the case when each parent has physical custody of one or more children at the same time. Both members can't draw VHA at the with dependent rate based on physical custody of the same child(ren) at the same time.

2. In cases where the child or children are in the physical custody of a member paying child support for more than 90 consecutive days (excluding a break or breaks for 5 days or less), such member isn't considered to be receiving BAQ at the with dependent rate solely because the member is paying child support (69 Comp. Gen. 407 (1990)).

### **U8013 CONTINUATION OF HOUSING ALLOWANCES FOLLOWING MEMBER'S DEATH**

When a member dies in the line of duty, housing allowances (VHA or OHA) authorized on behalf of the dependents shall continue for 180 days after the date of the member's death and are paid for each day the dependents aren't occupying a housing facility under the jurisdiction of a Service on a nonrental basis. The allowance is paid in the same amount and manner as the VHA or OHA which the member would have been paid, and may be paid in a lump sum as an advance payment.

This paragraph applies to members of the reserve components on active duty when serving under conditions that make them eligible to receive VHA or OHA. Entitlement to VHA or OHA following the member's death follows:

1. if the member dies while assigned to a PDS in the United States, the dependents are entitled to a housing allowance (VHA) at the rate applicable to the member's PDS regardless of where they choose to live unless the Secretary concerned issues or issued a determination under par. U8005-B2a or U9101-C indicating the rate should be based on the dependents' location;
2. if the member dies while serving as a member without dependents at a PDS outside the United States, the housing allowance is at the OHA rate prescribed for the place outside the United States where the dependents chose to reside, or the VHA rate prescribed for the location in the United States where the dependents choose to reside;
3. if the member dies while serving as a member with dependents at a PDS outside the United States, the dependents are entitled, during the period they remain at the PDS location, to OHA at the same rate as that to which the member was entitled at the PDS location; and, if the dependents return to a location in the United States, they are entitled to a VHA at the rate applicable to the location at which they choose to reside effective on the date one or more dependents arrive at the location where they choose to reside or the date all dependents have departed the PDS location, whichever is later;
4. if, within 180 days after a member's death, dependents vacate a housing facility under the jurisdiction of a Service, housing allowances prescribed for the location where the dependents choose to reside shall begin on the day the housing facilities were vacated and continue for 180 days less the number of days the housing facilities were occupied following the date of the member's death.

When dependents are entitled to a VHA after vacating a housing facility occupied on a nonrental basis, the VHA offset provisions in par. U8002 shall not apply to such VHA payments. If, at the time of death, the member was entitled to VHA on behalf of dependents without offset under the circumstances in par. U8003-A, VHA payments to the dependents for 180 days shall also be made without offset. If, at the time of death, the member was entitled to VHA on behalf of dependents at an offset rate, dependents are entitled to the same offset VHA rate. Payment of VHA or OHA to surviving dependents is made in the following order:

1. to the current spouse; or
2. if there is no current spouse, the housing allowance is divided equally among the dependents on whose behalf the member is entitled to receive a BAQ at the with dependent rate.

#### **U8014 ADVANCE PAYMENT OF VHA AND BAQ**

##### **A. General**

1. Entitlement. When allowed by regulations of the Service concerned, a member's commanding officer, the commanding officer's designated representative, or another official so designated may authorize an advance payment of VHA and BAQ to pay advance rent, security deposits, and/or initial expenses incident to occupying other than Government housing. The advance may be made at any time during a member's tour at the station concerned. It may also be authorized when a member has located housing incident to PCS orders. Normally, the advance shall not be disbursed more than 3 working days before the date payment under the lease or rental agreement must be made. Officers listed herein may authorize disbursement more than 3 working days before the date payment must be made in extenuating circumstances.

2. Amount. The amount to be advanced is determined on the basis of HE and the authorized VHA and BAQ. Housing expenses are documented to include copies of the lease, utility company statement and any other pertinent documentation available. The member's ability to repay the advance, considering

other advances of pay which may have been made and any recurring pay deductions, are considered in determining the amount of the advance. In no case shall the advance payment of VHA and BAQ exceed the anticipated HE, or the total of 3 month's VHA and BAQ expected to be accrued by the member, whichever is less. Expenses identified by a member that are used in the purchase of any real estate or living accommodations shall not be considered as a basis for authorizing or determining the amount of the advance.

3. Liquidation. Liquidation of the advance usually is at a rate of not less than equal monthly installments of one-twelfth of the amount advanced, per month for the next 12 months. Collection action begins on the first day of the month after payment of the advance has been made. When justified by the member and authorized by the member's commanding officer, the commanding officer's designated representative, or another official designated by the Service concerned, the beginning of collection action may be postponed for up to 3 months after the advance is made. Repayment may be spread over a period of more than 1 year, but not to exceed the member's tour at the station concerned. Action to recoup in a lump sum any advance made under this paragraph that has been returned to the member by the landlord is taken immediately upon receipt of information that the member has vacated the housing for which the advance was made. Any balance of an advance not returned by the landlord may be liquidated in monthly installments, if desired by the member, for a period over the balance of the months remaining on the existing loan repayment schedule.

B. Administrative Instructions. Each Service concerned shall prepare regulations for the administration of the payment of an advance VHA and BAQ to include the preparation and disposition of vouchers and supporting papers.

C. Special Circumstances. An advance payment of VHA is authorized in circumstances and conditions other than those under subpar. A when authorized by the Secretarial Process (Secretary of Defense for the military departments). Liquidation procedures when advances under this subparagraph are authorized are prescribed by the Secretarial Process (Secretary of Defense for the military departments).

permanent residence begins on the day the member reports to the new PDS. The rate payable for the old PDS continues through the day before the day the rate applicable for the location of the primary dependent's permanent residence begins, but entitlement to the allowance is reduced by the number of travel days the member is authorized under par. U5160 for direct travel between the old and new PDSs.

#### **U8056 DEPENDENTS ARRIVE AT OVERSEAS PDS AFTER MEMBER**

A member, assigned to an OCONUS PDS and authorized CONUS COLA on behalf of dependents residing separately from the member in the CONUS, is entitled to that allowance while the dependents visit at or near the member's PDS continuously for 90 days or less. Facts must show the dependents are merely visiting (not changing residence). If the visit exceeds 90 days, a member isn't entitled to CONUS COLA on behalf of dependents residing separately from the member beginning on the 91st day, unless the visit is extended because of illness or other emergency, or the member is entitled to a CONUS COLA on behalf of the primary dependent who isn't visiting the member.

#### **U8057 MEMBER IN NONPAY STATUS**

Entitlement to CONUS COLA is as provided for VHA in par. U8005-E.

#### **U8058 ENTITLEMENT WHEN MEMBER IS HOSPITALIZED**

Entitlement to CONUS COLA is as provided for VHA in par. U8006.

#### **U8059 CONCURRENT PAYMENT OF OCONUS COLA AND CONUS COLA**

A member assigned to an OCONUS PDS may be paid an appropriate OCONUS COLA at the without dependent rate (Chapter 9), and a CONUS COLA at the with dependent rate applicable for the CONUS high cost area where the primary dependent resides. This may occur only if there are no command sponsored dependents residing with the member. If dependents of a member assigned to an OCONUS PDS are authorized an extension of OCONUS COLA at their place of residence, in accordance with

par. U9151-B or C, after the member departs, the member may be paid the OCONUS COLA at the with dependent rate, and a CONUS COLA at the without dependent rate based on the new PDS, through the day entitlement to OCONUS COLA terminates. On the following day, the member may be paid CONUS COLA at the with dependent rate for the CONUS PDS.

#### **U8060 MEMBER PAYING CHILD SUPPORT**

A member with dependents authorized:

1. BAQ at the with dependent rate (grandfathered members who were assigned Government quarters and receiving BAQ at with dependent rate based solely on the payment of child support on December 4, 1991); or
2. BAQ-DIFF (BAQ-CHILD for Coast Guard);

solely because the member is paying child support, is entitled to CONUS COLA at the without dependent rate.

#### **U8061 MEMBERS OF RESERVE COMPONENTS**

Entitlement to CONUS COLA is as provided for VHA in par. U8008-A and C.

#### **★ U8062 NEW MEMBERS**

Newly inducted enlisted or reenlisted members, officers, or officer candidates are entitled to CONUS COLA at the rate prescribed:

1. for members without dependents, the duty location to which assigned; or,
2. for members with dependents, the location of the primary dependent.

The rate for members without dependents shall change on the day the member arrives at each new duty location until the member arrives at the designated initial PDS. The rate is based on the location of the primary dependent for members with dependents until the day before the day the member arrives at the member's initial PDS. The CONUS COLA entitlement is reduced by the number of travel days authorized under par. U5160 for direct

travel from the PLEAD to the first PDS.

**U8063 CONUS COLA AT WITH DE-  
PENDENT RATE FOR MEMBERS  
WITH PHYSICAL CUSTODY OF  
CHILDREN**

Entitlement to CONUS COLA is as provided for VHA in par. U8012.

**U8064 CONUS COLA INCIDENT  
TO EVACUATION OF  
MEMBER'S PDS**

**A. Members With Dependents**

1. Continuation of CONUS-COLA at Member's PDS. A member, whose dependents are evacuated and who was entitled to CONUS COLA at the with dependent rate prescribed for the member's PDS on the date of such evacuation, shall be entitled to continue to be paid such allowances while the member's PDS remains unchanged, unless the Secretarial Process issues a determination, under the provisions in Par U8055-B, that it is necessary for the dependents to maintain a permanent residence in an area other than the one in which the PDS is located. When such a determination is issued, entitlement to CONUS COLA at the with dependent rate, based on the location of the designated place for the primary dependent, begins on the day after the day on which per diem at the designated place (authorized in par. U6054-E) terminates.

2. CONUS-COLA at Designated Place. When a member's command sponsored dependents are residing at a designated place in the CONUS incident to an evacuation, the member is entitled to a CONUS COLA at the with dependent rate beginning on the day after the day on which per diem at the designated place (authorized in par. U6005-E) terminates. The rate applicable is based on the location of the designated place for the primary dependent.

B. Members Without Dependents. A member without dependents, who was entitled to CONUS COLA at the PDS on the date an evacuation is ordered, shall continue to be entitled to the CONUS COLA until the day before the day the member reports at the new PDS.

**U8065 EARLY RETURN OF DEPENDENTS**

A member is entitled to CONUS COLA when all dependents return to CONUS, before the member, from the member's OCONUS PDS. CONUS COLA at the with-dependent rate begins the day one or more dependents arrive at the location of their permanent residence or the day all the dependents have departed the member's OCONUS PDS, whichever is later. To be eligible for CONUS COLA, the member must be entitled to a BAQ based on those dependents. The rate applicable is based on the location where the dependents establish a permanent residence.

## CHAPTER 9

### STATION ALLOWANCES

#### PART A: DEFINITIONS

<u>Paragraph</u>	<u>Contents</u>
U9000	Definition of Terms as Used in This Chapter
A.	Member With Dependents
B.	Member Without Dependents
C.	Sharer
D.	Station Allowances
E.	Vicinity
F.	Foreign Meals or Lodging

#### PART B1: OVERSEAS HOUSING ALLOWANCE (OHA) AND INTERIM HOUSING ALLOWANCE

<u>Paragraph</u>	<u>Contents</u>
U9100	General Purpose Allowances Payable
U9101	OHA Start/Stop
A.	Start
B.	Stop
C.	Secretarial Extensions
U9102	Concurrent Payment of OHA and TLA
U9103	OHA Entitlement Incident to PCS Between PDSs in Close Proximity
U9104	OHA Continuation Following Member's Death
U9105	Determining Monthly Rent
A.	General
B.	Sharers
U9106	Utility/Recurring Maintenance Allowance
A.	Utility/Recurring Maintenance Allowance Categories
B.	Determining Whether Rent Includes All, No, or Some Utilities
C.	Rent Includes All Utilities
D.	Rent Includes No Utilities or Member is a Homeowner
E.	Rent Includes Some Utilities
1.	Determining Utility Point Score When Rent Includes Some Utilities
2.	Determining Amount of Allowance When Rent Includes Some Utilities
U9107	MIHA
A.	General
B.	MIHA Rules and Information
U9108	OHA Entitlement for a Member in a Nonpay Status

<u>Paragraph</u>	<u>Contents</u>
U9109	OHA Entitlement for a Member Without Dependents <ul style="list-style-type: none"> <li>A. General</li> <li>B. Noncommand Sponsored Dependents in Vicinity of PDS</li> </ul>
U9110	OHA Entitlement for Members With Dependents <ul style="list-style-type: none"> <li>A. Member Paying Child Support Assigned Government Quarters</li> <li>B. OHA Reduction</li> <li>C. Dependents Arrive Before Member <ul style="list-style-type: none"> <li>1. Old PDS Outside the United States</li> <li>2. Old PDS in the United States</li> <li>3. Homeport Change</li> <li>4. OHA When the PCS Orders are Changed While the Member is En Route</li> </ul> </li> </ul>
U9111	Members Occupying Government Trailers or Rental Guarantee Housing
U9112	Geographical Locations
U9113	Computation Data
U9114	Submission of Housing Reports
U9115	Interim OHA <ul style="list-style-type: none"> <li>A. General</li> <li>B. Conditions</li> </ul>
U9116	Advance Payment of OHA and Inteim OHA <ul style="list-style-type: none"> <li>A. General <ul style="list-style-type: none"> <li>1. Entitlement</li> <li>2. Amount</li> <li>3. Liquidation</li> </ul> </li> <li>B. Administrative Instructions</li> </ul>
U9117	Unexpired Lease on Private Rental Quarters
U9118	Station Allowances for Members of the Reserves

## **PART B2: COST OF LIVING ALLOWANCE (COLA)**

<u>Paragraphs</u>	<u>Contents</u>
U9150	COLA <ul style="list-style-type: none"> <li>A. Purpose</li> <li>B. Allowances Payable</li> </ul>
U9151	COLA Start/Stop <ul style="list-style-type: none"> <li>A. Start</li> <li>B. Stop</li> <li>C. Secretarial Extensions</li> </ul>
U9152	Concurrent Payment of COLA and TLA
U9153	COLA Entitlement Incident to PCS Between PDS in Close Proximity
U9154	COLA Entitlement for a Member Without Dependents <ul style="list-style-type: none"> <li>Government Mess Availability <ul style="list-style-type: none"> <li>1. Member With Government Quarters and Government Mess Availability</li> <li>2. Member with Government Quarters Available but Without Government Mess Available</li> </ul> </li> </ul>



Paragraph

Contents

- 3. Member With Government Quarters Available but for Whom Use of a Government Mess is Impractical
- 4. Member Authorized to Occupy Other Than Government Quarters
- 5. Member Who Has No Dependents and Is Assigned to a Ship
- 6. Member Without Dependents Elects Not to Occupy Inadequate Government Quarters
- 7. Enlisted Member Authorized to Mess Separately
- 8. Member Married to Member—Joint Residence
- 9. Member in Confinement
- 10. Both Spouses Below Grade E-6 Assigned to Sea Duty
- B. Leave Periods
- C. Underway Periods and TDY Assignment to Ships and Afloat Units
  
- U9155 Noncommand Sponsored Dependents in Vicinity of PDS
- U9156 Fractional COLA for a Member Without Dependents
  
- U9157 COLA for Member With Dependents
  - A. General
  - B. Dependents Arrive Before Member
    - 1. General
    - 2. Old PDS OCONUS
    - 3. Old PDS in CONUS
    - 4. COLA When the PCS Orders Are Changed While the Member is En Route
  
- U9158 Geographical Locations
- U9159 Submission of COLA Reports
- U9160 Station Allowances for Members of the Reserves

**PART C: TEMPORARY LODGING ALLOWANCE (TLA)**

Paragraph

Contents

- U9200 General
  
- U9201 Conditions Under Which Payable
  - A. General
  - B. Responsibilities of Overseas Commander
    - 1. Conditions for Payment of TLA
    - 2. Factors to Consider in Determining Need for Additional Periods of TLA
    - 3. Economical Administration of TLA
  
- U9202 Allowance Upon Initial Assignment
  - A. General
  - B. Entitlement When Member and Dependents Entitled to Monetary Allowance in Lieu of Transportation Plus Flat Per Diem
  - C. Entitlement When Entitled to Per Diem Under Chapter 4, Part B
    - 1. Day of First Reporting to New PDS
    - 2. Period While Awaiting Arrival of Ship
    - 3. Period of Temporary Duty or Deployment While Away From New PDS
  - D. Entitlement When Member Arrives Before Dependents
  - E. Entitlement During Period of Hospitalization
  - F. Additional Entitlement

Paragraph

Contents

- U9203 Allowance Under Special Conditions  
A. Member Must Vacate Established Permanent Quarters in PDS Vicinity  
B. Period of Deployment While Away from PDS  
C. Entitlement When Tour Converted  
D. Member Acquires Dependents
- U9204 Allowance Upon Departure  
A. General  
B. Dependents Depart Before Member  
C. Delayed Departure  
D. Early Termination of Permanent Housing  
E. Member Detaches from Ship Away from Homeport  
F. Period of Temporary Duty or Deployment While Away from Old PDS  
G. Entitlement Before Orders Issued  
H. Entitlement During Period of Hospitalization
- U9205 Effect of Leave or Permissive TDY/TAD on Entitlement to TLA
- U9206 Old and New PDSs in Close Proximity or in Same Country  
A. General  
B. New PDS Within Commuting Distance
- U9207 Rates Payable, Computation Procedures and Examples  
A. General  
1. Determining Number of Persons Occupying Temporary Lodgings  
2. Payment of Extra Room Charge  
B. Temporary Lodging Not Available at PDS  
C. Temporary Lodging Furnished by Government Contractors  
D. Temporary Lodging Occupied in Facilities Under Government Jurisdiction  
E. Computation of TLA  
F. TLA While Quarters Being Renovated  
G. TLA When Permanent Quarters Lack a Stove and/or Refrigerator  
H. Temporary Quarters Contain Facilities for Preparing and Consuming Meals  
I. Examples of TLA Computations
- U9208 Advance Payment

**PART D: MISCELLANEOUS CONDITIONS AFFECTING PAYMENT OF ALLOWANCES**

Paragraph

Content

- U9300 Members Assigned to Ships or Fleet Units  
A. Member With Dependents Assigned to Duty Aboard a Ship or Other Fleet Unit  
B. Member Assigned to Duty Aboard Two-Crew Submarine (SSBN)  
1. When Member Reports to Homeport Before Reporting on Board  
2. Member Without Dependents Ordered to TDY at Homeport

## ★ CHAPTER 9

### STATION ALLOWANCES

#### PART A: DEFINITIONS

##### U9000 DEFINITION OF TERMS AS USED IN THIS CHAPTER

A. Member With Dependents. In this Chapter, a member who:

1. is authorized to have dependents reside at or in the vicinity of the member's PDS outside:
  - a. the United States for OHA purposes, and
  - b. CONUS for COLA purposes,
- and whose dependents do so reside;
2. is joined by or who acquires dependents while serving outside:
  - a. the United States for OHA purposes, and
  - b. CONUS for COLA purposes,

provided the dependents are command-sponsored;

3. on the effective date of PCS orders had a member spouse:
  - a. who was later released from active duty, or
  - b. separated from the Service,

and remained in the vicinity of the first member's former PDS.

The requirements in item 2 don't apply to members whose PDSs are in nonforeign OCONUS areas if the dependents who join or are acquired by the member are bona fide residents of the respective nonforeign OCONUS area, or are officers or employees of the United States stationed in the nonforeign OCONUS area, as the case may be.

B. Member Without Dependents. In this Chapter, means a member:

1. who has no dependents,
2. whose dependents don't reside in the PDS vicinity,
3. who isn't a "member with dependents" under subpar. A, during the remainder of a tour in

which dependents join or are acquired by the member,

4. who has noncommand sponsored dependents residing in the PDS vicinity, or
5. who doesn't have legal custody and control of the dependents (B-131142, June 3, 1957).

C. Sharer. In this Chapter a member entitled to an OHA and residing with one or more:

1. members entitled to an OHA; and/or
2. federal civilian employees, including dependents, entitled to a living quarters allowance; and/or
3. individuals, excluding the member's dependents, who contribute money toward the payment of rent, mortgage and/or utilities.

D. Station Allowances

1. OHA authorized in Part B1,
2. COLA authorized in Part B2, and
3. TLA authorized in Part C.

E. Vicinity. In this Chapter, the country, state (when in Alaska or Hawaii), or territory or possession of the United States within which the member's PDS is located. When a member resides with the dependent(s) at, and commutes to the PDS from a place in an adjacent country, the dependents reside in the PDS vicinity. Except as provided in par. U9157-A, item 1, temporary absences of dependents from the member's residence, including temporary absences of dependent children attending school in another OCONUS location, don't affect the payment of OHA and COLA if the member maintains family-type quarters during their absence.

F. Foreign Meals or Lodging. Meals and/or lodging furnished without charge to a member by a foreign government under an agreement with the U.S. Government, are treated as Government quarters and/or Government mess in computing HA and/or COLA.



## PART B1: OVERSEAS HOUSING ALLOWANCE (OHA) AND INTERIM HOUSING ALLOWANCE

### U9100 GENERAL

A. Purpose. OHA is authorized to assist a member in defraying the excess housing costs incurred incident to assignment to a PDS outside the United States. All members authorized to live in privately leased/owned quarters are entitled to OHA, provided an Individual Overseas Housing Allowance (OHA) Report (DD Form 2367) is completed and approved. There are two types of housing allowances paid under the OHA:

1. an up-front, lump-sum MIHA for those who qualify (see par. U9107 and Appendix N for rules and information), and
2. a monthly OHA including a utility/recurring maintenance allowance.

The location MIHA is based on the average "move-in" costs for members. The monthly OHA is based on comparing:

1. the rent, up to a rental ceiling at a PDS, plus the average utility/recurring maintenance allowance, with
2. the member's BAQ or FSA- I, as applicable.

For the location monthly utility/recurring maintenance allowance, see par. U9106-A.

B. Allowances Payable. The amount of OHA payable is determined as shown in Appendix K, unless a special determination jointly issued by the Secretary concerned and the PDTATAC Chair authorizes a different rate due to special circumstances. OHA rates are based on a member's PDS except as indicated in pars. U9300 and U9301, and in Chapter 6.

### U9101 OHA START/STOP

A. Start. OHA entitlement generally starts on the day a member reports to a new PDS, or when dependents arrive in advance of their sponsor, as specified in par. U9110-C. OHA entitlement starts on the day after the day of reporting if, on the day of reporting, a member:

1. without dependents is entitled to MALT PLUS or TLA; or

2. with dependents is entitled to MALT PLUS for the member and TLA for the dependents, or to TLA for both the member and dependents.

(See par. U9102 for exceptions.)

B. Stop. Unless:

1. an extension is authorized under subpar. C, or
2. OHA is authorized under par. U9103,

OHA entitlement stops:

1. the day before the member departs in compliance with PCS orders,
2. on the homeport change effective date (from OCONUS) of the ship or unit to which a member is assigned, or
3. on the day the last dependent departs if the dependent departs within the 60-day period after the effective date of PCS orders or of the homeport change, as applicable.

OHA continuation at the old PDS is intended only when delayed departure of dependents is necessary for reasons beyond the member's or dependents' control (such as illness or hospitalization of the dependent(s), completion of school term, lack of acceptable housing at new PDS, difficulties related to dependent transportation, HHG transportation to the new PDS, exigencies of the Service). The member's new commanding officer or designated representative may terminate OHA payment when any further delay is determined to be unnecessary or for personal convenience.

C. Secretarial Extensions. Entitlement to OHA beyond the 60-day period authorized in subpar. B may be authorized by the Secretarial Process. For cases involving assignment from other than a dependent restricted or unaccompanied tour to a dependent restricted or unaccompanied tour when dependents remain in the vicinity of the old PDS, see par. U9301-B1.

**U9102 CONCURRENT PAYMENT OF OHA AND TLA**

OHA isn't payable when a member is receiving TLA for the member and/or dependents, except when:

1. dependents are authorized to remain at their place of residence after the member departs in accordance with par. U9101-B or C;
2. dependents precede the member to the new PDS in accordance with par. U9110-C;
3. a member is required to vacate permanent quarters temporarily as envisioned by par. U9200, item 2 (if housing costs are incurred for permanent quarters); or
4. station allowances are authorized under par. U9301.

OHA may be paid if authorized/approved by the Secretarial Process, beginning the date the lease for permanent quarters on the local economy begins, during any authorized/approved TLA period for a member who couldn't occupy the permanent quarters due to nondelivery of member's HHG or Government-owned furniture/appliances.

**U9103 OHA ENTITLEMENT INCIDENT TO PCS BETWEEN PDSs IN CLOSE PROXIMITY**

When a member is ordered on a PCS between PDSs in close proximity and the member continues, at the new PDS, to commute from the residence occupied while at the old PDS, entitlement to OHA continues for the time between the member's detachment from the old PDS and reporting to the new PDS, unless otherwise prohibited. A member ordered on PCS with TDY en route is entitled to OHA during that period. If the OHA rate differs between the old and new PDS, the rate for the old PDS shall be paid through the day before the member reports to the new PDS.

**U9104 OHA CONTINUATION FOLLOWING MEMBER'S DEATH**

The regulations in par. U8013 apply regarding OHA continuation on behalf of dependents following a member's death in the line of duty.

**U9105 DETERMINING MONTHLY RENT**

A. General. Monthly rent is the amount paid per month by a member for the possession and use of a

dwelling place. (The term "dwelling place" includes a mobile home or vessel.) The rent stated in the lease or as otherwise agreed to by the landlord and the tenant shall be used in computing the OHA. The following rules apply for determining rent.

1. If member must pay a recurring condominium or homeowner association fee, it's prorated to a monthly charge and incorporated into member's rent.
2. If a member owns the dwelling place, the monthly "rent" is derived by dividing the actual purchase price of the dwelling or residence by 120 (settlement costs, fees for title search, other legal and related costs aren't included in determining the actual purchase price). The amount of any personal installment type loans (not including loans used to furnish or decorate a home or loans for personal reasons, or credit card or line of credit loans) and real estate equity loans obtained for the purpose of renovating, repairing or enlarging the current dwelling place are added to the actual purchase price before determining the rent (loans obtained on or after 1 June 1991 and the existing balance on 1 June 1991 of loans obtained prior to 1 June 1991 may be added to the purchase price).
3. If the dwelling place owned by the member is a mobile home or vessel, the monthly lot rental or berthing fee paid is added to this amount.
4. If the member is a sharer, the member's monthly rent is determined by dividing the total monthly rent by the number of sharers occupying the dwelling.
5. If a member is involved in an arrangement where the member pays rent in advance and the landlord agrees to reimburse the member all or substantially all rental money at the end of the lease agreement, the amount of rent used in computing a member's OHA entitlement is zero.
6. If the rent changes, recompute OHA.

B. Sharers. Sharers are entitled up to the maximum rental allowance ceiling set for a member without dependents unless they are accompanied by one or more command-sponsored dependents. The OHA to which each sharer is entitled is computed by adding:

1. the sharer's prorated share of the rent paid or the maximum rental ceiling established for the sharer's grade and locality, whichever is less, plus
2. the prorated monthly Utility/Recurring Maintenance Allowance.

The difference between this sum and the sharer's BAQ or FSA- I, whichever applies, is the sharer's OHA. A member entitled to MIHA (see par. U9107 and Appendix N for specific rules) shall receive a full rather than prorated "Miscellaneous" allowance. Only one sharer may claim reimbursement for any individual rent or security-related expense.

C. Maximum Rental Ceiling. The maximum amount of monthly rent considered in computing the amount of OHA payable is contained in Appendix K, Table I.

#### U9106 UTILITY/RECURRING MAINTENANCE ALLOWANCE

The utility/recurring maintenance allowances in Appendix K, Table I, are based on average expenses reported by members with dependents, where possible.

A. Utility/Recurring Maintenance Allowance Categories. For utility/recurring maintenance allowance purposes, members are in one of the following categories:

1. member married to member and maintaining a joint household - each member is entitled to half of the utility/recurring maintenance allowance subject to rules in subpars. C through E;
2. member (other than member described in item 1) defined as a sharer in par. U9000-C - member is entitled to a pro-rata share of the utility/recurring maintenance allowance subject to rules in subpars. C through E;
3. member with dependents - member is entitled to the utility/recurring maintenance allowance subject to rules in subpars. C through E;
4. member without dependents and not defined as a sharer in par. U9000-C - member is entitled to 75 percent of the utility/recurring maintenance allowance (unless a specific rate has been set for these members in Appendix K, Table I) subject to rules in subpars. C through E.

B. Determining Whether Rent Includes All, No, or Some Utilities. DD Form 2367, Individual Overseas Housing Allowance (OHA) Report, is used to determine a renter's utility/recurring maintenance allowance entitlement.

1. Question 7a (no utilities included in rental/lease agreement) should be checked if the member separately pays for all utilities.
2. Question 7b (all utilities included in rental/lease agreement) should be checked if the member doesn't separately pay for any utilities (excluding phone).
3. Question 7c (some utilities included in rental/lease agreement) should be checked only when the member separately pays for some utilities (excluding phone) while others are included in rental payments.

If 7c is checked and neither the member nor the landlord pays for a particular utility/service listed under 7c, then that particular utility/service box shouldn't be checked.

C. Rent Includes All Utilities. When rent includes all utilities, a member isn't entitled to the utility/recurring maintenance allowance. However, the appropriate utility/recurring maintenance allowance in subpar. A, is added to the member's rental allowance ceiling when computing the OHA.

D. Rent Includes No Utilities or Member is a Homeowner. When rent includes no utilities or a member is a homeowner, the member is entitled to the utility/recurring maintenance allowance in subpar. A.

E. Rent Includes Some Utilities. When rent includes some utilities, a member might not be entitled to all of the utility/recurring maintenance allowance in subpar. A. However, the amount the member isn't entitled to is added to the appropriate rental allowance ceiling when computing the OHA.

1. Determining UTILITY POINT SCORE When Rent Includes Some Utilities. Based on the climate code of the duty location (Appendix K, Table I) and responses to the utility/service inquiries listed under question 7c of DD Form 2367, a UTILITY POINT SCORE is computed for a member. This score determines the amount of utility/recurring maintenance allowance entitlement. Using the appropriate climate code column in the table shown below, the member is credited with UTILITY POINTS for each

utility/service inquiry listed under question 7c that wasn't checked. Member is given credit for each box not checked, regardless of availability of service.

**Climate Code (See App K)**

	3 (Hot)	2 (Moderate)	1 (Cold)
Electricity	3	3	3
Heating	1	2	3
Air conditioning	3	2	1
Water	1	1	1
Trash disposal	1	1	1

2. Determining Amount of Allowance When Rent Includes Some Utilities. The total UTILITY POINT SCORE is matched to the following table to determine the utility/recurring maintenance allowance percentage in subpar. A to which the member is entitled.

IF UTILITY POINT SCORE IS	member is entitled to the following percentage of allowance in subpar. A
0	0
1-2	25
3-4	65
5-9	100

**U9107 MIHA**

A. General. In most cases, members are entitled to MIHA if they are entitled to OHA. Instructions for completing DD Form 2556 and/or DD Form 2367, which must accompany all MIHA claims, are in Appendix N. MIHA/Miscellaneous expenses are reported by members residing in privately leased quarters annually via a mail-out survey. The instructions for completing the annual survey is mailed to each country's allowance coordinator, as referred to in Appendix M, par. D. These instructions, entitled Annual Housing Report Instructions, can be found at the end of the Introduction to Appendix K, and should be given the widest possible dissemination. To ensure that proper allowances are set, accurate, uniform and complete reporting of costs is essential.

B. MIHA Rules and Information

1. To be entitled to a MIHA, a member must be eligible for OHA.

2. The purpose of MIHA is to defray costs associated with occupying privately leased/owned quarters covered by the OHA program.
3. A member in any of the following situations isn't entitled to MIHA:
  - a. no Government-funded move; however, if a member is entitled to a Government-funded move but elects to move at personal expense, MIHA is authorized provided the member's commanding officer issues a certificate stating the member's entitlement and election;
  - b. a member executes a PCS but remains in the same dwelling place;
  - c. a member moves from Government quarters to a non-Government residence under par. U5355-A, item 5 (Separation) or item 6 (Retirement).
4. a member who was eligible for Initial/Terminal Occupancy Allowance through 31 August 1993 isn't entitled to MIHA unless a PCS move is made with subsequent OHA entitlement or is covered by a special rule in item 5c.
5. There are three types of MIHA payments. They are:
  - a. MIHA/Miscellaneous. Reflects average expenditures made by members to make their dwellings habitable. This lump-sum payment recognizes that items such as sinks, toilets, light fixtures, kitchen cabinets, door/window locks, and a refrigerator and stove are sometimes not provided in dwellings OCONUS. The amount payable is in Appendix K. This amount, determined from members' actual expenses, is computed based on expenses reported to PDTATAC each year. Only one payment is authorized at a PDS unless item 7 applies;
  - b. MIHA/Rent. Homeowners are ineligible. This covers reasonable rent-related expenses in total. These are fixed, one-time, nonrefundable charges levied by the landlord, the landlord's agent or a government which a member must pay before or upon occupying a dwelling place. Examples are real estate agent's



fees, redecoration fees, and one-time lease taxes. Advance rental payments or refundable deposits aren't covered. Recurring costs also are excluded. Any expenditure considered unreasonable by the authorizing/approving official must be disallowed in part or total;

- c. MIHA/Security. Covers reasonable security-related expenses for members assigned to areas where dwellings must be modified to minimize exposure to terrorist and/or criminal threat. Qualifying areas and additional rules are listed in Appendix N, par. B4. All members eligible for OHA are covered by MIHA/Security (subject to rules in this paragraph and Appendix N, par. B4) provided expenses are incurred on or after 1 September 1990. Examples of permissible items are security doors, bars, locks, lights, and alarm systems. Expenditures which aren't related to the physical dwelling, such as for personal security guards or dogs, aren't covered.
6. All members entitled to MIHA shall receive MIHA/Miscellaneous. To obtain this entitlement, the "Housing Officer or Appropriate Official" shall check the appropriate boxes in question 11a of DD Form 2367. For the selected members who have qualifying rent or security related expenses, DD Form 2556 must be completed (see special rules for MIHA/Security in Appendix N, par. B4).
7. An eligible member is entitled to MIHA for only one dwelling place during a tour at a PDS unless a Government-funded local move occurs and the member occupies another dwelling covered by OHA.
8. Members classified as sharers and entitled to MIHA are entitled to a full MIHA/Miscellaneous. In the case of MIHA/Rent and MIHA/Security, however, only one sharer may claim any individual expense (see special rules for MIHA/Security in Appendix N, par. B4).
9. If appropriate receipts/documents aren't provided, claims for MIHA/Rent and/or MIHA/Security must be rejected.

#### **U9108 OHA ENTITLEMENT FOR A MEMBER IN A NONPAY STATUS**

Entitlement to OHA may be continued for the same period and under the same conditions as entitlement to BAQ when a member is in a nonpay status (see DOD 7000.14-R, Volume 7A, "Military Pay Policy and Procedures Active Duty and Reserve Pay," sec. 2605 for Department of Defense members and Service pay regulations for members of non-DOD Services). Payment shall be made directly to dependents, and not to the member, when the member's BAQ is paid directly to dependents.

#### **U9109 OHA ENTITLEMENT FOR A MEMBER WITHOUT DEPENDENTS**

##### **A. General. Except when:**

1. a MALT PLUS is payable on the day of arrival; or
2. prohibited for noncommand-sponsored dependents by subpar. B;

OHA is payable to a member without dependents as defined in:

1. par. U9000-B, item 1, for any day the member is receiving BAQ at the full without-dependents rate;
2. par. U9000-B, items 2, 3, or 5, for any day adequate Government quarters aren't available for assignment to the member or inadequate quarters aren't used.

In cases of field duty or sea duty when adequate Government quarters are available for assignment to the member or inadequate quarters are used, the member is entitled to OHA only for the number of days the member is entitled to a BAQ. In computing OHA under this subparagraph for a member:

1. who has no dependents,
2. whose dependents don't reside in the vicinity of the PDS, or
3. whose dependents aren't under the member's legal custody and control,

the total of the rent paid and the monthly utility/recurring maintenance allowance for the area is

reduced by an amount equal to the BAQ at the without-dependent rate for the member's grade (See par. U9110-A1 concerning reduction for member paying child support.) In computing the OHA for a member who has all dependents residing in the vicinity of the PDS in a noncommand-sponsored status, the total of the rent paid and the monthly utility/recurring maintenance allowance for the area concerned is reduced by an amount equal to the BAQ at the without-dependent rate for the member's grade.

**B. Noncommand Sponsored Dependents in Vicinity of PDS.** A member, who on the effective date of PCS orders directing a transfer to a PDS outside the United States:

1. is entitled to dependent transportation;
2. is ordered to a PDS at which an accompanied-by-dependents tour may be elected, and
3. elects to serve an unaccompanied tour but is accompanied or joined by dependents;

isn't entitled to OHA when available Government quarters aren't occupied based on the presence of noncommand-sponsored dependents in the PDS vicinity. If the member changes the election and agrees to serve the accompanied tour, par. U9110 applies from the date dependents are command-sponsored.

#### **U9110 OHA ENTITLEMENT FOR MEMBERS WITH DEPENDENTS**

OHA is payable to a member with dependents at all times except as indicated in subpar. A or when Government quarters are assigned to, or occupied jointly by, the member and dependents.

**A. Member Paying Child Support Assigned Government Quarters.** A member with dependents authorized:

1. BAQ at the with dependent rate (members who were assigned to Government quarters and receiving BAQ at with dependent rate based solely on the payment of child support on December 4, 1991); or
2. BAQ-DIFF (BAQ-CHILD for Coast Guard);

solely because the member is paying child support isn't entitled to OHA if the member is assigned:

1. Government quarters; or,
2. to sea duty and elects not to occupy assigned unaccompanied quarters, unless the member is in a grade above E-6.

**B. OHA Reduction.** BAQ at the without-dependent rate for the member's grade is used to make the reduction in par. U9109-A when computing OHA for a member who is entitled to OHA at the without-dependent rate and is being paid:

1. BAQ at the with-dependent rate,
2. BAQ at the without-dependent rate plus BAQ-DIFF (BAQ-CHILD for Coast Guard), or
3. BAQ-DIFF (BAQ-CHILD for Coast Guard) only (member in grade above E-5 assigned to sea duty who elects not to occupy assigned unaccompanied quarters).

**C. Dependents Arrive Before Member.** If dependents arrive at or in the PDS vicinity outside the United States in advance of a member, entitlement to OHA begins as indicated in subpars. 1 and 2.

1. **Old PDS Outside the United States.** If the old PDS is outside the United States, OHA entitlement begins on the day one or more dependents arrive, except that OHA isn't paid for any day before the date PCS orders are issued.

2. **Old PDS in the United States.** Except as provided in par. U9301-D, if the old PDS is in the United States, entitlement begins on the day the dependents arrive if on or after the effective date of the PCS orders, or the date the member departs the United States, whichever is later.

#### **3. Homeport Change**

a. **Old PDS Outside the United States.** If a member:

- (1) is currently assigned to a ship or other fleet unit with an announced homeport change, or
- (2) is in receipt of PCS orders to a ship or other fleet unit with an announced change of homeport, and
- (3) the dependents are authorized travel to the new homeport,

the new homeport of the ship or unit is the member's PDS for OHA purposes effective on the date dependents arrive (65 Comp. Gen. 888 (1986)).

- b. Old PDS in the United States. If a vessel having a homeport outside the United States is at a port in the United States on the date a member reports for duty, the date of reporting is the day of departure from the United States. When a member:
  - (1) is assigned to a ship or other fleet unit with an announced homeport change, or
  - (2) is in receipt of PCS orders to a ship or other fleet unit with an announced change of homeport, and
  - (3) the dependents are authorized travel to the new homeport,

the new homeport of the ship or unit is the member's PDS for OHA purposes effective on the date dependents arrive (65 Comp. Gen. 888 (1986)).

4. OHA When the PCS Orders are Changed While the Member is En Route. When orders amending original orders direct assignment to a different PDS are received before the member joins dependents, OHA entitlement for the initial location terminates the day the dependents depart for the new PDS. See par. U9101-C for OHA entitlement for the initial location after 60 days after the effective date of the new orders. OHA at the rate set for a member with dependents at the new PDS begins on the day dependents arrive there.

#### **U9111 MEMBERS OCCUPYING GOVERNMENT TRAILERS OR RENTAL GUARANTEE HOUSING**

Unless provided in Appendix K, no housing allowance is payable to a member occupying housing constructed under the Rental Guarantee Housing Program as authorized in Sec. 302 of the Act of July 14, 1952 (66 Stat. 622) or Government owned trailers purchased under Sec. 408 of the Act of September 1, 1954 (68 Stat. 1126), or any other statute.

#### **U9112 GEOGRAPHICAL LOCATIONS**

Appendix K contains tables listing geographical locations and associated OHA information. The PDS

geographic location governs the rate payable unless otherwise specified. The confines of such geographic locations are determined in the manner indicated in Appendix K, Part I, par. A.

#### **U9113 COMPUTATION DATA**

OCONUS commanders, or their designated representatives, shall periodically furnish data required for authorizing, changing and terminating OHA for each OCONUS locality within their jurisdictions as required by Appendix M, or PDTATAC.

#### **U9114 SUBMISSION OF HOUSING REPORTS**

For submission of housing reports, see Appendix M.

#### **U9115 INTERIM OHA**

A. General. A member who is required to procure non-Government family type housing before dependents arrive is entitled to OHA as a member with dependents for a period starting on the procurement date and stopping either 60 days later, or on the day before the day the dependents arrive in the PDS vicinity, whichever occurs first. The Secretarial Process may authorize/approve entitlement beyond the 60-day maximum when it's factually determined that delayed dependent arrival was for reasons beyond the member's control. Entitlement under this paragraph isn't affected by assignment to or use of Government quarters. A member entitled to OHA under this paragraph isn't thereafter entitled to TLA authorized in par. U9200. OHA as a member without dependents isn't payable during the period a member is entitled to an allowance under this paragraph.

B. Conditions. The interim OHA is payable only when supported by a statement of the commanding officer, or an officer designated by the commanding officer for that purpose, that the member:

1. has applied for dependent transportation to the PDS;
2. was required by an order or regulation of general application within the command to procure non-Government family-type housing as a condition precedent to the acceptance of the application; and
3. has procured evidence of rental or purchase payments, as appropriate, for the period for which the allowance is claimed.

## U9116 ADVANCE PAYMENT OF OHA AND INTERIM OHA

### A. General

1. Entitlement. When allowed by Service regulations, the Senior Officer in-country, the Senior Officer's designated representative, or another official so designated may authorize an advance payment of OHA or the interim OHA to pay advance rent, security deposits, and/or initial expenses incident to occupying non-Government housing. This is in addition to any BAQ advance provided. For the purpose of advance rent, advance OHA or interim OHA may be authorized only when local law, or customary and usual practice, requires rent to be paid in advance upon execution of a private lease. Personal preference isn't sufficient grounds for authorizing advance rent payment. Advance OHA isn't authorized for lease arrangements wherein the member lives rent free after making a one-time payment to the landlord with the anticipation that the rental amount shall be either completely or substantially refunded at lease termination. The advance may be made at any time during the member's tour. It also may be authorized when a member has located housing incident to PCS orders.

2. Amount. The amount to be advanced shall be determined on the basis of housing expenses, including advance rent and a security deposit, and the authorized OHA, interim OHA and BAQ. Housing expenses shall be documented. The member's ability to repay the advance shall be considered in determining the amount of the advance. While the amount to be advanced shouldn't exceed the estimated OHA total for 1 year, a larger amount may be authorized if needed to cover anticipated housing expenses. In no case shall the advance payment exceed:

- a. the anticipated housing expenses, or
- b. the OHA or interim OHA accruable for the member's tour at that PDS,

whichever is less. Expenses identified by a member for purchase of real estate or living accommodations shall not be considered.

3. Liquidation. Liquidating monthly installments should be at a rate of one-twelfth of the amount advanced for the next 12 months. Repayment

of that portion of the advance that was paid on security deposits exceeding \$1,000 may be postponed by an official designated by the Service concerned until the member vacates the housing on which the security deposit was made if repayment during the member's tour would create an excessive economic burden. Collection action shall begin on the first day of the month after payment of the advance. When justified by the member and authorized by an official designated by the Service concerned, the start of collection action may be postponed for up to 3 months after the advance. Repayment may be spread over a period of more than 1 year, but not to exceed the member's tour at the PDS. Action to recoup in a lump sum any advance made under this paragraph that has been returned to the member by the landlord shall be taken immediately upon receipt of information that the member has vacated the housing for which the advance was made. Any balance of an advance not returned by the landlord may be liquidated in monthly installments, if desired by the member, for a period over the balance of the months remaining on the member's existing loan repayment schedule. Any loss due to currency fluctuations when liquidating advance security deposits shall be absorbed by the Service concerned. Any gains due to currency fluctuations shall be collected from the member.

B. Administrative Instructions. Each Service shall issue regulations necessary for the administration of the payment of an advance OHA and interim OHA. See Service regulations for currency fluctuation loss/gain procedures.

## U9117 UNEXPIRED LEASE ON PRIVATE RENTAL QUARTERS

When a member is ordered to make a local move from quarters leased by the member to Government housing, the member may continue to receive OHA for the same period during which entitlement to BAQ continues. This is generally for the remainder of the unexpired lease on the quarters, provided the member is required to honor the remainder of the lease, not to exceed a maximum of 30 days (B-245318, September 30, 1992.)

## U9118 STATION ALLOWANCES FOR MEMBERS OF THE RESERVES

See par. U7150-H regarding station allowances application to members of Reserve components called or ordered to active duty, or active duty for training.

## PART B2: COST OF LIVING ALLOWANCE (COLA)

### U9150 COLA

A. Purpose. COLA is authorized to assist a member in maintaining the purchasing power of the discretionary portion of spendable income incident to assignment to an OCONUS PDS. The COLA is derived by comparing the OCONUS cost-of-living with the CONUS cost-of-living. Allowances to cover official entertainment expenses aren't authorized by 37 U.S.C. 405 and aren't included in this Volume.

B. Allowances Payable. The COLA amount payable is shown in Appendix J. Specific instructions are in the paragraphs preceding the tables or are elsewhere in this Volume. From time to time, a special determination may be issued by the Secretary concerned and the PDTATAC Director authorizing different rates due to special circumstances. COLA rates are based on the member's PDS except as indicated in pars. U9300 and U9301 and in Chapter 6.

### U9151 COLA START/STOP

A. Start. COLA entitlement generally starts on the day a member reports to a new PDS or, when dependents arrive in advance of their sponsor, as specified in par. U9157-B. COLA entitlement starts on the day after the day of reporting if, on the day of reporting, a member:

1. without dependents is entitled to a MALT PLUS or TLA; or
2. with dependents is entitled to MALT PLUS for the member and TLA for the dependents, or to TLA for both the member and dependents.

(See par. U9152 for exceptions.)

B. Stop. Unless

1. an extension is authorized under subpar. C, or
2. COLA is authorized under par. U9153,

COLA entitlement stops:

1. the day before the member departs in compliance with PCS orders,

2. on the homeport change effective date (from OCONUS) of the ship or unit to which the member is assigned, or
3. on the day the last dependent departs if the dependent departs within the 60-day period after the effective date of PCS orders or of the homeport change, as applicable.

COLA continuation at the old PDS is intended only when delayed departure of dependents is necessary for reasons beyond the member's or dependents' control (such as illness or hospitalization of the dependent(s), completion of school term, lack of acceptable housing at new PDS, difficulties related to dependent transportation, HHG shipment to the new PDS, exigencies of the Service); the member's new commanding officer or designated representative may terminate COLA payment when any further delay is determined to be unnecessary or for personal convenience.

C. Secretarial Extensions. Entitlement to COLA beyond the 60-day period authorized in subpar. B may be authorized by the Secretarial Process. For cases involving assignment from other than a dependent restricted or unaccompanied tour to a dependent restricted or unaccompanied tour when dependents remain in the vicinity of the old PDS, see par. U9301-B1.

### U9152 CONCURRENT PAYMENT OF COLA AND TLA

COLA isn't payable when a member is receiving TLA for the member and/or the dependents, except when:

- a. dependents are authorized to remain at their place of residence after the member departs in accordance with par. U9151-B or C;
- b. dependents precede the member to the new PDS in accordance with subpar. U9157-B;
- c. a member is required to vacate permanent quarters temporarily as envisioned by par. U9200, item 2;
- d. station allowances are authorized under par. U9301; or

- e. COLA is paid in accordance with Service regulations while the member is entitled to TLA and COLA is deducted from TLA as indicated in par. U9207-E, step 4 and par. U9207-I, Example 4.

Only a COLA may be paid in addition to the reduced TLA in the situation described in par. U9207-H.

#### **U9153 COLA ENTITLEMENT INCIDENT TO PCS BETWEEN PDS IN CLOSE PROXIMITY**

When a member is ordered on a PCS between PDSs located in close proximity and the member continues, at the new PDS, to commute from the residence occupied while at the old PDS, entitlement to COLA continues for the time between the member's detachment from the old PDS and reporting to the new PDS, unless otherwise prohibited. A member ordered on PCS with TDY en route is entitled to COLA during that period. If the COLA rate differs between the old and new PDS, the rate for the old PDS is paid through the day before the member reports to the new PDS.

#### **U9154 COLA ENTITLEMENT FOR A MEMBER WITHOUT DEPENDENTS**

##### **★ A. Government Mess Availability**

1. Member With Government Quarters and Government Mess Available. A member who has Government quarters available at the PDS (including a vessel) and a Government mess available, is entitled to COLA at 47 percent (rounded to the closest penny) of the rate computed as indicated in Appendix J for a member with 0 dependents. A member who doesn't use available Government quarters and/or Government mess because of the presence of noncommand sponsored dependents is entitled to COLA under this subparagraph. See par. U9156.

2. Member with Government Quarters Available but Without Government Mess Available. A member who has Government quarters but who doesn't have a Government mess available for 3 meals a day at the PDS is entitled to COLA at the rate specified in Appendix J, Table II in the 0 dependent column.

3. Member With Government Quarters Available but for Whom Use of a Government Mess is Impractical. A member who has Government quarters available, but whose commanding officer, or

designee, furnishes a statement that Government mess use is impractical, is entitled to the COLA computed as indicated in Appendix J for a member with 0 dependents. See par. U9156.

4. Member Authorized to Occupy Other Than Government Quarters. A member in grade E-7 or higher who has no dependents occupying other than Government quarters is entitled to the COLA computed as indicated in Appendix J for a member with 0 dependents.

5. Member Who Has No Dependents and Is Assigned to a Ship. A member above the grade of E-5 who:

- a. has no dependents,
- b. is assigned to permanent duty aboard a ship,
- c. elects not to occupy assigned shipboard quarters for a member above the grade of E-5 or (*effective 1 July 1997*) is authorized BAQ in the case of a member in the grade of E-5, and
- d. occupies non-Government quarters ashore,

is entitled to COLA computed as indicated in Appendix J for a member with 0 dependents.

6. Member Without Dependents Elects Not to Occupy Inadequate Government Quarters. A member above the grade of E-5 who:

- a. has no dependents,
- b. is assigned to inadequate quarters of the United States, or of a housing facility under the jurisdiction of a uniformed service, and
- c. elects not to occupy the quarters or facility,

is entitled to COLA computed as indicated in Appendix J for a member with 0 dependents.

7. Enlisted Member Authorized to Mess Separately. An enlisted member for whom Government quarters aren't available and who is authorized to mess separately, is entitled to the COLA computed as indicated in Appendix J for a member with 0 dependents.

8. Member Married to Member--Joint Residence. A member, who is authorized to mess separately and who maintains a joint residence with

the spouse who also is a member, is entitled to the COLA computed as indicated in Appendix J for a member with 0 dependents. See also par. U9303.

9. Member in Confinement. Except as indicated in par. U9157-A, item 5, a member isn't entitled to COLA while in a confinement status as a result of disciplinary action.

10. Both Spouses Below Grade E-6 Assigned to Sea Duty. The senior spouse of a dual military couple (both below grade E-6) is entitled to COLA specified in Appendix J, Table II in the 0 dependent column if the spouses:

- a. *have no dependents,*
- b. are assigned to permanent duty aboard ship(s),
- c. elect not to occupy assigned shipboard quarters, and
- d. occupy non-Government quarters ashore.

B. Leave Periods. COLA continues during any period not in excess of 30 consecutive days the member is on leave inside CONUS. COLA continues during the entire period the member is on leave OCONUS. COLA payments may be made for leave periods only if the member was paid COLA immediately before:

1. entering a leave status, or
2. hospitalization if the member was hospitalized immediately before beginning leave.

C. Underway Periods and TDY Assignment to Ships and Afloat Units. A member, whose PDS is a ship or afloat unit and who is entitled to the COLA specified in Appendix J, Table II in the 0 dependent column, shall have the COLA reduced to the rate under subpar. A1 above beginning the day the ship or afloat unit begins an anticipated deployment in excess of 30 days. If an anticipated deployment period of 30 days or less actually exceeds 30 days, the COLA shall be adjusted as of the deployment date. If an anticipated deployment of more than 30 days is reduced to less than 30 days, the reduction in COLA shall be restored for the deployment period. The COLA of a member assigned TDY to a ship or

unit isn't changed because of the assignment or in connection with any deployment.

#### U9155 NONCOMMAND SPONSORED DEPENDENTS IN VICINITY OF PDS

A member, who on the effective date of PCS orders directing a transfer to an OCONUS PDS:

1. is entitled to dependent transportation;
2. is ordered to a PDS at which an accompanied-by-dependents tour may be elected; and
3. elects to serve an unaccompanied tour but is accompanied or joined by dependents;

isn't entitled to a COLA (except when entitled under par. U9154-A1), when available Government mess isn't used. If the member changes the election and agrees to serve the accompanied tour, par. U9157 applies from the date dependents are command-sponsored.

#### U9156 FRACTIONAL COLA FOR A MEMBER WITHOUT DEPENDENTS

A member without dependents,

1. on duty at a PDS where a Government mess is available, and
2. whose duty, as distinguished from a travel status, requires the member's absence from the PDS (including a ship or other fleet unit having an assigned homeport outside CONUS) during one or more meals,

is entitled to a pro rata share of the member without dependents COLA for each meal not furnished in a Government mess in addition to the COLA authorized in subpar. U9154-B, item 1. Payment of this allowance shall be supported by a statement of the commanding officer, or an officer designated by the commanding officer for that purpose. The amount payable is obtained by applying the percentages indicated in the following table to the COLA rates listed under the column "Members Without Dependents" in Appendix J for the PDS, or in the case of a member assigned to a ship or other fleet unit having an assigned OCONUS homeport, the COLA set for the place where the meals are taken.

<u>Meal Involved</u>	<u>Applicable Percentage</u>
----------------------	----------------------------------

Morning	10%
Noon	20%
Evening	20%

### U9157 COLA FOR MEMBER WITH DEPENDENTS

A. General. A member with dependents is entitled to COLA (see par. U9303 for entitlement for member married to member couples) regardless of Government mess availability at the PDS (including vessel), except:

1. for any day in excess of 30 consecutive calendar days that a member accompanied by dependents is on leave in CONUS;
2. when one or more of the dependents depart the PDS vicinity and return to CONUS for a temporary period, the entitlement for any day in excess of 30 consecutive calendar days that the dependents are in CONUS is reduced to the rate specified in Appendix J, Table II, for the number of dependents remaining;
3. when all of the dependents return to CONUS for a temporary period in excess of 30 consecutive calendar days, the entitlement beginning on the 31st day that the dependents are in CONUS is as provided in par. U9154;
4. for any period during which a Government mess has been declared available (whether or not used) for both the member and dependents for all meals due to unusual or emergency circumstances rendering the preparation of meals at home or the procurement of food in commercial establishments impractical;
5. when in a confinement status as a result of disciplinary action. In this case the member is entitled to a COLA for dependents only at the rate specified in Appendix J, Table II, for the number of dependents who continue to reside in the PDS vicinity; or
6. when one or more dependents depart the PDS vicinity and return to CONUS to attend school, the entitlement is reduced as of the day following the day of departure to the rate specified in Appendix J, Table II, for the number of dependents remaining.

### B. Dependents Arrive Before Member

1. General. When dependents arrive at or in the OCONUS PDS vicinity in advance of a member, COLA entitlement begins as indicated in subpars. 2 and 3.

2. Old PDS OCONUS. Entitlement begins on the day one or more dependents arrive, except that COLA isn't paid for any day before the date PCS orders are issued. When:

- a. a member is currently assigned to a ship or other fleet unit with an announced homeport change, or
- b. when a member is in receipt of PCS orders to a ship or another fleet unit with an announced homeport change, and
- c. dependents are authorized travel to the new homeport,

the new homeport is the member's PDS for COLA purposes effective on the dependent's arrival date (65 Comp. Gen. 888 (1986)).

3. Old PDS in CONUS. Except as provided in par. U9301-D, entitlement begins on the day dependents arrive if on or after the effective date of the PCS orders, or the date the member departs CONUS, whichever is later. In case a vessel having an OCONUS homeport is at a CONUS port on the date the member reports for duty, the reporting date shall be considered to be the day of departure from CONUS. When:

- a. a member is currently assigned to a ship or other fleet unit with an announced homeport change, or
- b. when a member is in receipt of PCS orders to a ship or another fleet unit with an announced homeport change, and
- c. the dependents are authorized travel to the new homeport,

the new homeport is the member's PDS for COLA purposes effective on the dependents' arrival date (65 Comp. Gen. 888 (1986)).

4. COLA When the PCS Orders Are Changed While the Member is En Route. When orders amending original orders direct assignment to a



different PDS are received before a member joins dependents, COLA entitlement for the initial location terminates the day the dependents depart for the new PDS. COLA entitlement for the initial location can't extend beyond 60 days after the effective date of the new orders unless specifically extended by the Secretarial Process. COLA at the rate set for a member with dependents at the new PDS begins on the day dependents arrive there.

**U9158 GEOGRAPHICAL LOCATIONS**

Appendix J contains tables listing geographical locations and associated COLA indexes. The PDS

geographic location governs the rate payable unless otherwise specified. The confines of the geographic locations are determined in the manner indicated in Appendix J, Part I, par. A.

**U9159 SUBMISSION OF COLA REPORTS**

For submission of COLA reports, see Appendix M.

**U9160 STATION ALLOWANCES FOR MEMBERS OF THE RESERVES**

See par. U7150-H regarding station allowances application to members of the reserves called or ordered to active duty, or active duty for training.



**PART C: TEMPORARY LODGING ALLOWANCE (TLA)****U9200 GENERAL**

TLA are authorized to partially reimburse a member for the more than normal expenses incurred during occupancy of temporary lodgings and expenses of meals obtained as a direct result of use of temporary lodgings OCONUS which don't have facilities for preparing and consuming meals:

1. upon initial arrival (reporting) at a PDS (includes reporting for TDY at a location within the limits of the new OCONUS PDS (B-208740, January, 31 1983) and pending assignment of Government quarters, or pending completion of arrangements for other permanent living accommodations when Government quarters aren't available;
2. when the OCONUS commander designated by the Service concerned determines that for reasons beyond the member's control, it is necessary for a member once established in permanent quarters in the vicinity of the PDS to vacate such permanent quarters, permanently or temporarily, and use temporary lodgings in the vicinity of the PDS while seeking other permanent quarters or pending reoccupancy of the permanent quarters formerly occupied, as the case may be;
3. when a member without dependents vacates permanent housing because of a TDY assignment of 90 days or more (applies whether or not member serves any or all of the TDY period), the member is entitled to TLA while seeking permanent housing following TDY period (59 Comp. Gen. 486 (1980));
4. immediately preceding departure on a PCS from a PDS (includes reporting for TDY at a location within the limits of the old OCONUS PDS (B-208740, January 31, 1983) and after Government quarters are in fact vacated in connection with PCS orders or after surrender of other permanent living accommodations;

or

5. during a period of hospitalization of the member while en route between PDSs and the dependents are required to use temporary lodging during the period of hospitalization.

The Services concerned may issue regulations considered necessary to implement and judiciously administer this allowance. In countries or areas where only one Service is represented, the senior commander issue instructions for the country or area. In countries or areas where more than one Service is represented, the senior commander or designee shall issue instructions for the guidance of all Services in the country or area. A single approving authority may be designated by the senior commander or designee for the additional periods of entitlement referred to in pars. U9202-F, U9204-C and D. A copy of the instructions and designations are provided to the Director, PDTATAC, Hoffman Building #1, Room 836, 2461 Eisenhower Avenue, Alexandria, VA 22331-1300. These instructions shall be coordinated with those Services represented in the country or area. Such instructions are consistent with the provisions of this paragraph and are designed to accomplish the uniform granting of TLA to members of all Services represented.

**U9201 CONDITIONS UNDER WHICH PAYABLE**

A. General. Subject to subpar. B, TLA computed under par. U9207 is payable during the period of entitlement prescribed in this paragraph when a member, the dependents, or both are required to and do occupy temporary lodgings at personal expense. Nonoccupancy of such accommodations during a portion of the maximum authorized period shall not preclude entitlement for other days during the maximum period. A maximum prescribed period of entitlement and an additional authorized period of entitlement aren't required to be continuous. A member serving an all others tour under the conditions specified in par. U9109-B and U9155 isn't entitled to TLA when an available Government mess isn't used or available Government quarters aren't occupied based on the presence of noncommand sponsored dependents

in the vicinity of the member's PDS.

**B. Responsibilities of Overseas Commander**

1. Conditions for Payment of TLA. The overseas commander designated by the Service concerned determines if it is necessary for the member and/or dependent(s) to occupy temporary lodgings when they first arrive at, or immediately before they leave, an overseas PDS. When the designated overseas commander determines occupancy of temporary lodging is necessary, the commander administers the requirements below as conditions necessary for payment of the TLA. If Government quarters aren't available, the member's certification is required to support any voucher submitted.

- a. advise the member upon arrival of the responsibility to seek permanent quarters aggressively (not applicable when it is known member is assigned Government quarters), and to follow up and review (at least every 10 or 15 days as determined by the approving authority) the member's progress in obtaining such quarters;
- b. require the member, upon arrival, to register with the housing officer and to keep that officer periodically informed (at least every 10 or 15 days as determined by the approving authority) of progress in obtaining permanent quarters (member doesn't have to report progress in obtaining permanent quarters when it is known member is assigned Government quarters);
- c. inform the member of the member's responsibility to furnish a statement indicating commencement and/or termination of TLA;
- d. advise the member of any limit on the number of days of authorized TLA upon arrival or departure and of any requirement for written justification for extension of the allowance for the maximum number of days prescribed in pars. U9202 and U9204;
- e. require members referred to in par. U9200-A, item 2, to relocate to other permanent quarters or to reoccupy the quarters formerly occupied, as the case may be, as soon as practical;

- f. inform the member that entitlement to TLA depends on the expenses incurred at the temporary lodgings (excluding lodging expenses when staying with friends or relatives) and advise the member of the need to obtain receipts for lodging expenses to support payment of the allowance;
- g. furnish the member with a list of temporary lodgings recommended for temporary occupancy by members and/or their dependents, and encourage the member to use recommended accommodations;
- h. advise the member that lodging expenses aren't allowed while staying with friends or relatives.

When the designated overseas commander determines the member hasn't substantially complied with the applicable requirements herein or has failed to submit acceptable reasons for noncompliance, the designated overseas commander may deny payment of or further entitlement to the allowance.

2. Factors to Consider in Determining Need For Additional Periods of TLA. In addition to the responsibilities outlined in subpar. 1, before authorizing/approving additional periods of TLA upon initial arrival (par. U9202-F), upon delayed departure (par. U9204-C), or upon early termination of permanent housing (par. U9204-D), the overseas commander designated by the Service concerned determines, after considering data furnished by the member, whether an undue financial hardship shall result if an additional period of TLA isn't authorized/approved. Mere personal inconvenience to a member or dependents for any reason shall not be used as a factor in the determination. Individual applications for additional periods of TLA must establish the need for continuance. In making the determination, the overseas commander considers the:

- a. daily amount of TLA the member has received or shall receive;
- b. daily expenses which have been and the estimated daily expenses which are incurred for occupancy of temporary lodgings;

- c. daily amount of BAQ (1) for members when one or more command sponsored dependents, on whose behalf the member is entitled to TLA, are in the vicinity of the member's overseas PDS and (2) for members who have no dependents (NOTE: Don't deduct BAQ when staying with friends or relatives);
- d. daily amount of the member's basic allowance for subsistence (BAS) (except for an enlisted member on sea duty or field duty) in those cases when the member is entitled to TLA for the member or the member and dependents;
- e. daily amount of the Family Separation Allowance (FSA)-Type I.
- f. daily amount of the VHA a member receives except a VHA paid for dependents at a place other than the member's PDS and except a VHA paid at the with dependent rate to a member receiving TLA for the member only.

Expenses recognized under item b includes all lodging costs. Rent expenses for leased quarters (prorated on a daily basis) which can't be occupied for reasons deemed valid by the overseas commander may be included as lodging expenses. If, in examining the data, it is revealed a member hasn't incurred or shall not incur any excess costs and hasn't suffered or shall not suffer any undue financial hardship, the overseas commander shall disapprove the request for any additional period of TLA.

3. Economical Administration of TLA. Efforts are to be made continuously to reduce TLA costs by effective guidance and management attention at all levels. All feasible methods are used to preclude the necessity for payment of the allowance, to shorten the period of entitlement, and to reduce the amount payable when possible. The duties of the housing referral office are to be emphasized in helping the member locate permanent quarters. Suggested methods to accomplish this may include, but shouldn't be limited to, any or all of the following:

- a. ensuring that existing Government transient facilities are used to the fullest possible extent by members and/or dependents upon arrival at and departure from the PDS by limiting the

use of transient billets by nonduty personnel (members on leave and their dependents) and making such billets more available to members in a TLA status and/or their dependent;

- b. leasing quarters furnished and equipped for housekeeping or temporary occupancy by families upon arrival and departure when leasing is practical;
- c. maintaining close touch with the local rental market at all times and promptly furnishing incoming families with reliable, realistic, and current information concerning the location, availability, description, and cost of local economy housing;
- d. maintaining lists of temporary accommodations containing facilities for preparing and consuming meals, and promoting their fullest practical use by members and/or dependents in a TLA status;
- e. maintaining a stock of Government owned furniture, where feasible, for temporary loan to arriving and departing families to enable them to occupy permanent quarters before the HHG arrive and after the HHG have been picked up for shipment before the member and/or dependents depart;
- f. ensuring permanent quarters are occupied as soon as possible upon arrival and aren't vacated sooner than necessary upon departure, and terminating entitlement to TLA on the day before the date quarters could reasonably have been occupied, as determined by the overseas commander or designated representative, when quarters aren't so occupied;
- g. authorizing concurrent travel of dependents with regard to seasonal availability of economy housing and availability of units of a capacity required by the size of the specific family group involved;
- h. requiring authorizations for dependent travel contain advice to the member to include the following (as a minimum) in unaccompanied baggage: blankets, linens, kitchen utensils, dishes, and tableware; available Government

- i. prescribing interim housing allowance (HA) in lieu of TLA to the fullest extent practical;
- j. requiring TLA be terminated on the day before the day the member refuses to occupy or economy housing which the designated overseas commander or the commander's representative determines to be suitable for occupancy by the family group involved;
- k. maintaining an up-to-date list of approved temporary lodgings, and providing for inspection of such accommodations at appropriate intervals.

#### **U9202 ALLOWANCE UPON INITIAL ASSIGNMENT**

A. General. The period of entitlement upon assignment to an OCONUS PDS requiring a change of residence shall not normally exceed 60 days. A period in addition to that 60 days may be authorized/approved for the specific reasons in subpar. F. The 60-day entitlement period begins on the same date as authorized for OHA and COLA under pars. U9101-A and U9151-A and the days need not be consecutive (such as periods of TDY, hospitalization, or leave taken away from the PDS, unless TLA is authorized). At the end of the first 10 or 15-day period (as determined by the approving authority) specified in par. U9201-B1, item a, or the longer period authorized under extenuating circumstances as set forth herein, the designated overseas commander shall review the member's case and ascertain the progress being made toward obtaining permanent housing. The member's diligence in seeking permanent housing is assessed at this time. If the member's efforts appear deficient, the member is reminded of responsibilities in the matter. Unexcused failure to comply with the diligent search requirement shall cause forfeiture of entitlement to TLA beginning the day it was determined the member

to diligently seek permanent quarters (not applicable when it is known the member is assigned Government quarters). Absence of the member on TDY, or maneuvers, aboard ship, sick or in the hospital, or serious illness of dependents, or other reasons acceptable to the designated overseas commander, shall excuse the member's failure to aggressively seek permanent housing during such period of absence, illness, etc., and shall similarly postpone the date for submitting information required by par. U9201-B1. This applies equally in evaluating the member's progress toward obtaining permanent housing and in determining entitlement to TLA during each succeeding period. Unless the allowance is terminated sooner for reasons specified in par. U9201-B3 or herein, the entitlement ceases on the day before the day on which permanent quarters are occupied and with the exception of the extra lodging charges allowable under par. U9207-A2, C and D, no expenses incurred on the day of occupancy of permanent quarters are allowable in computing TLA. The TLA accrual provisions (par. U9207-E) are applied in computing TLA upon arrival.

B. Entitlement When Member and Dependents Entitled to Monetary Allowance in Lieu of Transportation Plus Flat Per Diem. When a member and/or dependents are entitled to a MALT plus flat per diem on the day of reporting to a new PDS, no entitlement to TLA for the member or dependent(s), as applicable, exists for that day.

#### C. Entitlement When Entitled to Per Diem under Chapter 4, Part B

1. Day of First Reporting to PDS. When a member and/or dependents occupy temporary lodgings on the day of first reporting to the new PDS, the member is entitled to TLA for self and/or dependents. Lodging costs incurred after termination of travel status on the day of first reporting is included as TLA expenses.

lodgings, the member shall not be counted for any day during which the member isn't entitled to TLA in the member's own behalf (par. U9202-B and C).

2. Payment of Extra Room Charge. Except as provided in subpars. C and D, when the member and/or dependents check into or out of temporary lodgings at a time of day which results in the payment of room charges for the calendar day before checking-in or for the calendar day of checking-out, the rates of 65 percent, 100 percent, and 25 percent shown in subpar. E is 97.5 percent, 150 percent, and 37 1/2 percent, respectively, for the calendar day of checking-in or the calendar day preceding the day of checking-out.

B. Temporary Lodging Not Available at PDS. When Government or commercial temporary lodgings aren't available at the PDS and the member must obtain Government or commercial quarters at a nearby place, the maximum daily amount of TLA is determined by multiplying the per diem allowance in Appendix B for the place at which such accommodations are secured by the percentage in subpar. E. Payments made under this subparagraph are supported by a statement of the member's commanding officer, or an officer designated by the commanding officer for that purpose, that the accommodations used were the nearest suitable accommodations available to the member's PDS.

C. Temporary Lodging Furnished by Government Contractors. When temporary lodgings are furnished by a Government contractor, TLA is computed as prescribed in subpar. E. When the member and/or dependents check into or out of Government contractor accommodations at a time of day which results in the payment of a quarters charge for the calendar day before checking-in or the calendar day of checking-out, the daily amount of TLA determined under this subparagraph for the calendar day of checking-in or the calendar day preceding the day of checking-out is increased by the extra amount of quarters charge paid. Statements required by the Services in support of TLA payment under this subparagraph indicates occupancy of Government contractor quarters.

D. Temporary Lodging Occupied in Facilities Under Government Jurisdiction. When temporary lodgings are occupied in guest houses, exchange hotels, temporary lodging facilities, or transient

facilities such as visiting officer's quarters, under the jurisdiction of the Government (whether operated with appropriated or nonappropriated funds), TLA is computed as prescribed in subpar. E. When the member and/or dependents check into or out of the type of quarters addressed in this subparagraph at a time of day which results in the payment of a rental or service charge for the calendar day before checking-in or for the calendar day of checking-out, the daily amount of TLA determined under this subparagraph for the calendar day of checking in or the calendar day preceding the day of checking-out is increased by the amount of the extra rental or service charge paid.

E. Computation of TLA. Except when more than one TLA rate as prescribed in subpar. A or B, applies within the computation period, and except as prescribed in subpars. F, G, and H, TLA computations are made in increments of 10 days (15 days when determined to be appropriate by the TLA approving authority) or less when entitlement to TLA ceases to exist before the end of a 10-day (or 15-day) period. Computations are accomplished as follows:

Step 1: Determine the Percentage to be Used Based on Number of Individuals. In computing TLA, establish a percentage based on the number of individuals in accordance with the table shown below:

Number of Persons, including member, in family occupying temporary lodging	Percentage Applicable
Member or 1 dependent	65%
Member and 1 dependent, or 2 dependents only	100%
For each additional dependent under 12, add	25%
For each additional dependent 12 and over, add	35%

(A member authorized a temporary lodging cost at the new PDS under par. U9202-C3 as a TLA expense during a period of TDY or deployment is included in the number of persons occupying the temporary lodgings.)

Step 2: Determine the M&IE Equivalency. Multiply the percentage in Step 1 by the applicable locality

M&IE rate prescribed in Appendix B for the member's PDS, except when temporary lodging isn't available at the PDS (subpar. B) and except as prescribed in subpars. F & G.

Step 3: Determine Gross Daily Equivalency. Add the result in Step 2 (less the member's share of the meal allowance when member authorized lodging cost under par. U9202-C3) to the actual daily lodging cost (including any lodging cost authorized under par. U9202-C3.) Receipts, invoices or statements from the provider of the lodging are required to verify lodging expenses. Invoices or statements must reflect the cost incurred for lodging already occupied and not lodging expenses expected to be incurred in the future. If the member is in a TDY per diem status, reduce that amount by any portion of lodging expenses used to determine the per diem rate for the member. (NOTE: when staying with friends or relatives, lodging cost isn't allowed. The member's share of the meal allowance is determined by dividing the resulting amount in Step 2 by the number of persons in the family occupying the temporary lodgings, including the member.)

Step 4: Determine Net Daily Equivalency. From the result in step 3,

- a. Deduct:
  - (1) the total daily allowances (par. U9201-B2, items c, d, e (and f in Alaska and Hawaii only)), and
  - (2) COLA, if paid in accordance with Service regulations while member entitled to TLA.
- b. Don't deduct:
  - (1) BAQ or VHA when staying with friends or relatives,
  - (2) with dependent BAQ, VHA, or OHA if claim is for member only, or
  - (3) BAS when not paid, only dependents are entitled to TLA, or member authorized lodging cost as a TLA expense under par. U9202-C3).
  - (4) OHA and BAQ when member authorized OHA and TLA under par. U9102.

Step 5: Determine Maximum TLA Allowance. Multiply the percentage obtained in Step 1 times the locality per diem rate in Appendix B.

Step 6: Determine Applicable Daily Rate. Compare the amounts found in Steps 4 (less the member's meal allowance as determined in Step 3, when member authorized lodging cost as a TLA expense under par. U9202-C3) and Step 5. Pay the lesser of these two amounts for each day. For examples of TLA computation, see subpar. I.

F. TLA While Quarters Being Renovated. When a member and/or dependents occupy Government quarters while the kitchen is being renovated and meals can't be prepared therein, the member is entitled to TLA to cover the cost of restaurant meals purchased as a result of that renovation. The TLA is determined by multiplying the percentage in subpar. E, Step 1, times the total of the meals amount in the M&IE rate for the locality concerned, reduced by the daily amount of the member's BAS except when the member is absent on other duty, such as TDY or field duty/sea duty. When the member is absent on such duty, deduction of BAS shall not be made.

G. TLA When Permanent Quarters Lack a Stove and/or Refrigerator. When a member and/or dependents initially occupy permanent quarters which lack a stove and/or refrigerator and meals can't be prepared therein, the member is entitled to TLA to cover the cost of restaurant meals purchased as a result of this situation. TLA under this subparagraph is determined by multiplying the percentage in subpar. E, Step 1, times the total of the meals amount in the M&IE rate for the locality concerned, reduced by the daily amount of the member's BAS except when the member is absent on other duty, such as TDY or field duty/sea duty. When the member is absent on such duty, deduction of BAS shall not be made.

H. Temporary Quarters Contain Facilities for Preparing and Consuming Meals. When temporary lodgings have facilities and space for preparing and eating meals, as determined by the designated overseas commander concerned or the designated representative, the daily rate of TLA is computed under subpar. E with the following modifications:

1. substitute one-half of the M&IE amount in Appendix B for the locality M&IE rate in Step 2,



## PART D: MISCELLANEOUS CONDITIONS AFFECTING PAYMENT OF ALLOWANCES

### U9300 MEMBERS ASSIGNED TO SHIPS OR FLEET UNITS

A. Member With Dependents Assigned to Duty Aboard a Ship or Other Fleet Unit. A member with dependents assigned to duty aboard a ship or other fleet unit having an assigned OCONUS homeport is entitled to receive the appropriate station allowances for a member with dependents when supported by a statement of the member's commanding officer, or an officer designated by the commanding officer for that purpose, that the dependents have established a residence at or in the vicinity of the homeport. The applicable station allowances are payable in such cases even though the member is being fed, quartered, or both, in kind aboard ship or with the member's fleet unit. The rates payable are the rates applicable to the homeport of the ship or fleet unit. When determining the rates of station allowances payable, and the rules applicable under this Part, to a member assigned to a vessel or fleet unit whose dependents have established a residence at or in the vicinity of the homeport of such vessel or fleet unit, such homeport is considered as though it were the "member's duty station" or "PDS."

B. Member Assigned to Duty Aboard a Two-Crew Submarine (SSBN)

1. When Member Reports to Homeport Before Reporting on Board. When a member, assigned by PCS orders to a two-crew nuclear submarine (SSBN), reports to the homeport of the vessel, the member is entitled to station allowances. When determining the rates payable and the rule applicable, the homeport of the vessel is considered as though it were the member's PDS (see pars. U2200-C3 and U4102-N (57 Comp. Gen. 178 (1977))).

2. Member Without Dependents Ordered to TDY at Homeport. The payment of HA and COLA is authorized under Parts B1 and B2 to a member without dependents assigned to a two-crew nuclear submarine (SSBN) after reporting on board, while the member is performing TDY ashore, for training and rehabilitation for periods of more than 15 days at the OCONUS homeport of the vessel. When determining the rates payable and rules applicable in connection with HA and COLA under this subparagraph, the homeport

of the vessel is considered as though it were the member's duty station. This subparagraph doesn't apply to entitlements other than HA and COLA (53 Comp. Gen. 535 (1974)).

C. Fractional COLA for Member Without Dependents. A member without dependents assigned to duty aboard a ship or other fleet unit having an assigned OCONUS homeport is entitled to a fractional COLA as prescribed in par. U9156 when the member isn't in a travel status but whose duty requires the member to be absent from the PDS during one or more meals (54 Comp. Gen. 333 (1974)).

D. Officer Without Dependents Assigned to Sea Duty-Quarters Become Uninhabitable (Not Applicable to Coast Guard Except When Operating as a Service in the Navy). An officer, without dependents and assigned to a ship or an afloat staff homeported OCONUS, is entitled to HA when quarters on board become uninhabitable due to overhaul and/or repairs and there are no Government quarters available ashore. A COLA is authorized when there is no Government mess available ashore or aboard ship. When determining the rates payable in connection with HA and COLA under this subparagraph, the rates applicable to the location of overhaul or repair of the ship shall apply (B-188481, June 13, 1978).

### U9301 MEMBERS ORDERED PCS TO A DEPENDENT RESTRICTED OR UNACCOMPANIED TOUR

A. General. A member with dependents who is reassigned from an OCONUS PDS to a dependent restricted or unaccompanied tour at an OCONUS PDS may be authorized to receive station allowances as provided in this paragraph. Such authorization can't be retroactive. A member who is reassigned from a PDS in CONUS to a PDS in a dependent restricted tour area or to an OCONUS unaccompanied tour is entitled to station allowances on behalf of dependents when the dependents move to a designated OCONUS location pursuant to pars. U5222-C3a, U5222-C4, U5222-D1, item c (68 Comp. Gen. 167 (1989)) or the designated place is the location of the member's next PCS.

B. Reassignment from CONUS or from Overseas from Other Than a Dependent Restricted or Unaccompanied Tour to a Dependent Restricted or Unaccompanied Tour

1. Dependents Remain in Vicinity of Old PDS (Includes Spouse Separated from the Service or Relieved from Active Duty After Effective Date of Spouse's PCS Order). A member on OCONUS duty whose dependents are residing in the vicinity of the member's PDS at the time orders are issued reassigning the member to a dependent restricted or unaccompanied tour is entitled to station allowances for the old PDS in the same manner as if the member were present there for duty for the period dependents continue to reside in the vicinity of the old PDS, if authorized by the Secretarial Process. The Secretarial authorization isn't required if the PCS orders state the member is scheduled to be assigned back to the old PDS to serve an accompanied tour immediately after completing the dependent restricted or unaccompanied tour.

2. Dependents Move to Designated Place. If dependents move to a designated place under par. U5222-C3a, U5222-C4, item b or item c, or U5222-D1, item b, item c or item d, the member is entitled to station allowances (includes TLA when member's PDS is reclassified from other than an overseas dependent restricted tour PDS to a dependent restricted tour PDS-59 Comp. Gen. 353 (1980)) applicable to that designated place in the same manner as if the member were there present for duty when supported by a copy of the dependent travel authorization and by the member's statement that the dependents have established a residence at the designated OCONUS place. Entitlement to station allowances for the old PDS, if authorized under subpar. 1, shall not continue beyond the day before the date the dependents depart from the vicinity of the old station. Entitlement to station allowances authorized in Parts B1 and B2 and par. U9200 at the rates authorized for the designated place shall begin on the date the dependents arrive there.

C. Reassignment from a Dependent Restricted or Unaccompanied Tour to Another Dependent Restricted or Unaccompanied Tour

1. Dependents Continue to Remain at Member's Prior PDS or Previously Designated Place.

A member transferred between dependent restricted tour(s) or unaccompanied tour(s), where dependents don't move, continues to be entitled to station allowances on the same basis and under the same conditions as authorized in subpar. B1 or B2.

2. Dependents Move from Member's Prior PDS to a Designated Place or from a Designated Place to Another Designated Place. A member transferred between dependent restricted tour(s) or unaccompanied tour(s) in which dependents aren't permitted to establish a residence is entitled to the station allowances on the same basis and under the same conditions as authorized in subpar. B2.

D. Member's PDS Declared a Dependent Restricted Tour Area. When dependents are residing in the vicinity of member's PDS at the time such PDS is declared to be an area in which dependents may not reside, station allowances entitlement is as authorized in subpar. B2 or par. U9304, as applicable.

E. Entry Permission Withdrawn While Dependents en Route. If dependents are en route to a member's PDS, or to a designated place to which transportation of dependents at Government expense has been authorized, when the PDS is declared a dependent restricted tour area or further orders are issued assigning the member to another dependent restricted tour area, the member is entitled to the station allowances as a member with dependents prescribed in Parts B1 and B2 and par. U9200 for the place to which dependents are diverted, beginning on the day they arrive there and terminating on the day before the day the dependents depart therefrom, or as otherwise prescribed in subpar. G. Payment is supported by a statement of the member's commanding officer, or an officer designated by the commanding officer for that purpose, that the dependents were notified that permission to complete their travel had been withdrawn and that the dependents were directed to proceed to a specified place to await further instructions.

F. Subsequent Reassignment to Unrestricted Area. Upon subsequent PCS to a PDS to which transportation of dependents is authorized (par. U5222-D4), entitlement to station allowances under this paragraph terminates as provided in pars. U9101-B and U9151-B.

G. Payment of Allowances to Member at Dependent Restricted Tour or Unaccompanied Tour Station. During the period a member is entitled to station allowances under this paragraph, the member is also entitled to station allowances, if any, prescribed for a member without dependents at the new PDS.

**U9302 MEMBERS ASSIGNED PCS AS OBSERVERS TO ANY UNITED NATIONS (UN) PEACEKEEPING ORGANIZATION**

Members assigned PCS as observers to any United Nations (UN) Peacekeeping Organization, who are in receipt of UN mission subsistence allowance (mission per diem), are entitled to station allowances under this Chapter only to the extent that the station allowances paid when added to the UN mission subsistence allowance don't exceed the station allowance entitlement of a member permanently assigned to other than a UN Peacekeeping Organization in the same area. In no event shall the UN mission subsistence allowance be reduced. For members assigned TDY as observers to any UN Peacekeeping Organization, see par. U4155.

**U9303 STATION ALLOWANCES ENTITLEMENT WHEN BOTH HUSBAND AND WIFE ARE MEMBERS**

**Effective 1 July 1997**

★ A. When Separate Households are Maintained. When both husband and wife are members and separate households are maintained at or in the vicinity of their OCONUS PDS or PDSs, each is individually entitled to station allowances in their own right as a member with or without dependents, as applicable, based on whether the member concerned has a dependent at or in the vicinity of the overseas PDS. For COLA entitlement for member married to member E-5 and below serving on sea duty, see par. U9100-E1a(10). In no case shall a spouse who also is a member on active duty be a dependent for entitlement purposes in this Part.

B. Cost-of-Living Allowance When Joint Household Maintained. When both husband and wife are members and a joint household is maintained at or in the vicinity of their OCONUS PDS, only one member is entitled to COLA at the with dependent rate based on the presence of a dependent(s), while the other member is entitled to COLA at the without dependent rate, except when both members are receiving BAQ at the with dependent rate and one or both BAQs are

based on a dependent parent residing with the member(s). In no case shall a spouse who is also a member on active duty be considered a dependent for entitlement purposes.

**U9304 STATION ALLOWANCES INCIDENT TO EVACUATION OF MEMBER'S PDS**

A. Members With Dependents

1. Overseas Housing Allowance. A member, whose dependents are evacuated and who was entitled to OHA at the with dependents rate on the date of such evacuation, is entitled to continue to be paid such allowances while the member's PDS remains unchanged, provided the following conditions exist:

- a. early return of the dependents to the vicinity of the member's PDS is anticipated;
- b. the member continues to maintain family-type quarters at personal expense during the absence of the dependents; and
- c. the period for which such payment is made doesn't exceed 6 months.

Commanding officers shall review each case on its own merits; they shall encourage members to terminate their family-type quarters when it becomes apparent that dependents shall not return.

2. Cost-of-Living Allowance. COLA at the with dependents rate are terminated effective on the date the dependents depart incident to the evacuation. Thereafter, until return of the dependents to the member's PDS, the member is without dependents for the purpose of COLA.

3. Station Allowances at Designated Place. A member is entitled to station allowances as indicated below at the with dependents rate for the location of the designated place beginning the day after per diem terminates when:

- a. command-sponsored dependents are evacuated from OCONUS or dependents are evacuated from CONUS, and they
- b. reside at an authorized/approved designated place
  1. outside the United States (OHA and COLA), or

2. in Alaska or Hawaii (COLA only).

See subpar. U9101-B and U9151-B for COLA/OHA termination.

**B. Members Without Dependents**

1. Overseas Housing Allowances. A member without dependents, who was entitled to OHA at the PDS on the date an evacuation is ordered or authorized and who continues to maintain commercial bachelor quarters, shall continue to be entitled to such allowances even though the member temporarily may be required to occupy Government quarters for all or any portion of the period involved. When the commanding officer believes the member shall not be permitted to return to the commercial housing in the foreseeable future, the commander

shall encourage the member to terminate the commercial housing at the earliest practical date and shall terminate OHA concurrent with the termination of the commercial housing.

2. Cost-of-Living Allowance and TLA. COLA and TLA for members without dependents shall be paid during the period of an evacuation based on the conditions and circumstances prescribed in Part B2 and par. U9200.

**U9305 VOUCHERS AND SUPPORTING DOCUMENTS**

Regulations governing the preparation of vouchers and supporting documents are as prescribed by the Service concerned.

**DETACHMENT.** A detachment is a:

1. part of a unit separated from its main organization for duty elsewhere, or
2. temporary military or naval unit formed from other units or parts of units.

**DUTY STATIONS.** The following are considered duty stations for the purpose of entitlement to the transportation and storage of HHG and mobile homes:

1. the home of a member at the time of (a) appointment to regular Service from civilian life or from a reserve component; (b) being called to active duty for 20 weeks or more or being called to active duty for training for 20 weeks or more; (c) being recalled from the Fleet Reserve or Fleet Marine Corps Reserve, or recalled from retirement (including temporary disability); (d) enlistment or induction into the Service (regular or during emergency);
2. the place to which a member is actually assigned for duty, including a place from which the member commutes daily to the assigned station or, for members on sea duty, the homeport of the vessel or mobile unit to which the member is assigned;
3. the place where a vessel is being built or being fitted out is considered as a shore duty station until the date of commissioning, at which time the homeport assigned to such vessel is the new station;
4. the home of the member upon (a) retirement; (b) transfer to a Reserve component, the Fleet Reserve, or the Fleet Marine Corps Reserve; (c) release from active duty; (d) discharge, resignation, or separation, all under honorable conditions; or (e) temporary disability retirement.

## E

★ **EFFECTIVE DATE OF PCS ORDERS.** For members being separated or retired, the effective date for determining the entitlement to travel and transportation allowances (authorized weight of HHG, eligibility for travel of dependents, etc.) is the last day of active duty. This doesn't apply to reservists being separated and recalled

retired members who continue in an active duty status during the time allowed for return travel home. For those members, and members other than those being separated or retired, it is the date a member is required to begin travel from the old PDS, the member's home or PLEAD, the last TDY station, or the designated place, whichever applies, in order to arrive at the new PDS, home, or PLEAD, on the date authorized by the mode of transportation authorized and/or used. The following are examples of computing the effective date of orders:

### EXAMPLE 1

Member ordered to make a PCS is required to report to the new PDS on 10 June. The member travels by POC and is authorized 7 days travel time.

Authorized and actual reporting

date.....	10 June
Less 7 days travel time actually	
used.....	3 June
Add 1 day.....	4 June
Effective date of PCS order .....	4 June

### EXAMPLE 2

Member ordered to make a PCS is required to report to the new PDS on 10 June. The member anticipates that the official distance of 2100 miles shall be traveled by POC. The member changes plans and travels by air. The member reports in on 9 June.

Authorized reporting date.....	10 June
Actual reporting date.....	9 June
Less 1 day travel time .....	8 June
Add 1 day.....	9 June
Effective date of PCS order .....	9 June

**EXPEDITED MODE OF TRANSPORTATION.** A premium transportation service operated by a common carrier for the accelerated or protected movement of HHG between specified points.

## F

**FIELD DUTY.** All duty by members serving with troops participating in maneuvers, war games, field exercises, or similar types of operations, and

1. the member is subsisted in a Government mess or with an organization drawing field rations, and is provided Government quarters or is quartered in accommodations normally associated with field exercises (everything

normally covered by per diem is furnished without charge, except that officer members are required to pay for rations at the discounted meal rate (basic meal rate)), or

2. students are participating in survival training and forage for subsistence and improvise their own shelter.

Members furnished quarters and subsistence obtained by contract may also be considered as performing field duty when so declared by competent official.

**FOREIGN-MADE PRIVATELY OWNED VEHICLE (FPOV).** Any motor vehicle manufactured or assembled in a foreign country and purchased from a dealer for a delivery outside the United States, Puerto Rico, or a U.S. territory or possession. Also included are vehicles assembled in a foreign country of parts manufactured in the United States and sold by local dealers in the foreign country.

## G

**GOVERNMENT CONVEYANCE.** Any means of transportation owned, leased, or chartered by the Government, including aircraft on loan to or owned by an Aero Club. A Government-owned vessel totally leased for commercial operation or a rental vehicle as referred to in par. U5320-E shall not be considered as a Government conveyance (52 Comp. Gen. 936 (1973)).

**GOVERNMENT MESS.** Each of the following is a Government mess if used by or made available to the member, regardless of a charge assessed to officers:

1. general or Service organizational mess, including messing facilities of a state-owned National Guard Camp;
2. Marine Corps officers' field ration dining facility, an officers' wardroom mess, or warrant officers' and chief petty officers' mess afloat; or
3. box lunches, in-flight meals, or rations furnished by the Government on military aircraft.

In-flight snack meals purchased at the member's option before boarding a military aircraft and meals furnished by commercial air carriers (including AMC

charter flights) aren't meals furnished by a Government mess. A mess established and operated primarily for enlisted member subsistence isn't a Government mess for officers unless the mess is used by, or made available to, officers. For OCONUS COLA purposes, see par. U9000-F.

**GOVERNMENT PROCURED TRANSPORTATION.** Transportation procured directly from a commercial carrier with a GTR or other document issued by an appropriate Government official.

**GOVERNMENT QUARTERS.** Government quarters include:

1. sleeping accommodation owned or leased by the U.S. Government, provided they are made available to, or used by, the members concerned;
2. lodgings or other quarters obtained by U.S. Government contract;
3. quarters in a state-owned National Guard camp;
4. sleeping facilities in a National Guard armory when such facilities are actually used or their use is directed by competent authority for annual or year-round annual training even though not used;
5. temporary lodging facilities as defined in this Appendix (doesn't include lodging facilities defined in item 6);
6. lodging facilities on a U. S. installation, owned and operated by private corporation, if the use of such facilities is directed by Service regulations;
7. family type housing owned or leased by the U. S. Government;
- ★ 8. lodging furnished to a member without charge under an agreement between the U.S. Government and a foreign government.

**GOVERNMENT TRANSPORTATION.**

Transportation facilities owned, leased, or chartered, and operated by the U.S. Government for transportation on land, water, or in the air.

charges aren't included in the room rate. The term "lodging" doesn't include accommodations on airplanes, trains, buses or vessels. Such cost is included in the transportation cost and isn't considered a lodging expense.

2. Meals. Includes the cost of breakfast, lunch and dinner and all taxes and tips (specifically excluded are alcoholic beverage and entertainment expenses, and any expenses incurred for other persons).
3. Incidental Expenses. Such expenses include:
  - a. fees and tips to bellhops, maids, porters, and baggage persons in hotels, stewards or stewardesses and others on vessels, and hotel servants in foreign countries (see par. U3610-C for reimbursement of fees and tips incurred at transportation terminals);
  - b. personal laundry and cleaning and pressing of clothing;
  - c. service charges for fans, air conditioners, and heaters furnished in rooms when the charges aren't included in the room rate;
  - d. telegrams and telephone calls necessary to reserve lodging accommodations;
  - e. mailing cost associated with filing travel vouchers and payment of Government travel charge card billings;
  - f. local transportation including usual tips, between places of lodging or duty and place where meals are taken when not otherwise reimbursable under Chapter 3 Part F and Chapter 4, Part F;
  - g. taxes and service charges on any of the expenses in items 1 through 3f;
  - h. in addition to the expenses in items 1 through 3g, any other necessary expenses related to rooms, lodging, or valet service (other than barbers, hairdressers, manicurists or masseurs) which are listed in the account.

★ **PERMANENT CHANGE OF STATION.** The assignment, detail, or transfer of a member or unit to a different PDS under competent orders which neither specify the duty as temporary, nor provide for further assignment to a new PDS, or direct return to the old PDS. For the purpose of DLA, it includes relocation of a household due to military necessity or Government convenience within the corporate limits of the same city or town in connection with a transfer between activities. It includes a change in the homeport of a vessel or mobile unit. It also includes the change from home or from the PLEAD to the first PDS upon:

1. appointment or reappointment (including reinstatement) to the regular Service from civilian life or from a reserve component;
2. call to active duty for 20 or more weeks or call to active duty for training for 20 or more weeks;
3. being recalled to active duty from the Fleet Reserve or the Fleet Marine Corps Reserve, or from retirement (including temporary disability retirement);
4. enlistment or induction into the Service (regular or during emergency).

It further includes the change from the last PDS to home upon:

1. discharge, resignation, or separation from the Service under honorable conditions;
2. release from active duty to which called for 20 or more weeks or from active duty for training to which called for 20 or more weeks;
3. transfer to the Fleet Reserve or to the Fleet Marine Corps Reserve;
4. retirement;
5. temporary disability retirement.

**PERMANENT (DUTY) STATION.** The post of duty or official station, including a ship (for the purpose of personal travel and transportation of member's personal effects located on board the ship) and the homeport of a vessel or of a ship-based staff (insofar as travel of dependents, and transportation of HHG, mobile homes, and/or POVs is concerned), to which a member is assigned or attached for duty other than TDY. The limits of such post of duty or official station should be the ship, or the corporate limits of the city or town in which the member is stationed. If the member isn't stationed on a ship or in an incorporated city or town, the official station is the reservation, station, or established area, or, in the case of large reservations, the established subdivision thereof having definite boundaries within which the designated post of duty is located. When a member is ordered to attend a course (or courses) of instruction at a school or installation the scheduled duration of which is 20 or more weeks, the school or installation is that member's PDS regardless of the terms of the orders involved. This "scheduled duration" of a course is composed of the actual period, including weekends, during which the students shall receive instruction. Intervening holiday periods (e.g., recess for Christmas), and incidental time spent prior to or following conclusion of a course aren't part of the scheduled course duration (53 Comp. Gen. 218 (1973)). When a member who is attending a course (or courses) of instruction the scheduled duration of which was originally less than 20 weeks, is assigned additional or extended instruction, the school or installation is that member's permanent station provided the scheduled, cumulative duration of the instruction is 20 or more weeks, measured from the date of the order directing the additional or extended duty (B-143017, June 17, 1960, 46 Comp. Gen. 852 (1967) and 66 Comp. Gen. 265 (1987)).

★ **PLACE FROM WHICH CALLED (OR ORDERED) TO ACTIVE DUTY (PLEAD).** The place of acceptance in current enlistment, commission, or appointment of members of the regular Services, or of members of the Reserve components when enlisted, commissioned, or appointed for immediate active duty; or, in the case of an inductee, the location of the local Selective Service Board to which the individual first

reported for delivery to the induction station regardless of voluntary enlistment in the Regulars or Reserves after induction. The PLEAD in the case of a Reservist who isn't enlisted, commissioned, or appointed for immediate active duty is the place to which orders to active duty are addressed. The PLEAD shall not change unless a break in service exceeds one full day. In such cases, the PLEAD is the place of entry into the new period of service. Effective 1 January 1983: In the case of a non-prior service midshipman or cadet at a Service academy, civilian college or university, the PLEAD is the place where the member attains a military status or where the member enters the Service. Generally this is the academic institution and not the member's home of record (60 Comp. Gen. 142 (1980)).

**PLACE OF STORAGE.** The place where HHG are located, whether in a storage warehouse or residence or at any point other than the duty station.

**PORT CALL.** Official notification or instructions which require a member or dependents to report for transoceanic transportation. The port call designates the aerial or sea port of embarkation, identifies the carrier with flight number or sailing assignment, specifies the required reporting time and date, and provides such other instructions as are relevant to the Transportation arrangements made on behalf of the traveler(s).

**PORT OF DEBARKATION.** When a passenger travels by air, the port of debarkation is the destination airport where the traveler debarks (i.e., leaves) an international/transoceanic flight. When a passenger travels by vessel, the port of debarkation is the place at which the passenger leaves a vessel after the journey.

**PORT OF EMBARKATION.** When a passenger travels by air, the port of embarkation is the airport where the traveler boards an international/transoceanic flight for travel to, from or between OCONUS points. The port of embarkation is designated in the port call, if applicable. When a passenger travels by vessel, the port of embarkation is the place at which the



## APPENDIX A

### Part II: ACRONYMS

AEA	Actual Expense Allowance	MALT PLUS	Monetary Allowance in Lieu of Transportation Plus Flat Per Diem
AMC	Air Mobility Command		
AOR	Area of Responsibility	MARS	Military Affiliate Radio System
BAQ	Basic Allowance for Quarters	MIHA	Move-In Housing Allowance
BAS	Basic Allowance for Subsistence	MIA	Missing in Action
COLA	Cost-of-Living Allowance	MTMC	Military Traffic Management Command
CONUS	Continental United States	NOAA	Same as "USNOAA"
CONUS COLA	(CONUS COLA) Continental United States Cost of Living Allowance	NTS	Nontemporary Storage
		OCONUS	Outside the Continental United States
COSTEP	Commissioned Officer Student and Extern Program	OHA	Overseas Housing Allowance
COT	Consecutive Overseas Tour	OSD	Office of the Secretary of Defense
CTO	Commercial Travel Offices	PBP&E	Professional Books, Papers and Equipment
CWT	Hundred weight	PCS	Permanent Change of Station
DDESS	Domestic Dependent Elementary and Secondary School	PD	Per Diem Determination
DITY	Do-it-Yourself	PDS	Permanent Duty Station
DLA	Dislocation Allowance	PDTATAC	Per Diem, Travel and Transportation Allowance Committee
DOD	Department of Defense	PEB	Physical Evaluation Board
DPM	Direct Procurement Method	PHS	Same as USPHS
FEML	Funded Environmental and Morale Leave	PITI	Principal, Interest, Taxes and Insurance
FPOV	Foreign-Made Privately Owned Vehicle	★ PLEAD	Place From Which Called (or Ordered) to Active Duty
FSA	Family Separation Allowance	POC	Privately Owned Conveyance
GTR	Government Transportation Request (Standard Form 1169)	PoC	Point of Contact
HA	Housing Allowance	POV	Privately Owned Vehicle
HE	Housing Expenses	POW	Prisoner of War
HHG	Household Goods	PPGBL	Personal Property Government Bill of Lading
HI	Housing Income		
HID	Housing Income Difference	SROTC	Senior Reserve Officers' Training Corps
HOR	Home of Record	SR&R	Special Rest and Recuperative Absence
HP	Homeport	SSB	Special Separation Benefit
IADT	Initial Active Duty for Training	SSN	Social Security Number
IPCOT	In-Place Consecutive Overseas Tour	STS	Specialized Treatment Services
ITGBL	International Through Government Bill of Lading	SU/ME	Standard Utility/Maintenance Expense
ITO	Installation Transportation Officer	TAD	Temporary Additional Duty
JD	Joint Determination	TDRL	Temporary Disability Retired List
JFTR	Joint Federal Travel Regulations	TDY	Temporary Duty
JTF	Joint Task Force		
M&IE	Meals and Incidental Expenses		
MALT	Monetary Allowance in Lieu of Transportation	TGBL	Through Government Bill of Lading
		TLA	Temporary Lodging Allowance
		TLE	Temporary Lodging Expense

TMC	Travel Management Centers
UN	United Nations
U.S.	United States
U.S.C.	United States Code
USNOAA	United States National Oceanic and Atmospheric Administration
USPHS	United States Public Health Service
VHA	Variable Housing Allowance
VHAR	Variable Housing Allowance Reduction
VSI	Voluntary Separation Incentive

PD NUMBER 97020  
EFFECTIVE: 1 July 1997

\*APPENDIX B

MAXIMUM PER DIEM RATES OUTSIDE THE CONTINENTAL UNITED STATES

TRAVEL PER DIEM ALLOWANCES

A. The per diem rates listed in this appendix are for reimbursement of subsistence expenses incurred during official OCONUS travel. These rates apply unless an actual expense reimbursement (JFTR, Chapter 4, Part C or JTR, Chapter 4, Part M) has been authorized/approved or a lower per diem rate has been authorized (JFTR, par. U4135 and JTR, par. C4550-A). The amount calculated for lodging expenses plus the M&IE rate (JFTR, Chapter 4, Part B or JTR, Chapter 4, Part L) shall not exceed the maximum per diem rate. If a specific location or military installation is not listed, use the "Other" rate for the country. If the country isn't listed the "All Places Not Listed" rate should be used. Countries or islands listed include any offshore islands in the vicinity. The countries/islands won't include territories or possessions located elsewhere even though considered an integral part of the parent country or island. In these cases, no cost data for these territories and possessions were used in determining the rates. When a political subdivision smaller than a country is named, (states, provinces, departments, boroughs, cities, towns, villages, etc.) it will include the corporate limits of political subdivisions or the limits of territory within the normal boundary if it's not incorporated. Posts, camps, or stations named will include the area falling within its boundaries.

B. Column headings are abbreviated as follows:

ABBREVIATION	INTERPRETATION
SEA DATES	THE SEASONAL DATES
BGN	THE SEASON START DATE FOR THIS PER DIEM RATE.
END	THE SEASON END DATE FOR THIS PER DIEM RATE.
MAXIMUM LODGING	THE MAXIMUM LODGING ALLOWANCE FOR THIS LOCATION.
LOCAL MEALS RATE	THE LOCALITY (NO GOV'T MEALS) MEALS RATE FOR THIS LOCATION
PROP MEALS RATE	THE PROPORTIONAL MEALS RATE FOR THIS LOCATION.
LOCAL INCI. RATE	THE LOCAL INCIDENTALS RATE FOR THIS LOCATION.
FN #	THE FOOTNOTE NUMBER FOR THIS LOCATION.
FN DAILY RATE	THE FOOTNOTE RATE FOR THIS LOCATION.
MAX PER DIEM RATE	TOTAL OF MAXIMUM LODGING + LOCALITY MEALS RATE + LOCAL INCIDENTALS RATE.

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
	BGN		END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
					RATE	RATE	RATE	#	RATE	DATE
AFGHANISTAN										
	KABUL									
				102	80	44	20		202	12/01/1990
	[OTHER]									
				51	40	24	10		101	12/01/1990
ALASKA										
	ANCHORAGE									
	05/01	-	09/30	147	53	30	13		213	02/01/1997
	10/01	-	04/30	81	48	28	12		141	02/01/1997
	ANCHORAGE NAVAL RESERVE CENTER									
	05/01	-	09/30	147	53	30	13		213	02/01/1997
	10/01	-	04/30	81	48	28	12		141	02/01/1997
	BARROW									
				110	61	34	15		186	03/01/1996
	BETHEL									
				93	49	28	12		154	02/01/1997
	CORDOVA									
				74	58	33	14		146	02/01/1997
	CRAIG									
	05/01	-	08/31	95	53	30	13		161	05/01/1997
	09/01	-	04/30	79	51	29	13		143	05/01/1997
	DELTA JUNCTION									
				75	51	29	13		139	02/01/1997
	DUTCH HARBOR-UNALASKA									
				110	60	34	15		185	02/01/1997
	EARECKSON AIR STATION									
				75	48	28	12		135	02/01/1997
	EIELSON AFB									
	05/16	-	09/14	121	48	28	12		181	02/01/1997
	09/15	-	05/15	75	44	26	11		130	02/01/1997
	ELMENDORF AFB									
	05/01	-	09/30	147	53	30	13		213	02/01/1997
	10/01	-	04/30	81	48	28	12		141	02/01/1997
	FAIRBANKS									
	05/16	-	09/14	121	48	28	12		181	02/01/1997
	09/15	-	05/15	75	44	26	11		130	02/01/1997
	FT. GREELY									
				75	51	29	13		139	02/01/1997
	FT. RICHARDSON									
	05/01	-	09/30	147	53	30	13		213	02/01/1997
	10/01	-	04/30	81	48	28	12		141	02/01/1997
	FT. WAINWRIGHT									
	05/16	-	09/14	121	48	28	12		181	02/01/1997
	09/15	-	05/15	75	44	26	11		130	02/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY					LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM		MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING			RATE	RATE	RATE	#	RATE	DIEM	DATE
HOMER											
	05/01	- 09/30	116		51	29	13			180	02/01/1997
	10/01	- 04/30	90		49	28	12			151	02/01/1997
JUNEAU											
			89		63	35	16			168	02/01/1997
KENAI-SOLDOTNA											
	05/01	- 09/30	94		49	28	12			155	02/01/1997
	10/01	- 04/30	74		47	27	12			133	02/01/1997
KETCHIKAN											
	05/01	- 09/30	99		62	35	15			176	02/01/1997
	10/01	- 04/30	83		60	34	15			158	02/01/1997
KING COVE											
			85		55	31	14			154	03/01/1996
KING SALMON											
			77		54	31	14			145	03/01/1996
KLAWOCK											
	05/01	- 08/31	95		53	30	13			161	05/01/1997
	09/01	- 04/30	79		51	29	13			143	05/01/1997
KODIAK											
			88		58	33	14			160	02/01/1997
KOTZEBUE											
	05/16	- 09/15	101		65	36	16			182	04/01/1997
	09/16	- 05/15	90		64	36	16			170	04/01/1997
KULIS AGS											
	05/01	- 09/30	147		53	30	13			213	02/01/1997
	10/01	- 04/30	81		48	28	12			141	02/01/1997
KUPARUK OILFIELD											
			75		42	25	10			127	12/01/1990
MURPHY DOME											
	05/16	- 09/14	121		48	28	12			181	02/01/1997
	09/15	- 05/15	75		44	26	11			130	02/01/1997
NOME											
			93		61	34	15			169	02/01/1997
PETERSBURG											
			82		46	27	12			140	02/01/1997
SAND POINT											
			64		54	31	13			131	08/01/1994
SEWARD											
	05/01	- 09/15	114		59	33	15			188	02/01/1997
	09/16	- 04/30	78		57	32	14			149	02/01/1997
SITKA-MT. EDGEcombe											
	04/01	- 10/31	97		50	29	13			160	02/01/1997
	11/01	- 03/31	86		50	29	12			148	02/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL	FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	DAILY	DIEM	DATE
							RATE	RATE	
<hr/>									
SKAGWAY									
	05/01 -	09/30	99	62	35	15		176	02/01/1997
	10/01 -	04/30	83	60	34	15		158	02/01/1997
SPRUCE CAPE									
			88	58	33	14		160	02/01/1997
ST. GEORGE									
			100	31	19	8		139	06/01/1991
TANANA									
			93	61	34	15		169	02/01/1997
VALDEZ									
	05/15 -	09/15	105	52	30	13		170	02/01/1997
	09/16 -	05/14	84	51	29	13		148	02/01/1997
WASILLA									
			89	52	30	13		154	02/01/1997
WRANGELL									
	05/01 -	09/30	99	62	35	15		176	02/01/1997
	10/01 -	04/30	83	60	34	15		158	02/01/1997
[OTHER]									
			75	48	28	12		135	02/01/1997
ALBANIA									
TIRANA									
			92	51	29	13		156	06/01/1996
[OTHER]									
			81	20	14	5		106	04/01/1992
ALGERIA									
ALGIERS									
			60	36	22	9		105	11/01/1994
[OTHER]									
			39	31	19	8		78	11/01/1994
ALL PLACES NOT LISTED									
ALL PLACES NOT LISTED									
			20	10	9	3		33	12/01/1990
AMERICAN SAMOA									
AMERICAN SAMOA									
			73	42	25	11		126	03/01/1997
ANDORRA									
ANDORRA									
			82	62	35	16		160	04/01/1997
ANGOLA									
LUANDA									
			175	95	51	24		294	07/01/1996
[OTHER]									
			175	95	51	24		294	07/01/1996

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE		#	RATE	DIEM	DATE
<hr/>										
ANTARCTICA										
MCMURDO STATION ANTARCTICA										
			0	0	4				0	09/01/1996
ANTIGUA AND BARBUDA										
ALL CONTRACTOR FACILITIES										
			20	18	13	4			42	12/01/1990
ANTIGUA AND BARBUDA										
	04/16 - 12/14	112	59	33	15				186	02/01/1995
	12/15 - 04/15	197	66	37	16				279	02/01/1995
NAVAL SUPPORT FACILITY										
	04/16 - 12/14	112	59	33	15				186	02/01/1995
	12/15 - 04/15	197	66	37	16				279	02/01/1995
[OTHER]										
	04/16 - 12/14	36	14	11	4				54	01/01/1994
	12/15 - 04/15	49	14	11	4				67	01/01/1994
ARGENTINA										
BUENOS AIRES										
		132	73	40	18				223	05/01/1997
[OTHER]										
		75	36	22	9				120	06/01/1992
ARMENIA										
YEREVAN										
		117	48	28	12				177	05/01/1996
[OTHER]										
		117	48	28	12				177	05/01/1996
ASCENSION ISLAND										
ASCENSION ISLAND										
		20	18	13	4				42	12/01/1990
AUSTRALIA										
ADELAIDE										
		122	68	38	17				207	03/01/1997
ALICE SPRINGS										
		86	50	29	12				148	07/01/1994
BRISBANE										
		113	65	36	16				194	07/01/1997
CANBERRA										
		102	55	31	14				171	07/01/1997
DARWIN NORTHERN TERRITORY										
	04/01 - 09/30	193	72	40	18				283	07/01/1997
	10/01 - 03/31	124	66	37	17				207	07/01/1997
HOBART										
		131	62	35	15				208	03/01/1997
MELBOURNE										
		124	75	41	19				218	03/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
PERTH			109	71	39	18			198	03/01/1997
SYDNEY			125	63	35	16			204	03/01/1997
TOWNSVILLE			100	53	30	13			166	03/01/1997
WOOMERA			60	42	25	11			113	03/01/1997
WOOMERA AS			60	42	25	11			113	03/01/1997
[OTHER]			93	54	31	13			160	07/01/1997
AUSTRIA										
INNSBRUCK			113	61	34	15			189	04/01/1997
LINZ			90	66	37	17			173	04/01/1997
SALZBURG			111	66	37	16			193	04/01/1997
VIENNA			102	66	37	16			184	04/01/1997
[OTHER]			99	48	28	12			159	04/01/1997
AZERBAIJAN										
BAKU			190	67	37	17			274	03/01/1997
[OTHER]			190	67	37	17			274	03/01/1997
AZORES										
AGUALVA NAVAL SECURITY GROUP										
04/01 - 10/31			58	34	21	8			100	07/01/1997
11/01 - 03/31			52	34	21	8			94	07/01/1997
FAIAL ISLAND										
04/01 - 10/31			99	46	27	12			157	07/01/1997
11/01 - 03/31			87	46	27	11			144	07/01/1997
LAJES FIELD AB										
04/01 - 10/31			58	34	21	8			100	07/01/1997
11/01 - 03/31			52	34	21	8			94	07/01/1997
PONTA DELGADA										
04/01 - 09/30			109	53	30	13			175	07/01/1997
10/01 - 03/31			93	51	29	13			157	07/01/1997
SAO MIGUEL ISLAND										
04/01 - 09/30			109	53	30	13			175	07/01/1997
10/01 - 03/31			93	51	29	13			157	07/01/1997



## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
<hr/>										
[OTHER]										
	04/01 - 10/31		58	34	21	8			100	07/01/1997
	11/01 - 03/31		52	34	21	8			94	07/01/1997
BAHAMAS, THE										
ANDROS ISLAND										
			129	68	38	17			214	04/01/1993
ANDROS ISLAND (AUTECH)										
			20	8	8	2	4	2	30	12/01/1990
ELEUTHERA ISLAND										
			140	70	39	17			227	04/01/1993
GRAND BAHAMA ISLAND										
	04/16 - 12/14		119	72	40	18			209	10/01/1995
	12/15 - 04/15		162	75	41	19			256	10/01/1995
NASSAU										
	04/18 - 12/18		182	75	41	19			276	03/01/1997
	12/19 - 04/17		235	79	43	20			334	03/01/1997
NAVAL UNDERSEA WARFARE CTR										
			129	68	38	17			214	04/01/1993
OPBAT SITES										
			0	36	22	9			45	04/01/1994
[OTHER]										
			129	68	38	17			214	04/01/1993
BAHRAIN										
BAHRAIN										
			110	56	32	14	2	15	180	04/01/1996
SOUTHWEST ASIA ADMIN SPT UNIT										
			110	56	32	14			180	04/01/1996
BALEARIC ISLANDS										
BALEARIC ISLANDS										
			91	57	32	14			162	04/01/1997
BANGLADESH										
DHAKA										
			95	45	26	11			151	07/01/1997
[OTHER]										
			60	30	19	8			98	08/01/1996
BARBADOS										
BARBADOS										
	04/16 - 12/14		127	66	37	16			209	12/01/1995
	12/15 - 04/15		202	72	40	18			292	12/01/1995
BELARUS										
MINSK										
			89	46	27	11			146	06/01/1996
[OTHER]										
			89	46	27	11			146	06/01/1996

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN		END	LODGING	RATE	RATE	RATE	#	RATE	DIEM	DATE
									RATE	
<hr/>										
BELGIUM										
ANTWERP			109	60	34	15			184	04/01/1997
BERTRIX			63	32	20	8			103	04/01/1997
BRUGGE			127	72	40	18			217	04/01/1997
BRUSSELS			132	81	44	20			233	04/01/1997
DIEGEM			132	81	44	20			233	04/01/1997
FLORENNES			63	32	20	8			103	04/01/1997
GENT			66	44	26	11			121	04/01/1997
GOSSELIES			80	46	27	11			137	04/01/1997
HERSTAL			70	36	22	9			115	04/01/1997
LEUVEN			84	54	31	13			151	04/01/1997
LIEGE			70	36	22	9			115	04/01/1997
MONS			80	46	27	11			137	04/01/1997
OSTENDE			87	72	40	18			177	04/01/1997
SHAPE/CHIEVRES			80	46	27	11			137	04/01/1997
ZAVENTEM			132	81	44	20			233	04/01/1997
[OTHER]			56	62	35	16			134	04/01/1997
BELIZE										
BELIZE CITY			70	50	29	13			133	01/01/1997
[OTHER]			70	50	29	13			133	01/01/1997
BENIN										
COTONOU			120	55	31	14			189	01/01/1996
[OTHER]			48	31	19	8			87	08/01/1996

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING		RATE	RATE	RATE	#	RATE	DIEM	DATE
BERMUDA										
BERMUDA										
	04/01	- 11/30	245	95	51	24			364	07/01/1997
	12/01	- 03/31	189	91	49	23			303	07/01/1997
BHUTAN										
BHUTAN										
			29	15	11	4			48	09/01/1993
BOLIVIA										
COCHABAMBA										
			55	26	17	6			87	07/01/1997
LA PAZ										
			64	34	21	8			106	07/01/1997
SANTA CRUZ										
			65	27	17	7			99	02/01/1997
SUCRE										
			34	22	15	6			62	02/01/1997
TARIJA										
			35	21	14	5			61	02/01/1997
TRINIDAD										
			47	23	15	6			76	02/01/1997
[OTHER]										
			69	23	15	6			98	07/01/1997
BOSNIA-HERZEGOVINA										
SARAJEVO										
			227	59	33	15			301	02/01/1996
[OTHER]										
			227	59	33	15			301	02/01/1996
BOTSWANA										
GABORONE										
			74	38	23	9			121	02/01/1997
KASANE										
			77	36	22	9			122	03/01/1997
SELEBI PHIKWE										
			74	38	23	9			121	02/01/1997
[OTHER]										
			74	38	23	9			121	02/01/1997
BRAZIL										
ANGRA DOS REIS										
			141	63	35	16			220	06/01/1997
BELEM										
			75	53	30	13			141	06/01/1997
BELO HORIZONTE										
			105	50	29	13			168	06/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY												
	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL		FN	PER		
		BGN	END	LODGING	MEALS	MEALS	INCI.		DAILY	DIEM		EFFECTIVE
					RATE	RATE	RATE	#	RATE	RATE		DATE
	BRASILIA			154	78	43	20			252		06/01/1997
	CAMPINAS			73	52	30	13			138		04/01/1997
	CAMPO GRANDE			69	50	29	13			132		04/01/1997
	CURITIBA			118	58	33	15			191		04/01/1997
	FLORIANOPOLIS			68	66	37	17			151		04/01/1997
	FORTALEZA			130	64	36	16			210		06/01/1997
	FOZ DO IGUACU			123	67	37	17			207		04/01/1997
	GOIANIA			138	67	37	17			222		06/01/1997
	JOAO PESSOA			81	56	32	14			151		06/01/1997
	MANAUS			162	70	39	18			250		06/01/1997
	NATAL			110	61	34	15			186		06/01/1997
	PEIXOTO			24	26	17	6			56		06/01/1997
	PETROLINA			60	46	27	11			117		06/01/1997
	PORTO ALEGRE			87	72	40	18			177		04/01/1997
	RECIFE, PERNAMBUCO			95	54	31	14			163		06/01/1997
	RIBEIRAO PRETO			100	62	35	15			177		04/01/1997
	RIO DE JANEIRO			117	65	36	16			198		06/01/1997
	SALVADOR DA BAHIA			80	50	29	12			142		06/01/1997
	SAO JOSE DOS CAMPOS			87	67	37	17			171		04/01/1997
	SAO LUIS			109	62	35	16			187		06/01/1997
	SAO PAULO			146	74	41	19			239		06/01/1997
	TERESINA			118	66	37	16			200		06/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	FN	MAX	EFFECTIVE
	BGN		END	LODGING	MEALS	MEALS	INCI.	#	DAILY	PER	DATE
					RATE	RATE	RATE		RATE	DIEM	
<hr/>											
VIRACOPOS AIRPORT											
				146	74	41	19			239	06/01/1997
VITORIA											
				91	48	28	12			151	06/01/1997
[OTHER]											
				117	65	36	16			198	06/01/1997
BRITISH WEST INDIES											
ANGUILLA											
	05/01	-	11/30	120	80	44	20			220	12/01/1990
	12/01	-	04/30	139	92	50	23			254	12/01/1990
CAYMAN ISLANDS											
	05/01	-	11/30	168	64	36	16			248	04/01/1997
	12/01	-	04/30	205	66	37	17			288	04/01/1997
VIRGIN ISLANDS, BRITISH											
	05/01	-	11/30	76	46	27	11			133	12/01/1990
	12/01	-	04/30	125	50	29	12			187	12/01/1990
[OTHER]											
	05/01	-	11/30	68	44	26	11			123	12/01/1990
	12/01	-	04/30	103	46	27	12			161	12/01/1990
BRUNEI											
BANDAR SERI BEGAWAN											
				165	70	39	18			253	07/01/1996
[OTHER]											
				181	64	36	16			261	05/01/1995
BULGARIA											
BOURGAS											
				52	21	14	5			78	07/01/1995
PLOVDIV											
				63	18	13	4			85	07/01/1994
RUSE											
				72	14	11	3			89	07/01/1994
SOFIA											
				155	52	30	13			220	05/01/1996
VARNA											
				89	30	19	8			127	07/01/1995
[OTHER]											
				32	10	9	3			45	07/01/1994
BURKINA											
BOBO DIOULASSO											
				29	26	17	6			61	04/01/1997
OUAGADOUGOU											
				104	33	20	8			145	04/01/1997
[OTHER]											
				29	26	17	6			61	04/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
<hr/>										
BURMA										
RANGOON			69	29	18	7			105	06/01/1996
[OTHER]			43	19	13	5			67	07/01/1995
BURUNDI										
BUJUMBURA			74	70	39	18			162	05/01/1997
[OTHER]			74	70	39	18			162	05/01/1997
CAMBODIA										
PHNOM PENH			136	40	24	10			186	05/01/1996
SIEM RIEP			55	24	16	6			85	04/01/1993
[OTHER]			45	15	11	4			64	04/01/1993
CAMEROON										
DOUALA			90	47	27	12			149	06/01/1997
YAOUNDE			121	58	33	14			193	05/01/1997
[OTHER]			34	16	12	4			54	04/01/1997
CANADA										
ARGENTIA US NAVAL FACILITY			65	40	24	10			115	06/01/1995
BANFF										
05/01 - 10/31			109	45	26	11			165	06/01/1997
11/01 - 04/30			81	41	24	10			132	06/01/1997
CALGARY			67	40	24	10			117	06/01/1997
DARTMOUTH										
05/01 - 08/31			114	56	32	14			184	06/01/1995
09/01 - 04/30			91	54	31	14			159	06/01/1995
EAST YORK			118	47	27	12			177	02/01/1997
EDMONTON			79	46	27	12			137	06/01/1997
ETOBICOKE			118	47	27	12			177	02/01/1997
GANDER, NEWFOUNDLAND			65	40	24	10			115	06/01/1995

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	DIEM	RATE	DATE
HALIFAX										
	05/01 -	08/31	114	56	32	14			184	06/01/1995
	09/01 -	04/30	91	54	31	14			159	06/01/1995
MISSISSAUGA			96	44	26	11			151	03/01/1997
MONCTON			62	59	33	15			136	06/01/1997
MONTREAL			113	66	37	16			195	06/01/1997
NORTH YORK			118	47	27	12			177	02/01/1997
NORTHWEST TERRITORIES			103	46	27	12			161	06/01/1997
OTTAWA			97	40	24	10			147	07/01/1997
PRINCE EDWARD ISLAND										
	05/23 -	10/31	110	62	35	15			187	06/01/1997
	11/01 -	05/22	80	59	33	15			154	06/01/1997
QUEBEC										
	05/01 -	09/30	107	63	35	16			186	02/01/1997
	10/01 -	04/30	89	62	35	15			166	02/01/1997
RICHMOND										
	05/01 -	10/15	104	48	28	12			164	06/01/1997
	10/16 -	04/30	63	46	27	12			121	06/01/1997
SAINT JOHN'S			72	58	33	15			145	06/01/1997
SIDNEY										
	05/01 -	10/15	89	39	23	10			138	06/01/1997
	10/16 -	04/30	54	38	23	9			101	06/01/1997
TORONTO			118	47	27	12			177	02/01/1997
VANCOUVER										
	05/01 -	10/15	115	65	36	16			196	07/01/1996
	10/16 -	04/30	83	62	35	16			161	07/01/1996
VICTORIA										
	05/01 -	10/15	89	39	23	10			138	06/01/1997
	10/16 -	04/30	54	38	23	9			101	06/01/1997
WINNIPEG			52	36	22	9			97	06/01/1997
YORK & SCARBOROUGH			118	47	27	12			177	02/01/1997
[OTHER]			67	43	25	11			121	06/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	DIEM	RATE	DATE
CANARY ISLANDS										
CANARY ISLANDS			75	36	22	9			120	04/01/1997
CAPE VERDE										
BOA VISTA ISLAND			35	39	23	10			84	04/01/1997
PRAIA			87	50	29	12			149	04/01/1997
SAL ISLAND			78	61	34	15			154	04/01/1997
SAO TIAGO ISLAND			47	26	17	6			79	04/01/1997
SAO VICENTE ISLAND			60	56	32	14			130	04/01/1997
[OTHER]			35	39	23	10			84	04/01/1997
CENTRAL AFRICAN REPUBLIC										
BANGUI			99	53	30	13			165	07/01/1997
[OTHER]			99	53	30	13			165	07/01/1997
CHAD										
NDJAMENA			113	41	24	10			164	04/01/1997
[OTHER]			26	21	14	5			52	04/01/1997
CHAGOS ARCHIPELAGO										
CHAGOS ARCHIPELAGO			10	23	15	6			39	03/01/1995
CHILE										
SANTIAGO			123	75	41	19			217	03/01/1996
[OTHER]			123	75	41	19			217	03/01/1996
CHINA										
BEIJING										
03/01 - 11/30			129	58	33	14			201	12/01/1995
12/01 - 02/28			113	57	32	14			184	12/01/1995
CHENGDU			120	39	23	10			169	01/01/1995
CHONGQING			98	26	17	6			130	02/01/1993
DALIAN			107	51	29	13			171	10/01/1996



## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE		#	RATE	DIEM	DATE
FUZHOU			88	46	27	11			145	01/01/1995
GUANGZHOU			135	61	34	15			211	11/01/1996
HANGZHOU			128	42	25	10			180	05/01/1995
HARBIN			127	66	37	16			209	08/01/1996
KUNMING			106	33	20	8			147	01/01/1995
LHASA			120	61	34	15			196	07/01/1996
NANJING			119	53	30	13			185	11/01/1994
SHANGHAI			138	70	39	18			226	08/01/1996
SHANTOU			89	40	24	10			139	08/01/1994
SHENYANG			96	63	35	16			175	06/01/1996
SHENZHEN			85	46	27	11			142	08/01/1994
TIANJIN			88	70	39	18			176	10/01/1996
XIAMEN			89	42	25	10			141	08/01/1994
XIAN			64	44	26	11			119	10/01/1996
[OTHER]			85	41	24	10			136	06/01/1996
COCOS (KEELING) ISLANDS										
COCOS ISLANDS			22	14	11	4			40	12/01/1990
COLOMBIA										
BARRANQUILLA			99	42	25	11			152	11/01/1995
BOGOTA			114	38	23	10			162	06/01/1995
BUENAVENTURA			74	62	35	16			152	11/01/1995
CALI			136	51	29	13			200	04/01/1995
CARTAGENA			128	54	31	13			195	11/01/1995

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING		RATE	RATE	RATE	#	RATE	DIEM	DATE
MEDELLIN			105	42	25	10			157	06/01/1995
SAN ANDRES			79	45	26	11			135	11/01/1995
[OTHER]			61	28	18	7			96	11/01/1992
COMOROS										
MORONI			126	65	36	16			207	08/01/1996
[OTHER]			51	36	22	9			96	12/01/1993
CONGO										
BRAZZAVILLE			89	55	31	14			158	04/01/1997
[OTHER]			89	55	31	14			158	04/01/1997
COOK ISLANDS										
RAROTONGA			89	49	28	12			150	06/01/1996
[OTHER]			89	49	28	12			150	06/01/1996
COSTA RICA										
SAN JOSE			84	40	24	10			134	01/01/1996
[OTHER]			84	40	24	10			134	01/01/1996
COTE D'IVOIRE										
ABIDJAN			99	50	29	13			162	05/01/1997
GRAND BEREBY			120	24	16	6			150	12/01/1993
YAMOOUSSOUKRO			103	65	36	16			184	12/01/1993
[OTHER]			55	34	21	8			97	12/01/1993
CROATIA										
ZAGREB			186	61	34	15			262	06/01/1997
[OTHER]			186	61	34	15			262	06/01/1997
CUBA										
GUANTANAMO BAY			26	26	17	6			58	07/01/1992

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DIEM	DATE
HAVANA										
			102	65	36	16			183	12/01/1996
[OTHER]			69	45	26	11			125	07/01/1992
CYPRUS										
LIMASSOL										
04/01 - 10/31			104	56	32	14			174	05/01/1997
11/01 - 03/31			86	54	31	14			154	05/01/1997
NICOSIA										
			71	54	31	14			139	05/01/1997
[OTHER]										
03/16 - 11/15			73	50	29	12			135	05/01/1997
11/16 - 03/15			55	48	28	12			115	05/01/1997
CZECH REPUBLIC										
PRAGUE										
			155	62	35	15			232	01/01/1997
[OTHER]			85	33	20	8			126	02/01/1993
DENMARK										
COPENHAGEN										
			93	64	36	16			173	04/01/1997
[OTHER]			124	60	34	15			199	04/01/1997
DIEGO GARCIA										
US NAVY SUPPORT FACILITY			10	23	15	6			39	03/01/1995
DJIBOUTI										
DJIBOUTI CITY										
			158	86	47	22			266	07/01/1997
[OTHER]			158	86	47	22			266	07/01/1997
DOMINICA										
DOMINICA										
			92	44	26	11			147	01/01/1993
DOMINICAN REPUBLIC										
LA ROMANA										
04/17 - 12/20			105	65	36	16			186	01/01/1997
12/21 - 04/16			160	69	38	17			246	01/01/1997
PUERTO PLATA										
04/19 - 12/21			52	42	25	11			105	01/01/1997
12/22 - 04/18			69	43	25	11			123	01/01/1997
SANTO DOMINGO										
			86	54	31	13			153	01/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
SOSUA										
	04/16	- 11/15	52	42	25	11			105	01/01/1997
	11/16	- 04/15	69	43	25	11			123	01/01/1997
[OTHER]										
			61	38	23	9			108	09/01/1996
EASTER ISLAND										
EASTER ISLAND										
			82	53	30	13			148	03/01/1993
ECUADOR										
CUENCA										
			53	31	19	8			92	01/01/1997
GUAYAQUIL										
			96	45	26	11			152	07/01/1996
QUITO										
			112	35	21	9			156	05/01/1997
[OTHER]										
			58	23	15	6			87	10/01/1995
EGYPT										
ALEXANDRIA										
			116	45	26	11			172	10/01/1996
ASWAN										
			112	43	25	11			166	10/01/1996
BIR TABA										
			90	34	21	8			132	12/01/1990
CAIRO										
			103	58	33	15			176	03/01/1997
EL ARISH										
			93	40	24	10			143	10/01/1996
HURGHADA										
			87	42	25	10			139	10/01/1996
LUXOR										
	05/01	- 09/30	78	43	25	11			132	10/01/1996
	10/01	- 04/30	147	49	28	12			208	10/01/1996
MARSA MATROUH										
			68	39	23	10			117	10/01/1996
MFO BASES										
			20	18	13	5			43	10/01/1996
PORT SAID										
			108	45	26	11			164	10/01/1996
SHARM EL SHEIKH										
			94	42	25	11			147	10/01/1996
SIDI ABDEL RAHMAN										
			77	41	24	10			128	10/01/1996

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
ST. CATHERINE			103	42	25	10			155	10/01/1996
[OTHER]			86	38	23	9			133	03/01/1997
EL SALVADOR										
SAN SALVADOR			73	54	31	14			141	09/01/1996
[OTHER]			59	26	17	6			91	07/01/1994
EQUATORIAL GUINEA										
MALABO			62	44	26	11			117	04/01/1997
[OTHER]			62	44	26	11			117	04/01/1997
ERITREA										
ASMARA			66	16	12	4			86	06/01/1996
[OTHER]			66	16	12	4			86	06/01/1996
ESTONIA										
TALLINN			88	49	28	12			149	05/01/1997
[OTHER]			88	49	28	12			149	05/01/1997
ETHIOPIA										
ADDIS ABABA			132	45	26	11			188	07/01/1997
[OTHER]			51	16	12	4			71	03/01/1992
FALKLAND ISLANDS										
FALKLAND ISLANDS			32	21	14	5			58	07/01/1997
FAROE ISLANDS										
FAROE ISLANDS			92	56	32	14			162	04/01/1997
FIJI										
KOROLEVU			66	49	28	12			127	01/01/1996
NADI			70	47	27	12			129	07/01/1997
SIGATOKA			64	25	16	6			95	01/01/1996
SUVA			85	51	29	13			149	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
	BGN		END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
					RATE	RATE	RATE	#	RATE	DATE
	[OTHER]			48	24	16	6		78	01/01/1996
FINLAND										
	HELSINKI			93	66	37	17		176	05/01/1997
	[OTHER]			71	55	31	14		140	02/01/1995
FRANCE										
	AIX-EN-PROVENCE			101	57	32	14		172	04/01/1997
	BORDEAUX			71	53	30	13		137	04/01/1997
	CANNES									
	04/01 - 10/31			154	70	39	18		242	04/01/1997
	11/01 - 03/31			104	66	37	17		187	04/01/1997
	CLERMONT-FERRAND			69	57	32	14		140	04/01/1997
	ESSONE			144	78	43	20		242	04/01/1997
	HAUTS-DE-SEINE			144	78	43	20		242	04/01/1997
	ISTRES			85	75	41	19		179	05/01/1997
	LILLE			114	67	37	17		198	04/01/1997
	LYON			139	71	39	18		228	04/01/1997
	MARIGNANE			101	57	32	14		172	04/01/1997
	MARSEILLE			101	78	43	19		198	04/01/1997
	METZ			81	42	25	11		134	04/01/1997
	MONTPELLIER			81	44	26	11		136	04/01/1997
	MULHOUSE			78	63	35	16		157	04/01/1997
	NANCY			87	62	35	15		164	04/01/1997
	NICE			123	82	45	20		225	04/01/1997
	PARIS			144	78	43	20		242	04/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DIEM	DATE
SEINE-ST. DENIS			144	78	43	20			242	04/01/1997
SEVRES			127	71	39	18			216	04/01/1997
STRASBOURG			109	66	37	17			192	04/01/1997
SURESNES			127	71	39	18			216	04/01/1997
TOULOUSE			81	54	31	14			149	04/01/1997
VAL-D'OISE			144	78	43	20			242	04/01/1997
VAL-DE-MARNE			144	78	43	20			242	04/01/1997
YVELINES			144	78	43	20			242	04/01/1997
[OTHER]			73	42	25	10			125	04/01/1997
FRENCH GUIANA										
FRENCH GUIANA			98	63	35	16			177	04/01/1997
FRENCH POLYNESIA										
FRENCH POLYNESIA			122	50	29	13			185	10/01/1993
GABON										
LIBREVILLE			116	64	36	16			196	06/01/1997
[OTHER]			116	64	36	16			196	06/01/1997
GAMBIA, THE										
BANJUL										
05/01 - 10/31			76	41	24	10			127	08/01/1996
11/01 - 04/30			86	42	25	10			138	08/01/1996
[OTHER]			31	24	16	6			61	05/01/1996
GEORGIA, REPUBLIC OF										
TBILISI			245	71	39	18			334	06/01/1996
[OTHER]			245	71	39	18			334	06/01/1996
GERMANY										
AACHEN			77	61	34	15			153	04/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY										MAX	
CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL		FN	PER		EFFECTIVE
BGN	END	LODGING	RATE	MEALS	MEALS	INCI.		DAILY	DIEM		DATE
				RATE	RATE	RATE	#	RATE	RATE		
BAD CANNSTATT			104	51	29	13			168		04/01/1997
BAD HONNEF			100	70	39	17			187		04/01/1997
BAD KREUZNACH KASERNE			133	62	35	16			211		04/01/1997
BAMBERG STOAGE AND RA			83	49	28	12			144		04/01/1997
BARTON BARRACKS			83	49	28	12			144		04/01/1997
BAUMHOLDER KASERNE			78	49	28	12			139		04/01/1997
BERLIN			112	46	27	11			169		05/01/1997
BIEBACH			111	43	25	11			165		04/01/1997
BOEBLINGEN			104	51	29	13			168		04/01/1997
BONAMES			133	62	35	16			211		04/01/1997
BONN			100	70	39	17			187		04/01/1997
BREMEN			101	48	28	12			161		04/01/1997
CHEMNITZ			77	50	29	12			139		04/01/1997
COLOGNE			105	75	41	19			199		04/01/1997
DELMENHORST			101	48	28	12			161		04/01/1997
DRESDEN			122	62	35	15			199		04/01/1997
DUESSELDORF			196	70	39	18			284		04/01/1997
ECHTERDINGEN			104	51	29	13			168		04/01/1997
ERFURT			85	44	26	11			140		04/01/1997
ERLANGEN			83	49	28	12			144		04/01/1997
ESCHBORN			133	62	35	16			211		04/01/1997
ESSEN			86	45	26	11			142		04/01/1997



## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE		#	RATE	DIEM	DATE
ESSLINGEN			104	51	29	13			168	04/01/1997
FAULENBERG KASERNE			82	46	27	11			139	04/01/1997
FRANKFURT AM MAIN			133	62	35	16			211	04/01/1997
FUERTH			83	49	28	12			144	04/01/1997
GARMISCH-PARTENKIRCHEN			108	61	34	15			184	04/01/1997
GERMERING			89	45	26	11			145	04/01/1997
GIEBELSTADT			81	46	27	12			139	04/01/1997
GIEBELSTADT ARMY AIRFIELD			82	46	27	11			139	04/01/1997
HAMBURG			160	56	32	14			230	04/01/1997
HANNOVER			113	41	24	10			164	04/20/1997
HEIDELBERG			109	41	24	10			160	04/01/1997
HERONGEN			196	70	39	18			284	04/01/1997
HERRSCHING			89	45	26	11			145	04/01/1997
HERZOGENAURACH			83	49	28	12			144	04/01/1997
HOECHST			133	62	35	16			211	04/01/1997
INGOLSTADT			105	56	32	14			175	05/01/1997
KAISERSLAUTERN/LANDKREIS			78	49	28	12			139	04/01/1997
KALKAR			196	70	39	18			284	04/01/1997
KASTEL			111	43	25	11			165	04/01/1997
KATTERBACH KASERNE			83	49	28	12			144	04/01/1997
KITZINGEN			82	46	27	11			139	04/01/1997
KITZINGEN KASERNE			82	46	27	11			139	04/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE		#	RATE	DIEM	DATE
KOENIGSWINTER			100	70	39	17			187	04/01/1997
KONSTANZ			75	47	27	12			134	04/01/1997
KORNWESTHEIM			104	51	29	13			168	04/01/1997
LANDSTUHL HELIPORT			78	49	28	12			139	04/01/1997
LANDSTUHL HOSPITAL			78	49	28	12			139	04/01/1997
LEIPZIG			104	50	29	12			166	04/01/1997
LUDWIGSBURG			104	51	29	13			168	04/01/1997
MOEHRINGEN			104	51	29	13			168	04/01/1997
MOENCHEN-GLADBACH			196	70	39	18			284	04/01/1997
MUNICH			109	74	41	18			201	04/01/1997
NELLINGEN			104	51	29	13			168	04/01/1997
NEU ULM			57	44	26	11			112	04/01/1997
NIEDERBACHEM			100	70	39	17			187	04/01/1997
NUERNBERG			83	49	28	12			144	04/01/1997
OBERAMMERGAU			108	61	34	15			184	04/01/1997
OFFENBACH			133	62	35	16			211	04/01/1997
OSNABRUECK			56	45	26	11			112	04/01/1997
PANZER KASERNE			78	49	28	12			139	04/01/1997
RAMSTEIN AB			111	43	25	11			165	04/01/1997
REGENSBURG			60	54	31	13			127	04/01/1997
RHEIN MAIN AB			133	62	35	16			211	04/01/1997
RHOENDORF			100	70	39	17			187	04/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	DIEM	RATE	DATE
ROEDELHEIM			133	62	35	16			211	04/01/1997
ROSE BARRACKS-BAD KREUZNACH			133	62	35	16			211	04/01/1997
ROSE BARRACKS-VILSECK			111	43	25	11			165	04/01/1997
ROSTOCK WARNEMUENDE			104	50	29	12			166	04/01/1997
SAARBRUECKEN			101	59	33	15			175	04/01/1997
SCHIERSTEIN			111	43	25	11			165	04/01/1997
SCHWABACH			83	49	28	12			144	04/01/1997
SCHWERIN			95	49	28	12			156	04/01/1997
SEMBACH			78	49	28	12			139	04/01/1997
SEMBACH AB			78	49	28	12			139	04/01/1997
SINDELFINGEN			104	51	29	13			168	04/01/1997
SPANGDAHLEM AB			111	43	25	11			165	04/01/1997
STARNBERG			105	45	26	11			161	04/01/1997
STORCK BARRACKS			111	43	25	11			165	04/01/1997
STUTTGART			104	51	29	13			168	04/01/1997
SYLT ISLAND			56	50	29	13			119	04/01/1997
TUEBINGEN			104	51	29	13			168	04/01/1997
TWISTEDEN			196	70	39	18			284	04/01/1997
ULM			57	44	26	11			112	04/01/1997
VAIHINGEN			104	51	29	13			168	04/01/1997
WAHN			100	70	39	17			187	04/01/1997
WEIMAR			89	58	33	14			161	04/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	DATE
<hr/>										
WUERZBURG			82	46	27	11			139	04/01/1997
ZIRNDORF			83	49	28	12			144	04/01/1997
ZUFFENHAUSEN			104	51	29	13			168	04/01/1997
[OTHER]			111	43	25	11			165	04/01/1997
GHANA										
ACCRA			108	50	29	13			171	05/01/1997
[OTHER]			73	36	22	9			118	07/01/1992
GIBRALTAR										
GIBRALTAR			99	54	31	14			167	07/01/1997
GREECE										
ARAXOS			56	26	17	7			89	04/01/1997
ARGYROUPOLIS										
04/01 - 09/30			114	65	36	16			195	04/01/1997
10/01 - 03/31			102	64	36	16			182	04/01/1997
ATHENS			94	63	35	16			173	04/01/1997
ATTICA DEPARTMENT			94	63	35	16			173	04/01/1997
ELEFSIS			94	63	35	16			173	04/01/1997
HELLENIKON AB			94	63	35	16			173	04/01/1997
IRAKLION (CRETE)										
04/01 - 10/31			57	36	22	9			102	04/01/1997
11/01 - 03/31			52	35	21	9			96	04/01/1997
MT. HORTIATIS										
04/01 - 09/30			114	65	36	16			195	04/01/1997
10/01 - 03/31			102	64	36	16			182	04/01/1997
NEA MAKRI			94	63	35	16			173	04/01/1997
PERIVOLAKI										
04/01 - 09/30			114	65	36	16			195	04/01/1997
10/01 - 03/31			102	64	36	16			182	04/01/1997
RHODES (ISLAND OF)										
05/01 - 10/31			86	42	25	10			138	04/01/1997
11/01 - 04/30			63	39	23	10			112	04/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	DIEM	RATE	DATE
<hr/>										
SOUDA BAY NAVAL SUP ACT										
	04/01	- 10/31	57	36	22	9			102	04/01/1997
	11/01	- 03/31	52	35	21	9			96	04/01/1997
TANAGRA										
			91	38	23	10			139	04/01/1997
THESSALONIKI										
	04/01	- 09/30	114	65	36	16			195	04/01/1997
	10/01	- 03/31	102	64	36	16			182	04/01/1997
[OTHER]										
			48	31	19	8			87	04/01/1997
GREENLAND										
GREENLAND										
			132	57	32	14			203	04/01/1997
THULE AB										
			132	57	32	14	2	28	203	04/01/1997
GRENADA										
GRENADA										
	04/16	- 12/20	93	69	38	17			179	04/01/1996
	12/21	- 04/15	123	71	39	18			212	04/01/1996
GUADELOUPE										
BASSE-TERRE										
	05/01	- 12/14	108	53	30	13			174	09/01/1993
	12/15	- 04/30	172	58	33	15			245	09/01/1993
GRAND-TERRE										
	05/01	- 12/14	108	53	30	13			174	09/01/1993
	12/15	- 04/30	172	58	33	15			245	09/01/1993
ISLE DES SAINTES										
	05/01	- 12/14	108	53	30	13			174	09/01/1993
	12/15	- 04/30	172	58	33	15			245	09/01/1993
ISLE LA DESIRADE										
	05/01	- 12/14	108	53	30	13			174	09/01/1993
	12/15	- 04/30	172	58	33	15			245	09/01/1993
ISLE MARIE-GALANTE										
	05/01	- 12/14	108	53	30	13			174	09/01/1993
	12/15	- 04/30	172	58	33	15			245	09/01/1993
PETITE-TERRE										
	05/01	- 12/14	108	53	30	13			174	09/01/1993
	12/15	- 04/30	172	58	33	15			245	09/01/1993
SAINT MARTIN (FRENCH PART)										
	05/01	- 12/14	108	53	30	13			174	09/01/1993
	12/15	- 04/30	172	58	33	15			245	09/01/1993
[OTHER]										
			77	64	36	16			157	10/01/1993

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY	CITY	SEA BGN	DATES END	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN #	FN DAILY RATE	MAX PER DIEM RATE	EFFECTIVE DATE
GUAM											
	GUAM (INCL ALL MIL INSTAL)			185	72	40	18			275	05/01/1997
GUATEMALA											
	GUATEMALA CITY			84	44	26	11			139	06/01/1996
	[OTHER]			67	26	17	6			99	06/01/1992
GUINEA											
	CONAKRY			135	79	43	20			234	12/01/1996
	[OTHER]			57	38	23	10			105	12/01/1996
GUINEA-BISSAU											
	BISSAU			94	46	27	12			152	05/01/1997
	[OTHER]			50	30	19	7			87	06/01/1996
GUYANA											
	GEORGETOWN			99	27	17	7			133	08/01/1994
	[OTHER]			99	27	17	7			133	08/01/1994
HAITI											
	PETIONVILLE			106	54	31	13			173	01/01/1997
	PORT-AU-PRINCE			106	54	31	13			173	01/01/1997
	[OTHER]			40	21	14	5			66	06/01/1992
HAWAII											
	CAMP H M SMITH			110	49	28	12			171	07/01/1997
	EASTPAC NAVAL COMP TELE AREA			110	49	28	12			171	07/01/1997
	FT. DERUSSEY			110	49	28	12			171	07/01/1997
	FT. SHAFTER			110	49	28	12			171	07/01/1997
	HICKAM AFB			110	49	28	12			171	07/01/1997
	HONOLULU NAV & MC RESERVE CTR			110	49	28	12			171	07/01/1997
				110	49	28	12			171	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
CITY	BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
				RATE	RATE	RATE	#	RATE	DATE
ISLE OF HAWAII: HILO									
			76	44	26	11		131	07/01/1997
ISLE OF HAWAII: OTHER									
04/01 - 12/18			137	42	25	11		190	07/01/1997
12/19 - 03/31			150	43	25	11		204	07/01/1997
ISLE OF KAUAI									
05/01 - 11/30			109	57	32	14		180	07/01/1997
12/01 - 04/30			133	58	33	15		206	07/01/1997
ISLE OF KURE									
			60	33	20	8		101	07/01/1997
ISLE OF MAUI									
04/16 - 12/14			100	46	27	12		158	07/01/1997
12/15 - 04/15			113	47	27	12		172	07/01/1997
ISLE OF OAHU									
			110	49	28	12		171	07/01/1997
KANEOHE BAY MC BASE									
			110	49	28	12		171	07/01/1997
KEKAHA PACIFIC MISSILE RANGE FAC									
05/01 - 11/30			109	57	32	14		180	07/01/1997
12/01 - 04/30			133	58	33	15		206	07/01/1997
KILAUEA MILITARY CAMP									
			76	44	26	11		131	07/01/1997
LULUALEI NAVAL MAGAZINE									
			110	49	28	12		171	07/01/1997
NAS BARBERS POINT									
			110	49	28	12		171	07/01/1997
PEARL HARBOR AFLOAT TNG GRP, MID									
			110	49	28	12		171	07/01/1997
PEARL HARBOR NAVAL COMPLEX									
			110	49	28	12		171	07/01/1997
PEARL HARBOR NAVAL SUBMARINE BAS									
			110	49	28	12		171	07/01/1997
PEARL HARBOR NAVY PUBLIC WORKS C									
			110	49	28	12		171	07/01/1997
SCHOFIELD BARRACKS									
			110	49	28	12		171	07/01/1997
WHEELER ARMY AIRFIELD									
			110	49	28	12		171	07/01/1997
[OTHER]									
			79	50	29	12		141	06/01/1993
HOLY SEE, THE									
HOLY SEE, THE									
			132	69	38	17		218	05/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY	CITY	SEA BGN	DATES	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN #	FN DAILY RATE	MAX PER DIEM RATE	EFFECTIVE DATE
HONDURAS											
	BAY ISLANDS			66	20	14	5			91	01/01/1993
	LA CEIBA			30	26	17	6			62	11/01/1994
	PUERTO CORTES			29	23	15	6			58	12/01/1990
	SAN LORENZO			20	22	15	6			48	12/01/1990
	SAN PEDRO SULA			92	30	19	7			129	04/01/1996
	TEGUCIGALPA			69	31	19	8			108	11/01/1995
	TELA			33	24	16	6			63	12/01/1990
	TRUJILLO			40	18	13	5			63	12/01/1990
	[OTHER]			46	17	12	4			67	04/01/1996
HONG KONG											
	HONG KONG			221	98	53	25			344	07/06/1997
	06/23 - 07/05			657	146	77	37			840	06/23/1997
	HONG KONG NAVY CONTRACTING DEPT			221	98	53	25			344	07/06/1997
	06/23 - 07/05			657	146	77	37			840	06/23/1997
HUNGARY											
	BUDAPEST			116	65	36	16			197	02/01/1997
	[OTHER]			52	33	20	8			93	08/01/1993
ICELAND											
	KEFLAVIK-GRINDAVIK			140	64	36	16			220	07/01/1997
	NAVSTA KEFLAVIK			140	64	36	16	2	29	220	07/01/1997
	REYKJAVIK			05/01 - 09/30	161	73	40			252	04/01/1997
	10/01 - 04/30			128	70	39	18			216	04/01/1997
	[OTHER]			92	54	31	13			159	09/01/1993
INDIA											
	AGRA			138	51	29	13			202	07/01/1996



## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE		#	RATE	DIEM	DATE
BANGALORE			140	46	27	11			197	04/01/1997
CALCUTTA			184	54	31	14			252	07/01/1996
CHENNAI (FORMERLY MADRAS)			158	46	27	12			216	05/01/1997
COCHIN			80	23	15	6			109	07/01/1996
MUMBAI			208	50	29	13			271	10/01/1996
MYSORE			90	31	19	8			129	07/01/1996
NEW DELHI			227	63	35	16			306	03/01/1997
[OTHER]			130	45	26	11			186	04/01/1997
INDONESIA										
BALI			140	62	35	15			217	08/01/1996
BANDUNG			82	41	24	10			133	04/01/1992
BATAM			87	34	21	9			130	10/01/1991
JAKARTA			131	53	30	13			197	10/01/1996
JAYAPURA			60	43	25	11			114	07/01/1991
MEDAN			82	37	22	9			128	08/01/1995
SURABAYA			71	42	25	10			123	09/01/1994
TIMIKA, IRIAN JAYA			218	70	39	17			305	08/01/1996
[OTHER]			75	28	18	7			110	06/01/1992
IRAN										
TEHRAN			97	46	27	12			155	09/01/1993
[OTHER]			97	46	27	12			155	09/01/1993
IRAQ										
BAGHDAD			100	16	12	4			120	09/01/1995

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
	BGN		END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
					RATE	RATE	RATE	#	DIEM	DATE
								RATE	RATE	
<hr/>										
NORTHERN IRAQ				73	18	13	4		95	09/01/1995
[OTHER]				73	18	13	4		95	09/01/1995
<hr/>										
IRELAND										
ADARE				160	64	36	16		240	07/01/1997
DUBLIN				131	62	35	16		209	07/01/1997
LIMERICK				112	58	33	14		184	07/01/1997
[OTHER]				97	50	29	13		160	07/01/1997
<hr/>										
ISRAEL										
EILAT				126	68	38	17		211	06/01/1997
EN BOQEQ				146	65	36	16		227	05/01/1995
HAIFA				139	64	36	16		219	06/01/1997
SEDOM				146	65	36	16		227	05/01/1995
TEL AVIV				206	63	35	16		285	11/01/1996
TIBERIAS				132	60	34	15		207	06/01/1997
[OTHER]				78	49	28	12		139	12/01/1990
<hr/>										
ITALY										
BARI				109	56	32	14		179	04/01/1997
BOLOGNA				111	78	43	20		209	05/01/1997
CAGLIARI				92	55	31	14		161	04/01/1997
CAMP DARBY				95	70	39	17		182	05/01/1997
CASERMA EDERLE				76	47	27	12		135	04/01/1997
DESENZANO DEL GARDA				69	54	31	13		136	04/01/1997
FERRARA				114	70	39	17		201	05/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
FLORENCE			125	82	45	20			227	05/01/1997
GAETA										
	07/01	- 08/31	81	34	21	8			123	04/01/1997
	09/01	- 06/30	58	34	21	8			100	04/01/1997
GENOA			100	70	39	18			188	04/01/1997
LA MADDALENA NAVY SPT OFFICE										
	06/15	- 09/15	78	52	30	13			143	04/01/1997
	09/16	- 06/14	69	51	29	13			133	04/01/1997
LA SPEZIA			83	67	37	17			167	05/01/1997
MALPENSA			65	68	38	17			150	04/01/1997
MESTRE			104	50	29	12			166	04/01/1997
MILAN			138	77	42	19			234	04/01/1997
MODENA			98	70	39	18			186	05/01/1997
NAPLES			115	50	29	13			178	04/01/1997
NAPLES NAVAL SUPPORT ACTIVITY			115	50	29	13			178	04/01/1997
NOVARA			97	53	30	13			163	04/01/1997
PALERMO			95	58	33	14			167	04/01/1997
PIACENZA			67	64	36	16			147	04/01/1997
PISA			95	70	39	17			182	05/01/1997
PUNTA ALA			66	42	25	11			119	04/01/1997
RAVENNA			88	71	39	18			177	05/01/1997
REGGIO CALABRIA			92	57	32	14			163	04/01/1997
REGGIO EMILIA			108	72	40	18			198	05/01/1997
RIMINI			105	72	40	18			195	05/01/1997
ROME			132	69	38	17			218	05/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY					LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM		MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
	BGN	END	LODGING		RATE	RATE	RATE		#	RATE	DATE
<hr/>											
SARDINIA											
	06/15	- 09/15	78		52	30	13			143	04/01/1997
	09/16	- 06/14	69		51	29	13			133	04/01/1997
SENIGALLIA											
	07/01	- 08/31	70		43	25	11			124	04/01/1997
	09/01	- 06/30	61		42	25	11			114	04/01/1997
SIENA											
			116		74	41	19			209	05/01/1997
SIGONELLA NAS											
			92		57	32	14	2	30	163	04/01/1997
STRESA											
			75		40	24	10			125	04/01/1997
TAORMINA											
			85		50	29	13			148	04/01/1997
TIRRENIA											
			74		36	22	9			119	04/01/1997
TRIESTE											
			108		79	43	20			207	04/01/1997
TURIN											
			154		58	33	15			227	04/01/1997
VENICE											
			155		106	57	27			288	04/01/1997
VERONA											
			93		46	27	12			151	04/01/1997
VICENZA											
			76		47	27	12			135	04/01/1997
[OTHER]											
			92		57	32	14			163	04/01/1997
JAMAICA											
KINGSTON											
			130		61	34	15			206	10/01/1996
[OTHER]											
			130		61	34	15			206	10/01/1996
JAPAN											
ADACHI											
			163		76	42	19			258	07/01/1997
AKASHI											
			146		101	54	25			272	07/01/1997
AKITA											
			94		82	45	20			196	07/01/1997
AMAGASAKI											
			146		101	54	25			272	07/01/1997
AOMORI											
			90		80	44	20			190	07/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE		#	RATE	DIEM	DATE
ARAKAWA			163	76	42	19			258	07/01/1997
ASAHIKAWA			102	71	39	18			191	07/01/1997
ASHIYA			151	121	64	30			302	07/01/1997
ATSUGI			148	80	44	20			248	07/01/1997
ATSUGI NAF			148	80	44	20	2	28	248	07/01/1997
AWASHIMA			283	157	82	39			479	07/01/1997
AYASE			148	80	44	20			248	07/01/1997
BEPPU			103	85	46	21			209	07/01/1997
BUNKYO			163	76	42	19			258	07/01/1997
CAMP BUTLER USMCB			150	69	38	17	2	28	236	07/01/1997
CAMP COURTNEY			150	69	38	17	2	28	236	07/01/1997
CAMP FOSTER USMC			150	69	38	17	2	28	236	07/01/1997
CAMP HANSEN USMC			150	69	38	17	2	28	236	07/01/1997
CAMP KINSER USMC			150	69	38	17	2	28	236	07/01/1997
CAMP LESTER			150	69	38	17	2	28	236	07/01/1997
CAMP SCHWAB USMC			150	69	38	17	2	28	236	07/01/1997
CAMP SHIELDS			150	69	38	17	2	28	236	07/01/1997
CAMP ZAMA			148	80	44	20	2	28	248	07/01/1997
CHIBA-KEN			148	80	44	20			248	07/01/1997
CHITOSE			124	70	39	18			212	07/01/1997
CHIIYODA			163	76	42	19			258	07/01/1997
CHUO			163	76	42	19			258	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
CITY	BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
				RATE	RATE	RATE	#	RATE	DATE
EDOGAWA			163	76	42	19		258	07/01/1997
FUKUI			98	111	59	28		237	07/01/1997
FUKUOKA			116	90	49	22		228	07/01/1997
FUKUYAMA			91	97	52	24		212	07/01/1997
FUSSA			148	80	44	20		248	07/01/1997
FUTENMA MCAS			150	69	38	17	2	28	236
GIFU			145	98	53	25		268	07/01/1997
HANEDA			148	80	44	20		248	07/01/1997
HIROSHIMA			100	70	39	18		188	07/01/1997
ITABASHI			163	76	42	19		258	07/01/1997
ITAZUKE			116	90	49	22		228	07/01/1997
IWAKUNI MCAS			84	52	30	13	2	28	149
IZUMISANO			185	70	39	18		273	07/01/1997
KADENA AB			150	69	38	17	2	28	236
KADENA NAF			150	69	38	17	2	28	236
KAGOSHIMA			127	78	43	19		224	07/01/1997
KANAGAWA-KEN			148	80	44	20		248	07/01/1997
KANAZAWA			120	86	47	22		228	07/01/1997
KATSUSHIKA			163	76	42	19		258	07/01/1997
KITA			163	76	42	19		258	07/01/1997
KITAKYUSHU			162	88	48	22		272	07/01/1997
KOCHI			82	79	43	20		181	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX		
CITY	BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER		EFFECTIVE
				RATE	RATE	RATE	#	RATE	DIEM	DATE
KOMAKI			122	88	48	22			232	07/01/1997
KOTO			163	76	42	19			258	07/01/1997
KUMAMOTO			134	83	45	21			238	07/01/1997
KURASHIKI			154	78	43	20			252	07/01/1997
KURE			87	66	37	17			170	07/01/1997
KUSHIRO			76	44	26	11			131	07/01/1997
KYOTO			109	78	43	20			207	07/01/1997
MACHIDA-SHI			148	80	44	20			248	07/01/1997
MATSUE			78	65	36	16			159	07/01/1997
MATSUYAMA			92	102	55	25			219	07/01/1997
MEGURO			163	76	42	19			258	07/01/1997
MINATO			163	76	42	19			258	07/01/1997
MISAWA AB			90	80	44	20	2	28	190	07/01/1997
MIYAZAKI			133	81	44	20			234	07/01/1997
MORIOKA			97	80	44	20			197	07/01/1997
NAGASAKI			121	85	46	21			227	07/01/1997
NAGOYA			155	93	50	23			271	07/01/1997
NAKANO			163	76	42	19			258	07/01/1997
NARA			120	169	88	42			331	07/01/1997
NARITA			179	70	39	18			267	07/01/1997
NERIMA			163	76	42	19			258	07/01/1997
NIIGATA			77	75	41	19			171	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
CITY	BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
				RATE	RATE	RATE	#	RATE	DATE
NISHINOMIYA			151	121	64	30		302	07/01/1997
OBIHIRO			87	61	34	15		163	07/01/1997
OITA			90	99	53	25		214	07/01/1997
OKAYAMA			105	66	37	17		188	07/01/1997
OKINAWA PREFECTURE			150	69	38	17		236	07/01/1997
OSAKA-KOBE			146	101	54	25		272	07/01/1997
OTA			163	76	42	19		258	07/01/1997
OTSU			103	118	63	30		251	07/01/1997
OYAMA			85	68	38	17		170	07/01/1997
SAGAMIHARA			148	80	44	20		248	07/01/1997
SAITAMA-KEN			148	80	44	20		248	07/01/1997
SAPPORO			190	80	44	20		290	07/01/1997
SASEBO			81	62	35	16		159	07/01/1997
SASEBO US FLT ACTIVITIES			81	62	35	16	2	28	159
SENDAI			132	70	39	18		220	07/01/1997
SETAGAYA			163	76	42	19		258	07/01/1997
SHIBUYA			163	76	42	19		258	07/01/1997
SHIGA			100	138	73	34		272	07/01/1997
SHINAGAWA			163	76	42	19		258	07/01/1997
SHINJUKU			163	76	42	19		258	07/01/1997
SUGINAMI			163	76	42	19		258	07/01/1997
SUMIDA			163	76	42	19		258	07/01/1997



## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
TACHIKAWA			148	80	44	20			248	07/01/1997
TAITO			163	76	42	19			258	07/01/1997
TAKAMATSU			110	81	44	20			211	07/01/1997
TAKAYAMA			118	79	43	20			217	07/01/1997
TOKUSHIMA			87	93	50	23			203	07/01/1997
TOKYO CITY			163	76	42	19			258	07/01/1997
TOKYO-TO			148	80	44	20			248	07/01/1997
TORI STATION			150	69	38	17	2	28	236	07/01/1997
TOSHIMA			163	76	42	19			258	07/01/1997
TOTTORI			92	75	41	19			186	07/01/1997
TOYAMA			96	144	76	36			276	07/01/1997
TOYONAKA			128	114	61	28			270	07/01/1997
TSU			71	72	40	18			161	07/01/1997
US NAVAL HOSPITAL, OKINAWA			150	69	38	17	2	28	236	07/01/1997
US NAVAL JOINT SERV ACT			163	76	42	19	2	28	258	07/01/1997
WAKAYAMA			93	72	40	18			183	07/01/1997
WHITE BEACH NAVAL FACILITY			150	69	38	17	2	28	236	07/01/1997
YAMATO			131	63	35	16			210	07/01/1997
YOKOHAMA			195	105	56	26			326	07/01/1997
YOKOSUKA US NAVAL ACTIVITIES			195	105	56	26			326	07/01/1997
YOKOTA			89	42	25	11			142	07/01/1997
YOKOTA AB			89	42	25	11	2	28	142	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
	BGN		END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
					RATE	RATE	RATE	#	RATE	DATE
	[OTHER]									
				84	52	30	13		149	07/01/1997
JERUSALEM										
	JERUSALEM									
				173	71	39	18		262	08/01/1996
JOHNSTON ATOLL										
	JOHNSTON ATOLL									
				13	7	7	2		22	07/01/1997
JORDAN										
	AMMAN									
				127	59	33	15		201	07/01/1996
	[OTHER]									
				64	39	23	10		113	07/01/1996
KAZAKSTAN										
	ALMATY									
				145	86	47	22		253	03/01/1997
	[OTHER]									
				78	27	17	7		112	11/01/1992
KENYA										
	KAHAWA									
				115	56	32	14		185	08/01/1996
	KIAMBU									
				115	56	32	14		185	08/01/1996
	KIHARA									
				115	56	32	14		185	08/01/1996
	KIKUYU									
				115	56	32	14		185	08/01/1996
	KIRBICHIKU									
				115	56	32	14		185	08/01/1996
	MOMBASA									
	04/01 - 06/30			72	46	27	12		130	12/01/1996
	07/01 - 11/30			135	52	30	13		200	12/01/1996
	12/01 - 03/31			102	49	28	12		163	12/01/1996
	NAIROBI									
				115	56	32	14		185	08/01/1996
	NANYUKI									
				56	23	15	6		85	12/01/1996
	RUIRU									
				115	56	32	14		185	08/01/1996
	THOGOTO									
				115	56	32	14		185	08/01/1996
	WANGIGE									
				115	56	32	14		185	08/01/1996

## JOINT FEDERAL TRAVEL REGULATION

Ch. 129/383 B-41

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY					LOCAL	PROP	LOCAL		FN	MAX	
	CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		FN	PER	EFFECTIVE
		BGN	END	LODGING	RATE	RATE	RATE		#	DAILY	DIEM
									RATE	RATE	DATE
	KUNSAN										
				38	29	18	7			74	04/01/1997
	KUNSAN AB										
				38	29	18	7			74	04/01/1997
	KWANGJU										
				91	62	35	15			168	07/01/1997
	KYONGJU										
				152	74	41	19			245	07/01/1997
	MASAN										
				43	31	19	8			82	04/01/1997
	MERCER & COLBERN										
				160	63	35	16			239	04/01/1997
	OSAN AB										
				60	37	22	9			106	05/01/1997
	POHANG										
				55	44	26	11			110	04/01/1997
	PUSAN										
				125	68	38	17			210	07/01/1997
	PYONGTAEK										
				48	38	23	9			95	05/01/1997
	SEOUL										
				160	63	35	16			239	04/01/1997
	SUWON										
				160	63	35	16			239	04/01/1997
	TAEJU										
				113	66	37	17			196	07/01/1997
	TAEJON										
				105	46	27	12			163	04/01/1997
	UIJONGBU										
				60	37	22	9			106	05/01/1997
	ULSAN										
				113	78	43	19			210	07/01/1997
	YONGSAN US ARMY GARRISON										
				160	63	35	16			239	04/01/1997
	[OTHER]										
				60	37	22	9			106	05/01/1997
KOREA, DEM. PEOPLE'S	RE										
PYONGYANG											
				170	27	17	7			204	02/01/1995
	[OTHER]										
				170	27	17	7			204	02/01/1995
KUWAIT											
KUWAIT CITY											
				204	83	45	21			308	03/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
CITY	BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
				RATE	RATE	RATE	#	DIEM	DATE
								RATE	
[OTHER]			204	83	45	21		308	03/01/1997
KYRGYZSTAN									
BISHKEK			88	59	33	15		162	04/01/1997
[OTHER]			88	59	33	15		162	04/01/1997
LAOS									
VIENTIANE			60	41	24	10		111	07/01/1995
[OTHER]			60	41	24	10		111	07/01/1995
LATVIA									
RIGA			120	60	34	15		195	08/01/1996
[OTHER]			120	60	34	15		195	08/01/1996
LEBANON									
BEIRUT			115	43	25	11		169	09/01/1995
[OTHER]			115	43	25	11		169	09/01/1995
LESOTHO									
MASERU			77	33	20	8		118	04/01/1997
[OTHER]			19	14	11	3		36	04/01/1997
LIBERIA									
CAMP SCHIEFFLIN			72	42	25	11		125	05/01/1994
MONROVIA			110	60	34	15		185	04/01/1997
[OTHER]			110	60	34	15		185	04/01/1997
LIBYA									
BENGHAZI			117	63	35	16		196	09/01/1993
MISURATA			117	63	35	16		196	09/01/1993
SIRTE			117	63	35	16		196	09/01/1993
TRIPOLI			109	86	47	21		216	09/01/1993

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
CITY	BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
				RATE	RATE	RATE	#	DIEM	DATE
							RATE	RATE	
[OTHER]			81	63	35	16		160	09/01/1993
LIECHTENSTEIN									
LIECHTENSTEIN			104	64	36	16		184	04/01/1997
LITHUANIA									
VILNIUS			86	34	21	8		128	01/01/1997
[OTHER]			86	34	21	8		128	01/01/1997
LUXEMBOURG									
LUXEMBOURG			90	66	37	17		173	07/01/1997
MACAU									
MACAU			129	50	29	12		191	12/01/1991
MADAGASCAR									
ANTANANARIVO			148	38	23	9		195	08/01/1995
[OTHER]			148	38	23	9		195	08/01/1995
MADEIRA ISLANDS									
MADEIRA ISLANDS			80	48	28	12		140	04/01/1997
MALAWI									
BLANTYRE			133	43	25	11		187	10/01/1996
LILONGWE			172	42	25	10		224	10/01/1996
[OTHER]			105	27	17	7		139	10/01/1996
MALAYSIA									
JOHOR BAHRU			71	47	27	12		130	09/01/1996
KOTA KINABALU, SABAH			108	57	32	14		179	03/01/1997
KUALA LUMPUR			86	53	30	13		152	07/01/1996
[OTHER]			82	48	28	12		142	09/01/1996
MALDIVES									
MALDIVES									
05/01 - 10/31			110	70	39	18		198	08/01/1993
11/01 - 04/30			150	74	41	18		242	08/01/1993

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
	BGN		END	LODGING	MEALS	MEALS	INCI.	#	PER	EFFECTIVE
					RATE	RATE	RATE	RATE	DIEM	DATE
MALI										
	BAMAKO			67	41	24	10		118	04/01/1997
	MOPTI			41	23	15	6		70	04/01/1997
	TIMBUKTU			41	19	13	5		65	04/01/1997
	[OTHER]			41	23	15	6		70	04/01/1997
MALTA										
	MALTA			106	56	32	14		176	03/01/1997
MARSHALL ISLANDS										
	KWAJALEIN ATOLL			87	34	21	8		129	08/01/1995
	MAJURO			125	48	28	12		185	10/01/1996
	[OTHER]			30	20	14	5		55	06/01/1991
MARTINIQUE										
	MARTINIQUE									
			04/16 - 12/14	153	86	47	21		260	04/01/1997
			12/15 - 04/15	168	87	47	22		277	04/01/1997
MAURITANIA										
	NOUADHIBOU			60	38	23	10		108	07/01/1997
	NOUAKCHOTT			85	50	29	12		147	07/01/1997
	[OTHER]			18	13	10	3		34	07/01/1997
MAURITIUS										
	MAURITIUS			103	62	35	15		180	03/01/1997
MEXICO										
	ACAPULCO									
			04/15 - 12/15	70	42	25	10		122	02/01/1994
			12/16 - 04/14	86	43	25	11		140	02/01/1994
	AGUASCALIENTES			43	23	15	6		72	03/01/1996
	CABO SAN LUCAS									
			05/16 - 12/14	88	49	28	12		149	05/01/1994
			12/15 - 05/15	104	50	29	12		166	05/01/1994
	CAMPECHE			69	50	29	13		132	03/01/1995

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	DIEM	RATE	DATE
CANCUN			177	62	35	16			255	03/01/1995
CHETUMAL			43	47	27	12			102	03/01/1995
CHIHUAHUA			71	38	23	9			118	06/01/1991
CIUDAD DEL CARMEN			61	42	25	11			114	03/01/1995
CIUDAD JUAREZ			66	34	21	8			108	07/01/1997
CIUDAD OBREGON			83	50	29	13			146	08/01/1994
COATZACOALCOS			45	33	20	8			86	05/01/1991
COLIMA			72	34	21	9			115	06/01/1992
COZUMEL			161	58	33	15			234	03/01/1995
CUERNAVACA			83	42	25	10			135	07/01/1993
CULIACAN			76	45	26	11			132	08/01/1994
DURANGO			46	25	16	6			77	03/01/1996
ENSENADA			43	45	26	11			99	06/01/1994
GUADALAJARA			82	34	21	8			124	11/01/1996
GUANAJUATO			45	35	21	9			89	05/01/1991
GUAYMAS			51	31	19	8			90	05/01/1991
HERMOSILLO			73	50	29	13			136	03/01/1994
IXTAPA ZIHUATANEJO										
	04/15 - 12/15		67	52	30	13			132	12/01/1990
	12/16 - 04/14		99	54	31	13			166	12/01/1990
LA PAZ			65	37	22	9			111	06/01/1994
LEON			56	27	17	7			90	05/01/1991
LOS MOCHIS			73	45	26	11			129	08/01/1994



APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY											
	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL		FN	MAX	
	BGN		END	LODGING	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
					RATE	RATE	RATE	#	RATE	DIEM	DATE
	MANZANILLO			67	38	23	9			114	05/01/1991
	MATAMOROS			54	47	27	12			113	03/01/1995
	MATEHUALA			45	41	24	10			96	05/01/1991
	MAZATLAN			69	49	28	12			130	08/01/1994
	MERIDA			79	46	27	11			136	01/01/1995
	METAPA			65	37	22	9			111	11/01/1992
	MEXICALI			76	50	29	12			138	06/01/1994
	MEXICO CITY, D.F.			140	65	36	16			221	03/01/1997
	MONCLOVA			72	54	31	13			139	07/01/1992
	MONTERREY			93	49	28	12			154	07/01/1997
	MORELIA			55	27	17	7			89	05/01/1991
	NOGALES			47	34	21	9			90	05/01/1991
	NUEVO LAREDO			58	44	26	11			113	03/01/1995
	PIEDRAS NEGRAS			63	39	23	10			112	07/01/1991
	PUERTO VALLARTA			72	34	21	9			115	05/01/1991
	QUERETARO			127	26	17	7			160	01/01/1994
	SALTILLO			64	33	20	8			105	11/01/1991
	SAN CARLOS			51	31	19	8			90	05/01/1991
	SAN FELIPE			49	30	19	7			86	12/01/1990
	SAN JOSE DEL CABO										
	04/15 - 12/15			48	32	20	8			88	12/01/1990
	12/16 - 04/14			63	34	21	8			105	12/01/1990
	SAN LUIS POTOSI			34	22	15	5			61	03/01/1996

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
CITY	BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
				RATE	RATE	RATE	#	DIEM	DATE
								RATE	
SAN LUIS R.C.			57	30	19	7		94	05/01/1991
SAN MIGUEL DE ALLENDE			67	51	29	13		131	05/01/1992
TAMPICO			77	49	28	12		138	03/01/1995
TAPACHULA			94	46	27	11		151	12/01/1993
TIJUANA			63	62	35	16		141	06/01/1994
TORREON			72	38	23	9		119	04/01/1993
TUXTLA GUTIERREZ			53	38	23	9		100	06/01/1997
VERACRUZ			94	44	26	11		149	03/01/1995
VILLAHERMOSA			72	45	26	11		128	03/01/1995
ZACATECAS			46	30	19	8		84	03/01/1996
[OTHER]			53	48	28	12		113	03/01/1995
MICRONESIA									
CHUUK			121	58	33	14		193	05/01/1997
POHNPEI			95	38	23	10		143	10/01/1995
YAP			85	32	20	8		125	09/01/1992
[OTHER]			56	28	18	7		91	07/01/1995
MIDWAY ISLANDS									
MIDWAY ISLAND NAVAL AIR FACILITY			60	33	20	8		101	07/01/1997
MIDWAY ISLANDS			60	33	20	8		101	07/01/1997
MOLDOVA									
CHISINAU			144	36	22	9		189	05/01/1996
[OTHER]			144	36	22	9		189	05/01/1996

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY	CITY	SEA BGN	DATES	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN DAILY #	FN RATE	MAX PER DIEM RATE	EFFECTIVE DATE
MONACO											
	MONACO										
			04/01 - 10/31	220	95	51	24			339	04/01/1997
			11/01 - 03/31	173	91	49	23			287	04/01/1997
MONGOLIA											
	ULAANBAATAR			89	30	19	8			127	02/01/1997
	[OTHER]			25	7	7	2			34	01/01/1996
MOROCCO											
	AGADIR			70	42	25	11			123	05/01/1997
	CASABLANCA			94	50	29	13			157	05/01/1997
	FES			96	54	31	13			163	05/01/1997
	IFRANE			65	34	21	8			107	05/01/1997
	MARRAKECH			72	50	29	12			134	05/01/1997
	MEKNES			64	40	24	10			114	05/01/1997
	OUARZAZATE			57	34	21	9			100	05/01/1997
	RABAT			98	51	29	13			162	05/01/1997
	SALE			102	45	26	11			158	05/01/1997
	TANGIER										
			06/01 - 09/30	93	39	23	10			142	05/01/1997
			10/01 - 05/31	84	38	23	10			132	05/01/1997
	TAROUDANT			106	42	25	10			158	05/01/1997
	[OTHER]			57	34	21	9			100	05/01/1997
MOZAMBIQUE											
	MAPUTO			189	56	32	14			259	07/01/1997
	[OTHER]			189	56	32	14			259	07/01/1997
NAMIBIA											
	WINDHOEK			65	48	28	12			125	04/01/1997

# JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA BGN	DATES END	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN DAILY #	FN RATE	MAX PER DIEM RATE	EFFECTIVE DATE
	[OTHER]			65	48	28	12			125	04/01/1997
NAURU	NAURU			30	35	21	9			74	09/01/1993
NEPAL	KATHMANDU			103	42	25	11			156	01/01/1994
	POKHARA			44	25	16	6			75	09/01/1993
	[OTHER]			20	14	11	4			38	09/01/1993
NETHERLANDS	ALBRANDSWAARD (INCL RHOON & POOR			63	42	25	11			116	04/01/1997
	AMSTERDAM			117	71	39	18			206	04/01/1997
	BARENDRECHT			63	42	25	11			116	04/01/1997
	BERGSCHENHOEK			63	42	25	11			116	04/01/1997
	BERKEL EN RODENRIJS			63	42	25	11			116	04/01/1997
	BERNISSE			63	42	25	11			116	04/01/1997
	BLEISWIJK			63	42	25	11			116	04/01/1997
	BRIELLE			63	42	25	11			116	04/01/1997
	CAPELLE AAN DEN IJssel			63	42	25	11			116	04/01/1997
	HAGUE, THE			104	55	31	14			173	07/01/1997
	HELLEVOETSLUIS			63	42	25	11			116	04/01/1997
	KRIMPEN AAN DEN IJssel			63	42	25	11			116	04/01/1997
	LEIDEN			104	54	31	14			172	04/01/1997
	LISSE			67	50	29	12			129	04/01/1997
	MAASSLUIS			63	42	25	11			116	04/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING		RATE	RATE	RATE	#	RATE	DIEM	DATE
<hr/>										
NOORDWIJK			74	50	29	12			136	04/01/1997
PAPENDRECHT			63	42	25	11			116	04/01/1997
RIDDERKERK			63	42	25	11			116	04/01/1997
ROTTERDAM			63	42	25	11			116	04/01/1997
ROZENBURG			63	42	25	11			116	04/01/1997
SCHIEDAM			63	42	25	11			116	04/01/1997
SCHIPHOL			117	71	39	18			206	04/01/1997
SPIJKENISSE			63	42	25	11			116	04/01/1997
UTRECHT			133	43	25	11			187	04/01/1997
VLAARDINGEN			63	42	25	11			116	04/01/1997
WESTVOORNE			63	42	25	11			116	04/01/1997
YPENBURG			104	55	31	14			173	07/01/1997
[OTHER]			81	46	27	11			138	04/01/1997
NETHERLANDS ANTILLES										
ARUBA										
	04/04 - 12/18		170	58	33	15			243	06/01/1994
	12/19 - 04/03		236	64	36	16			316	06/01/1994
BONAIRE										
	04/15 - 12/14		86	68	38	17			171	05/01/1995
	12/15 - 04/14		142	72	40	18			232	05/01/1995
CURACAO										
	04/15 - 12/14		93	58	33	15			166	05/01/1995
	12/15 - 04/14		134	62	35	15			211	05/01/1995
SABA										
	04/15 - 12/14		83	51	29	13			147	05/01/1995
	12/15 - 04/14		116	54	31	14			184	05/01/1995
SINT MAARTEN (DUTCH PART)										
	04/15 - 12/14		109	58	33	15			182	05/01/1995
	12/15 - 04/14		133	60	34	15			208	05/01/1995

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA BGN	DATES	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN #	FN DAILY RATE	MAX PER DIEM RATE	EFFECTIVE DATE
	[OTHER]										
			04/15 - 12/14	64	52	30	13			129	05/01/1995
			12/15 - 04/14	71	52	30	13			136	05/01/1995
NEW CALEDONIA											
	NEW CALEDONIA			80	58	33	14			152	10/01/1993
NEW ZEALAND											
	AUCKLAND			138	70	39	18			226	07/01/1997
	CHRISTCHURCH			114	66	37	17			197	07/01/1997
	NAVANTARCTICSUPPU DET			114	66	37	17	2	20	197	07/01/1997
	QUEENSTOWN			135	51	29	13			199	06/01/1996
	ROTARUA			101	42	25	11			154	06/01/1996
	WELLINGTON			148	70	39	17			235	07/01/1997
	[OTHER]			86	57	32	14			157	07/01/1997
NICARAGUA											
	MANAGUA			155	50	29	13			218	06/01/1997
	MATAGALPA			53	29	18	7			89	06/01/1994
	[OTHER]			32	27	17	7			66	06/01/1994
NIGER											
	NIAMEY			92	53	30	13			158	04/01/1997
	[OTHER]			26	12	10	3			41	04/01/1997
NIGERIA											
	ABUJA			127	57	32	14			198	06/01/1997
	LAGOS			184	60	34	15			259	06/01/1997
	[OTHER]			98	34	21	9			141	06/01/1996
NIUE											
	NIUE			71	39	23	10			120	10/01/1996

PER DIEM LOCALITY

COUNTRY	CITY	SEA BGN	DATES	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN #	FN DAILY RATE	MAX PER DIEM RATE	EFFECTIVE DATE
NORTHERN MARIANA ISLANDS											
	ROTA			105	57	32	14			176	05/01/1997
	SAIPAN			170	62	35	16			248	05/01/1997
	[OTHER]			61	42	25	11			114	05/01/1997
NORWAY											
	OSLO			147	93	50	23			263	06/01/1997
	STAVANGER										
	07/01 - 08/31			125	60	34	15			200	05/01/1997
	09/01 - 06/30			138	61	34	15			214	05/01/1997
	TROMSO			147	93	50	23			263	06/01/1997
	[OTHER]			147	93	50	23			263	06/01/1997
OMAN											
	MUSCAT			100	70	39	18			188	07/01/1997
	[OTHER]			90	44	26	11			145	10/01/1991
OTHER FOREIGN LOCALITIES											
	FOREIGN AREAS			20	10	9	3			33	12/01/1990
	NONFOREIGN AREAS			20	10	9	3			33	12/01/1990
	OTHER FOREIGN LOCALITIES			20	10	9	3			33	12/01/1990
PAKISTAN											
	FAISALABAD			106	40	24	10			156	08/01/1996
	ISLAMABAD (INCL. RAWALPINDI)			127	35	21	9			171	02/01/1997
	KARACHI			90	34	21	9			133	04/01/1997
	LAHORE			104	39	23	10			153	05/01/1997
	PESHAWAR			116	29	18	7			152	09/01/1995
	QUETTA			108	42	25	11			161	08/01/1996
	RAWALPINDI			104	42	25	11			157	06/01/1994

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA BGN	DATES	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN #	DAILY RATE	MAX PER DIEM RATE	EFFECTIVE DATE
	[OTHER]			46	22	15	5			73	12/01/1990
PALAU, REPUBLIC OF											
	CIVIC ACTION TEAM (CAT)			0	20	14	5			25	06/01/1995
	KOROR			130	52	30	13			195	08/01/1996
	[OTHER]			130	52	30	13			195	08/01/1996
PANAMA											
	CANAL AREA (PRE TREATY)			75	43	25	11			129	02/01/1997
	COLON			75	43	25	11			129	02/01/1997
	CONTADORA										
	05/01 - 12/14			79	44	26	11			134	12/01/1990
	12/15 - 04/30			94	44	26	11			149	12/01/1990
	FT. AMADOR			75	43	25	11			129	02/01/1997
	FT. CLAYTON			75	43	25	11			129	02/01/1997
	HOWARD AFB			75	43	25	11			129	02/01/1997
	NAVAL SEC GRP, GALETA ISLAND			75	43	25	11			129	02/01/1997
	PANAMA CANAL NAVAL STATION			75	43	25	11			129	02/01/1997
	PANAMA CITY			75	43	25	11			129	02/01/1997
	SANTIAGO, VERAGUAS			19	19	13	5			43	06/01/1995
	VOLCAN			65	50	29	13			128	12/01/1990
	[OTHER]			35	28	18	7			70	12/01/1994
PAPUA NEW GUINEA											
	PORT MORESBY			150	68	38	17			235	07/01/1997
	[OTHER]			150	68	38	17			235	07/01/1997
PARAGUAY											
	ASUNCION			101	58	33	15			174	05/01/1996



# JOINT FEDERAL TRAVEL REGULATION

COUNTRY		DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
	CITY SEA BGN	END	LODGING	MEALS RATE	MEALS RATE	INCI . RATE	DAILY RATE	PER DIEM RATE	EFFECTIVE DATE
	CIUDAD DEL ESTE		57	41	24	10		108	08/01/1996
	ENCARNACION		55	34	21	8		97	08/01/1996
	[OTHER]		38	34	21	9		81	08/01/1996
PERU									
	CUZCO		120	54	31	13		187	11/01/1996
	LIMA		148	78	43	20		246	02/01/1997
	PARACAS		71	43	25	11		125	10/01/1994
	PIURA		83	27	17	7		117	10/01/1994
	[OTHER]		64	31	19	8		103	10/01/1994
PHILIPPINES									
	CEBU		104	57	32	14		175	04/08/1997
	DAVAO CITY		80	42	25	10		132	08/01/1996
	MANILA		143	44	26	11		198	04/01/1996
	[OTHER]		64	34	21	9		-107	09/01/1996
POLAND									
	KRAKOW		105	45	26	11		161	08/01/1996
	POZNAN		56	35	21	9		100	07/01/1996
	SZCZECIN		77	34	21	9		120	07/01/1996
	WARSAW		140	70	39	18		228	06/01/1997
	WROCLAW		83	30	19	8		121	07/01/1996
	[OTHER]		57	34	21	9		100	04/01/1996
PORTUGAL									
	CASCAIS								
	04/01 - 10/31		90	56	32	14		160	07/01/1997
	11/01 - 03/31		90	56	32	14		160	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA BGN	DATES	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN #	FN DAILY RATE	MAX PER DIEM RATE	EFFECTIVE DATE
<hr/>											
ESTORIL											
			04/01 - 10/31	90	56	32	14			160	07/01/1997
			11/01 - 03/31	90	56	32	14			160	07/01/1997
LISBON											
				87	66	37	16			169	07/01/1997
OEIRAS											
			04/01 - 10/31	90	56	32	14			160	07/01/1997
			11/01 - 03/31	90	56	32	14			160	07/01/1997
OPORTO											
				95	50	29	12			157	04/01/1997
[OTHER]											
				107	56	32	14			177	04/01/1997
PUERTO RICO											
BAYAMON											
			05/01 - 12/14	102	48	28	12			162	10/01/1996
			12/15 - 04/30	130	50	29	13			193	10/01/1996
CAROLINA											
			05/01 - 12/14	102	48	28	12			162	10/01/1996
			12/15 - 04/30	130	50	29	13			193	10/01/1996
DORADO											
			04/01 - 12/21	164	66	37	17			247	10/01/1996
			12/22 - 03/31	300	77	42	19			396	10/01/1996
FAJARDO [INCL CEIBA & LUQUILLO]											
			05/01 - 11/23	70	51	29	13			134	10/01/1996
			11/24 - 04/30	114	54	31	14			182	10/01/1996
FT. BUCHANAN [INCL GSA SVC CTR,											
			05/01 - 12/14	102	48	28	12			162	10/01/1996
			12/15 - 04/30	130	50	29	13			193	10/01/1996
HUMACAO											
			05/01 - 11/23	70	51	29	13			134	10/01/1996
			11/24 - 04/30	114	54	31	14			182	10/01/1996
LUIS MUNOZ MARIN IAP AGS											
			05/01 - 12/14	102	48	28	12			162	10/01/1996
			12/15 - 04/30	130	50	29	13			193	10/01/1996
MAYAGUEZ											
				90	46	27	12			148	02/01/1997
PONCE											
				107	46	27	12			165	10/01/1996
ROOSEVELT ROADS											
			05/01 - 11/23	70	51	29	13			134	10/01/1996
			11/24 - 04/30	114	54	31	14			182	10/01/1996
ROOSEVELT ROADS NS											
			05/01 - 11/23	70	51	29	13	2	24	134	10/01/1996
			11/24 - 04/30	114	54	31	14	2	24	182	10/01/1996

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING		RATE	RATE	RATE	#	RATE	DIEM	DATE
SABANA SECA										
	05/01	- 12/14	102	48	28	12			162	10/01/1996
	12/15	- 04/30	130	50	29	13			193	10/01/1996
SABANA SECA US NAVAL SEC GRP ACT										
	05/01	- 12/14	102	48	28	12			162	10/01/1996
	12/15	- 04/30	130	50	29	13			193	10/01/1996
SAN JUAN										
	05/01	- 12/14	102	48	28	12			162	10/01/1996
	12/15	- 04/30	130	50	29	13			193	10/01/1996
SAN JUAN US NAVAL RESERVE STATIO										
	05/01	- 12/14	102	48	28	12			162	10/01/1996
	12/15	- 04/30	130	50	29	13			193	10/01/1996
[OTHER]										
			70	40	24	10			120	10/01/1996
QATAR										
DOHA										
			89	66	37	17			172	07/01/1997
[OTHER]										
			89	66	37	17			172	07/01/1997
REUNION										
REUNION										
			104	34	21	8			146	04/01/1997
ROMANIA										
BUCHAREST										
			216	54	31	13			283	07/01/1995
[OTHER]										
			65	22	15	6			93	08/01/1993
RUSSIA										
MOSCOW										
			188	86	47	21			295	09/01/1996
SAINT PETERSBURG										
			195	99	53	25			319	05/01/1997
VLADIVOSTOK										
			180	68	38	17			265	11/01/1995
[OTHER]										
			113	62	35	16			191	09/01/1996
RWANDA										
KIGALI										
			140	47	27	12			199	06/01/1996
[OTHER]										
			140	47	27	12			199	06/01/1996
SAINT HELENA										
SAINT HELENA										
			53	15	11	4			72	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY SEA	DATES	MAXIMUM		MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING		RATE	RATE	RATE	#	RATE	DIEM	DATE
									RATE	
SAINT KITTS AND NEVIS										
SAINT KITTS AND NEVIS										
	05/01 - 11/30	76		53	30	13			142	12/01/1990
	12/01 - 04/30	116		56	32	14			186	12/01/1990
SAINT LUCIA										
SAINT LUCIA										
	05/01 - 11/30	91		51	29	13			155	01/01/1993
	12/01 - 04/30	160		56	32	14			230	01/01/1993
SAINT VINCENT AND THE GR										
SAINT VINCENT AND THE GRENADINES										
	05/01 - 11/30	90		46	27	11			147	01/01/1993
	12/01 - 04/30	110		47	27	12			169	01/01/1993
SAN MARINO										
SAN MARINO										
		75		70	39	18			163	05/01/1997
SAO TOME AND PRINCIPE										
SAO TOME AND PRINCIPE										
		99		74	41	18			191	04/01/1993
SAUDI ARABIA										
DHARAN										
SEE FOOTNOTE 1										
		0		0	4		1	17	0	09/01/1996
JEDDAH										
		84		67	37	17			168	05/01/1996
JUBAIL MILITARY TNG MISSION										
		111		79	43	20			210	12/01/1996
KHAMIS MUSHAYT										
SEE FOOTNOTE 1										
		0		0	4		1	17	0	09/01/1996
OPM-SANG										
SEE FOOTNOTE 3										
		0		0	4		3	28	0	05/01/1995
RIYADH										
		107		74	41	18	1	19	199	09/01/1996
TABUK										
SEE FOOTNOTE 1										
		0		0	4		1	17	0	09/01/1996
TAIF										
SEE FOOTNOTE 1										
		0		0	4		1	13	0	09/01/1996
[OTHER]										
		111		79	43	20			210	12/01/1996

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
<hr/>										
SENEGAL										
DAKAR			73	42	25	10			125	04/01/1997
KAOLACK			28	25	16	6			59	04/01/1997
KOLDA			31	14	11	3			48	04/01/1997
ST. LOUIS			28	24	16	6			58	04/01/1997
TAMBACOUNDA			32	21	14	5			58	04/01/1997
ZIGUINCHOR			25	20	14	5			50	04/01/1997
[OTHER]			28	25	16	6			59	04/01/1997
SERBIA-MONTENEGRO										
BELGRADE			95	36	22	9			140	07/01/1995
[OTHER]			60	23	15	6			89	06/01/1993
SEYCHELLES										
SEYCHELLES			126	67	37	17			210	04/01/1996
SIERRA LEONE										
FREETOWN			112	45	26	11			168	04/01/1997
[OTHER]			112	45	26	11			168	04/01/1997
SINGAPORE										
LOGISTICS GRP WESTERN PACIFIC			137	67	37	17			221	06/01/1997
SINGAPORE			137	67	37	17			221	06/01/1997
SLOVAKIA										
BRATISLAVA			93	34	21	8			135	06/01/1997
[OTHER]			85	33	20	8			126	02/01/1993
SLOVENIA										
LJUBLJANA			95	56	32	14			165	05/01/1997
[OTHER]			95	56	32	14			165	05/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
CITY	BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
				RATE	RATE	RATE	#	DIEM	DATE
							RATE	RATE	
<hr/>									
SOLOMON ISLANDS									
SOLOMON ISLANDS			90	54	31	13		157	01/01/1994
SOMALIA									
MOGADISHU			170	30	19	8		208	12/15/1992
[OTHER]			70	16	12	4		90	12/15/1992
SOUTH AFRICA									
CAPE TOWN									
05/01 - 09/30			139	54	31	13		206	04/01/1997
10/01 - 04/30			187	58	33	14		259	04/01/1997
DURBAN									
			92	56	32	14		162	04/01/1997
JOHANNESBURG									
			96	49	28	12		157	04/01/1997
PRETORIA									
			96	50	29	12		158	04/01/1997
[OTHER]			44	18	13	5		67	04/01/1997
SPAIN									
BARCELONA									
			115	63	35	16		194	04/01/1997
BILBAO									
			102	69	38	17		188	04/01/1997
FUENGIROLA									
			94	43	25	11		148	04/01/1997
GERONA									
			72	60	34	15		147	04/01/1997
GETAFE									
			142	74	41	18		234	05/01/1997
LA CORUNA									
			81	34	21	9		124	04/01/1997
LERIDA									
			78	52	30	13		143	04/01/1997
LOGRONO									
			66	65	36	16		147	04/01/1997
MADRID									
			142	74	41	18		234	05/01/1997
MALAGA									
			94	43	25	11		148	04/01/1997
MARBELLA									
			94	43	25	11		148	04/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL			MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	FN	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	DIEM	RATE	DATE
OVIEDO			95	68	38	17			180	04/01/1997
PAMPLONA										
	07/01	- 09/30	160	73	40	18			251	04/01/1997
	10/01	- 06/30	84	66	37	17			167	04/01/1997
ROTA NAS			63	43	25	11	2	27	117	04/01/1997
SAN SEBASTIAN			97	68	38	17			182	04/01/1997
SANTANDER			95	68	38	17			180	04/01/1997
SANTIAGO DE COMPOSTELA			74	46	27	12			132	04/01/1997
SEVILLE PROVINCE			130	65	36	16			211	04/01/1997
TARRAGONA			64	61	34	15			140	04/01/1997
TORREJON AB			142	74	41	18			234	05/01/1997
TORREMOLINOS			94	43	25	11			148	04/01/1997
VALENCIA			116	54	31	14			184	04/01/1997
VITORIA			73	66	37	16			155	04/01/1997
ZARAGOZA			80	69	38	17			166	04/01/1997
[OTHER]			63	43	25	11			117	04/01/1997
SRI LANKA										
AHUNGALLA			115	45	26	11			171	08/01/1995
BENTOTA			88	32	20	8			128	08/01/1995
COLOMBO			92	43	25	11			146	07/01/1997
HABARANA			81	31	19	8			120	08/01/1995
[OTHER]			75	28	18	7			110	08/01/1995
SUDAN										
KHARTOUM			165	55	31	14			234	02/01/1995

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA BGN	DATES	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN #	FN DAILY RATE	MAX PER DIEM RATE	EFFECTIVE DATE
	[OTHER]			23	18	13	5			46	12/01/1990
SURINAME	PARAMARIBO			94	38	23	10			142	11/01/1996
	[OTHER]			94	38	23	10			142	11/01/1996
SWAZILAND	MBABANE			88	42	25	10			140	04/01/1997
	[OTHER]			57	23	15	6			86	04/01/1997
SWEDEN	GOTEBORG			127	80	44	20			227	04/01/1997
	KARLSTAD			127	80	44	20			227	04/01/1997
	STOCKHOLM			127	80	44	20			227	04/01/1997
	[OTHER]			127	80	44	20			227	04/01/1997
SWITZERLAND	BADEN			131	62	35	16			209	04/01/1997
	BERN			85	64	36	16			165	04/01/1997
	ERLENBACH			103	71	39	18			192	04/01/1997
	GENEVA			131	92	50	23			246	04/01/1997
	KUSNACHT			105	68	38	17			190	04/01/1997
	RAPPERSWIL			120	74	41	18			212	04/01/1997
	ZURICH			131	77	42	19			227	04/01/1997
	[OTHER]			99	72	40	18			189	04/01/1997
SYRIA	DAMASCUS										
	05/01 - 10/31			201	67	37	17			285	05/01/1997
	11/01 - 04/30			139	62	35	16			217	05/01/1997



## JOINT FEDERAL TRAVEL REGULATION

Ch. 129/383 B-63

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
	BGN		END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
					RATE	RATE	RATE	#	RATE	DATE
<hr/>										
	PHUKET			59	37	22	9		105	12/01/1990
	PRACHUAP KHIRI KHAN			63	26	17	7		96	12/01/1990
	PRAN BURI			63	26	17	7		96	12/01/1990
	SAMUI ISLAND			60	28	18	7		95	12/01/1990
	[OTHER]			49	34	21	8		91	11/01/1995
THE FORMER YUGOSLAV REPU	SKOPJE			80	45	26	11		136	11/01/1996
	[OTHER]			80	45	26	11		136	11/01/1996
TOGO	LAMA KARA			42	27	17	7		76	04/01/1997
	LOME			70	44	26	11		125	04/01/1997
	[OTHER]			28	22	15	6		56	04/01/1997
TOKELAU ISLANDS	TOKELAU ISLANDS			20	14	11	4		38	09/01/1993
TONGA	NUKUALOFA			68	31	19	8		107	06/01/1996
	[OTHER]			68	31	19	8		107	06/01/1996
TRINIDAD AND TOBAGO	PORT OF SPAIN			67	41	24	10		118	05/01/1997
	[OTHER]			56	42	25	10		108	01/01/1994
TUNISIA	CARTHAGE			59	52	30	13		124	03/01/1997
	GAMMARTH			59	52	30	13		124	03/01/1997
	JERBA			73	34	21	9		116	05/01/1997
	LAMARSA			59	52	30	13		124	03/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
TUNIS			59	52	30	13			124	03/01/1997
[OTHER]			52	34	21	9			95	03/01/1997
TURKEY										
ADANA-INCIRLIK			104	25	16	6			135	06/01/1994
ANKARA			85	53	30	13			151	06/01/1997
ANTALYA			130	55	31	14			199	07/01/1997
AYDIN			112	59	33	15			186	07/01/1997
BURSA			131	62	35	15			208	07/01/1997
CAMAKLI			125	63	35	16			204	07/01/1993
DIYARBAKIR-PIRINCLIK			88	59	33	15			162	07/01/1997
ELMADAG			85	53	30	13			151	06/01/1997
INCIRLIK AIR BASE			104	25	16	6			135	06/01/1994
ISTANBUL			125	66	37	17			208	02/01/1997
IZMIR-CIGLI			91	45	26	11			147	06/01/1995
MANZARALI			85	53	30	13			151	06/01/1997
MERSIN			120	58	33	15			193	07/01/1997
NEVSEHIR			100	58	33	14			172	07/01/1997
PIRINCLIK AS			89	50	29	12			151	07/01/1997
YAMANLAR			91	45	26	11			147	06/01/1995
[OTHER]			89	50	29	12			151	07/01/1997
TURKMENISTAN										
ASHGABAT			110	54	31	14			178	07/01/1996
[OTHER]			110	54	31	14			178	07/01/1996

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
		BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
					RATE	RATE	RATE	#	DIEM	DATE
								RATE	RATE	
TURKS AND CAICOS ISLANDS										
	TURKS AND CAICOS ISLANDS									
				144	72	40	18		234	08/01/1996
TUVALU										
	TUVALU									
				46	21	14	5		72	10/01/1993
UGANDA										
	ENTEBBE									
				107	46	27	11		164	11/01/1996
	KAMPALA									
				142	65	36	16		223	03/01/1997
	[OTHER]									
				80	21	14	5		106	12/01/1991
UKRAINE										
	KIEV									
				127	77	42	19		223	05/01/1996
	[OTHER]									
				127	77	42	19		223	05/01/1996
UNITED ARAB EMIRATES										
	ABU DHABI									
				103	61	34	15		179	04/01/1997
	DUBAI									
				124	83	45	21		228	12/01/1996
	[OTHER]									
				103	61	34	15		179	07/01/1996
UNITED KINGDOM										
	ABERDEEN									
				168	66	37	16		250	07/01/1997
	BARKING									
				194	82	45	20		296	07/01/1997
	BARNET									
				194	82	45	20		296	07/01/1997
	BEACONSFIELD									
				146	54	31	14		214	07/01/1997
	BELFAST									
				159	63	35	16		238	07/01/1997
	BEXLEY									
				194	82	45	20		296	07/01/1997
	BIRMINGHAM									
				187	71	39	18		276	07/01/1997
	BOLTON									
				185	73	40	18		276	07/01/1997
	BOURNEMOUTH									
				143	63	35	16		222	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY									MAX PER DIEM	
CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN			EFFECTIVE
BGN		END	LODGING	MEALS RATE	MEALS RATE	INCI. RATE	#	DAILY RATE	RATE	DATE
BRAWDY RAF BASE			145	63	35	16			224	07/01/1997
BRENT			194	82	45	20			296	07/01/1997
BRIGHTON			155	78	43	20			253	07/01/1997
BRISTOL			126	50	29	12			188	07/01/1997
BROMLEY			194	82	45	20			296	07/01/1997
BURY ST. EDMUNDS			101	52	30	13			166	07/01/1997
CAMBDEN			194	82	45	20			296	07/01/1997
CAMBRIDGE			103	57	32	14			174	07/01/1997
CANTERBURY			117	70	39	17			204	07/01/1997
CARDIFF, WALES			144	59	33	15			218	07/01/1997
CAVERSHAM			114	58	33	14			186	07/01/1997
CRAWLEY			194	82	45	20			296	07/01/1997
CROYDEN			194	82	45	20			296	07/01/1997
DOVER			128	56	32	14			198	07/01/1997
EALING			194	82	45	20			296	07/01/1997
EDINBURGH			202	82	45	20			304	07/01/1997
EDZELL RAF BASE			145	63	35	16			224	07/01/1997
ENFIELD			194	82	45	20			296	07/01/1997
FT. HALSTEAD			110	59	33	15			184	07/01/1997
GATWICK			163	82	45	20			265	07/01/1997
GLASGOW			156	61	34	15			232	07/01/1997
GREENWICH			194	82	45	20			296	07/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY	CITY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
	BGN		END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
					RATE	RATE	RATE	#	RATE	DATE
	HACKNEY			194	82	45	20		296	07/01/1997
	HAMMERSMITH			194	82	45	20		296	07/01/1997
	HARINGEY			194	82	45	20		296	07/01/1997
	HARROGATE			129	52	30	13		194	07/01/1997
	HARROW			194	82	45	20		296	07/01/1997
	HAVERING			194	82	45	20		296	07/01/1997
	HIGH WYCOMBE			106	53	30	13		172	07/01/1997
	HILLINGDON			194	82	45	20		296	07/01/1997
	HORLEY			194	82	45	20		296	07/01/1997
	HOUNSLOW			194	82	45	20		296	07/01/1997
	INVERNESS			147	58	33	15		220	07/01/1997
	ISLINGTON			194	82	45	20		296	07/01/1997
	KENSINGTON & CHELSEA			194	82	45	20		296	07/01/1997
	KINGSTON UPON THAMES			194	82	45	20		296	07/01/1997
	LAMBETH			194	82	45	20		296	07/01/1997
	LEWISHAM			194	82	45	20		296	07/01/1997
	LIVERPOOL			145	63	35	16		224	07/01/1997
	LONDON			194	82	45	20		296	07/01/1997
	MACHRIHANISH RAF BASE			145	63	35	16		224	07/01/1997
	MANCHESTER			185	73	40	18		276	07/01/1997
	MENWITH HILL			129	52	30	13		194	07/01/1997
	MERTON			194	82	45	20		296	07/01/1997

## APPENDIX B

## JOINT FEDERAL TRAVEL REGULATION

PER DIEM LOCALITY

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.		DAILY	PER	EFFECTIVE
BGN	END	LODGING		RATE	RATE	RATE	#	RATE	DIEM	DATE
NEWHAM			194	82	45	20			296	07/01/1997
NOTTINGHAM			101	43	25	11			155	07/01/1997
OLDAM			185	73	40	18			276	07/01/1997
OXFORD, OXFORDSHIRE			188	69	38	17			274	07/01/1997
PLYMOUTH			132	66	37	17			215	07/01/1997
POOLE			126	86	47	21			233	07/01/1997
PORTSMOUTH			164	89	48	22			275	07/01/1997
RAF ALCONBURY			145	63	35	16			224	07/01/1997
RAF CHICKSANDS			145	63	35	16			224	07/01/1997
RAF CROUGHTON			145	63	35	16			224	07/01/1997
RAF FAIRFORD			145	63	35	16			224	07/01/1997
RAF LAKENHEATH			145	63	35	16			224	07/01/1997
RAF MILDENHALL			145	63	35	16			224	07/01/1997
RAF MOLESWORTH			145	63	35	16			224	07/01/1997
READING			131	66	37	16			213	07/01/1997
REDBRIDGE			194	82	45	20			296	07/01/1997
RICHMOND UPON THAMES			194	82	45	20			296	07/01/1997
ROCHDALE			185	73	40	18			276	07/01/1997
ROCHESTER			151	73	40	18			242	07/01/1997
SALFORD			185	73	40	18			276	07/01/1997
SOUTHAMPTON			133	66	37	17			216	07/01/1997
SOUTHWARK			194	82	45	20			296	07/01/1997

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	SEA	DATES	MAXIMUM	LOCAL	PROP	LOCAL	FN	MAX	
CITY	BGN	END	LODGING	MEALS	MEALS	INCI.	DAILY	PER	EFFECTIVE
				RATE	RATE	RATE	#	RATE	DATE
STOCKPORT			185	73	40	18		276	07/01/1997
SUTTON			194	82	45	20		296	07/01/1997
TOWER HAMLETS			194	82	45	20		296	07/01/1997
UPWOOD RAF BASE			145	63	35	16		224	07/01/1997
WALTHAM FOREST			194	82	45	20		296	07/01/1997
WANDSWORTH			194	82	45	20		296	07/01/1997
WEST RULSLIP RAF BASE			194	82	45	20		296	07/01/1997
WESTMINISTER, CITY OF			194	82	45	20		296	07/01/1997
WINCHESTER			173	95	51	24		292	07/01/1997
[OTHER]			145	63	35	16		224	07/01/1997
URUGUAY									
MONTEVIDEO			109	68	38	17		194	08/01/1996
PUNTA DEL ESTE									
03/16 - 12/14			154	99	53	25		278	08/01/1996
12/15 - 03/15			256	108	58	27		391	08/01/1996
[OTHER]			71	43	25	11		125	07/01/1993
UZBEKISTAN									
TASHKENT			196	78	43	20		294	06/01/1997
[OTHER]			196	78	43	20		294	06/01/1997
VANUATU									
PORT VILA			128	54	31	13		195	12/01/1994
SANTOS			69	38	23	9		116	09/01/1993
TANNA ISLAND			64	38	23	9		111	09/01/1993
[OTHER]			20	10	9	3		33	09/01/1993



APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY	CITY	SEA BGN	DATES	MAXIMUM LODGING	LOCAL MEALS RATE	PROP MEALS RATE	LOCAL INCI. RATE	FN DAILY #	FN RATE	MAX PER DIEM RATE	EFFECTIVE DATE
VENEZUELA											
	CARACAS			114	34	21	9			157	03/01/1995
	MARACAIBO			114	34	21	9			157	03/01/1995
	[OTHER]			114	34	21	9			157	03/01/1995
VIETNAM											
	HANOI			174	56	32	14			244	08/01/1996
	[OTHER]			174	56	32	14			244	08/01/1996
VIRGIN ISLANDS (U.S.)											
	ST. CROIX										
		04/15 - 12/14	109	64	36	16				189	07/01/1997
		12/15 - 04/14	129	66	37	16				211	07/01/1997
	ST. JOHN										
		06/01 - 12/15	228	63	35	16				307	07/01/1997
		12/16 - 05/31	344	73	40	18				435	07/01/1997
	ST. THOMAS										
		04/15 - 12/18	215	61	34	15				291	07/01/1997
		12/19 - 04/14	322	70	39	17				409	07/01/1997
WAKE ISLAND											
	WAKE ISLAND			40	28	18	7			75	10/01/1996
WALLIS AND FUTUNA											
	WALLIS AND FUTUNA			73	51	29	13			137	10/01/1993
WESTERN SAMOA											
	WESTERN SAMOA			107	49	28	12			168	08/01/1996
YEMEN											
	ADEN			164	46	27	12			222	09/01/1996
	SANAA			178	58	33	15			251	05/01/1997
	[OTHER]			69	18	13	5			92	09/01/1996
ZAIRE											
	BUKAVU			119	118	63	29			266	09/01/1994
	GOMA			115	107	57	27			249	09/01/1994

APPENDIX B  
PER DIEM LOCALITY

JOINT FEDERAL TRAVEL REGULATION

COUNTRY				LOCAL	PROP	LOCAL		FN	MAX	
CITY	SEA	DATES	MAXIMUM	MEALS	MEALS	INCI.	FN	DAILY	PER	EFFECTIVE
BGN	END	LODGING	RATE	RATE	RATE	#	RATE	RATE	DATE	
KINSHASA			144	78	43	19			241	11/01/1995
LUBUMBASHI			82	42	25	10			134	05/01/1994
MBUJI MAYI, KASAI			70	87	47	22			179	12/01/1994
[OTHER]			82	42	25	10			134	12/01/1994
ZAMBIA										
KABWE			63	46	27	11			120	12/01/1993
KITWE			67	46	27	11			124	12/01/1993
LIVINGSTONE			122	62	35	16			200	12/01/1993
LUSAKA			91	44	26	11			146	03/01/1996
NDOLA			90	58	33	14			162	12/01/1993
SIAVONGA			45	30	19	7			82	05/01/1991
[OTHER]			35	18	13	5			58	12/01/1990
ZIMBABWE										
HARARE			105	32	20	8			145	12/01/1993
VICTORIA FALLS			130	34	21	9			173	12/01/1993
[OTHER]			87	27	17	7			121	04/01/1992

See next page for footnotes.

# JFTR/JTR FOOTNOTES

1/ FOR CIVILIAN AND UNIFORMED SERVICE PERSONNEL: (EFF 1-1-95)  
WHEN:

- (A) LODGINGS ARE FURNISHED BY THE U.S. OR SAUDI ARABIAN GOVERNMENT OR DOD SPONSORED CONTRACTORS, AND
- (B) AT LEAST TWO MEALS ARE AVAILABLE IN ANY COMBINATION OF U.S. OR OTHER CONTRACTOR FACILITIES.

AN M&IE IS PAYABLE FOR EACH TDY LOCATION IN THE FOLLOWING TABLE PLUS REIMBURSEMENT FOR LODGING FEES. IF A TRAVELER IS TDY AT MORE THAN ONE LOCATION DURING ANY 24-HOUR PERIOD, THE HIGHEST OF THE FOLLOWING LOCALITY RATES APPLIES.

LOCATION	DAILY RATE
DHAHRAN	\$ 17.00
KHAMIS MUSHAYT	17.00
RIYADH	19.00
TABUK	17.00
TAIF	13.00

A MEAL IS AVAILABLE, EXCEPT WHEN ANY OF THE FOLLOWING CONDITIONS EXISTS:

- (A) NO MEAL IS AVAILABLE FOR A PARTICULAR MEALTIME;
- (B) THE USE OF AN AVAILABLE MEAL WOULD ADVERSELY AFFECT THE PERFORMANCE OF A TRAVELER'S MISSION;
- (C) THE USE OF A MEAL FACILITY IS IMPRACTICAL.

A TRAVELER MUST CERTIFY NON-AVAILABILITY OF EACH MEAL WHEN ONE OR MORE OF THESE CONDITIONS EXISTS. THESE ALLOWANCE LIMITATIONS APPLY TO ALL TRAVELERS. THE LODGING PORTION OF PER DIEM ISN'T PAYABLE WHEN ADEQUATE GOVERNMENT LODGINGS ARE AVAILABLE. (FORMERLY FOOTNOTE 10 IN THE JTR AND JFTR)

2/ FOR CIVILIAN AND UNIFORMED SERVICE PERSONNEL. WHEN GOVERNMENT LODGINGS ON A U.S. INSTALLATION ARE AVAILABLE AND

- (A) CIVILIAN PERSONNEL: AN OPEN MESS IS USED FOR TWO OR MORE MEALS, OR
- (B) UNIFORMED PERSONNEL: AN OPEN MESS IS AVAILABLE FOR TWO OR MORE MEALS,

THE FOLLOWING MEAL RATE (PLUS \$3.50 FOR INCIDENTAL EXPENSES) IS ADDED TO THE GOVERNMENT LODGINGS COST:

LOCATION	DAILY RATE	EFF DATE
BAHRAIN	15.00	02-01-96
GREENLAND, THULE AB	28.00	11-01-95
ICELAND, NAVSTA KEFLAVIK	20.00	07-01-97
ITALY, NAS SIGONELLA	30.00	07-01-97
JAPAN	28.00	05-01-97
NEW ZEALAND, NAVANTARCTICSUPPU		
DET CHRISTCHURCH	20.00	04-01-95
PUERTO RICO, NAVSTA ROOSEVELT		
ROADS	24.00	11-01-95
SPAIN, NAVSTA ROTA	27.00	04-01-97

(FORMERLY FOOTNOTE 15 IN THE JTR AND JFTR)

3/ FOR CIVILIAN AND UNIFORMED SERVICE PERSONNEL: (EFF 5-1-95) A \$28 M&IE IS PRESCRIBED FOR TRAVELERS IN CONJUNCTION WITH THE OFFICE OF THE PROGRAM MANAGER-SAUDI ARABIAN NATIONAL GUARD (OPM-SANG). THIS RATE IS SUBJECT TO THE PROVISIONS OF JTR, PAR. C4553-D2E (CIVILIAN PERSONNEL) AND JFTR, PAR. U4125-A3(A) (UNIFORMED SERVICE PERSONNEL). THIS RATE IS INCREASED BY \$5 FOR EACH MEAL THAT ISN'T AVAILABLE TO A TRAVELER IN A SUBSIDIZED GOVERNMENT OR CONTRACTOR MEALS FACILITY. A MEAL IS AVAILABLE EXCEPT WHEN ANY OF THE FOLLOWING CONDITIONS EXISTS:

- (A) NO MEAL IS AVAILABLE FOR A PARTICULAR MEALTIME;
- (B) THE USE OF AN AVAILABLE MEAL WOULD ADVERSELY AFFECT THE PERFORMANCE OF A TRAVELER'S MISSION;
- (C) THE USE OF A MEAL FACILITY IS IMPRACTICAL.

A TRAVELER MUST CERTIFY NON-AVAILABILITY OF EACH MEAL WHEN ONE OR MORE OF THE CONDITIONS EXISTS. (FORMERLY FOOTNOTE 18 IN THE JTR AND JFTR)

4/ FOR CIVILIAN PERSONNEL: (EFF 12-1-90) THIS RATE IS PAID (WITHOUT FURTHER REDUCTION FOR LODGING) WHEN CONTRACTOR-OPERATED LODGINGS AND MEAL FACILITIES ARE USED. FOR ANDROS ISLAND, A \$2.00 ALLOWANCE IS PRESCRIBED WHEN MEALS AND LODGINGS ARE FURNISHED WITHOUT CHARGE. THIS RATE ISN'T SUBJECT TO ANY CHANGE AND THE PROVISIONS OF JTR. PAR. C4557 DON'T APPLY. (ANDROS ISLAND - AUTECH) (FORMERLY FOOTNOTES 21 & 22 IN THE JTR)

FOR UNIFORMED SERVICE PERSONNEL: (EFF 12-1-89) THIS RATE IS PAID (WITHOUT FURTHER REDUCTION FOR LODGING) WHEN CONTRACTOR-OPERATED LODGINGS AND MEAL FACILITIES ARE AVAILABLE. (ANDROS ISLAND - AUTECH) (FORMERLY FOOTNOTE 21 IN THE JFTR)

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Cyprus	CY999	110	16-Mar-97
Czech Republic:			
Prague	EZ001	110	01-Jun-97
Other	EZ999	110	01-Jun-97
Denmark:			
Aalborg	DA001	168	01-Jul-97
Copenhagen (Island of Zealand), DA026,	DA003	158	01-Jul-97
Karup (incl Baltap and Viborg)	DA004	168	01-Jul-97
Other	DA025	168	01-Jul-97
Djibouti	DJ999	160	16-Feb-96
Dominica	DO001	122	01-Feb-85
Dominican Republic:			
Santo Domingo, DR014,	DR001	114	01-Feb-92
Other	DR999	114	01-Feb-92
Ecuador:			
Quito	EC005	NONE	01-Feb-59
Other	EC999	NONE	01-Feb-59
Egypt:			
Abu-Hamed	EG007	108	16-Oct-94
Alexandria	EG002	108	16-Sep-96
Beni Suef (incl Sakara AB, Jiyanklis)	EG003	108	16-Oct-94
Cairo	EG001	108	16-Oct-94
Ismailia	EG006	108	16-Oct-94
Other	EG999	NONE	16-Nov-92
El Salvador	ES999	108	16-Nov-96
Estonia	EN999	112	01-Mar-97
Ethiopia	ET999	114	16-May-95
Faeroe Islands	FO999	154	01-Jul-97
Fiji:			
Suva	FJ001	128	16-Feb-97
Other	FJ999	128	16-Feb-97
Finland	FI999	140	01-May-97
France:			
Aix-En-Provence	FR015	154	16-Jun-97
Draguignan	FR004	154	16-Jun-97
Hyerres	FR025	154	16-Jun-97
Istres (Incl Cornillion)	FR030	148	16-Jun-97
Le Luc	FR201	154	16-Jun-97
Montpellier	FR009	154	16-Jun-97
Paris (City of and Environs)3/	FR011	154	16-Jun-97
Toulon (incl St. Mandrier)	FR037	154	16-Jun-97
Other	FR999	148	16-Jun-97
Gabon	GB999	148	01-May-97
Georgia	GG999	118	01-Dec-96

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Germany:			
Aschaffenburg (B)	GM101	120	16-Apr-97
Augsburg (incl Landsberg) (B)	GM103	120	16-Apr-97
Babenhausen (H)	GM301	120	16-Apr-97
Bad Aibling (B)	GM162	122	16-Apr-97
Bad Kreuznach (RP)	GM601	120	16-Apr-97
Bann (RP)	GM212	120	16-Apr-97
Baumholder (RP)	GM603	120	16-Apr-97
Berlin (Western Sectors)	GM201	140	16-Apr-97
Bielefeld (incl Detmold) (NRW)	GM511	126	16-Apr-97
Bindlach (B)	GM109	120	16-Apr-97
Birkenfeld (RP)	GM605	120	16-Apr-97
Bonn (incl Koln/Bonn Airport) (NRW)	GM501	136	16-Apr-97
Borgholzhausen (NRW)	GM503	122	16-Apr-97
Braunschweig	GM705	126	16-Apr-97
Bremen (incl Bremerhaven and Nordholtz)	GM203	126	16-Apr-97
Bueckenburg (LS)	GM401	126	16-Apr-97
Buedingen (H)	GM307	120	16-Apr-97
Burbach (NRW)	GM507	136	16-Apr-97
Cologne (inc Dellbrueck, Porz-Wahn)(NRW)	GM169	136	16-Apr-97
Darmstadt (H)	GM311	120	16-Apr-97
Dexheim (RP)	GM663	120	16-Apr-97
Donueschingen (BW)	GM071	122	16-Apr-97
Eckstein (Rimbach) (B)	GM111	122	16-Apr-97
Einsidlerhof (RP)	GM609	120	16-Apr-97
Erding (B)	GM165	120	16-Apr-97
Erlensee (H)	GM313	120	16-Apr-97
Erlangen (B)	GM113	120	16-Apr-97
Feldberg/Schwarzwald (BW)	GM079	122	16-Apr-97
Frankfurt Am Main (inc Rhein Main AB)(H)5/	GM317	120	16-Apr-97
Freiburg (BW)	GM067	122	16-Apr-97
Fuerth (B)	GM117	120	16-Apr-97
Garmisch (B)	GM121	122	16-Apr-97
Gartow (LS)	GM405	126	16-Apr-97
Geilenkirchen (NRW)	GM531	122	16-Apr-97
Gelnhausen (H)	GM321	120	16-Apr-97
Giebelstadt (B)	GM123	120	16-Apr-97
Giessen (H)	GM323	120	16-Apr-97
Gonseheim (RP)	GM613	120	16-Apr-97
Gottingen (LS)	GM224	126	16-Apr-97
Greding (B)	GM222	120	16-Apr-97
Gross Engstingen (BW)	GM017	122	16-Apr-97
Grossauheim (H)	GM327	120	16-Apr-97
Grossengstigen (B)	GM125	122	16-Apr-97

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Austria:			
Innsbruck	AU007	142	16-Jun-97
Linz	AU009	142	16-Jun-97
Salzburg	AU001	142	16-Jun-97
Stainach	AU003	142	16-Jun-97
Vienna	AU005	142	16-Jun-97
Other	AU999	142	16-Jun-97
Azerbaijan	AJ999	104	16-Nov-96
Bahamas:			
Andros Island	BF003	NONE	12-May-80
Grand Bahama Island	BF006	142	01-Jul-92
Nassau	BF001	144	01-Nov-95
Other	BF999	NONE	12-May-80
Bahrain	BA001	134	16-Nov-92
Balearic Islands (See Spain)			
Bangladesh	BG999	104	16-May-95
Barbados	BB001	138	01-Mar-96
Belarus	BO999	112	16-Aug-96
Belgium:			
Antwerp	BE055	140	01-May-97
Brabant Prov (incl Brussels)	BE015	140	01-May-97
Hainaut Prov (incl Chievres/SHAPE), BE030,	BE019	116	16-Jun-97
Zeebrugge	BE002	140	01-May-97
Other	BE999	140	01-May-97
Belize:			
Belize City	BH001	114	16-Oct-94
Other	BH999	114	16-Oct-94
Bermuda	BD001	146	16-Apr-95
Bolivia:			
La Paz	BL001	104	01-Mar-97
Other	BL999	104	01-Mar-97
Bosnia-Herzegovina	BK999	108	01-Oct-96
Botswana	BC999	110	01-Sep-96
Brazil:			
Brasilia	BR001	130	16-Oct-96
Rio de Janeiro (incl Duque de Caxias)	BR005	136	16-Mar-97
Sao Paulo	BR015	136	01-Jul-96
Other	BR999	130	16-Mar-97
Bulgaria	BU999	NONE	01-Oct-92
Burkina (formerly Upper Volta)	UV999	112	01-May-97
Burma	BM999	NONE	01-Jul-94
Burundi	BY999	140	16-May-97
Cambodia	CB999	110	01-May-94
Cameroon	CM999	122	16-Jul-97

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Canada:			
Argentina	CA003	112	16-Mar-97
Calgary	CA091	112	16-Mar-97
Cold Lake	CA009	112	16-Mar-97
Comox	CA013	120	16-Apr-97
Edmonton	CA017	112	16-Mar-97
Gagetown	CA044	110	16-Mar-97
Gander	CA023	122	16-Mar-97
Greenwood	CA025	122	16-Mar-97
Halifax/Dartmouth/Shearwater	CA029	122	16-Jul-97
Kingston	CA033	112	16-Mar-97
Masset	CA037	122	16-Mar-97
Montreal	CA089	112	16-Mar-97
NanOOSE (BC)	CA083	120	16-Dec-96
North Bay	CA045	116	16-Mar-97
Ottawa	CA053	112	16-Mar-97
Shelburne	CA057	112	16-Mar-97
St. Hubert	CA061	112	16-Mar-97
Toronto	CA069	112	16-Mar-97
Trenton	CA073	112	16-Mar-97
Victoria (incl Esquimalt)	CA077	122	16-Mar-97
Winnipeg	CA081	112	16-Mar-97
Other	CA999	112	16-Mar-97
Central African Republic	CT999	136	01-May-97
Chad	CD999	122	01-Mar-97
Chile:			
Santiago	CI001	132	01-Apr-96
Vina Del Mar	CI004	132	01-Apr-96
Other	CI999	132	01-Apr-96
China:			
Beijing, CH007	CH005	116	01-Mar-97
Other	CH999	116	01-Mar-97
Colombia:			
Bogota	CO001	108	01-Apr-95
Other	CO999	108	01-Apr-95
Congo	CF999	152	01-May-97
Costa Rica:			
San Jose	CS001	106	16-Apr-96
Other	CS999	106	16-Apr-96
Cote d' Ivoire (formerly Ivory Coast)	IV999	112	01-Mar-97
Croatia	HR999	130	01-Aug-96
Cuba:			
Havana	CU001	130	01-Apr-97
Other	CU999	NONE	01-Feb-59



## \*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES

Change 129

**TABLE III - COST-OF-LIVING ALLOWANCES (COLAs)**

A. General. This Table alphabetically lists all OCONUS areas presently authorized COLAs. Where a country or island is listed, it includes all territories within the boundaries of that country or island including any offshore islands in the same general vicinity. It won't include territories or possessions located elsewhere even though considered an integral part of the parent country or island. In such cases, cost data pertinent to the remote territories and possessions are used in determining the indexes for those remote areas. When a political subdivision smaller than a country is named, such as: state, city, province, department, town, village, etc., it includes the corporate limits of the political subdivision or the territory limits within its normal boundary if it isn't incorporated. Named posts, camps or stations include the area within their fixed boundaries. In cases of doubt, the "All Places Not Listed" rates will be used. Data and particulars involving the doubtful case should be forwarded for resolution to PDTATAC.

B. Area Listing. Footnotes are published at the end of the listing.

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
All Places Not Listed		NONE	01-Nov-82
Afghanistan	AF999	118	01-Feb-92
Alaska:2/			
Adak22/	AK001	NONE	11-Aug-89
Anchorage15/	AK005	112	01-Mar-95
Barrow16/	AK013	136	01-Feb-97
Bethel16/	AK017	136	01-Feb-97
Clear AFS17/	AK020	114	01-Mar-95
College18/	AK021	114	01-Mar-95
Cordova15/	AK025	132	01-Feb-97
Deadhorse	AK028	NONE	11-Aug-89
Delta Junction19/	AK029	114	01-Mar-95
Dillingham16/	AK033	136	01-Feb-97
Eielson AFB18/	AK041	114	01-Mar-95
Elmendorf AFB15/	AK045	112	01-Mar-95
Fairbanks18/	AK049	114	01-Mar-95
Ft. Greely19/	AK053	114	01-Mar-95
Ft. Richardson15/	AK057	112	01-Mar-95
Ft. Wainwright18/	AK061	114	01-Mar-95
Galena16/	AK065	136	01-Feb-97
Homer15/	AK073	120	01-Feb-97
Juneau20/	AK077	126	01-Feb-97
Kenai15/	AK081	124	01-Apr-96
Ketchikan20/	AK085	126	01-Feb-97
King Salmon	AK309	NONE	11-Aug-89
Kodiak21/	AK089	122	01-Feb-97

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Kotzebue16/	AK093	136	01-Feb-97
Metlakatla16/	AK327	136	01-Feb-97
Murphy Dome	AK099	NONE	11-Aug-89
Nome16/	AK101	136	01-Feb-97
Petersburg20/	AK113	130	01-Apr-96
Seward24/	AK133	124	01-Apr-96
Shemya AFB	AK136	NONE	11-Aug-89
Sitka-Mt. Edgecombe20/	AK145	126	01-Feb-97
Spruce Cape21/	AK153	118	01-Oct-92
Unalaska22/	AK163	118	16-Jul-96
Valdez15/	AK161	126	01-Feb-97
Wainwright16/	AK165	136	01-Feb-97
Wasilla/18	AK168	118	01-Feb-97
Yakutat15/	AK170	120	01-Feb-97
Other16/	AK177	136	01-Feb-97
Albania	AL999	NONE	01-Feb-59
Algeria	AG999	116	01-Sep-93
American Samoa	AQ001	110	16-Feb-97
Angola	AO999	134	01-Feb-93
Antigua and Barbuda	AC001	120	01-May-94
Argentina:			
Buenos Aires	AR012	136	16-Jun-97
Other	AR999	136	16-Jun-97
Armenia	AM999	104	16-Aug-96
Australia:			
Adelaide (incl Edinburgh)	AS023	132	16-Jun-97
Alice Springs	AS001	132	16-Jun-97
Brisbane	AS039	132	16-Jun-97
Canberra	AS005	132	16-Jun-97
Darwin	AS037	132	16-Jun-97
Exmouth (incl Harold E. Holt NAVCOMMSTA)	AS009	138	16-Jun-97
Learmonth	AS010	138	16-Jun-97
Melbourne	AS011	132	16-Jun-97
Narrabri	AS027	132	16-Jun-97
Newcastle	AS035	132	16-Jun-97
Nowra (incl Jervis Bay)	AS013	132	16-Jun-97
Perth (incl Fremantle)	AS025	132	16-Jun-97
Queenscliff	AS015	132	16-Jun-97
RAAF Amberley	AS030	132	16-Jun-97
RAAF Tindal	AS100	132	16-Jun-97
Richmond	AS017	132	16-Jun-97
Sydney	AS019	132	16-Jun-97
Woomera	AS021	134	16-Jun-97
Other	AS099	132	16-Jun-97

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Guetersloh (NRW)	GM523	126	16-Apr-97
Hamburg	GM205	136	16-Apr-97
Hanau (H)	GM329	120	16-Apr-97
Hannover (incl Wunstorf) (LS)	GM407	126	16-Apr-97
Heidelberg (BW)5/	GM019	120	16-Apr-97
Helmstedt (LS)	GM409	126	16-Apr-97
Hessich-Oldendorf (LS)	GM411	126	16-Apr-97
Hohne-Bergen (LS)	GM413	126	16-Apr-97
Hormsgrinde (BW)	GM021	122	16-Apr-97
Idar Oberstein (RP)	GM619	120	16-Apr-97
Jena (T)	GM815	126	16-Apr-97
Jever AB (LS)	GM415	126	16-Apr-97
Kaiserslautern (RP)	GM621	120	16-Apr-97
Kaiserslautern Military Community (RP)	GM700	120	01-May-97
Kalkar (NRW)	GM539	122	16-Apr-97
Kaltenbronn (BW)	GM025	122	16-Apr-97
Karlsruhe (incl Ettlingen) (BW)	GM027	120	16-Apr-97
Kiel (incl Eckernforde) (SH)	GM221	126	16-Apr-97
Kirchgoens/Butzbach (H)	GM335	120	16-Apr-97
Kitzengen (incl Wuerzburg) (B)	GM129	120	16-Apr-97
Konstanz (BW)	GM033	126	16-Apr-97
Landstuhl (RP)	GM629	120	16-Apr-97
Mannheim (incl Sandhofen) (BW)	GM039	120	16-Apr-97
Memmingen (B)	GM131	122	16-Apr-97
Messetetten (BW)	GM041	122	16-Apr-97
Miesau (RP)	GM635	120	16-Apr-97
Muenster (H)	GM339	120	16-Apr-97
Munchengladbach (Grefrath, Rheindahlen, and Herongen) (NRW)	GM549	122	16-Apr-97
Munich (B)	GM133	126	16-Apr-97
Munster-Oertze (LS)	GM417	126	16-Apr-97
Neubruেকে (RP)	GM641	120	16-Apr-97
Noervenich (NRW)	GM551	136	16-Apr-97
Nurnberg (B)	GM137	120	16-Apr-97
Oberammergeau (B), GM219,	GM139	122	16-Apr-97
Oldenburg (LS)	GM429	126	16-Apr-97
Paderborn (NRW)	GM555	126	16-Apr-97
Pirmasens (RP)	GM699	120	16-Apr-97
Ramstein (RP)	GM643	120	16-Apr-97
Rendsburg (SH)	GM723	126	16-Apr-97
Rheinberg (NRW)	GM199	126	16-Apr-97
Ruppertsweiler (RP)	GM216	120	16-Apr-97
Russelsheim (H)	GM349	120	16-Apr-97
Schwabach (B)	GM143	120	16-Apr-97

## \*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Sembach AB (RP)	GM645	120	16-Apr-97
Soegel (incl Meppen) (LS)	GM464	126	16-Apr-97
Sonthofen (B)	GM145	126	16-Apr-97
Stein (B)	GM147	122	16-Apr-97
Stuttgart (BW)5/	GM055	120	16-Apr-97
Treysa (H)	GM353	122	16-Apr-97
Tubingen (BW)	GM059	120	16-Apr-97
Twisteden (NRW)	GM599	126	16-Apr-97
Ulm (incl New Ulm) (BW)	GM061	120	16-Apr-97
Wackernheim (RP)	GM649	120	16-Apr-97
Weingarten (BW)	GM095	126	16-Apr-97
Werl (NRW)	GM565	126	16-Apr-97
Westerburg (RP)	GM651	122	16-Apr-97
Wiesbaden (H)	GM355	120	16-Apr-97
Wiesbaden AB (H)	GM357	120	16-Apr-97
Wilhelmshaven (LS)	GM469	126	16-Apr-97
Zweibruecken (incl Kreuzberg Kaserne) (RP)	GM653	120	16-Apr-97
States (localities not listed):			
Other Baden-Wuerttemberg	GM063	120	16-Apr-97
Other Bavaria	GM153	120	16-Apr-97
Other Hesse	GM359	120	16-Apr-97
Other Lower Saxony	GM425	126	16-Apr-97
Other North Rhine-Westphalia	GM573	122	16-Apr-97
Other Rhineland-Palatinate	GM655	120	16-Apr-97
Other Saarland	GM207	120	16-Apr-97
Other Schleswig Holstein	GM703	126	16-Apr-97
All Other Landstates	GM999	120	16-Apr-97
Ghana	GH999	114	01-Dec-96
Gibraltar	GI001	132	16-Apr-97
Greece:			
Araxos	GR007	NONE	16-Feb-97
Attica Department 6/	GR003	114	16-May-97
Larissa (incl Tirnavos)	GR011	NONE	01-Jan-97
Souda Bay	GR001	NONE	16-Feb-97
Tanagra	GR015	114	16-May-97
Thessaloniki (incl Arygoupolis & Langados)	GR017	110	16-May-97
Other	GR999	NONE	16-Sep-93
Grenada	GJ999	126	16-Mar-96
Guam	GQ001	118	16-Jul-97
Guatemala:			
Guatemala City	GT001	112	16-Aug-96
Other	GT999	112	16-Aug-96
Guinea	GV999	138	01-Dec-92
Guyana	GY999	NONE	01-Nov-92

## \*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES INDEX	EFF DATE
Haiti:			
Port au Prince	HA001	110	16-Feb-96
Other	HA999	110	16-Feb-96
Hawaii--by Island:			
Hawaii (Kilauea Military Camp)	HI004	132	16-Oct-95
Hawaii (Other)	HI001	132	16-Oct-95
Kauai	HI003	134	16-Oct-95
Maui	HI005	136	16-May-97
Molokai	HI007	136	16-May-97
Oahu	HI009	118	16-May-97
Other Islands	HI999	NONE	08-Nov-89
Honduras:			
Tegucigalpa	HO001	NONE	01-Apr-93
Other	HO999	NONE	01-Apr-93
Hong Kong	HK001	146	16-Aug-96
Hungary	HU999	106	16-Feb-92
Iceland:			
Keflavik	IC001	108	01-Jun-97
Reykjavik	IC005	132	01-Jun-97
Other	IC999	NONE	13-Dec-67
India:			
New Delhi	IN001	104	16-Aug-96
Other	IN999	104	16-Aug-96
Indonesia:			
Jakarta	ID001	124	16-Sep-95
Other	ID999	124	16-Sep-95
Iran	IR999	NONE	19-Mar-82
Iraq	IZ999	180	16-Sep-92
Ireland:			
Dublin	EI001	130	16-May-97
Other	EI999	130	16-May-97
Israel	IS001	138	16-Mar-97
Italy:			
Aviano	IT001	114	16-Jun-97
Bologna	IT005	114	16-Jun-97
Bovolone	IT003	114	16-Jun-97
Brindisi (incl San Vito De Normanni)	IT007	116	16-Mar-97
Civitavecchia	IT089	114	16-Jun-97
Fiumicino23/	IT020	134	16-Mar-97
Florence	IT021	116	16-Mar-97
Gaeta23/	IT025	114	16-Jun-97
Ghedi	IT027	114	16-Jun-97
La Maddalena	IT029	126	16-May-97
La Spezia (incl Varignano)	IT031	114	16-Jun-97

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Latina23/	IT033	114	16-Jun-97
Leghorn (incl Camp Darby)	IT035	114	16-Jun-97
Milan23/, IT039,	IT038	134	16-Mar-97
Mt. Corna/Castiglione delle Stivere	IT050	114	16-Jun-97
Mt. Vergine23/	IT053	114	16-Jun-97
Naples23/	IT055	114	16-Jun-97
Oderzo	IT057	114	16-Jun-97
Piacenza	IT056	114	16-Jun-97
Pinerolo	IT058	116	16-Mar-97
Pisa	IT059	114	16-Jun-97
Portogruaro	IT060	114	16-Jun-97
Rimini	IT061	116	16-Mar-97
Rome (incl Ciampino Airport)23/	IT063	134	16-Mar-97
Sellia Marina	IT065	116	16-Mar-97
Sigonella	IT067	114	16-Jun-97
Verona	IT071	114	16-Jun-97
Vicenza (incl Longare)	IT073	114	16-Jun-97
Other	IT100	114	16-Jun-97
Ivory Coast (see Cote D' Ivoire)			
Jamaica:			
Kingston	JM001	122	16-Oct-96
Other	JM999	122	16-Oct-96
Japan:7/			
Atsugi (KA)	JA041	140	16-Jul-97
Camp Fuji (SH)	JA067	142	01-Jun-97
Camp Zama (KA)	JA045	132	01-Jun-97
Eta Jima Island (incl Akizuki)(HI)14/	JA003	174	01-Jun-97
Fukuoka (incl Fukuoka Intl Airport) (FU)14/	JA005	186	01-Jun-97
Gifu (GI)14/	JA009	200	01-Jun-97
Hamamatsu (SH)14/	JA011	200	01-Jun-97
Hyakuri AB (IB)14/	JA015	200	01-Jun-97
Itazuke AB (FU)14/	JA017	186	01-Jun-97
Iwakuni (YA)14/	JA019	142	01-Jun-97
Kamiseya (incl Totsuka) (KA)	JA049	136	01-Jun-97
Komaki (AI)14/	JA022	200	01-Jun-97
Kure (HI)14/	JA021	174	01-Jun-97
Kyoto (KY)14/	JA072	200	01-Jun-97
Misawa (AO)14/	JA023	138	01-Jun-97
Nyutabaru AB (MI)14/	JA029	200	01-Jun-97
Okinawa (OK)14/	JA027	134	01-Jun-97
Osaka-Kobe (OS & HY)14/	JA031	200	01-Jun-97
Sapporo (HK)14/, JA070	JA069	200	01-Jun-97
Sasebo (NA)14/	JA035	142	01-Jun-97
Tamano (OY)14/	JA036	186	01-Jun-97

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Tokyo (TO)8/, JA056,	JA053	164	01-Jun-97
Yokohama (KA)	JA057	136	01-Jun-97
Yokosuka (KA)	JA061	136	16-Jul-97
Yokota (KA)	JA065	136	01-Jun-97
Other Chiba Pref (incl Narita Intl AP)	JA007	136	01-Jun-97
Other Kanagawa Pref (KA)	JA998	136	01-Jun-97
Other Saitama (SA)	JA033	136	01-Jun-97
Other Tokyo Pref (TO)	JA077	136	01-Jun-97
Other Locations14/	JA080	142	01-Jun-97
Jerusalem	JS999	140	01-Sep-96
Jordan:			
Amman	JO003	116	16-Feb-97
Other	JO999	116	16-Feb-97
Kampuchea (see Cambodia)			
Kazakhstan	KZ999	124	01-Jun-95
Kenya:			
Kisumu	KE011	124	16-Jun-97
Mombasa	KE001	124	16-Jun-97
Nairobi	KE003	124	16-Jun-97
Other	KE999	124	16-Jun-97
Korea:11/			
Chinhae	KS005	NONE	16-Jan-97
Chunchon	KS007	NONE	16-Jan-97
Inchon	KS010	NONE	16-Jan-97
Kimhae	KS015	— 102	01-Jun-97
Kunsan	KS070	NONE	16-Jan-97
Kwanju AB	KS017	NONE	16-Jan-97
Osan	KS025	NONE	16-Jan-97
Pusan	KS030	102	01-Jun-97
Pyongtaek	KS035	102	01-Jun-97
Seoul(K-16Fld/C.Mercer/Tango&33)/11 KS075,	KS040	102	01-Jun-97
Suwon	KS050	102	01-Jun-97
Taegu (incl Song So and Waegwan)	KS045	NONE	16-Jan-97
Taejon	KS047	NONE	16-Jan-97
Uijongbu	KS060	NONE	16-Jan-97
Weonju	KS065	NONE	16-Jan-97
Other	KS999	NONE	16-Jan-97
Kuwait	KU999	130	01-Jun-97
Kyrgyzstan	KG999	104	16-Aug-95
Laos	LA999	124	16-Sep-96
Latvia	LG999	118	16-Apr-97
Lebanon:			
Beirut	LE001	NONE	01-Sep-87
Other	LE999	NONE	29-Jun-73

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Liberia	LI999	118	01-Jul-94
Libya	LY999	NONE	16-Jun-87
Lithuania	LH999	124	01-Sep-95
Luxembourg	LU001	138	01-May-97
Macedonia	MK999	116	16-Jul-95
Madagascar	MA999	NONE	16-Sep-96
Malawi	MI999	112	01-Feb-94
Malaysia:			
Kuala Lumpur	MY001	124	01-Feb-96
Other	MY999	124	01-Feb-96
Mali	ML999	110	01-May-97
Malta	MT999	118	01-Mar-97
Marshall Islands:			
Majuro	RM003	126	01-May-97
Other	RM999	NONE	01-Aug-87
Mauritania	MR999	122	16-Jun-97
Mauritius	MP999	104	16-Jun-96
Mexico:			
Guadalajara	MX005	108	01-Oct-95
Mexico City, MX033, MX032,MX455	MX010	108	01-Oct-96
Veracruz	MX015	NONE	16-Jun-89
Other	MX999	NONE	16-Jun-89
Micronesia, Federated States of:			
Kosrae	FM009	104	01-Jun-94
Moen	FM001	104	01-Jun-94
Pohnpei	FM003	104	01-Jun-94
Chuuk (Truk)	FM005	104	01-Jun-94
Yap	FM007	104	01-Jun-94
Other	FM999	NONE	01-Feb-59
Moldova	MD999	NONE	01-Jun-95
Montenegro	MV999	108	16-Jul-95
Morocco	MO999	108	01-Mar-97
Mozambique	MZ999	126	16-Sep-96
Nepal	NP999	106	16-Dec-92
Netherlands:			
Almelo	NL041	128	16-Apr-97
Coevorden	NL035	122	01-Jul-97
Delft	NL050	128	16-Apr-97
Den Helder	NL001	134	01-Mar-97
Doorn	NL003	128	16-Apr-97
Eindhoven	NL007	128	16-Apr-97
Hague, The	NL009	148	16-Apr-97
Province of Limburg	NL015	118	01-Jul-97
Rotterdam	NL017	128	16-Apr-97



**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Soesterberg AB	NL021	128	16-Apr-97
Valkenburg (Incl Leiden)	NL025	148	16-Apr-97
Volkel	NL027	122	01-Jul-97
Other	NL999	128	16-Apr-97
Netherlands Antilles	NA999	120	16-Apr-93
New Zealand:			
Christchurch	NZ003	136	01-Jul-97
Other	NZ999	136	01-Jul-97
Nicaragua	NU999	112	16-Jul-97
Niger	NG999	118	01-May-97
Nigeria	NI999	112	16-Aug-96
Northern Mariana Islands:			
Saipan	CQ001	138	01-May-97
Other	CQ999	NONE	01-Feb-59
Norway:			
Bergen	NO016	176	16-May-97
Bodo	NO007	176	16-May-97
Oslo (incl Kolsas and Osteraas)	NO001	160	16-May-97
Rygge	NO005	160	16-May-97
Stavanger (incl Sola AS)	NO021	158	16-May-97
Trondheim:	NO025	176	16-May-97
Other	NO003	158	16-May-97
Oman	MU999	140	16-Sep-93
Pakistan:			
Islamabad	PK005	108	01-Nov-94
Peshawar	PK001	NONE	21-Nov-67
Other	PK999	108	01-Nov-94
Panama:			
Canal Area/Panama City	PM004	NONE	16-Apr-97
Other	PM999	NONE	16-Apr-97
Papau New Guinea	PP999	140	16-Jun-93
Paraguay:			
Asuncion	PA003	112	16-Aug-96
Other	PA999	112	16-Aug-96
Peru:			
Lima	PE005	128	16-Nov-96
Other	PE999	128	16-Nov-96
Philippines:			
Manila (incl Rizal Prov)	RP005	112	16-Dec-95
Other	RP999	NONE	03-Jun-70
Poland:			
Krakow	PL005	116	01-Sep-95
Warsaw	PL001	116	01-Jul-95
Other	PL999	116	01-Jul-95

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Portugal (incl Azores):			
Lisbon, PO003, PO004,	PO002	122	01-Mar-97
Azores	PO015	NONE	01-Jul-97
Other	PO999	NONE	01-Mar-97
Puerto Rico:			
Aguadilla (incl CG AS Borinquen)	RQ001	108	16-Nov-96
Arecibo	RQ005	108	16-Nov-96
Bayamon	RQ010	108	01-Sep-93
Caguas	RQ015	108	01-Sep-93
Carolina	RQ020	108	01-Sep-93
Cayey	RQ025	108	01-Sep-93
Fajardo	RQ030	108	01-Sep-93
Ft. Buchanan	RQ035	108	01-Sep-93
Guayama	RQ040	108	01-Sep-93
Guaynabo	RQ045	108	01-Sep-93
Humaco	RQ050	108	01-Sep-93
Isabela	RQ053	108	16-Nov-96
Luguillo	RQ055	108	01-Sep-93
Mayaguez	RQ060	108	16-Nov-96
Ponce (incl Ft. Allen)	RQ065	108	01-Sep-93
Roosevelt Roads	RQ070	108	01-Sep-93
Sabana Seca	RQ075	108	01-Sep-93
San Juan (incl San Juan CG units)	RQ080	108	01-Sep-93
Vega Baja	RQ085	108	01-Sep-93
Other	RQ999	108	01-Sep-93
Qatar	QA999	120	16-Sep-96
Romania	RO999	106	16-Sep-96
Russia:			
Moscow	RS001	136	01-May-96
Other	RS999	134	01-May-96
Rwanda	RW999	128	01-Feb-92
Saint Christopher & Nevis	SC999	116	01-Feb-92
Saint Lucia	ST001	120	01-Feb-92
Saint Vincent and the Grenadines	VC999	120	01-Feb-92
Saudi Arabia:			
Jeddah	SA003	142	01-Sep-96
Other	SA999	142	01-Sep-96
Senegal	SG999	124	01-Jun-97
Serbia	SR999	108	16-Jul-95
Seychelles	SE999	158	01-Aug-93
Sierra Leone	SL999	112	01-Feb-92
Singapore	SN001	148	01-Jun-97
Slovakia	LO999	NONE	01-Aug-95
Slovenia	SI999	110	01-Jun-93

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Somalia	SO999	120	01-Feb-92
South Africa	SF999	104	16-Mar-97
Spain:			
Barcelona	SP008	134	16-Jul-97
Cadiz	SP005	104	01-Jun-97
Canary Islands	SP004	NONE	01-Feb-59
El Ferrol	SP007	134	01-Jun-97
Estartit	SP009	134	01-Jun-97
Humosa	SP013	134	01-Jun-97
Madrid	SP017	134	01-Jun-97
Moron AB	SP018	112	01-Mar-97
Rota	SP019	104	01-Jun-97
San Javier	SP022	134	01-Jun-97
Sonseca	SP023	134	01-Jun-97
Torrejon AB (incl Loeches POL Site)	SP025	134	01-Jun-97
Zaragoza, SP051,	SP027	134	01-Jun-97
Other	SP999	104	01-Jun-97
Sri Lanka (Ceylon)	CE999	104	16-Jan-97
Sudan	SU999	126	01-Apr-96
Suriname	NS999	106	01-Apr-97
Sweden:			
Stockholm	SW001	156	01-Jul-97
Other	SW999	156	01-Jul-97
Switzerland:			
Bern	SZ001	170	16-Jun-97
Geneva	SZ005	170	16-Jun-97
Payerne	SZ015	170	16-Jun-97
Zurich	SZ009	170	16-Jun-97
Other	SZ999	170	16-Jun-97
Syria	SY999	116	01-Jul-97
Taiwan	TW999	136	01-Feb-92
Tanzania	TZ999	106	01-Jul-92
Tajikistan	TI999	106	01-Jun-95
Thailand:			
Bangkok	TH001	116	16-Mar-97
Other	TH011	116	16-Mar-97
Togo	TO999	108	01-May-97
Trinidad and Tobago:			
Port of Spain	TD001	108	16-Nov-93
Other	TD999	108	16-Nov-93
Trust Territory of the Pacific Islands--By Island:			
Koror	NQ001	108	16-Jun-95
Kosrae (see Micronesia)			

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Kwajalein (see Marshall Islands)			
Moen (see Micronesia)			
Palau	NQ017	108	16-Jun-95
Pohnpei (see Micronesia)			
Saipan (see Northern Mariana Islands)			
Chuuk (Truk) (see Micronesia)			
Yap (see Micronesia)			
Other	NQ999	NONE	01-Feb-59
Tunisia	TS999	114	01-Mar-97
Turkey:			
Adana (incl Incirlik AB)	TU001	NONE	01-Jun-86
Ankara	TU003	NONE	01-Jun-86
Buca and Bornova	TU004	NONE	01-Feb-94
Istanbul	TU005	116	01-Apr-97
Izmir	TU007	NONE	01-Jun-86
Other	TU999	NONE	01-Jun-86
Turkmenistan	TX999	102	16-Nov-96
Turks and Caicos Islands	TK999	154	01-Feb-92
Uganda	UG999	128	16-Jul-97
Ukraine	UP999	122	01-Oct-96
Former Union of Soviet Socialist Republics/13			
United Arab Emirates:			
Abu Dhabi	TC001	124	01-Aug-96
Dubai	TC014	124	01-Aug-96
Fujairah	TC024	124	01-Aug-96
Other	TC999	124	01-Aug-96
United Kingdom:10/			
Alconbury (E)	UK001	122	16-Mar-97
Andover (incl Pewsey) (E)	UK031	126	16-Apr-97
Arbroath (S)	UK687	132	16-Apr-97
Ashford (E)	UK042	126	16-Apr-97
Barford St. John (E)	UK048	126	16-Apr-97
Barrow-in-Furness (E)	UK055	132	16-Apr-97
Barry (W)	UK819	132	16-Apr-97
Bath (E)	UK058	132	16-Apr-97
Bentwaters (E)	UK069	126	16-Apr-97
Bicester (E)	UK081	126	16-Apr-97
Blandford (E)	UK087	132	16-Apr-97
Boulmer (E)	UK103	132	16-Apr-97
Bovington (E)	UK105	132	16-Apr-97
Brawdy (W)	UK822	132	16-Apr-97
Brecon (W)	UK824	132	16-Apr-97
Bromsgrove (E)	UK133	126	16-Apr-97
Burtonwood (E)	UK139	132	16-Apr-97

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Caerwent (W)	UK828	132	16-Apr-97
Camberley (E) UK149	UK148	126	16-Apr-97
Cambridge (E)	UK153	122	16-Mar-97
Catterick (E)	UK161	132	16-Apr-97
Cheltenham (E)	UK178	126	16-Apr-97
Chicksands (E)	UK189	126	16-Apr-97
Chivenor (E)	UK194	132	16-Apr-97
Collingwood (E)	UK198	126	16-Apr-97
Coningsby (E)	UK200	126	16-Apr-97
Cottesmore (E)	UK207	122	16-Mar-97
Cranwell (E)	UK212	126	16-Apr-97
Croughton (E)	UK218	126	16-Apr-97
Dartmouth (E)	UK221	132	16-Apr-97
Donnington (E)	UK229	132	16-Apr-97
Dover (E)	UK235	132	16-Apr-97
Drake (E)	UK237	132	16-Apr-97
Dunfermline (S)	UK711	132	16-Apr-97
Dunstable (E)	UK240	122	16-Mar-97
Eaglescliffe (E)	UK243	126	16-Apr-97
Edinburgh (S)	UK722	132	16-Apr-97
Edzell (S)	UK728	132	16-Apr-97
Emsworth (E)	UK248	126	16-Apr-97
Fairford (E)	UK251	126	16-Apr-97
Farnborough (E)	UK267	126	16-Apr-97
Faslane (S)	UK733	132	16-Apr-97
Felixstowe (E)	UK273	126	16-Apr-97
Finningly (E)	UK278	126	16-Apr-97
Forss (S)	UK739	132	16-Apr-97
Fraserburgh (S)	UK741	132	16-Apr-97
Fylingdales (E)	UK280	132	16-Apr-97
Glasgow (S)	UK742	132	16-Apr-97
Glen Douglas (S)	UK759	132	16-Apr-97
Gloucester (E)	UK284	126	16-Apr-97
Great Torrington (E)	UK302	132	16-Apr-97
Greenham Common (E)	UK308	126	16-Apr-97
Harrogate/Menwith Hill (E)	UK313	132	16-Apr-97
Haverfordwest (W)	UK834	132	16-Apr-97
Helensburgh (S)	UK743	132	16-Apr-97
Helston (E)	UK318	132	16-Apr-97
High Wycombe/Daws Hill (E)	UK319	126	16-Mar-97
Hillhead (E)	UK320	126	16-Apr-97
Holy Loch (S)	UK745	132	16-Apr-97
Holyhead (W)	UK841	132	16-Apr-97
Hythe (incl Marchwood) (E)	UK330	132	16-Apr-97

**\*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES**

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Innsworth (E)	UK341	126	16-Apr-97
Kinloss (S)	UK760	132	16-Apr-97
Kirton-in-Lindsey (E)	UK348	126	16-Apr-97
Lakenheath/Mildenhall (E)	UK352	122	16-Mar-97
Lancaster (E)	UK349	126	16-Apr-97
Leeming (E)	UK376	126	16-Apr-97
Leicester (E)	UK384	126	16-Apr-97
Leuchars (S), UK767,	UK766	132	16-Apr-97
Little Rissington (E)	UK401	126	16-Apr-97
London, Central (E)/12	UK380	140	16-Apr-97
London (incl Metro Traffic Area) (E)/12	UK388	126	16-Apr-97
Lympstone (E)	UK405	132	16-Apr-97
Lyneham (E)	UK411	126	16-Apr-97
Machrihanish (S)	UK778	132	16-Apr-97
Middle Wallop (E)	UK439	126	16-Apr-97
Molesworth (E)	UK463	122	16-Mar-97
Mormon Hill (S)	UK784	132	16-Apr-97
Newcastle-upon-Tyne (E)	UK481	126	16-Apr-97
Newquay (E)	UK484	126	16-Apr-97
Nocton Hall (E)	UK861	126	16-Apr-97
Oxford (E)	UK490	126	16-Apr-97
Peterhead (S)	UK789	132	16-Apr-97
Petersfield (E), UK515	UK493	126	16-Apr-97
Petreavie Castle (S)	UK795	132	16-Apr-97
Plymouth (E)	UK496	132	16-Apr-97
Poole (E)	UK502	132	16-Apr-97
Portland (E)	UK508	132	16-Apr-97
Portsmouth (E), UK906	UK514	132	16-Apr-97
RAF Digby (E)	UK863	126	16-Apr-97
Rochester (E)	UK517	136	16-Mar-97
Salisbury/Wilton (E)	UK518	126	16-Apr-97
Scampton (E)	UK519	126	16-Apr-97
Shaftesbury (E)	UK525	126	16-Apr-97
Shawbury (E)	UK530	126	16-Apr-97
Shetland Islands (S)	UK811	132	16-Apr-97
Spadeadam (E)	UK553	132	16-Apr-97
St. Mawgan (E), UK497,	UK559	130	16-Apr-97
Stockbridge (E)	UK561	126	16-Apr-97
Swindon (E)	UK568	126	16-Apr-97
Swingate (E)	UK571	132	16-Apr-97
Taunton (E)	UK575	126	16-Apr-97
Thurso (S)	UK816	132	16-Apr-97
Tidworth (E)	UK576	126	16-Apr-97
Torpoint (E)	UK577	132	16-Apr-97

## \*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE
Upper Heyford (E)	UK589	126	16-Apr-97
Valley (W)	UK847	132	16-Apr-97
Waddington (E)	UK597	132	16-Apr-97
Warminster (E)	UK600	132	16-Apr-97
Welford (E)	UK612	126	16-Apr-97
Wembury (E)	UK615	132	16-Apr-97
Winchester (E)	UK635	126	16-Apr-97
Wincombe (E)	UK641	126	16-Apr-97
Windsor (E)	UK646	126	16-Apr-97
Yeovilton (E)	UK676	132	16-Apr-97
Other (E)	UK883	122	16-Mar-97
Other (S)	UK884	122	16-Mar-97
Other (W)	UK885	122	16-Mar-97
Upper Volta (See Burkina)			
Uruguay:			
Montevideo, UY010,	UY003	128	16-Jul-96
Other	UY999	128	01-Oct-95
Uzbekistan	UZ999	104	01-Jun-95
Venezuela:			
Caracas	VE001	NONE	16-Aug-93
Maracay	VE003	NONE	16-Dec-83
Puerto Cabello (Valencia)	VE005	NONE	16-Dec-83
Other	VE999	NONE	16-Dec-83
Vietnam	VM999	108	16-Aug-94
Virgin Islands of the U.S.:			
St. Croix, VQ050	VQ001	146	01-Oct-93
St. Thomas	VQ005	146	01-Oct-93
Other	VQ999	146	01-Oct-93
Yemen	YE999	122	16-Aug-94
Yugoslavia: see Bosnia-Herzegovina, Croatia, Macedonia, Montenegro, Serbia and Slovenia.			
Zaire	CG999	170	16-Apr-96
Zambia	ZA999	128	01-Aug-96
Zimbabwe	ZI999	NONE	16-Dec-86

### FOOTNOTES

1/ Where more than one locality code is shown, see Appendix K for appropriate code.

2/ Cost-of-Living Allowance Index "NONE" is prescribed for personnel assigned to the following specific duty stations: USCG Loran Station Attu, Cold Bay AFS, Campion AFS, Cape Lizburne AFS, Cape Newenham AFS, Cape Romanzof AFS, Fort Yukon AFS, Galena AFS, Indian Mountain AFS, Kotzebue AFS, USCG Loran Station Port Clarence, Sparrevohn AFS, USCG Loran Station St. Paul Island,

## \*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE

Tatalina AFS and Tin City FS, Alaska.

3/ As used in this Appendix, the term "Paris (Environs)" is comprised of the departments of Essone, Hauts-de-Seine, Seine-St. Denis, Val-de-Marne, Val-d'oise and Yvelines.

4/ Symbols for German States: Baden-Wuerttemberg (BW), Bavaria (B), Hesse (H), Lower Saxony (LS), North Rhine Westphalia (NRW), Rhineland Palatinate (RP), Saarland (S), and Schleswig Holstein (SH).

5/ Bad Cannstatt, Boeblingen, Echterdingen, Ludwigsburg, Moehringen, Nellingen, Sindelfingen, Vaihingen and Zuffenhusen (at which Headquarters, United States European Command is located) are all within the Stuttgart Military Community.

6/ Attica Department includes Athens, Elefsis, Hellenikon AB and Mt. Pateras (Nea Makriis is deleted, Mt. Pateras added).

7/ Symbols for Japanese Prefectures: Aichi (AI), Aomori (AO), Chiba (CH), Fukuoka (FU), Gifu (GI), Hiroshima (HI), Hokkaido (HK), Hyogo (HY), Ibaraki (IB), Kanagawa (KA) Miyagi (MG), Miyazaki (MI), Nagasaki (NA), Okinawa (OK), Okayama (OY), Osaka (OS), Saitama (SA), Shizuoka (SH), Tokyo (TO), and Yamaguchi (YA).

8/ As used in this Appendix, the term "Tokyo" is limited to that area falling within the following named special wards (KU): Adachi, Arakawa, Bunkyo, Chiyoda, Chuo, Edogawa, Itabashi, Katsushika, Kita, Koto, Meguro, Minato, Nakano, Nerima, Ota, Setagaya, Shibuya, Shinagawa, Shinjuku, Suginami, Sumida, Taito, and Toshima.

9/ Lisbon includes the City of Lisbon, Alverca, Cascais, Estoril and Oeiras.

10/ (Eff 16 Apr 97) COLA unique allowance 361 dollars annually for all members assigned. Symbols for the United Kingdom are: England (E), Scotland (S), and Wales (W). Northern Ireland and other localities not listed separately are prescribed the rate for 'Other'.

11/ When command-sponsored dependents are required by United States Forces Korea to reside in Seoul, member is entitled to Seoul rates. Members must have command certified documentation substantiating this requirement. Locality code 075 applies to these members.

12/ Central London, locality code 380, includes the Cities of London and Westminster plus the boroughs of Barking, Barnet, Bexley, Brent, Bromley, Camden, Croyton, Ealing, Enfield, Greenwich, Hackney, Hammersmith, Haringey, Harrow, Havering, Hillington, Hounslow, Islington, Kensington and Chelsea, Kingston upon Thames, Lambeth, Lewisham, Merton, Newham, Redbridge, Richmond upon Thames, Southwark, Sutton, Tower Hamlets, Waltham Forest and Wandsworth. Metropolitan London locality code 388, constitutes the former Metropolitan Traffic Area less Central London, High Wycombe and Daws Hill.

13/ (Eff 1 Dec 94) See independent states of the former Soviet Union: Armenia, Azerbaijan, Belarus,



## \*APPENDIX J - PART II - COST-OF-LIVING ALLOWANCE INDEXES

LOCALITY	LOCALITY CODE 1/	COST-OF-LIVING ALLOWANCES	
		INDEX	EFF DATE

Georgia, Kazakhstan, Kyrgyzstan, Moldova, Russia, Tajikistan, Turkmenistan, Ukraine, and Uzbekistan.

14/ (Eff 1 Jun 97) COLA unique allowance 246 dollars annually for all members assigned.

15/ (Eff 1 Feb 97) COLA unique allowance 691 dollars annually, barracks members 309 dollars yearly.

16/ (Eff 1 Feb 97) COLA unique allowance 1084 dollars annually, barracks members 563 dollars yearly.

17/ (Eff 1 Feb 97) COLA unique allowance 723 dollars annually for all members assigned.

18/ (Eff 1 Feb 97) COLA unique allowance 723 dollars annually, barracks members 376 dollars yearly.

19/ (Eff 1 Feb 97) COLA unique allowance 1394 dollars yearly, barracks members 1394 dollars yearly.

20/ (Eff 1 Feb 97) COLA unique allowance 508 dollars annually, barracks members 168 dollars yearly.

21/ (Eff 1 Feb 97) COLA unique allowance 691 dollars annually, barracks members 463 dollars yearly.

22/ (Eff 16 Mar 95) COLA unique allowance 405 dollars annually for all members assigned.

23/ (Eff 18 May 97) COLA unique allowance 476 dollars annually for enlisted members only.

24/ (Eff 1 Feb 97) COLA unique allowance 1063 dollars annually, barracks members 309 dollars yearly.



## ★ APPENDIX K

### OVERSEAS HOUSING ALLOWANCE (OHA)

#### INTRODUCTION

A. General. The OHA provides to members assigned OCONUS (except Hawaii and Alaska) a monthly allowance which is based on the difference between their BAQ, or FSA-I, and total housing costs. This allowance is authorized for members with and without dependents. Monthly OHA is based on comparing the cost of rent, up to a rental ceiling at a PDS, plus the average utility/recurring maintenance allowance with the member's BAQ or FSA-I, whichever the member is entitled to at the OCONUS PDS. Paragraph G contains specific computational steps and examples of how allowances are calculated. A briefing sheet and a list of move-in housing expenses which are considered in allowance development follow Example IV in this Appendix. The briefing sheet and the list should be provided to members covered by the OHA program. Appendix K tables list alphabetically by country all areas presently authorized OHA. Where only a country or island is listed, it includes all territory within the boundaries of that country or island, including any offshore islands in the same general vicinity. It includes only the overseas dependencies and possessions of countries that are specifically listed. When a political subdivision smaller than a country is listed, such as state, province, department, city, village, etc., it includes the corporate limits of that political subdivision or the limits of the territory within its normal boundary if not incorporated. In cases of doubt, the "OTHER" rates, where listed, shall be used. When no allowances are listed for grades O-7 through O-10, allowances set for grade O-6 apply to these grades.

B. Rental Allowance Ceiling. Unless all or a significant portion of utilities are included in rent, the maximum amount of monthly rent which shall be considered in computing the amount of OHA payable is contained in Table I. When all or a portion of the utility allowance entitlement is withheld because utilities are included in rent, the amount withheld is added to the appropriate rental ceiling when computing the rental portion of the OHA. The rental allowance ceiling for members with dependents is based on actual rental costs of members with command sponsored dependents residing in privately-leased housing. These ceilings ordinarily

cover actual rental costs for 80 percent of the members assigned to an area. Accordingly, rental ceilings are subject to change each time rental cost data is reviewed. Where sufficient data are available, rents are arrayed by grade from highest to lowest with ceilings ordinarily set at the 80th percentile. The ceiling for members without dependents is determined by multiplying the members with dependents ceiling by 90 percent, unless a different percentage or an actual dollar amount is indicated in Table I. In computing OHA, the actual rent paid determines the amount to be considered under paragraph G. If the member is a homeowner, a derived "rent" is computed by dividing the original purchase price by 120 (settlement costs, fees for title search, other legal and related costs must be excluded from the original purchase price). If the member is a sharer as defined by par. U9000-C, the member's monthly rent is determined by dividing the total monthly rent charged by the number of sharers occupying the dwelling place.

C. Utility/Recurring Maintenance Allowance. A utility/recurring maintenance allowance is provided in Table I for each allowance area. It is based on average expenses reported by members with dependents who pay for all or a majority of their utilities. Members who share a dwelling, as defined by par. U9000-C, are entitled to a pro rata share of the set utility/recurring maintenance allowance while members without dependents who don't share are entitled to 75 percent. However, this allowance is subject to elimination or reduction if all or part of utilities are included in rent (see par. U9106). Where part or all of this allowance is eliminated, that amount is added to the appropriate rental ceiling when computing the rental allowance. Whether a member is separately entitled to all, part or none of the utility/recurring maintenance allowance noted above is based on responses to the utility questions on DD Form 2367, Individual OHA Report. When a member checks question 7c indicating that some utilities are included in rent, a UTILITY POINT SCORE and appropriate utility/recurring maintenance allowance are computed as shown in items 1 and 2.

- Based on the climate code of the duty location (Appendix K Tables) and responses to the utility/service inquiries listed under question 7c of DD Form 2367, a UTILITY POINT SCORE is computed for the member. This score determines the amount of utility/recurring maintenance allowance entitlement. Using the appropriate climate code column in the table shown below, the member is credited with UTILITY POINTS for each utility/service inquiry listed under question 7c that wasn't checked.

	Climate Code (See Table I)		
	3	2	1
	(Hot)	(Moderate)	(Cold)
Electricity	3	3	3
Heating	1	2	3
Air conditioning	3	2	1
Water	1	1	1
Trash disposal	1	1	1

- When the total UTILITY POINT SCORE is developed, it is matched to the following table which determines the percentage of the utility/recurring maintenance allowance noted in par. U9106 to which the member is entitled.

If UTILITY POINT SCORE is	member is entitled to the following percentage of allowance indicated in par. U9106
0	0
1-2	25
3-4	65
5-9	100

The climate codes noted above are defined as follows:

Code 1 (COLD) - long-term mean temperature of 45 degrees F or colder;

Code 3 (HOT) - long-term average of 69 degrees F or warmer, except when long-term average for one or more months of the year drops to 45 degrees F or colder. In such instances, a climate code of 2 is assigned; and

Code 2 (MODERATE) - all other climates.

D. Move-In Housing Allowance (MIHA). The MIHA in Table 1 is based on average expenses reported by members. This allowance is determined by computing expenses members typically incur associated with moving into privately leased/owned dwellings. The MIHA is paid in a lump-sum when quarters are first occupied (See Appendix N for specific information). Attached at the end of this briefing sheet is a list of reportable move-in expenses.

E. Specified Fixed Rate of Exchange. At some duty stations members pay monthly rent at a specified fixed rate of exchange (dollar equivalency contract) for the duration of the lease, rather than at a fluctuating rate of exchange for the duration of the lease. When required by local custom or when housing available within commuting distance of a member's duty station, as defined by DODI 4165.45, Determination of Family Housing Requirements, can be obtained only through use of a dollar equivalency contract, the member's commanding officer or designated representative should enter the following statement in Part B of DD Form 2367, Individual Overseas Housing Allowance Report: "Dollar equivalency contract required. No other housing option available to member." The member should enter the U.S. dollar equivalent of the monthly rent rather than the local currency amount in item 5 of DD Form 2367.

F. Recertification. All members entitled to an OHA must have their housing cost data, as reported on DD Form 2367, Individual OHA Report, recertified annually.

G. Computation of OHA. To determine OHA, follow these steps:

**STEP 1:** Determine the member's monthly rent in U.S. dollars. When rent is paid in foreign currency, convert to dollars by using the "Rate of Exchange" factor in Table I. If the member is a sharer as defined by par. U9000-C, the member's rent is a pro rata share of total rent.

**STEP 2:** Locate the appropriate rental allowance ceiling for the member's grade shown under "Maximum Rental Allowance Ceilings" in Table I. For members entitled to without dependents rental ceiling, use the appropriate percentage or dollar amount specified in Table I. If rent includes all utilities (question 7b checked on DD Form 2367), add the utility/recurring maintenance allowance to the maximum

rental allowance ceiling. If rent includes some but not all utilities (question 7c checked on DD Form 2367), add the amount computed in STEP 3 to the maximum rental allowance ceiling.

**STEP 3:** Locate the average utility/recurring maintenance allowance from Table I, subject to par. U9106. The following conditions apply.

- a. Rent includes all utilities (question 7b checked on DD Form 2367): Member isn't entitled to a separate utility/recurring maintenance allowance; however, this allowance is added to the rental allowance ceiling determined in STEP 2.
- b. Rent includes no utilities (question 7a checked on DD Form 2367): A member with dependents who isn't a sharer is entitled to the full utility/recurring maintenance allowance. A member without dependents who isn't a sharer is entitled to 75 percent of the utility/recurring maintenance allowance. A member with or without dependents who is a sharer, as defined by par. U9000-C, is entitled to a pro rata share of the utility/recurring maintenance allowance shown in Table I.
- c. Rent includes some utilities (question 7c checked on DD Form 2367): Member might not be entitled to full utility/recurring maintenance allowance. Obtain "Climate Code" from Table I and refer to par. U9106 for the methodology used to determine the utility/recurring maintenance allowance entitlement. If not entitled to the full utility/recurring maintenance allowance, the amount to which the member isn't entitled is added to the maximum rental allowance ceiling ascertained in STEP 2.

**STEP 4:** Compare monthly rent computed in STEP 1 with rental allowance ceiling ascertained in STEPS 2 and 3. If rent in STEP 1 is less than the rental allowance ceiling in STEPS 2 and 3, then rent in STEP 1 is used to compute OHA. If the rent in STEP 1 is greater than the rental allowance ceiling calculated in STEPS 2 and 3, the rental allowance ceiling calculated in STEPS 2 and 3 is used to compute OHA.

**STEP 5:** Deduct from the sum in STEP 4 the member's BAQ or FSA-I, whichever applies. If the result is negative or zero, the member receives no OHA. If the result is positive, the member receives an OHA equal to the amount of this result.

The following examples are for illustrative purposes only. All numbers and allowances are hypothetical and reflect monthly amounts.

#### **EXAMPLE I**

**Situation:** A member in grade O-3 with dependents is stationed at a locality where the utility/recurring maintenance allowance is \$120 and the MIHA/Miscellaneous allowance is \$510. Member is required to pay 1-month's rent to a real estate agent and the local service housing authority certifies that the charges are typical. The member's monthly rent is \$450. The locality has a climate code 2 (moderate), and it has been determined that the member's UTILITY POINT SCORE is 5. The member receives a BAQ of \$375.

#### **Solution:**

**STEP 1:** The member's monthly rent is \$450.

**STEP 2:** Determine the maximum rental allowance ceiling for the member from Table I. In this example, the rental ceiling is \$425.

**STEP 3:** Determine the member's utility/recurring maintenance allowance from Table I. In this case, use \$120. Using the point scoring method (contained in par. U9106) the member has a UTILITY POINT SCORE of 5 (neither electricity - 3 points - nor air conditioning - 2 points - are provided by the landlord). Therefore, the member is entitled to a full allowance of \$120.

- STEP 4:** Find member's MIHA/Miscellaneous allowance in Table I. In this case; use \$510. In addition, member has a reimbursable rent-related expense equal to one month's rent, in this case \$450. Member has provided to the local finance office the bill from the rental agent for one month's rent. Member is directly reimbursed for this expense.
- STEP 5:** Member's monthly BAQ is \$375.
- STEP 6:** Compare the member's rent of \$450 (from STEP 1) to member's maximum rental allowance ceiling of \$425 (from STEP 2). In this case use the member's rental allowance of \$425.
- STEP 7:** Add the member's rent of \$425 (from STEP 6) and the utility/recurring maintenance allowance of \$120 (from STEP 3). The total is \$545.
- STEP 8:** To compute the member's monthly OHA, subtract BAQ of \$375 from the total allowance of \$545 (from STEP 7). The result is \$170. In addition, the member receives a one-time lump-sum payment of \$960 under MIHA (from STEP 4).

### **EXAMPLE II**

**Situation:** Three enlisted members, all without dependents, share a house with a Federal civilian employee entitled to a Living Quarters Allowance (LQA). The enlisted members are in grades E-7, E-5 and E-4. The monthly rent is \$1800. The monthly utility/recurring maintenance allowance at their locality is \$160. The locality has a climate code 3 (HOT), and it has been determined that the members' UTILITY POINT SCORE is 8. The MIHA/Miscellaneous allowance is \$360. The BAQ for the E-7, E-5 and E-4, is \$300, \$250 and \$225, respectively.

#### **Solution:**

- STEP 1:** Determine each member's rent. Since, in accordance with par. U9000-C, there are four sharers, each member's rent is \$450 (\$1,800/4).
- STEP 2:** Determine the maximum rental allowance ceiling for each member from Table I. In this example, the rental ceilings shown in Table I for members with dependents are \$750, \$665 and \$500 for grades E-7, E-5 and E-4, respectively. Table I also notes that members without dependents are entitled to 90 percent of the members with dependents rental ceiling. By multiplying these ceilings by 90 percent, it is determined that the appropriate ceilings are \$675, \$599 and \$450 for the E-7, E-5 and E-4, respectively.
- STEP 3:** Determine the utility/recurring maintenance allowance from Table I. In this case, use \$160. Since the members' total UTILITY POINT SCORE is 8, collectively they are entitled to the full utility/recurring maintenance allowance of \$160. Since there are four sharers, each member's portion of the utility/recurring maintenance allowance is \$40.
- STEP 4:** Each member in this example is entitled to a one-time MIHA/Miscellaneous payment of \$360.
- STEP 5:** Determine members' monthly BAQs. In this case, the BAQ for the E-7, E-5 and E-4 is \$300, \$250 and \$225, respectively.
- STEP 6:** Compare each member's rent of \$450 (from STEP 1) to each member's maximum rental allowance ceiling, which for the member in grade E-7 is \$675, for grade E-5 is \$599 and for grade E-4 is \$450. For each member, the rental amount to be used in computing OHA is \$450.
- STEP 7:** To each member's rental amount (from STEP 6) add the utility/recurring maintenance allowance of \$40 (from STEP 3). For each member, the total amount is \$490 (\$450 + \$40).
- STEP 8:** To compute each member's monthly OHA, subtract each member's BAQ from the total allowance determined in STEP 7. The result for grade E-7 is \$190 (\$490 - \$300), for grade E-5 \$240 (\$490 -

\$250), and for grade E-4 \$265 (\$490 - \$225). Additionally, each is entitled to a one-time lump-sum MIHA/Miscellaneous payment of \$360.

### **EXAMPLE III**

**Situation:** A member in grade O-4 is married to a member in grade O-2. The member in grade O-4 claims their children as dependents. The utility/recurring maintenance allowance at the locality where both members are assigned is \$180. The monthly rent for the dwelling occupied by both members is \$1100. The locality has a climate code 1 (COLD), and it has been determined that the members' UTILITY POINT SCORE is 7. The BAQ for the member in grade O-4 is \$425 and for grade O-2 is \$340. Each member is entitled to a MIHA/Miscellaneous allowance.

**Solution:**

**STEP 1:** Determine each member's monthly rent. In accordance with par. U9000-C, each member's rent is \$550 (\$1,100/2).

**STEP 2:** Determine the maximum rental allowance ceiling for each member from Table I. In this example, the rental ceiling for the member in grade O-4 is \$600, and for grade O-2 is \$450 (90 percent of the published with-dependent ceiling of \$500).

**STEP 3:** Determine the member's utility/recurring maintenance allowance from Table I. In this case, the established allowance is \$180. Since the members are sharers, each member is entitled to a pro rata share of the allowance, which is \$90 (\$180/2).

**STEP 4:** Determine members' monthly BAQs. In this case use \$425 for grade O-4 and \$340 for grade O-2.

**STEP 5:** Compare each member's rent of \$550 (from STEP 1) to each member's rental allowance ceiling of \$600 for grade O-4 and \$450 for grade O-2 (from STEP 2). In this case, \$550 is used in computing the OHA for member in grade O-4 and \$450 for member in grade O-2.

**STEP 6:** Add to each member's rental amount (from STEP 5) the utility/recurring maintenance allowance (from STEP 3). For grade O-4 this sum is \$640 (\$550 + \$90) and for grade O-2 \$540 (\$450 + \$90).

**STEP 7:** To compute each member's monthly OHA, subtract BAQ from the total amount calculated in STEP 6. The result for grade O-4 is \$215 (\$640 - \$425) and grade O-2 is \$200 (\$540 - \$340).

### **EXAMPLE IV**

**Situation:** A member in grade O-3 is unaccompanied and isn't a sharer as defined in par. U9000-C. The utility/recurring maintenance allowance at the locality where the member is assigned is \$160 and the MIHA/Miscellaneous allowance is \$625. In addition, member pays a real estate agent's fee of 2-month's rent. The local service housing authority has certified that a rental agent's fee equivalent to 1-month's rent is typical. The monthly rent for the dwelling occupied by the member is \$600. The locality has a climate code 2 and it has been determined that the member's UTILITY POINT SCORE is 2. The FSA-I for the member in grade O-3 is \$350.

**Solution:**

**STEP 1:** The member's rent is \$600.

**STEP 2:** Determine the maximum rental allowance ceiling for the member from Table I. In this example, the rental ceiling set for grade O-3 in Table I is \$725, 90 percent of which is \$653.

**STEP 3:** Determine the member's utility/recurring maintenance allowance from Table I. In this case, the established allowance is \$160. Since member is unaccompanied, use \$120 (75 percent of \$160). Since the member has a UTILITY POINT SCORE of 2, member is entitled to 25 percent of \$120, or \$30.

The remainder of the utility/recurring maintenance allowance, \$90, is added to the member's rental ceiling of \$653 determined in Step 2, for a derived rental ceiling of \$743.

**STEP 4:** Ascertain member's MIHA/Miscellaneous allowance from Table I. In this case use \$625. In addition, member has a rent-related expense of \$1200 for real estate agent's fee, equivalent to 2-months rent. However, the local service housing authority has certified that a real estate agent's fee equivalent to 1-month's rent is typical. Therefore, only \$600 vice \$1,200 is reimbursable under MIHA/Rent. Total amount member is entitled to under MIHA is \$1,225 (\$625 for MIHA/Miscellaneous + \$600 for MIHA/Rent).

**STEP 5:** Member's monthly BAQ is \$350.

**STEP 6:** Compare the member's rent of \$600 (from STEP 1) to member's derived rental allowance ceiling of \$743 (from STEPS 2 and 3). In this case, \$600 is used in computing the OHA for the member.

**STEP 7:** Add the member's rental amount of \$600 (from STEP 6) to the utility/recurring maintenance allowance of \$30 (from STEP 3). The total is \$630 (\$600 + \$30).

**STEP 8:** To compute the member's monthly OHA, subtract BAQ of \$350 from the total allowance of \$630 (from STEP 7). The result is \$280 (\$630 - \$350). In addition, member is entitled to a one-time lump-sum MIHA payment of \$1225, from STEP 4.



## OVERSEAS HOUSING ALLOWANCE (OHA) BRIEFING SHEET

The OHA program provides uniformed members assigned to OCONUS locations (except Hawaii and Alaska) an allowance which defrays a significant amount of housing costs. All members who are authorized to live in privately leased/owned quarters are entitled to an OHA provided an Individual OHA Report (DD Form 2367) is completed and approved. Members must submit a new DD Form 2367 whenever there is a change to any data entered on the latest DD Form 2367.

A monthly allowance is payable when the OHA exceeds Basic Allowance for Quarters (BAQ) or Family Separation Allowance (FSA)-I. If the OHA doesn't exceed BAQ or FSA-I, then only BAQ or FSA-I is paid.

The OHA, which is published in the Joint Federal Travel Regulations, Volume 1 (JFTR) Appendix K, is comprised of three separate components: a rental allowance, a utility/recurring maintenance allowance and a MIHA. These allowances are periodically reviewed and updated based on costs reported by members. As these reviews may result in increases or decreases to allowance levels, members should be advised that their entitlements ordinarily will change over time.

The rental allowance ceilings shown in JFTR, Appendix K apply to accompanied members. The rental allowance ceiling for unaccompanied members is ordinarily 90 percent of the accompanied allowance ceiling. These ceilings ordinarily cover actual rental costs for 80 percent of the members with dependents assigned to an area.

Unless a member is involved in a sharing arrangement, the member is entitled to the amount of rent paid up to the set rental allowance ceiling. A member is considered to be sharing a dwelling when residing with:

- a. a spouse or dependent who is either a uniformed member or a Federal civilian employee entitled to a Living Quarters Allowance (LQA),
- b. another uniformed member entitled to an OHA, or non-related Federal civilian employee entitled to an LQA and/or
- c. any other person, excluding dependents, who contributes toward rent, mortgage and/or utilities.

If a member is involved in a sharing arrangement as defined above, the total rent is divided by the number of sharers to determine the member's proportional share of the rent. This amount is then compared to the appropriate rental allowance ceiling and the uniformed member is entitled to the lesser of the proportional rental share or rental allowance.

In the case of home ownership, "rent" is derived by dividing the original purchase price by 120 (excluding closing costs, taxes, etc.).

The utility/recurring maintenance allowances shown in Appendix K apply to accompanied members. The allowance is reduced if the member is unaccompanied and not sharing (in this case, the allowance ordinarily is equal to 75 percent of the amount stated in Appendix K) or if the member is considered a sharer (in this case, divide the allowance at the accompanied rate by the number of sharers to determine each individual's allowance amount).

If rent includes all utilities, the member doesn't receive a utility allowance. However, the utility/recurring maintenance allowance to which the member would otherwise be entitled had the landlord not included utilities in rent is added to the member's rental allowance ceiling. A member whose rent includes some utilities/services might have the utility/recurring maintenance allowance reduced. *The amount by which the allowance is reduced is added to the member's rental allowance ceiling.*

MIHA is comprised of three components. MIHA/Miscellaneous is a fixed-rate, lump-sum payment which reflects average expenditures made by members to make their dwellings habitable (attached is a list of reportable MIHA/Miscellaneous expenses). MIHA/Rent is an actual expense component which covers reasonable rent-related expenses in total. These are fixed, one-time nonrefundable charges, such as real estate agents' fees. Homeowners aren't entitled to this component. The last MIHA component, MIHA/Security, is also an actual expense component

and covers reasonable security-related expenses for members assigned to areas where dwellings must be modified to minimize exposure to terrorist threat. Only items used to modify the actual physical dwelling are allowable. Qualifying locations are listed in JFTR, Appendix N.

Before an allowance may be paid, the member must present a copy of the lease agreement to the appropriate official and complete the "Individual OHA Report," DD Form 2367. If member qualifies for MIHA/Rent or MIHA/Security, DD Form 2556, "MIHA Claim Form," also must be completed. Allowances may increase or decrease over time as adjustments are made based on foreign currency fluctuations in relation to the dollar or based on new cost data.

At some duty stations members pay monthly rent at a specified fixed rate of exchange (dollar equivalency contract) for the duration of the lease, rather than at a fluctuating rate of exchange for the duration of the lease. When required by local custom or when housing available within commuting distance of a member's duty station, as defined by DODI 4165.45, Determination of Family Housing Requirements, can be obtained only through use of a dollar equivalency contract, the member's commanding officer or designated representative should enter the following statement in Part B of DD Form 2367, Individual OHA Report: "Dollar equivalency contract required. No other housing option available to member." The member should enter the US dollar equivalent of the monthly rent rather than the local currency amount in item 5 of DD Form 2367.

With the commanding officer's authorization/approval, a member may draw an advance housing allowance. The amount of the advance ordinarily isn't to exceed 3-months' allowance. However, additional funds may be authorized when the need is justified and authorized/approved in writing by the commanding officer. Advances aren't authorized/approved for the purchase of residences or other living accommodations. (See JFTR, par. U9116.)

If the information reported on DD Form 2367 changes, the member MUST complete another "Individual OHA Report." Local commands should periodically use whatever means are available for publicizing the importance of keeping DD Forms 2367 current.

(Note: This briefing sheet may be supplemented to include characteristics of the local housing market.)

**MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS EXPENSES**

The costs of the following items are included in the MIHA/Miscellaneous component of the OHA unless the items are purchased with the intention of shipping them from the present duty station. Items to be shipped aren't reportable. While the list isn't exhaustive, it covers the vast majority of reportable expenses. These expenses are associated with items necessary to make quarters habitable.

1. Cabinets (kitchen, medicine, bathroom, etc.)
2. Plumbing and plumbing installation, hookups
3. Gas and/or electrical installation
4. Supplementary heating equipment
5. Painting, papering, plastering (upon arrival only)
6. Light fixtures, permanently installed
7. Wardrobes
8. Shelving
9. Telephone installation
10. Range, refrigerator, freezer, washer/dryer
11. Air conditioners, dehumidifiers and fans
12. Screening
13. Transformers and voltage regulators
14. Commodes and sinks, when ordinarily not furnished
15. Burglar alarms, security bars and supplementary door locks, when locally required
16. Water purification filters, when locally required
17. Pest fumigation, if required when quarters first occupied (otherwise include in recurring maintenance expenses)
18. Repair of drain pipes and gutters

The following items aren't generally reportable as move-in housing expenses.

1. Rugs, carpets, curtains and drapes
2. Lawn and gardening maintenance expenses
3. Dishwashers, microwave ovens and small/personal appliances
4. Televisions, installation of cable TV, antennas, etc.
5. Any recoverable deposits, such as security deposits
6. Light bulbs
7. Taxes of any kind, unless specifically required by lease
8. Fencing, yard-related items
9. Any personal labor costs



# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*AUSTRALIA HOUSING ALLOWANCES EFFECTIVE 16 JUNE 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: SEE FOOTNOTE

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$129

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$570

RATE OF EXCHANGE: \$0.740741

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

LOCALITY	LOCALITY CODE	O6	O5	O4/W5 /W4 O3E	O3 /W3 O2E	O2/W2 /W1/ O1E	O1
AUSTRALIA:	AS						
ADELAIDE (INCL EDINBURGH)	023	805	805	805	805	603	460
ALICE SPRINGS	001	1453	1258	1258	1044	1044	1044
BRISBANE	039	644	644	644	633	538	480
CANBERRA	005	1304	1256	1238	1061	1061	1061
DARWIN	037	1461	1461	1461	1461	935	935
EXMOUTH (INCL HAROLD E. HOLT NAVCOMMSTA)	009				SAME AS OTHER		
LEARMONTH	010				SAME AS OTHER		
MELBOURNE	011	1837	1837	1235	948	805	805
NARRABRI	027				SAME AS OTHER		
NEWCASTLE	035	1332	1332	1332	1111	1111	1111
NOWRA (INCL JERVIS BAY)	013	669	669	652	642	296	234
PERTH (INCL FREMANTLE)	025	1382	1382	1141	1044	996	996
QUEENSLIFF	015	897	897	881	633	538	480
RAAF AMBERLEY	030	867	867	867	834	538	480
RAAF TINDAL	100	1259	1133	1093	962	819	735
RICHMOND	017	1091	1091	1091	736	736	736
SYDNEY	019	1797	1797	1797	1601	1124	1040
WOOMERA	021				SAME AS OTHER		
OTHER	099	643	643	643	643	558	558

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E2/E1</u> <u>E3</u>
AUSTRALIA:	AS							
ADELAIDE (INCL								
EDINBURGH)	023	603	603	558	558	508	508	440
ALICE SPRINGS	001	1084	1084	962	962	962	962	546
BRISBANE	039	644	599	556	514	460	398	370
CANBERRA	005	825	825	825	716	716	612	596
DARWIN	037	1120	1120	1120	1120	961	961	603
EXMOUTH (INCL HAROLD E. HOLT								
NAVCOMMSTA)	009			SAME AS OTHER				
LEARMONTH	010			SAME AS OTHER				
MELBOURNE	011	1000	1000	1000	1000	1000	634	586
NARRABRI	027			SAME AS OTHER				
NEWCASTLE	035	1332	1332	1111	1111	1017	884	823
NOWRA (INCL								
JERVIS BAY)	013	260	260	234	234	223	223	188
PERTH (INCL								
FREMANTLE)	025	996	996	996	996	996	858	807
QUEENSLIFF	015	416	416	416	178	159	159	140
RAAF AMBERLEY	030	644	599	556	514	460	398	370
RAAF TINDAL	100	864	797	735	679	611	531	494
RICHMOND	017	816	816	816	801	738	736	736
SYDNEY	019	1176	1128	1124	1124	1124	1124	1124
WOOMERA	021			SAME AS OTHER				
OTHER	099	643	643	643	643	643	643	434

1/ CLIMATE CODES FOR AUSTRALIA ARE AS FOLLOWS:

- 3 FOR LOCALITY CODE 001, AND
- 2 FOR ALL OTHER LOCALITY CODES.

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*AUSTRIA HOUSING ALLOWANCES EFFECTIVE 16 JUNE 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$188

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$324

RATE OF EXCHANGE: \$0.083333

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<div> <div>O4/W5</div> <div>O3</div> <div>O2/W2</div> </div>					
		<u>O6</u>	<u>O5</u>	<u>O3E</u> /W4	<u>O2E</u> /W3	<u>O1E</u> /W1/	<u>O1</u>
AUSTRIA:	AU						
INNSBRUCK	007	933	933	933	933	667	667
LINZ	009	1332	1332	1332	1105	1105	1105
SALZBURG	001	1269	1269	1269	1269	1269	1134
STAINACH	003	467	467	467	467	467	467
VIENNA	005	2750	2750	2750	2499	2117	2117
OTHER	999	839	839	684	684	684	684

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<div> <div>E9</div> <div>E8</div> <div>E7</div> <div>E6</div> <div>E5</div> <div>E4</div> </div>						<u>E2/E1</u> <u>E3</u>
		<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3</u>
AUSTRIA:	AU							
INNSBRUCK	007	745	745	688	688	635	635	559
LINZ	009	1132	1132	1132	1105	1105	1105	1105
SALZBURG	001	1230	1230	1134	1134	1020	1020	948
STAINACH	003	501	501	501	501	373	246	225
VIENNA	005	2557	2557	2337	2337	2337	2337	2337
OTHER	999	684	684	684	684	635	635	559





# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## BAHRAIN HOUSING ALLOWANCES EFFECTIVE 1 AUGUST 1996 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 3  
 AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$106  
 MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$203  
 RATE OF EXCHANGE: \$2.65

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>	
BAHRAIN	BA 001	2746	2571	2571	1895	1884	1696	
		<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	E3/E2 <u>E1</u>
BAHRAIN	BA 001	2279	2279	1988	1617	1325	1166	1166

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \* BANGLADESH HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 3

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$115

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$1900

RATE OF EXCHANGE: \$0.022831

## MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

				O4/W5	O3	O2/W2	
	LOCALITY			/W4	/W3	/W1/	
<u>LOCALITY</u>	<u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O3E</u>	<u>O2E</u>	<u>O1E</u>	<u>O1</u>
	BG						
BANGLADESH	999	1710	1539	1484	1227	1048	937

								E2/E1
	LOCALITY							
<u>LOCALITY</u>	<u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3</u>
	BG							
BANGLADESH	999	1233	1137	1048	969	871	758	758

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*BRAZIL HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 3  
 AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$227  
 MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$908  
 RATE OF EXCHANGE: \$0.938967

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>
BRAZIL:	BR						
BRASILIA	001	2800	2500	2500	2300	2000	2000
RIO DE JANEIRO (INCL DUQUE DE CAXIAS)	005	3760	3760	3200	2911	1500	1500
SAO PAULO	015	3000	3000	3000	2500	2000	2000
OTHER	999	1794	1794	1794	1794	1600	1600

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	E2/E1 <u>E3</u>
BRAZIL:	BR							
BRASILIA	001	2000	2000	1800	1800	1600	1600	1600
RIO DE JANEIRO (INCL DUQUE DE CAXIAS)	005	2000	2000	1800	1800	1600	1600	1600
SAO PAULO	015	2000	2000	1800	1800	1600	1600	1600
OTHER	999	1200	1100	1000	925	850	750	750



# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*COSTA RICA HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: SEE FOOTNOTE 2

RATE OF EXCHANGE: \$0.004329

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>
COSTA RICA:	CS						
SAN JOSE	001	2300	2300	1700	1700	1700	1700
OTHER	999	0	0	0	0	0	0

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	E2/E1 <u>E3</u>
COSTA RICA:	CS							
SAN JOSE	001	1700	1700	1700	1571	1413	1228	1228
OTHER	999	0	0	0	0	0	0	0

1/ AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCES ARE AS FOLLOWS:  
\$0 FOR LOCALITY CODE 999; AND  
\$114 FOR LOCALITY CODE 001.

2/ MOVE-IN HOUSING ALLOWANCES (MIHA)/MISCELLANEOUS ARE AS FOLLOWS:  
\$0 FOR LOCALITY CODE 999; AND  
\$190 FOR LOCALITY CODE 001.

# **APPENDIX K - OVERSEAS HOUSING ALLOWANCE**

## CROATIA HOUSING ALLOWANCES EFFECTIVE 16 MARCH 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2  
 AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$0  
 MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$0  
 RATE OF EXCHANGE: \$0.167504

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

				O4/W5	O3	O2/W2		
	LOCALITY			/W4	/W3	/W1/		
<u>LOCALITY</u>	<u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O3E</u>	<u>O2E</u>	<u>O1E</u>	<u>O1</u>	
	HR							
CROATIA	999	1037	1037	1000	827	827	632	

  

								E2/E1
	LOCALITY							
<u>LOCALITY</u>	<u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3</u>
	HR							
CROATIA	999	743	743	632	632	525	525	425

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*DENMARK HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$243

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$786

RATE OF EXCHANGE: \$0.149701

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

LOCALITY		LOCALITY CODE		O4/W5 /W4	O3 /W3	O2/W2 /W1/		
<u>LOCALITY</u>	<u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O3E</u>	<u>O2E</u>	<u>O1E</u>	<u>O1</u>	
DENMARK:	DA							
AALBORG	001	1237	1237	1004	951	826	743	
COPENHAGEN (ISL OF ZEALAND) 1/								
	003	1662	1347	1347	1347	1225	1225	
KARUP (INCL BALTAP AND VIBORG)								
	004	1684	1515	1364	1228	1104	899	
OTHER	025	971	971	971	971	533	458	
								E2/E1
		<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3</u>
DENMARK:	DA							
AALBORG	001	826	826	743	743	675	675	675
COPENHAGEN (ISL OF ZEALAND)								
	003	1225	1198	1198	1198	1047	1047	678
KARUP (INCL BALTAP AND VIBORG)								
	004	1228	1228	1104	1104	1104	1104	899
OTHER	025	624	624	624	602	571	421	394

1/ FOR NAVY MEMBER IN PAYGRADE O5 WITH ORIGINAL LEASE DATED 1 AUGUST 1995, IN COPENHAGEN, DENMARK, LOCALITY CODE 026, THE MAXIMUM RENTAL CEILING IS \$2694. NO OTHER MEMBER ASSIGNED TO DENMARK NOR COPENHAGEN IS ENTITLED TO THIS RENTAL CEILING.

## APPENDIX K - OVERSEAS HOUSING ALLOWANCE

### DOMINICAN REPUBLIC HOUSING ALLOWANCES EFFECTIVE 16 FEBRUARY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 3  
 AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1  
 MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: SEE FOOTNOTE 2  
 RATE OF EXCHANGE: \$0.069930

#### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O4/W5</u> <u>/W4</u> <u>O3E</u>	<u>O3</u> <u>/W3</u> <u>O2E</u>	<u>O2/W2</u> <u>/W1/</u> <u>O1E</u>	<u>O1</u>
DOMINICAN REPUBLIC:							
	DR						
SANTO DOMINGO	3/ 001	2100	2100	1600	1600	1600	1600
OTHER	999	0	0	0	0	0	0

  

<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3/E2</u> <u>E1</u>
-----------	-----------	-----------	-----------	-----------	-----------	---------------------------

DOMINICAN REPUBLIC:								
	DR							
SANTO DOMINGO	001	1600	1600	1600	1600	1438	1438	1338
OTHER	999	0	0	0	0	0	0	0

1/ AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCES ARE AS FOLLOWS:  
 \$0 FOR LOCALITY CODE 999; AND  
 \$358 FOR LOCALITY CODE 001.

2/ MOVE-IN HOUSING ALLOWANCES (MIHA)/MISCELLANEOUS ARE AS FOLLOWS:  
 \$0 FOR LOCALITY CODE 999; AND  
 \$330 FOR LOCALITY CODE 001.

3/ FOR ARMY MEMBER IN PAYGRADE O5 WITH ORIGINAL LEASE DATED AFTER 30 JUNE 1996, AT SANTO DOMINGO, LOCALITY CODE 014, THE MAXIMUM RENTAL CEILING IS \$3100. NO OTHER MEMBER ASSIGNED TO SANTO DOMINGO NOR DOMINICAN REPUBLIC IS ENTITLED TO THIS RENTAL CEILING.



# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

\*ISRAEL HOUSING ALLOWANCES EFFECTIVE 16 JUNE 1997  
(UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2  
AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$343  
MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$655  
RATE OF EXCHANGE: \$0.289017

MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY)  
(MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O4/W5</u> <u>/W4</u> <u>O3E</u>	<u>O3</u> <u>/W3</u> <u>O2E</u>	<u>O2/W2</u> <u>/W1/</u> <u>O1E</u>	<u>O1</u>
	IS						
ISRAEL	001	3000	3000	3000	3000	2244	2244

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E2/E1</u> <u>E3</u>
	IS							
ISRAEL	001	2244	2069	1908	1764	1587	1587	1587



# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*JAPAN HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: SEE FOOTNOTE 3

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$860

RATE OF EXCHANGE: \$0.009091

MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY)  
(MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4	O3 /W3	O2/W2 /W1/	<u>O1</u>
				<u>O3E</u>	<u>O2E</u>	<u>O1E</u>	
JAPAN:	JA						
ATSUGI NAF (INCL TOTSUKA) (KA)							
	041	1955	1955	1819	1682	1634	1634
CAMP FUJI (SH)	067	1727	1634	1593	1479	1407	1407
CAMP ZAMA (KA)	045	1727	1634	1583	1501	1446	1407
ETA JIMA ISLAND (INCL AKIZUKI) (HI)							
	003	907	907	907	726	726	409
FUKUOKA (INCL FUKUOKA INTL AP) (FU)							
	005	948	948	948	948	948	697
GIFU (GI)	009	SAME AS OTHER LOCATIONS					
HAMAMATSU (SH)	011	1363	1363	1363	1363	1209	1209
HYAKURI AB (IB)	015	823	823	823	823	823	823
ITAZUKE AB (FU)	017	1212	1212	1212	1212	637	593
IWAKUNI (YA)	019	1286	1286	1286	1227	1227	1227
KAMISEYA (KA)	049	SAME AS ATSUGI					
KOMAKI (AI)	022	1685	1685	1685	1655	1412	1258
KURE (HI)	021	SAME AS OTHER LOCATIONS					
KYOTO (KY)	072	2732	2461	2372	1962	1676	1676
MISAWA (AO)	023	1181	1181	1181	1181	999	907
NYUTABARU AB (MI)							
	029	SAME AS OTHER LOCATIONS					
OKINAWA (OK)	027	2081	2081	2045	1408	1274	1180
OSAKA-KOBE (OS & HY)							
	031	1251	1137	1137	1018	1018	827
SAPPORO (HK) 2/	069	2236	2236	2236	1132	966	866
SASEBO (NA)	035	1364	1364	1364	1182	1091	1000
TAMANO (OY)	036	SAME AS OTHER LOCATIONS					

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

<u>LOCALITY</u>	<u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4	O3 /W3	O2/W2 /W1/	<u>O1E</u>	<u>O1</u>
JAPAN:	JA							
TOKYO (TO) 4/ (ALL OTHER PERSONNEL)		053	6034	6034	5650	5318	5318	5318
TOKYO (TO) 4/ (MDAO AND MIL. LIAISON GROUP)		056	7570	6816	6585	6585	6362	6362
YOKOHAMA (KA)	057	1727	1727	1615	1514	1514	1514	1514
YOKOSUKA (KA)	061	2000	2000	1819	1682	1634	1634	1634
YOKOTA (TT)	065	1640	1590	1545	1545	1454	1436	1436
OTHER CHIBA PREF (INCL NARITA INTL AP) (CH)	007							
OTHER KANAGAWA PREF (KA)	998							
OTHER SAITAMA PREF (SA)	033							
OTHER TOKYO PREF (TO)	077							
OTHER LOCATIONS	080	772	772	772	703	632	632	632

<u>LOCALITY</u>	<u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	E2/E1 <u>E3</u>
JAPAN:	JA							
ATSUGI NAF (INCL TOTSUKA) (KA)		041	1727	1682	1682	1634	1543	1543 1454
CAMP FUJI (SH)	067	1570	1364	1364	1229	1214	1098	1054
CAMP ZAMA (KA)	045	1570	1408	1364	1274	1274	1274	1274
ETA JIMA ISLAND (INCL AKIZUKI) (HI)	003	726	726	726	726	632	593	295
FUKUOKA (INCL FUKUOKA INTL AP) (FU)	005	844	844	844	844	844	697	697
GIFU (GI)	009							
HAMAMATSU (SH)	011	1209	1209	1209	1209	1184	1184	1184
HYAKURI AB (IB)	015	823	823	823	823	726	726	667
ITAZUKE AB (FU)	017	995	995	995	697	697	697	542
IWAKUNI (YA)	019	1339	1226	1226	1226	1180	909	909
KAMISEYA (KA)	049							
KOMAKI (AI)	022	1365	1228	1177	1085	999	927	927
KURE (HI)	021							
KYOTO (KY)	072	1973	1818	1676	1676	1676	1676	1676

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

<u>LOCALITY</u>	<u>LOCALITY</u>							<u>E2/E1</u>	
	<u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3</u>	
JAPAN:	JA								
MISAWA (AO)	023	1181	1090	928	928	907	800	726	
NYUTABARU AB (MI)	029	SAME AS OTHER LOCATIONS							
OKINAWA (OK)	027	1728	1409	1336	1336	1089	818	780	
OSAKA-KOBE (OS & HY)	031	884	884	827	827	759	759	661	
SAPPORO (HK) 2/	069	1166	1071	994	920	825	717	667	
SASEBO (NA)	035	1182	1182	1182	1091	1000	909	909	
TAMANO (OY)	036	SAME AS OTHER LOCATIONS							
TOKYO (TO) 4/ (ALL OTHER PERSONNEL)	053	5318	5318	5318	5318	4903	4903	4903	
TOKYO (TO) 4/ (MDAO AND MIL. LIAISON GROUP)	056	6585	6585	6362	6362	6362	6362	6362	
YOKOHAMA (KA)	057	1514	1514	1514	1514	1514	1364	1364	
YOKOSUKA (KA)	061	1727	1682	1682	1634	1543	1543	1454	
YOKOTA (TT)	065	1541	1541	1182	1169	1124	999	999	
OTHER CHIBA PREF (INCL NARITA INTL AP) (CH)	007	SAME AS CAMP FUJI							
OTHER KANAGAWA PREF (KA)	998	SAME AS CAMP FUJI							
OTHER SAITAMA PREF (SA)	033	SAME AS CAMP FUJI							
OTHER TOKYO PREF (TO)	077	SAME AS CAMP FUJI							
OTHER LOCATIONS	080	632	632	591	591	553	530	489	

1/ AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCES ARE AS FOLLOWS:

\$267 FOR LOCALITY CODE 035;  
\$243 FOR ALL OTHER LOCALITY CODES.

2/ FOR ARMY MEMBER IN PAYGRADE O4 WITH ORIGINAL LEASE DATED 1 AUGUST 1996, IN SAPPORO, LOCALITY CODE 070, THE MAXIMUM RENTAL CEILING IS \$2622. NO OTHER MEMBER ASSIGNED TO SAPPORO IS ENTITLED TO THIS RENTAL CEILING.

3/ CLIMATE CODES FOR JAPAN ARE AS FOLLOWS:  
3 FOR LOCALITY CODE 027; AND  
2 FOR ALL OTHER LOCALITY CODES.

## APPENDIX K - OVERSEAS HOUSING ALLOWANCE

4/ AS USED IN THIS APPENDIX, THE TERM "TOKYO" IS LIMITED TO THAT AREA FALLING WITHIN THE FOLLOWING NAMED SPECIAL WARDS (KU):

ADACHI, ARAKAWA, BUNKYO, CHIYODA, CHUO, EDOGAWA, ITABASHI, KATSUSHIKA, KITA, KOTO, MEGURO, MINATO, NAKANO, NERIMA, OTA, SETAGAYA, SHIBUYA, SHINAGAWA, SHINJUKU, SUGINAMI, SUMIDA TAITO, AND TOSHIMA.

5/ SYMBOLS USED FOR JAPANESE PREFECTURES:

AICHI	(AI)	IBARAKI	(IB)	OKAYAMA	(OY)
AOMORI	(AO)	KANAGAWA	(KA)	OSAKA	(OS)
CHIBA	(CH)	KYOTO	(KY)	SAITAMA	(SA)
FUKUOKA	(FU)	MIYAGI	(MG)	SHIZUOKA	(SH)
GIFU	(GI)	MIYAZAKI	(MI)	TOKYO	(TO)
HIROSHIMA	(HI)	NAGASAKI	(NA)	TOKYO-TO	(TT)
HOKKAIDO	(HK)	OKINAWA	(OK)	YAMAGUCHI	(YA)
HYOGO	(HY)				

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*JERUSALEM HOUSING ALLOWANCES EFFECTIVE 16 JUNE 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$447

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$638

RATE OF EXCHANGE: \$0.289017

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>
	JS						
JERUSALEM	999	1500	1445	1274	1055	900	804

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	E2/E1 <u>E3</u>
	JS							
JERUSALEM	999	1082	997	926	856	770	670	623

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## JORDAN HOUSING ALLOWANCES EFFECTIVE 1 JANUARY 1996 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2  
 AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1  
 MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: SEE FOOTNOTE 2  
 RATE OF EXCHANGE: \$1.410437

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

		O4/W5    O3    O2/W2 /W4    /W3    /W1/ <u>O3E</u> <u>O2E</u> <u>O1E</u>					
<u>LOCALITY</u>	<u>LOCALITY CODE</u>	<u>O6</u>	<u>O5</u>	<u>O3E</u>	<u>O2E</u>	<u>O1E</u>	<u>O1</u>
JORDAN:	JO						
AMMAN	003	761	761	761	761	570	503
OTHER	999	0	0	0	0	0	0

  

								E3/E2



# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*KENYA HOUSING ALLOWANCES EFFECTIVE 16 JUNE 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: SEE FOOTNOTE 1

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 2

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: SEE FOOTNOTE 3

RATE OF EXCHANGE: \$0.019048

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>						
		<u>O6</u>	<u>O5</u>	<u>O4/W5</u> <u>/W4</u> <u>O3E</u>	<u>O3</u> <u>/W3</u> <u>O2E</u>	<u>O2/W2</u> <u>/W1/</u> <u>O1E</u>	<u>O1</u>
KENYA:	KE						
KISUMU	011	767	700	651	540	460	411
MOMBASA	001	1247	1116	1116	997	997	997
NAIROBI	003	1543	1404	958	958	750	750
OTHER	999	0	0	0	0	0	0

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>							<u>E2/E1</u>
		<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3</u>
KENYA:	KE							
KISUMU	011	554	510	475	438	394	343	318
MOMBASA	001	1072	1072	997	997	896	896	835
NAIROBI	003	807	807	750	750	674	674	628
OTHER	999	0	0	0	0	0	0	0

1/ CLIMATE CODES FOR KENYA ARE AS FOLLOWS:

3 FOR LOCALITY CODE 001; AND

2 FOR ALL OTHER LOCALITY CODES.

2/ AVERAGE UTILITY RECURRING/MAINTENANCE ALLOWANCES ARE AS FOLLOWS:

\$0 FOR LOCALITY CODE 999; AND

\$181 FOR ALL OTHER LOCALITY CODES.

3/ MOVE-IN HOUSING ALLOWANCES (MIHA)/MISCELLANEOUS ARE AS FOLLOWS:

\$0 FOR LOCALITY CODE 999; AND

\$856 FOR ALL OTHER LOCALITY CODES.

# **APPENDIX K - OVERSEAS HOUSING ALLOWNACE**

\*KOREA HOUSING ALLOWANCES EFFECTIVE 1 JUNE 1997  
(UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2  
AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$183  
MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$422  
RATE OF EXCHANGE: \$0.001145

MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY)  
(MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>
KOREA: 1/	KS						
CAMP HUMPHREYS (FORMERLY PYONGTAEK)							
	035	918	918	918	872	872	872
CHINHAE	005	828	828	828	804	804	804
CHUNCHON	007	500	500	431	431	431	302
INCHON	010	575	575	575	575	575	575
KIMHAE	015	638	638	638	638	638	638
KUNSAN AB	070	614	614	614	614	614	614
KWANJU AB	017	273	273	273	273	273	273
OSAN AB	025	1054	1054	964	918	918	918
PUSAN	030	1101	1101	1101	1010	978	978
SEOUL (K-16FLD/C.MERCER/SITE TANGO & 33)	040	2210	2210	2210	1902	1870	1739
SUWON	050	575	575	575	400	400	260
TAEGU/WAEGWAN (INCL CAMP CARROLL, CAMP HENRY, AND CAMP WALKER)	045	1101	1101	1101	1010	978	978
TAEJON	047			SAME AS UIJONGBU			
UIJONGBU	060	795	795	795	676	512	512
WEONJU	065			SAME AS OTHER			
OTHER	999	476	476	476	476	476	476

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*NETHERLANDS HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$426

RATE OF EXCHANGE: \$0.520833

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>			O4/W5	O3	O2/W2		
		O6	O5	/W4	/W3	/W1/	O1E	O1
NETHERLANDS:	NL							
ALMELO	041			SAME AS COEVORDEN				
COEVORDEN	035	1044	1044	912	912	499	499	
DELFT	050			SAME AS ROTTERDAM				
DEN HELDER	001	1294	1166	1123	990	845	756	
DOORN	003	1094	1094	1094	1078	780	769	
EINDHOVEN	007	1055	1055	1055	858	658	658	
HAGUE, THE	009	3091	3091	3091	1882	1737	1203	
PROVINCE OF								
LIMBURG	015	1380	1172	1120	990	807	780	
ROTTERDAM	017	1579	1380	1380	1380	759	720	
SOESTERBERG AB	021			SAME AS DOORN				
VALKENBURG (INCL								
LEIDEN)	025	2113	1903	1834	1617	1381	1234	
VOLKEL	027			SAME AS EINDHOVEN				
OTHER	999	835	835	835	780	488	442	

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>								E2/E1
		E9	E8	E7	E6	E5	E4	E3	
NETHERLANDS:	NL								
ALMELO	041			SAME AS COEVORDEN					
COEVORDEN	035	580	550	550	550	550	410	410	
DELFT	050			SAME AS ROTTERDAM					
DEN HELDER	001	994	917	845	781	703	611	611	
DOORN	003	835	835	835	834	668	668	652	
EINDHOVEN	007	719	719	676	676	625	574	574	
HAGUE, THE	009	1986	1986	1986	1380	1302	1093	949	

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

LOCALITY	LOCALITY CODE	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3</u>	E2/E1
NETHERLANDS:	NL								
PROVINCE OF									
LIMBURG	015	954	938	938	781	729	705	674	
ROTTERDAM	017	763	763	763	763	763	763	631	
SOESTERBERG AB	021								
VALKENBURG (INCL									
LEIDEN)	025	1624	1497	1381	1276	1147	997	997	
VOLKEL	027								
OTHER	999	574	574	574	574	574	574	407	

1/ AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCES ARE  
AS FOLLOWS:

\$253 FOR LOCALITY CODE 009;

\$240 FOR PERSONNEL AT ALL OTHER LOCALITY CODES.

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*NEW ZEALAND HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$191

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$667

RATE OF EXCHANGE: \$0.699301

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>						
		<u>O6</u>	<u>O5</u>	<u>O4/W5</u> <u>/W4</u>	<u>O3</u> <u>/W3</u>	<u>O2/W2</u> <u>/W1/</u>	<u>O1</u>
NEW ZEALAND:	NZ						
CHRISTCHURCH	003			SAME AS OTHER			
OTHER	999	1111	1111	1111	850	685	685

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>							
		<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E2/E1</u> <u>E3</u>
NEW ZEALAND:	NZ							
CHRISTCHURCH	003				SAME AS OTHER			
OTHER	999	985	985	985	849	849	757	698

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## NORTHERN MARIANA ISLANDS HOUSING ALLOWANCES

EFFECTIVE 1 SEPTEMBER 1993

(UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 3

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$155

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$640

RATE OF EXCHANGE: \$1.00

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY)

(MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O4/W5</u> <u>/W4</u> <u>O3E</u>	<u>O3</u> <u>/W3</u> <u>O2E</u>	<u>O2/W2</u> <u>/W1/</u> <u>O1E</u>	<u>O1</u>
-----------------	--------------------------------	-----------	-----------	--	---------------------------------------	---	-----------

NORTHERN MARIANA ISLANDS:

	CQ						
SAIPAN	001			SAME AS OTHER			
OTHER	999	750	750	750	750	414	370

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E2/E1</u> <u>E3</u>
-----------------	--------------------------------	-----------	-----------	-----------	-----------	-----------	-----------	---------------------------

NORTHERN MARIANA ISLANDS:

	CQ							
SAIPAN	001			SAME AS OTHER				
OTHER	999	750	750	750	750	750	500	465

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*PHILIPPINES HOUSING ALLOWANCES EFFECTIVE 16 JUNE 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 3

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: SEE FOOTNOTE 2

RATE OF EXCHANGE: \$0.038462

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>
PHILIPPINES:	RP						
MANILA (INCL							
RIZAL PROV)	005	1442	1389	1389	1077	1077	1077
OTHER	999	0	0	0	0	0	0

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	E2/E1 <u>E3</u>
PHILIPPINES:	RP							
MANILA (INCL								
RIZAL PROV)	005	1077	1077	1077	1077	1077	939	939
OTHER	999	0	0	0	0	0	0	0

1/ AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCES ARE AS FOLLOWS:

\$0 FOR LOCALITY CODE 999;

\$157 FOR ENLISTED PERSONNEL AT LOCALITY CODE 005; AND

\$201 FOR OFFICERS AT LOCALITY CODE 005.

2/ MOVE-IN HOUSING ALLOWANCES (MIHA)/MISCELLANEOUS ARE AS FOLLOWS:

\$0 FOR LOCALITY CODE 999; AND

\$227 FOR ALL OTHER LOCALITY CODES.

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## POLAND HOUSING ALLOWANCES EFFECTIVE 16 MAY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: SEE FOOTNOTE 2

RATE OF EXCHANGE: \$0.400000

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>
POLAND	PL						
KRAKOW	005	1334	1201	1201	1201	1059	946
WARSAW	001	2704	2436	2250	2148	2148	1919
OTHER	999	0	0	0	0	0	0

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	E2/E1 <u>E3</u>
POLAND	PL							
KRAKOW	005	1026	1026	946	946	850	850	791
WARSAW	001	2082	2082	1919	1919	1724	1724	1604
OTHER	999	0	0	0	0	0	0	0

1/ AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCES ARE AS FOLLOWS:

\$135 FOR LOCALITY CODE 001 AND 005; AND

\$0 FOR LOCALITY CODE 999.

2/ MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS ALLOWANCES ARE AS FOLLOWS:

\$400 FOR LOCALITY CODE 001 AND 005; AND

\$0 FOR LOCALITY CODE 999.



# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*PORTUGAL HOUSING ALLOWANCES EFFECTIVE 1 JUL 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: SEE FOOTNOTE 2

RATE OF EXCHANGE: \$0.005749

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4	O3 /W3	O2/W2 /W1/	<u>O1</u>
				<u>O3E</u>	<u>O2E</u>	<u>O1E</u>	
PORTUGAL:	PO						
AZORES	015	474	474	474	474	400	400
LISBON 3/4/5/	002	2013	2013	1668	1439	1149	1149
OTHER	999	474	474	474	474	400	400

LOCALITY								E2/E1
<u>LOCALITY</u>	<u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3</u>
PORTUGAL:	PO							
AZORES	015	433	433	411	377	377	374	374
LISBON 3/	002	1439	1439	1191	1191	1191	1191	1191
OTHER	999	433	433	411	377	377	374	374

1/ AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCES ARE AS FOLLOWS:

\$106 FOR LOCALITY CODE 015 AND 999; AND  
\$157 FOR LOCALITY CODES 002, 003, AND 004.

2/ MOVE-IN HOUSING ALLOWANCES (MIHA)/MISCELLANEOUS ARE AS FOLLOWS:

\$190 FOR LOCALITY CODE 015 AND 999; AND  
\$574 FOR LOCALITY CODES 002, 003, AND 004.

3/ LISBON IS COMPRISED OF THE CITY OF LISBON, ALVERCA, CASCAIS, ESTORIL, AND OEIRAS.

## APPENDIX K - OVERSEAS HOUSING ALLOWANCE

4/ FOR ARMY MEMBER IN PAYGRADE O5 WITH ORIGINAL LEASE DATED 1 AUGUST 1995, IN LISBON, LOCALITY CODE 003, THE MAXIMUM RENTAL CEILING IS \$2301. NO OTHER MEMBER ASSIGNED TO LISBON OR PORTUGAL IS ENTITLED TO THIS RENTAL CEILING.

5/ FOR SERVICE MEMBERS IN PAYGRADE O6 WITH ORIGINAL LEASES DATED AFTER 1 SEPTEMBER 1995 AND PRIOR TO 1 DECEMBER 1995, IN LISBON, LOCALITY CODE 004, THE MAXIMUM RENTAL CEILING IS \$2321. NO OTHER MEMBER ASSIGNED TO LISBON OR PORTUGAL ARE ENTITLED TO THIS RENTAL CEILING.

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

\*SWEDEN HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997  
(UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 1  
AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$350  
MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$407  
RATE OF EXCHANGE: \$0.127065

MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY)  
(MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O4/W5</u> <u>/W4</u> <u>O3E</u>	<u>O3</u> <u>/W3</u> <u>O2E</u>	<u>O2/W2</u> <u>/W1/</u> <u>O1E</u>	<u>O1</u>
SWEDEN:	SW						
STOCKHOLM	001	2039	2039	2038	2038	1361	1361
OTHER	999	1428	1286	1241	1027	875	784

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E2/E1</u> <u>E3</u>
SWEDEN:	SW							
STOCKHOLM	001	1881	1542	1542	1361	1361	1361	1361
OTHER	999	922	852	784	725	652	589	527



# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*SWITZERLAND HOUSING ALLOWANCES EFFECTIVE 16 JUNE 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$154

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$983

RATE OF EXCHANGE: \$0.699301

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>
SWITZERLAND:	SZ						
BERN	001	2939	2683	2683	2369	2369	2022
GENEVA	005	2833	2833	2833	2376	1833	1651
PAYERNE	015	2347	2347	2347	2347	2005	1792
ZURICH	009	2448	2448	2448	2448	1915	1711
OTHER	999	2374	2142	2142	2031	1887	1686

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	E2/E1 <u>E3</u>
SWITZERLAND:	SZ							
BERN	001	2194	1866	1866	1866	1430	1430	1358
GENEVA	005	2693	2693	2522	2349	2078	1833	1651
PAYERNE	015	2347	2174	2005	1853	1666	1448	1448
ZURICH	009	2298	2118	1967	1819	1711	1421	1322
OTHER	999	1831	1831	1683	1683	1517	1517	1412

# **APPENDIX K - OVERSEAS HOUSING ALLOWANCE**

## **TUNISIA HOUSING ALLOWANCES EFFECTIVE 1 MARCH 1997** (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 3  
 AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$105  
 MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$183  
 RATE OF EXCHANGE: \$0.952381

### **MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY)** (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

				O4/W5	O3	O2/W2		
	LOCALITY			/W4	/W3	/W1/		
<u>LOCALITY</u>	<u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O3E</u>	<u>O2E</u>	<u>O1E</u>	<u>O1</u>	
	TS							
TUNISIA	999	1213	1213	1213	1005	1005	1005	
								E2/E1
		<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E3</u>
	TS							
TUNISIA	999	881	881	881	814	814	814	814

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

\*UNITED KINGDOM HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997  
(UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$403

RATE OF EXCHANGE: \$1.682369

MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY)  
(MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>
UNITED KINGDOM: 1,2,4,5,6, UK							
ALCONBURY (E)	001	1135	1135	1135	977	799	715
ARBROATH (S)	687	1224	1224	1224	1224	1224	1224
BARFORD ST JOHN (E)							
	048	1051	1051	1009	943	943	715
BARROW-IN-FURNESS (E)							
	055	1050	1050	843	672	585	523
BATH (INCL BRISTOL) (E)							
	058	2104	2029	1787	1478	1264	1128
BENTWATERS (E)	069	588	588	588	588	588	588
BICESTER (E)	081	SAME AS BARFORD ST JOHN					
BRAWDY (W)	822	759	759	759	759	759	674
CAERWENT (W)	828	680	680	674	674	674	674
CAMBERLY (INCL ALDERSHOT AND BRACKNELL) (E)	148	916	916	916	450	449	449
CAMBERLY (NON MOD HOUSING) (E)							
	149	1459	1459	1459	1207	1030	921
CAMBRIDGE (E)	153	1121	1121	1121	1081	725	725
CHELTENHAM (E)	178	1093	927	927	927	803	683
CHICKSANDS (E)	189	1303	1303	1263	842	699	699
COTTESMORE (E)	207	1078	1039	917	761	648	579
CROUGHTON (E)	218	SAME AS BARFORD ST JOHN					
DUNSTABLE (E)	240	1331	1283	1219	935	801	715
EDINBURGH (S)	722	913	913	913	827	706	706
EDZELL (S)	728	1176	1176	1026	1026	1010	1010
FAIRFORD (E)	251	1028	1028	1028	1010	699	699

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

LOCALITY	LOCALITY CODE	O6	O5	O4/W5 /W4 O3E	O3 /W3 O2E	O2/W2 /W1/ O1E	O1
UNITED KINGDOM: 1,2,4,5,6, UK							
FARNBOROUGH (INCL GUILDFORD) (E)	267	1683	1683	1501	1501	1501	1501
FELIXSTOWE (E)	273	SAME AS BENTWATERS					
GLEN DOUGLAS (S)	759	648	648	648	648	577	437
GREENHAM COMMON (E)	308	928	842	842	708	672	624
HARROGATE/MENWITH HILL (E)	313	1262	1262	1262	1167	1167	1010
HELSTON (E)	318	1130	1037	999	925	734	618
HIGH WYCOMBE/DAWS HILL (E)	319	3323	2860	2353	1893	1851	1851
HOLY LOCH (S)	745	971	872	872	769	769	658
KINLOSS (INCL LOSSIEMOUTH) (S)	760	747	747	747	747	588	588
LAKENHEATH/MILDENHALL (E)	352	1430	1430	1262	1093	924	841
LONDON, CENTRAL (E) 3/	380	3243	2775	2525	2460	2210	2130
LONDON, GREATER (METRO TRAFFIC AREA) (E) 3/	388	1683	1683	1683	1515	1349	1349
MACHRIHANISH (S)	778	603	502	502	502	502	360
MOLESWORTH (E)	463	SAME AS ALCONBURY					
OXFORD (E)	490	1555	1555	1555	1429	1429	1429
PETERSFIELD(E) 6/	493	774	774	774	450	449	449
PLYMOUTH (E)	496	842	842	842	758	449	449
POOLE (E)	502	1093	1093	774	450	449	449
PORTLAND (INCL WEYMOUTH) (E)	508	774	774	774	746	588	588
PORTSMOUTH (INCL ALVERSTOKE, COSHAM, FAREHAM, GOSPORT, LEE-ON-SOLENT, AND SOUTHWICK) (E) 9/	514	774	774	774	450	449	449
RAF DIGBY (E)	863	774	774	774	588	504	449
ROCHESTER (INCL CHATTENDEN) (E)	517	1487	1487	1487	1232	1051	1051
ST MAWGAN (MINISTRY OF DEFENSE HOUSING) (E)	497	446	446	360	360	360	360



# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*TURKEY HOUSING ALLOWANCES EFFECTIVE 16 JUNE 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: \$105

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: \$501

RATE OF EXCHANGE: \$.000007

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	O4/W5 /W4 <u>O3E</u>	O3 /W3 <u>O2E</u>	O2/W2 /W1/ <u>O1E</u>	<u>O1</u>
TURKEY:	TU						
ADANA (INCL INCIRLIK AB)							
	001	550	550	550	550	550	450
ANKARA	003	805	805	753	575	450	450
ISTANBUL	005	950	950	950	745	636	568
IZMIR	007	960	960	800	800	700	600
OTHER	999	511	469	469	435	435	345

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	E2/E1 <u>E3</u>
TURKEY:	TU							
ADANA (INCL INCIRLIK AB)								
	001	500	450	400	400	400	350	350
ANKARA	003	583	583	583	500	436	400	350
ISTANBUL	005	764	704	654	604	543	472	439
IZMIR	007	700	700	650	590	550	500	500
OTHER	999	375	375	345	345	313	313	278



# **APPENDIX K - OVERSEAS HOUSING ALLOWANCE**

	LOCALITY			O4/W5 /W4	O3 /W3	O2/W2 /W1/	
<u>LOCALITY</u>	<u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O3E</u>	<u>O2E</u>	<u>O1E</u>	<u>O1</u>
UNITED KINGDOM: 1,2,4,5,6,		UK					
ST MAWGAN (ALL OTHER) (E)	559	774	774	774	588	588	588
THURSO (S)	816	872	872	872	585	585	585
UPPER HEYFORD (E)	589	SAME AS BARFORD ST JOHN					
WELFORD (E)	612	SAME AS GREENHAM COMMON					
YEOVILTON (INCL ILCHESTER) (E)	676	1267	1267	1189	1189	1015	908
OTHER ENGLAND 6,9,10/	883	774	774	774	450	449	449
OTHER SCOTLAND 8,10/	884	1052	1052	1014	1014	867	775
OTHER WALES 10/	885	774	774	774	450	449	449

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<div> <div>E2/E1</div> </div>						<u>E3</u>
		<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	
UNITED KINGDOM: 1,2,4,5,10	UK							
ALCONBURY (E)	001	926	926	813	757	706	588	588
ARBROATH (S)	687	1224	1224	1224	1224	746	746	746
BARFORD ST JOHN (E)								
	048	934	925	925	925	841	759	759
BARROW-IN-FURNESS (E)								
	055	668	668	585	526	490	469	462
BATH (INCL BRISTOL) (E)								
	058	1486	1369	1264	1168	1049	913	913
BENTWATERS (E)	069	588	588	588	588	502	502	502
BICESTER (E)	081	SAME AS BARFORD ST JOHN						
BRAWDY (W)	822	759	759	715	715	715	674	674
CAERWENT (W)	828	674	674	674	674	353	339	240
CAMBERLY (INCL ALDERSHOT AND BRACKNELL) (E)	148	588	588	588	588	576	546	546
CAMBERLY (NON MOD HOUSING) (E)								
	149	1213	1119	1030	952	856	746	746
CAMBRIDGE (E)	153	1121	1121	1121	1121	1121	1121	1121
CHELTENHAM (E)	178	927	927	927	842	842	842	576
CHICKSANDS (E)	189	948	758	758	715	674	632	624
COTTESMORE (E)	207	776	715	668	613	553	483	448
CROUGHTON (E)	218	SAME AS BARFORD ST JOHN						

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

LOCALITY	LOCALITY								E2/E1
	CODE	E9	E8	E7	E6	E5	E4	E3	
UNITED KINGDOM: 1,2,4,5,10 UK									
DUNSTABLE (E)	240	1009	1009	821	762	683	597	553	
EDINBURGH (S)	722	706	706	706	568	568	568	568	
EDZELL (S)	728	1010	941	924	883	842	842	842	
FAIRFORD (E)	251	1010	1010	950	950	925	925	925	
FARNBOROUGH (INCL GUILDFORD) (E)									
	267	1082	1082	1082	1082	1082	1082	1082	
FELIXSTOWE (E)	273	SAME AS BENTWATERS							
GLEN DOUGLAS (S)	759	557	557	557	557	488	469	469	
GREENHAM COMMON (E)									
	308	897	897	897	897	842	842	638	
HARROGATE/MENWITH HILL (E)									
	313	1263	1179	1179	1118	985	985	985	
HELSTON (E)	318	871	799	734	665	613	533	533	
HIGH WYCOMBE/DAWS HILL (E)									
	319	1849	1849	1849	1767	1767	1767	1767	
HOLY LOCH (S)	745	746	746	746	658	589	589	589	
KINLOSS (INCL									
LOSSIEMOUTH) (S)	760	588	588	588	505	462	462	389	
LAKENHEATH/MILDENHALL (E)									
	352	925	883	841	809	714	674	674	
LONDON, CENTRAL (E) 3/									
	380	2270	2187	1947	1874	1846	1837	1837	
LONDON, GREATER (METRO TRAFFIC AREA) (E) 3/									
	388	1429	1429	1429	1093	1013	892	892	
MACHRIHANISH (S)	778	524	524	503	502	436	436	436	
MOLESWORTH (E)	463	SAME AS ALCONBURY							
OXFORD (E)	490	1157	1157	1068	984	883	769	769	
PETERSFIELD (E)	493	588	588	588	588	576	546	546	
PLYMOUTH (E)	496	588	588	588	503	503	503	464	
POOLE (E)	502	588	588	588	588	576	546	546	
PORTLAND (INCL									
WEYMOUTH) (E)	508	588	588	588	588	576	546	546	
PORTSMOUTH (INCL ALVERSTOKE, COSHAM, FAREHAM, GOSPORT,									
LEE-ON-SOLENT, AND SOUTHWICK) (E)									
	514	588	588	588	588	576	546	546	
RAF DIGBY (E)	863	854	854	799	714	631	546	546	

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

LOCALITY	LOCALITY CODE	E9	E8	E7	E6	E5	E4	E2/E1 E3
UNITED KINGDOM: 1,2,4,5,10	UK							
ROCHESTER (INCL CHATTENDEN) (E)								
	517	766	751	751	751	577	498	454
ST MAWGAN (MINISTRY OF DEFENSE HOUSING) (E)								
	497	360	360	360	360	360	360	360
ST MAWGAN (ALL OTHER) (E)								
	559	757	757	757	757	654	588	588
THURSO (S)	816	686	686	674	502	502	502	433
UPPER HEYFORD (E)								
	589		SAME AS BARFORD ST JOHN					
WELFORD (E)	612		SAME AS GREENHAM COMMON					
YEOVILTON (INCL ILCHESTER) (E)								
	676	1128	1039	958	889	823	823	823
OTHER ENGLAND 10/								
	883	854	854	799	714	631	546	546
OTHER SCOTLAND 10/								
	884	940	940	867	801	721	625	625
OTHER WALES 10/								
	885	854	854	799	714	631	546	546

1/ AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCES ARE AS FOLLOWS:

\$268 FOR LOCALITY CODE 380;

\$243 FOR ALL PERSONNEL AT SCOTLAND (S) LOCALITY CODES; AND

\$219 FOR ALL PERSONNEL AT ENGLAND (E) AND WALES (W) LOCALITY CODES.

2/ ALLOWANCES FOR PERSONNEL OCCUPYING MINISTRY OF DEFENSE (MOD) HOUSING WILL BE BASED ON ACTUAL RENT PAID. MOD HOUSING ROYAL AIR FORCE HOUSING, ARMY HOUSING, ROYAL NAVY HOUSING, AND INCLUDES HOUSING ADMINISTERED OR MANAGED BY THE DEPARTMENT OF ENVIRONMENT (DOE).

3/ CENTRAL LONDON, LOCALITY CODE 380, INCLUDES THE CITIES OF LONDON AND WESTMINSTER AND THE BOROUGHES OF BARKING, BARNET, BEXLEY, BRENT, BROMLEY, CAMDEN, CROYDON, EALING, ENFIELD, GREENWICH, HACKNEY, HAMMERSMITH, HARINGEY, HARROW, HAVERING, HILLINGDON, HOUNSLOW, ISLINGTON, KENSINGTON AND CHELSEA, KINGSTON, UPON THAMES, LAMBETH, MERTON, NEWHAM, REDBRIDGE, RICHMOND UPON THAMES, SOUTHWARK, SUTTON, TOWER HAMLETS, WALTHAM FOREST AND WANDSWORTH. GREATER METROPOLITAN LONDON, LOCALITY CODE 388, INCLUDES THE LONDON METROPOLITAN TRAFFIC

## APPENDIX K - OVERSEAS HOUSING ALLOWANCE

AREA LESS CENTRAL LONDON, DAWS HILL AND HIGH WYCOMBE.

4/ NO HOUSING ALLOWANCES ARE PAYABLE TO MEMBERS WHO OCCUPY QUARTERS FURNISHED BY THE BRITISH GOVERNMENT WITHOUT CHARGE.

5/ SYMBOLS FOR UNITED KINGDOM:

ENGLAND (E) SCOTLAND (S) WALES (W)

6/ FOR NAVY MEMBER IN PAYGRADE O4/W5/W4/O3E, LOCALITY CODE 515, PETERSFIELD, THE MAXIMUM RENTAL CEILING IS DLRS 1676. NO OTHER MEMBER ASSIGNED TO PETERSFIELD IS ENTITLED TO THIS RENTAL CEILING.

8/ FOR AIR FORCE MEMBER IN PAYGRADE O3, LOCALITY CODE 767, LEUCHARS, THE MAXIMUM RENTAL CEILING IS DLRS 536. NO OTHER MEMBER ASSIGNED TO LEUCHARS IS ENTITLED TO THIS RENTAL CEILING.

9/ FOR NAVY MEMBER IN PAYGRADE O3, LOCALITY CODE 906, PORTSMOUTH, THE MAXIMUM RENTAL CEILING IS DLRS 830. NO OTHER MEMBER ASSIGNED TO PORTSMOUTH IS ENTITLED TO THIS RENTAL CEILING.

10/ LOCALITY CODES FOR MEMBERS ASSIGNED TO DUTY STATIONS IN 'OTHER' ARE AS FOLLOWS:

LOCALITY	CODE	LOCALITY	CODE
ANDOVER (E) (INCL PEWSEY)	031	ASHFORD (E)	042
BARRY (W)	819	BLANDFORD (E)	087
BOULMER (E)	103	BOVINGTON (E)	105
BRECON (W)	824	BROMSGROVE (E)	133
BURTONWOOD (E)	139	CATTERICK (E)	161
CHIVENOR (E)	194	COLLINGWOOD (E)	198
CONINGSBY (E)	200	CRANWELL (E)	212
DARTMOUTH (E)	221	DONNINGTON (E)	229
DOVER (E)	235	DRAKE (E)	237
DUNFERMLINE (S)	711	EAGLESCLIFF (E)	243
EMSWORTH (E)	248	FASLANE (S)	733
FINNINGLY (E)	278	FORSS (S)	739
FRASERBURGH (S)	741	FYLINGDALES (E)	280
GLASGOW (S)	742	GLOUCESTER (E)	284
GREAT TORRINGTON (E)	302	HAVERFORDWEST (W)	834

# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

HELENSBURGH (S)	743	HILLHEAD (E)	320
HOLYHEAD (W)	841	HYTHE (INCL MARCHWOOD) (	330
INNSWORTH (E)	341	KIRTON-IN-LINDSEY (E)	348
LANCASTER (E)	349	LEEMING (E)	376
LEICESTER (E)	384	LEUCHARS (S)	766
LYMPSTONE (E)	405	MIDDLE WOLLOP (E)	439
MORMON HILL (S)	784	NEWCASTLE-UPON-TYNE (E	481
NEWQUAY (E)	484	NOCTON HALL (E)	861
PETERHEAD (S)	789	PETREAVIE CASTLE (S)	795
PORTSMOUTH (E)	906	SALISBURY/WILTON (E)	518
SCAMPTON (E)	519	SHAFTESBURY (E)	525
SHAWBURY (E)	530	SHETLAND ISLANDS (S)	811
SPADEADAM (E)	553	STOCKBRIDGE (E)	561
SWINDON (E)	568	SWINGATE (E)	571
TAUNTON (E)	575	TORPOINT (E)	577
TIDWORTH (E)	576	VALLEY (E)	847
WADDINGTON (E)	597	WEMBURY (E)	615
WARMINSTER (E)	600	WINCHESTER (E)	635
WINCOMBE (E)	641	WINDSOR (E)	646





# APPENDIX K - OVERSEAS HOUSING ALLOWANCE

## \*URUGUAY HOUSING ALLOWANCES EFFECTIVE 1 JULY 1997 (UNLESS OTHERWISE INDICATED)

CLIMATE CODE: 2

AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCE: SEE FOOTNOTE 1

MOVE-IN HOUSING ALLOWANCE (MIHA)/MISCELLANEOUS: SEE FOOTNOTE 2

RATE OF EXCHANGE: \$0.177936

### MEMBERS WITH DEPENDENTS - RENTAL CEILINGS (DOLLARS/MONTHLY) (MEMBERS WITHOUT DEPENDENTS, MULTIPLY CEILING BY 90%)

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>O6</u>	<u>O5</u>	<u>O4/W5</u> <u>/W4</u> <u>O3E</u>	<u>O3</u> <u>/W3</u> <u>O2E</u>	<u>O2/W2</u> <u>/W1/</u> <u>O1E</u>	<u>O1</u>
URUGUAY:	UY						
MONTEVIDEO 3/	003	3300	3200	2821	2334	2000	2000
OTHER	999	0	0	0	0	0	0

<u>LOCALITY</u>	<u>LOCALITY</u> <u>CODE</u>	<u>E9</u>	<u>E8</u>	<u>E7</u>	<u>E6</u>	<u>E5</u>	<u>E4</u>	<u>E2/E1</u> <u>E3</u>
URUGUAY:	UY							
MONTEVIDEO	003	2000	2000	2000	2000	2000	2000	2000
OTHER	999	0	0	0	0	0	0	0

1/ AVERAGE UTILITY/RECURRING MAINTENANCE ALLOWANCES ARE AS  
FOLLOWS:

\$0 FOR LOCALITY CODE 999; AND  
\$384 FOR LOCALITY CODE 003 AND 010.

2/ MOVE-IN HOUSING ALLOWANCES (MIHA)/MISCELLANEOUS ARE AS  
FOLLOWS:

\$0 FOR LOCALITY CODE 999; AND  
\$429 FOR LOCALITY CODE 003 AND 010.

3/ FOR NAVY MEMBER IN PAYGRADE O5 WITH ORIGINAL LEASE DATED  
12 JUNE 1995, IN MONTEVIDEO, LOCALITY CODE 010, THE MAXIMUM  
RENTAL CEILING IS \$3630. NO OTHER MEMBER ASSIGNED TO MONTEVIDEO  
OR URUGUAY IS ENTITLED TO THIS RENTAL CEILING.



- b. when multiple surveys are required, the country allowance coordinator should ensure all locations prepare Retail Price Surveys during the same time period, usually the first 10 days of the month reports are due.
  - c. prices to be reported are those appropriate for families of three to four persons in middle-income paygrades (E-5, E-6, and O-2 for service members or GS-11 for Federal civilians). When possible, members of families fitting this description should be involved in price collection. Even if a store manager indicates a particular item is the volume seller, the price collector should consider if it would be the item of choice for a middle-income American family.
  - d. use of foreign nationals to assist in collecting prices is acceptable, especially when language problems exist. However, an American should also be available to identify items typically purchased. In the past, items have been disregarded when obviously inappropriate for the typical American family. Examples of atypical items previously reported are a dress costing \$700 and suit costing \$1,000.
  - e. prices collected from local market outlets are reported in local currency unless U.S. currency is normally used.
  - f. a separate Form DSP-23Y should be submitted for local market outlets and, where required, for U.S. Government facilities (commissaries, exchanges, concessions, etc.). When preparing a report for a commissary/exchange, request the manager's help as the manager has records and knowledge of customer purchasing preferences. When prices for U. S. Government facilities are reported in U. S. dollars but tied to the fluctuation of the value of the dollar to the local currency, such information should be clearly annotated on the DSP-23Y.
  - g. unless a LPS was conducted, collect prices from the same outlets noted in the previous retail price survey report, or provide an explanation as to why a different outlet was selected (e.g., major department store opened). Also, copy all percentage and non-price entries noted on pages 44-46 of the previous Retail Price Survey report.
  - h. retail Price Survey reports should be reviewed for omission of any price quotation. (Omissions delay processing and jeopardize calculation of an accurate index.) Compare the current report to the previous report. Where current prices or weights differ substantially from the previous report, explanations or comments should be provided so it isn't assumed that an error has been made in the current report. If errors are discovered in the previous report, they should be reported to permit valid comparisons between reports.
  - i. completed Retail Price Survey reports should be forwarded to the country allowance coordinator who in turn shall forward them to the Committee. A forwarding letter citing any problems should be prepared. If a Living Pattern Survey was conducted, the survey data noted in par. G8, item 1 should also be forwarded.
  - j. the survey coordinator should retain file copies of Retail Price Survey reports (Form DSP-23Y).
8. Conducting a LPS
- a. at least once every 3 years, a LPS must be conducted at the locations listed in subpar. 2. Members at a duty station who are surveyed are asked to complete a LPQ. If the member has a family, patterns for the entire family should be recorded. The LPQ shall identify the local market establishments where they typically shop and how they allocate their purchases between local market and U.S. Government shopping facilities. LPQs should be distributed approximately 3 months prior to the required completion of the Retail Price Survey so that follow-ups can be conducted and data can be summarized prior to collection of prices.
  - b. due to the effort required to collect and summarize data, and because shopping patterns typically change only slightly, the Committee normally requires a new survey

only once every 3 years. However more frequent voluntary surveys are encouraged if the survey coordinator believes they are warranted. If economic conditions in a country are changing, the Committee may require more frequent surveys.

c. some reasons for out-of-cycle surveys are:

- (1) the first Retail Price Schedule report for a duty station is being conducted;
  - (2) the value of the dollar, in terms of local currency, has increased or decreased significantly (more than 15 percent) since the last survey;
  - (3) a commissary or exchange facility opens/closes/expands at or near the duty station resulting in more or fewer purchases from U.S. Government facilities;
  - (4) local market outlets open or close or become more or less accessible causing shopping pattern changes.
- d. before a LPS is conducted, the survey coordinator should determine if a full census or a sample survey is needed. Members entitled to 47 percent of the prescribed COLA (par. U9154-B, item 1) should be excluded from the survey. Also, the survey should be limited, where feasible, to members who have been at the duty station for 6 months or more.

e. if the duty station has relatively few members eligible for the survey (normally less than 150), all should be included.

f. if the station has a large population, surveying all eligible members is unnecessary. (If the survey coordinator has statistical training sufficient to develop a scientifically defensible random sample with less than 150 questionnaires at a large installation, this is acceptable to the Committee. The substitute random sample design should be provided to the Committee with the results of the LPS. The survey coordinator should select a random sample (every member has an equal chance of being selected) of 150 members. The survey coordinator should determine the number of eligible members in each grade,

then select a proportionate number from each grade to receive a LPQ. For example, if the survey coordinator determines that a total of 150 eligible members are surveyed at a duty station and 30 percent are in grade E-5, then the sample should include 45 ( $150 \times .30$ ) eligible members from grade E-5.

g. the following table represents the normal distribution of members worldwide. The survey coordinator may use this distribution rather than developing one as noted above. The table contains 150 members but may be adjusted proportionately when a smaller sample is selected.

<u>From Grade</u>	<u>Selected Random Sample of</u>
O-6 - O-10	1
O-5	4
O-4, W-4, W-5, O-3E	8
O-3, W-3, O-2E	10
O-2, W-2, O-1E, W-1	4
O-1	3
E-9	2
E-8	4
E-7	15
E-6	25
E-5	35
E-4	31
E-3	6
E-1 - E-2	2

h. the survey coordinator should complete the "Living Pattern Survey Control Sheet" provided on page U(M)-16. It should be returned to the country allowance coordinator at the conclusion of all survey activities.

i. the survey coordinator should emphasize the importance of the LPS to those selected to participate. The questionnaire should be completed with the assistance of all shoppers in the household. To ensure statistical reliability, it is important that at least 67 percent of the LPQs be returned. The survey coordinator should conduct vigorous follow-ups to exceed this goal. The survey coordinator should also review returned questionnaires for completeness and logical responses. Incomplete/illogical responses should be resolved or discarded.

- b. If the State Department is responsible for residential security under the provisions of the Omnibus Diplomatic Security and Antiterrorism Act of 1986, it is unnecessary to use Part C of DD Form 2556. All security modifications must be coordinated and funded under the guidance of the Regional Security Officer (RSO) of the Department of State. This arrangement is documented in a memorandum of understanding covering security support between the Department of State and the Department of Defense.
- c. If the State Department isn't responsible for residential security, the senior officer in-country is responsible for developing the appropriate housing security policy for the area in coordination with the Secretary concerned. Resolution of security problems could range from removal of all personnel from privately leased quarters to determining that personnel in all/selected dwellings aren't at risk and MIHA/Security expenditures shouldn't be reported/covered by Part C of DD Form 2556. If security modifications are deemed appropriate, acceptable items/expenditures must be determined by an individual/office designated by the senior officer. Only security expenditures incurred after secretarial authorization/approval has been granted shall qualify for reimbursement.
- d. If possible, costs for required security upgrades to a dwelling should be borne by the landlord. In turn, the housing officer or appropriate official should expect the landlord to increase the rent by an amount permitting recovery of expenses within a reasonable time period.
- e. If the senior officer in-country believes that a duty station should be included in the above list of areas, reasons should be cited in a letter or message to the address listed below. The request must be forwarded to the Department of State or the Defense Intelligence Agency for a risk assessment determination.
- Director  
Per Diem, Travel and  
Transportation Allowance  
Committee  
Hoffman Building #I, Room 836  
2461 Eisenhower Avenue  
Alexandria, VA 22331-1300
- Message address:
- PER DIEM TVL AND TRANS  
ALW COMTE ALEXANDRIA  
VA
5. Instructions for Completing PART D - REIMBURSEMENT TO MEMBER, DD Form 2556. The amount reported on line 10 is the MIHA entitlement which is to be reimbursed to the member provided appropriate receipts and certifications (Part E) are supplied.

AREAS CURRENTLY DESIGNATED  
AS HIGH THREAT

ALL  
ZIMBABWE

16 APR 97  
1 MAY 96

<u>AREA</u>	<u>DATE ESTABLISHED</u>
ANGOLA	1 MAR 93
ARGENTINA	
ALL	1 JUN 97
BAHAMAS	
NASSAU	1 MAY 96
BELIZE	
ALL	16 OCT 94
BRAZIL	
ALL	18 FEB 93
CAMBODIA	
PHNOM PEHN	16 OCT 94
CHILE	
ALL	1 JUN 97
COLUMBIA	
ALL	1 SEP 90
COSTA RICA	
SAN JOSE	16 APR 97
DOMINICAN REPUBLIC	
SANTO DOMINGO	18 FEB 93
ECUADOR	
QUITO	18 FEB 93
EGYPT	
CAIRO	1 MAR 94
FIJI	
SUVA	16 OCT 94
GREECE	
ATHENS	1 SEP 90
GUATEMALA	
GUATEMALA CITY	18 FEB 93
HAITI	
PORT-AU-PRINCE	1 APR 95
HONDURAS	
TEGUCIGALPA	1 SEP 90
ISRAEL	
TEL AVIV	14 FEB 91
JAMAICA	
KINGSTON	18 FEB 93
JERUSALEM (EAST & WEST)	1 SEP 90
JORDON	
AMMAN	1 SEP 90
KENYA	
NAIROBI	18 FEB 93
MEXICO	
MEXICO CITY	16 OCT 94
PAKISTAN	
ALL	1 SEP 92
PAPUA NEW GUINEA	
PORT MORESBY	18 FEB 93
PARAGUAY	
ASCUNCION	1 SEP 93
PERU	
LIMA	1 SEP 90
ALL OTHER	1 JUN 97
PHILIPPINES	
ALL	1 SEP 90
POLAND	
KRAKOW	1 APR 95
WARSAW	1 APR 95
RUSSIA	
MOSCOW	1 MAY 96
RWANDA	1 MAY 96
TURKEY	
ADANA	14 FEB 91
ANKARA	1 SEP 90
ISTANBUL	1 SEP 90
IZMIR	16 MAY 92
UKRAINE	
KIEV	1 MAY 96
VENEZUELA	
ALL	1 APRIL 97
YEMEN	

AREAS PREVIOUSLY DESIGNATED  
AS HIGH THREAT

<u>AREA</u>	<u>DATE ESTABLISHED</u>	<u>DATE ELIMINATED</u>
KENYA		
MOMBASA	18 FEB 93	1 MAY 96
MEXICO		
GUADALAJARA	1 APR 95	1 MAY 96

## ★ APPENDIX N

### MOVE-IN-HOUSING ALLOWANCE

This Appendix contains instructions for completing DD Form 2556 and/or DD Form 2367, which must accompany all MIHA claims. MIHA/Miscellaneous expenses are reported by members residing in privately leased quarters annually via a mail-out survey. The instructions for completing the annual survey are mailed to each country's allowance coordinator, as referred to in Appendix M, paragraph D of this Volume. These instructions, entitled Annual Housing Report Instructions, can be found at the end of the Introduction to Appendix K, and should be given the widest possible dissemination. Accurate, uniform and complete cost reporting is essential to ensure that proper allowances are set.

#### A. General Instructions for Completing Part C, DD Form 2367, Individual Overseas Housing Allowance Report

1. DD Form 2367, questions 11a and 12b, must be completed to obtain MIHA/Miscellaneous.
2. "Housing Officer or Appropriate Official" must check the appropriate boxes in question 11a.
3. "Certifying Official" must check the appropriate box in question 12b. Response is based on entries contained in question 11a, unless the official determines the question 11a entries are incorrect.
4. If the certifying official authorizes/approves a MIHA/Miscellaneous entitlement, the member typically receives it in periodic pay.
5. Completed forms should be processed in accordance with finance center procedures; they shouldn't be submitted to the PDTATAC.

NOTE: Until DD Form 2367 (Individual Overseas Housing Allowance Report, April 90) is revised, offices which control preparation of the form should ensure that amounts reported by homeowners in block 6b include qualifying home improvement loan costs as well as actual purchase price. Entries detailing original purchase price and qualifying home improvement amounts should be recorded and labeled in PART C - REMARKS

#### B. Instructions for Completing DD Form 2556

##### 1. General Information:

- a. DD Form 2556 covers selected rent and security-related expenses incurred by a member moving into privately leased quarters (also see special rules for MIHA/Security in subpar. 4). Members may submit more than one form while assigned to a PDS (e.g., to claim rent-related expenses, then again to claim security expenses). To qualify for MIHA/Rent and/or MIHA/Security entitlements, appropriate receipts/documents must be provided to support DD Form 2556 claims.

(NOTE: It's desirable to maintain at the member's PDS a copy of all DD Forms 2556 prepared on the member's behalf. If the location is served by a Housing Office, that is the likely place to maintain copies.)

- b. If expense is incurred in foreign currency, convert to dollars using the actual rate at which the member converted U.S. dollars to foreign currency.
- c. If involved in a sharing arrangement (par. U9000-C), only one of the sharers may claim an individual rent-related or security-related expense. Sharer status is based on responses to question 8 of DD Form 2367, Individual Overseas Housing Allowance Report.
- d. The member and an authorizing/approving official (commander or designated official, such as the housing officer) must complete parts of the form. The authorizing/approving official is responsible for all columns/parts marked "Official Use."
- e. In certain instances, the authorizing/approving official may disallow all or a portion of an expenditure if it is considered unreasonable. In these cases, an explanation must be provided on an attached sheet.
- f. If the subtotal amount allowed in Part B of DD Form 2556 exceeds two times the

member's monthly rent, the authorizing/approving official must justify on an attached sheet. These cases are most likely candidates for service audit.

- g. Completed forms should be processed in accordance with finance center procedures; they shouldn't be submitted to the PDTATAC.

2. Instructions for Completing PART A - SERVICE MEMBER IDENTIFICATION AND RESIDENCE INFORMATION, DD Form 2556

Questions 1-5 are self-explanatory.

3. Instructions for Completing PART B - RENT-RELATED EXPENSES, DD Form 2556

- a. Only charges related to renting a dwelling may be reported in this part. These are fixed, one-time, nonrefundable charges levied by the landlord, the landlord's agent or a foreign government which the member must pay before or when occupying the unit. Refundable security deposits and advance rental payments must not be reported. Recurring costs also are excluded.
- b. Examples of allowable expenses:
  - (1) In some countries it is customary for landlords to charge a restoration or redecoration fee. This fee ordinarily is levied as an up-front charge. This isn't a damage deposit; rather, it is typically charged for repainting and cleaning. These charges should be reported only when there is no chance for a refund.
  - (2) The Housing Officer or appropriate official should make every effort to obtain rental housing units which don't have rental agent fees or other rent-related charges. If a member has no other recourse but to rent a unit with these charges, they should be allowed.
  - (3) Governmental jurisdictions in some countries may levy a lease or rental tax on rental units. If it is a one-time charge, use this form to report the charge. If it is a monthly charge, it should be included with

rent and reported on the DD Form 2367. If it is charged at other intervals (e.g., an annual charge), it is considered a recurring expense covered by the Utility/Recurring Maintenance Allowance.

- c. The authorizing/approving official has the authority to disallow excessive or unjustifiable expenses. Real estate agent fees, one-time lease taxes and restoration/redecoration fees may not be allowed where these fees aren't customary. When an excessive or unjustifiable expense is disallowed, an explanation must be provided on an attached sheet.

**EXAMPLE 1:** A housing office recommended acceptable dwelling(s) which could have been rented without rent-related fees. However, a member chose to rent a unit through a real estate agent who charged a 2-month rental fee. The authorizing/approving official must disallow the fee.

**EXAMPLE 2:** A member's landlord charged a 2-month rental fee when 1 month is the customary charge. The authorizing/approving official may allow only 1 month's rent.

- d. When any amount is disallowed, the approving official must make an adjustment to column b reflecting the amount allowed.

4. Instructions for Completing PART C - SECURITY EXPENDITURES, DD Form 2556

- a. To qualify for MIHA/Security, members must be assigned to areas where dwellings must be modified to minimize exposure to terrorist and/or criminal threat. These areas, listed below, are designated primarily by the Threat Analysis Division, Department of State. In areas where the Department of State isn't responsible for making security determinations--primarily the environs of military installations--the Terrorism Analysis Branch of the Defense Intelligence Agency makes determinations. Expenditures which aren't related to the physical dwelling, such as for personal security guards or dogs, aren't reimbursable. Examples of reimbursable items are security doors, bars, locks, lights, and alarm systems.





